



Town of Brookfield
Board of Selectmen Meeting
February 20, 2024

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ATTENDANCE: **Selectmen:** Rich Zacher, Chair; Ed Gauthier; Brian Robischeau

Also Present: Abigail Root, Secretary; Leah Gage, Admin Assistant; Chris Kinville, Road Agent; Kate Kinville, Deputy Treasurer, Ed Comeau, Videographer

Members of the Public: Mark Stengle

Meeting called to order at 6:00 pm by Chair Rich Zacher

Pledge of Allegiance

Public Comments - Mark Stengle of 4 Palmer Drive asked about an abandoned car on Palmer Drive that is protruding into the street and which he said has been there since Christmas. Selectman Zacher said there is nothing the Town can do to investigate and/or remove the car until the snow melts, at which point the Town will look up the car's VIN # and attempt to contact the owner.

Heritage Commission Donation: Deputy Treasurer Kate Kinville presented a \$25 check from Bertie Holland to be donated to the Heritage Commission.

Ed Gauthier motioned to accept the \$25 donation for the Heritage Commission, with the funds to be added to the Heritage Commission Trust account. Brian Robischeau seconded. **Vote 3-0, All in favor**

New Administrative Assistant Office Hours: Leah Gage is the new Administrative Assistant, taking over the position from Cassandra Rodil. Leah's office hours will be Mondays, Wednesdays and Fridays 10 am – 1 pm, with possible adjustment of those hours in the future. Any changes in hours will be posted and announced ahead of time.

Approval of Minutes: Minutes from the February 6, 2024 Selectmen's meeting were presented as written by Minutes Secretary Abby Root.

Ed Gauthier motioned to accept the minutes as presented. Rich Zacher seconded. **Vote 3-0, All in favor**

REPORTS FROM TOWN OFFICIALS:

- **Road Agent:** Chris Kinville will post Town roads on February 26 with weight limit warnings for the spring thaw.
- **Treasurer:** Two manifests were presented, the first totaling \$7712.99 and the second totaling \$1390.60. Ed Gauthier motioned to approve manifests 1 and 2 as presented. Brian Robischeau seconded. **Vote 3-0, All in favor**
- **Conservation/Heritage Joint Meeting:** Ed Gauthier described the first joint meeting of the two commissions, and their general plans for the Town Preserve. The two groups will work together to clean up areas around the inn cellar hole, barns, cemetery and other historically relevant sites within the Town Preserve. Jan Ledbetter and Leah Gage will work under Project Manager Bob Servacek to document,