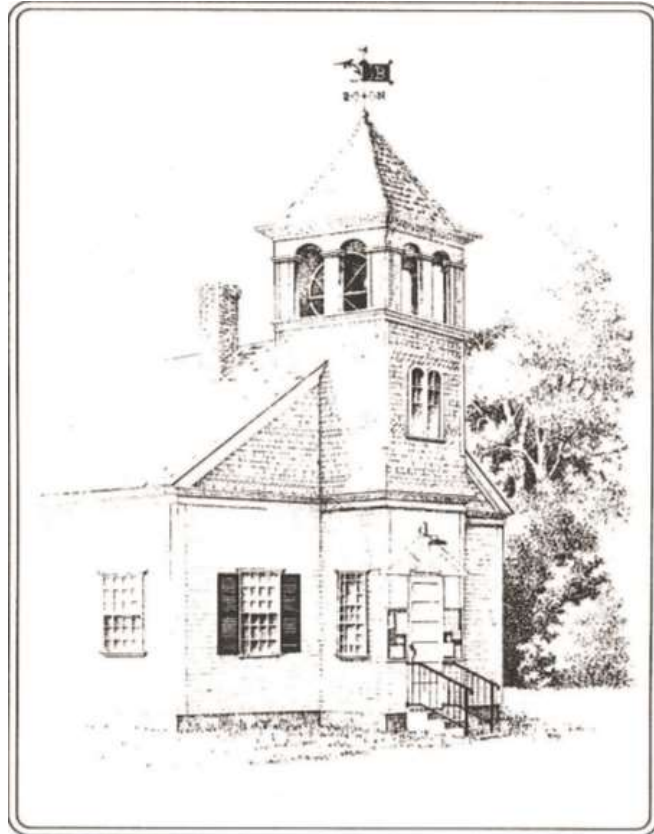


**ANNUAL REPORTS
OF THE TOWN OFFICERS**

**BROOKFIELD, NEW HAMPSHIRE
2020**



For the fiscal year ending December 31, 2020
Vital Statistics for 2020

Rules of Procedure for Town Meeting

By state law (RSA 40:4, I) the Moderator sets the rules and procedures of the meeting.

1. Rules for Debate

- a. Only registered voters may speak unless a majority of the voters present decide otherwise.
- b. Those wishing to be recognized should raise their hands or stand. Once the Moderator recognizes you, please state your full name.
- c. Only one person – the one recognized by the Moderator – may speak at any one time.
- d. All speakers are expected to direct the debate to the Moderator, and no conversations directed to others on the floor will be allowed.
- e. When you have the floor to speak, you should address the issue under consideration or you may be ruled out of order.
- f. Any voter may question a procedural ruling by the Moderator by asking to appeal the ruling to the body as a whole. A simple majority is required to overrule the Moderator.
- g. Questions about the process are encouraged, as it may often seem confusing, but everyone should remember that debate leading to decision is the primary purpose of the meeting.

2. Voting on Articles

- a. The Moderator will not accept motions to “call the question” until, in his judgment, all have had a fair opportunity to express their views.
- b. The Moderator will not accept motions to “table” or “indefinitely postpone” an article without a reason for taking this action rather than simply voting down an article. If citizens want to dispose of an article, they should simply vote the article down. This prevents the confusion of people having to vote positively to dispose of an article.
- c. The Moderator will only accept motions to “pass over” an article if more than one article on the warrant addresses the same question, and then only for the purpose of not confusing a decision reached by the meeting.
- d. Only one reconsideration of an article will be recognized.
- e. Seven voters are required to question the Moderator’s ruling on the outcome of a vote. If a voice vote is questioned, there will be a show of hands and/ or a division of the house. If the vote remains in question, there will be a secret ballot. This must happen before any other business occurs.

3. Amendments

- a. Motions to amend an article must be in writing. The Clerk will have paper and pencils.
- b. The Moderator will allow consideration of no more than one amendment at a time, i.e., no motions to amend a motion to amend.
- c. Amendments which simply negate the intent of the motion – such as inserting the word “not” – will be ruled out of order as they confuse people as to which way they intend to vote. To repeat: If citizens want to dispose of an article, they should simply vote the article down.

**Annual Reports
of the
Town Officers

Brookfield
Carroll County
New Hampshire

2020**

Fiscal year ending December 31, 2020

Vital Statistics for 2020

Town Office Building

267 Wentworth Road

Brookfield, NH 03872

(603) 522-3688

www.brookfieldnh.org

Emergency Telephone Number

911

Fire, Police, and Ambulance

Selectmen Hours

Town Coffee, temporarily suspended due to pandemic
Town House

Selectmen Meetings

Second and Fourth Tuesdays, 6:30 pm
Town Office Building

Administrative Assistant Hours

Wednesday, 8:30 am to 12:30 pm
Town Office Building

Town Clerk Hours

Monday, 11:00 am to 6:00 pm
Tuesday, 8:30 am to 1:00 pm
Last Saturday of the month, 9:00 am to 12:00 pm
Town Office Building

Tax Collector Hours

Second and Fourth Fridays, 10:00 am to 2:00 pm
Town Office Building

Assessor Hours

Friday, 8:30 am to 12:30 pm
Town Office Building

Building Inspector / Code Enforcement Officer Hours

By appointment only
Town Office Building

Planning Board Meeting

Second Monday of the month, 7:00 pm
Town Office Building

Conservation Commission Meeting

First Wednesday of the month, 6:00 pm
Town Office Building

Heritage Commission Meeting
Third Wednesday of the month, 6:00 pm
Town Office Building

Joint Loss Management Committee
Quarterly, 6:00 pm
Town Office Building

Trustees of the Trust Funds Meeting
Quarterly, 6:30 pm
Town Office Building

Cemetery Trustees
As needed, refer to website, 7:00 pm
Town Office Building

Meeting dates and times are subject to change; please check the website.



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Perambulation Report, Brookfield/New Durham Town Line

Summary of “Monumental” Walks. Prepared by Jennifer McKown

Perambulators: Jennifer McKown, Brookfield and Paul Nixon, New Durham

July 8 – The boundary from Woodman Hill Road to the Cople Crown Village (Stephen Smith’s property) marker was walked. We were joined by representatives from Lakes Region Conservation Trust (Conservators for this portion of the boundary); they had knowledge of location of some of the markers. They were using a Gaia program for bounds of their property lot. I was using an app called Easy Trails that also showed the town/county boundary line map. We were able to be certain we were walking on or close to the line. Lakes Region needed to do more boundary flagging for their property so this was beneficial to both. An historic marker on Woodman Hill Road was found Point # 2 (*see pictures). More survey marks were found that followed the GPS lines including a brass marker Point #3 (*see pictures). This brass marker is not one of the historic markers but matches the description of location of one. We ended the day at the Stephen Smith property. He had knowledge of one of the historic markers that is on his property but it was not located this day.

July 24 – After contacting Stacie and Eugene Pope (Brackett Road, Wolfeboro) Paul and I were able to locate historic marker Point #1 (*see pictures) that marks the Brookfield, New Durham, Wolfeboro corner. The landowner Stephen Pope graciously walked us to the marker. He was very appreciative of the fact that he had been contacted as in 2010 someone (Wolfeboro perhaps) had marked the boundary marker with the date and hadn’t asked permission to be on his property. Paul and I then continued the walk to the Hanson Road boundary found previously using map program to stay “on the line”.

July 29 – quite the endeavor – starting from the Stephen Smith property we walked the line through Cople Crown Village, up Cople Crown Mountain twice (coming and going) and ended up where the LRCT participants corner boundary line ended. Flagging of their bound was done on the way and matched up well with previous red survey flags. No historic markers were found. Mrs. Skinner, a landowner on Mountain Drive, was outside on the perambulation through Cople Crown Village. Her property is one that falls within the previous faulty survey. She and other property owners are well aware that there is a previous discrepancy with the town lines and are anxious for it to be resolved. There is a map of the boundary line stake near Newport Drive that continues the straight line from Stephen Smith boundary through part of Cople Crown Village.

August 6 – Paul Nixon and I returned to Stephen Smith’s property and with his assistance located historic marker # 4 (*see pictures). It lies along the line previously walked on July 8.

August 26 – Paul Nixon and I unsuccessfully tried to locate the historic marker in the Joy blueberry field atop Rand Mt.

Sept. 1 – After contacting the elder Joys and their son Michael it was ascertained we were searching along the wrong stone wall. With further guidance we were able to locate historic marker Point #5 (see below, Figure 1). We then proceeded to try to locate the end boundary marker marking New Durham, Brookfield and Middleton. We had both searched independently and unsuccessfully twice before. This and marker #1 were the only markers with GPS coordinates. The GPS coordinates we had brought us erroneously to a very heavily logged area.

Oct. 7 – After multiple efforts I was able to contact a Fish and Game surveyor Eric Popseill who knew exactly where the Ellis Hatch boundary was. The last boundary marking the New Durham, Brookfield, Middleton corner, Point #6, was located (*see pictures).

Notes – An official perambulation has not been done since 1988. The information given to me, particularly with no GPS coordinates, was nowhere near enough to find *any* of the markers. Only by contacting property owners was success achieved. Landowners should always be *officially* contacted even if the land is in current use or conservation. The walk itself is very challenging as much has changed since the original stone wall that marked the line. Much of it is overgrown and involves bushwhacking through heavily wooded, hilly terrain. Perhaps with GPS coordinates, flagging from LRCT and attached pictures, the walk will either never need to be undertaken again or will be much easier. A note on GPS coordinates: in heavily wooded areas coordinates were sometimes taken in a clearing close to the marker to achieve a better signal. Of the original ten historic markers only eight were found in 1988 and now we are down to five plus the brass marker. No doubt the other original markers are still out there but not readily discoverable and possibly “lost” after 32 years of changes to the landscape.

Point #1 – Most easily accessible behind house on Brackett Road currently owned by Stacey and Eugene Pope.

Point #2—South side of Woodman Hill Road – clearly marked with LRCT marker on tree – about 150 paces east of Hunt’s Corner.

Point #3 – Following the same line and parts of old stone wall (and now LRCT markers), the brass marker will be found at a corner in the stone wall.

Point #4 – Either follow LRCT markers or access behind Stephen Smith’s house – the large monument markings are hard to discern but we have added many small boulders on top.

Point #5 – Most easily accessed through the inactive Joy family blueberry fields and climbing Rand Mountain. There is an access road with a metal gate off a driveway (off of Kings Highway approximately opposite Lion’s Camp Road). Keep climbing to the **top** and the marker will be very evident – you need to climb well beyond the blueberry “camps” and the first set of stone walls.

Point #6 – Most easily accessed from the Ellis Hatch Preserve parking lot off of King’s Highway. Park in the lot and walk in until the beaver pond is on your right. Walk around the south end of the pond and then up the East side a short distance. Large boulder clearly marked with smaller stones and currently orange surveyor tape.

*Note: Additional pictures and other references may be found in the official report, located on the Town website at: <https://www.brookfieldnh.org/board-selectmen/pages/perambulation-reports>



MARKER AT POINT 5

Town Officials

<i>Position</i>	<i>Individual</i>	<i>Term Expires (E=Elected / A=Appointed)</i>
Selectmen	Richard Zacher, Chair	2021 – E
	Brain Robisneau, Vice Chair	2022 – E
	Rick Surette	2023 – E
Administrative Assistant	Laurie M. Champy	A
Agricultural Commission	Ed Nason, Chair	A
	Brian Robisneau, Selectmen’s Rep.	
Archivist	Craig Evans	A
	Kristin Whitworth, Assistant	A
Auditors	Laurie M. Champy	2021 – E
	Amanda Pierce	2022 – E
Ballot Clerks	Douglas Vanderpool	A
	Frank Frazier	A
	Rob Collins	A
Board of Assessors	Selectmen	
	R. B. Wood & Associates, LLC	
	Bob Nielsen, Assessor Clerk	A
Cemetery Trustees	Craig Evans	2021 – E
	Roberta Holland	2023 – E
	Pam Skeffington	2022 – E
	David Newman, Alternate	2021 – A
	Rick Surette, Selectmen’s Rep.	
Code Enforcement Officer	Nick Angelo, III	A
Conservation Commission	Bob Nielsen, Chair	2023 – A
	Frank Frazier, Vice Chair	2023 – A
	Pat Girard	2022 – A
	Richard Zacher, Selectmen’s Rep.	
Emergency Management Director	Bradford N. Williamson, Director	A
	William Nelson, Deputy Director	A
Forest Fire Wardens	Bradford N. Williamson, Warden	A
	Janet S. Williamson, Deputy	A
	Michael Moore, Deputy	A
	David Champy II, Deputy	A

<i>Position</i>	<i>Individual</i>	<i>Term Expires (E=Elected / A=Appointed)</i>
Health Officer	Dr. William Marsh	A
Heritage Commission	Marilou MacLean, Chair	2022 – A
	Harriet Wilson	2023 – A
	Karen Servacek	2021 – A
	Robert Servacek	2021 – A
	Ron Prior	2021 – A
	Susan Raban, Alternate	2022 – A
	Brian Robischeau, Selectmen’s Rep.	
Joint Loss Management	Brian Robischeau, Chair	A
	Marilou MacLean	A
	Laurie M. Champy	A
Moderator	Dr. William Marsh	2022 – E
	Rose Zacher, Assistant Moderator	A
Planning Board	Tim Straz, Chair	2021 – E
	Terry Ward, Vice Chair	2022 – E
	Ed Comeau	2022 – E
	John Meyer	2023 – E
	Priscilla Colbath, Admin. Asst.	Temporary
	Rick Surette, Selectmen’s Rep.	
Road Agent	T.E.N. Construction	
Supervisors of Checklist	Susan Raban	2024 – E
	Cheryl Perry	2026 – E
	Karen Servacek	2022 – E
Tax Collector	Diana Peckham	2022 – E
	Rose Zacher, Deputy	A
Town Clerk	Virginia A. McGinley	2022 – E
	Jennifer McKown, Deputy	A
Treasurer	Marilou MacLean	2022 – E
	Cheryl Giguere, Assistant	A
Trustees of Trust Funds	Thomas Lavender, Chair	2022 – E
	Richard Nordin	2021 – E
	Ed Ingalls	2023 – E
Welfare Officer	Lynn Watts	A

<i>Position</i>	<i>Individual</i>	<i>Term Expires (E=Elected / A=Appointed)</i>
Webmaster	CivicCMS	
	Laurie M. Champy	A
	Rose Zacher	A
Zoning Board of Adjustment	Frank Frazier, Chair	2021 – A
	Susan Weiske	2021 – A
	Richard Mauser	2023 – A
	Rob Collins	2022 – A
	Priscilla Colbath, Admin. Asst.	Temporary
	Brian Robischeau, Selectmen’s Rep.	
Wakefield Animal Control Officer	Wilbert ‘Buck’ Ryan	
Wakefield Fire Chief	Todd Nason	
Wakefield Police Chief	John Ventura	

Warrant – Town Meeting March 10, 2020



State of New Hampshire

The inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town Office Building in said Brookfield on Tuesday, the Tenth day of March, next, to act upon warrant Article 1 by official ballot. Polls will be open from 1:00 pm to 6:00 pm.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 pm to act upon the following Articles 2 thru 15.

1. To choose all necessary Town Officers for the coming year - By Ballot.
2. To see if the Town will vote to raise and appropriate the sum of **\$50,000** to be deposited into the Moose Mountain Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*

Dianne Smith made an amendment: To see if the Town will vote to raise and appropriate the sum of \$20,000 to be deposited into the Moose Mountain Capital Reserve Fund. **The Moderator made the decision to table the article until after article 12. After article 12 the amended article was read and passed as read.**

3. To see if the Town will vote to raise and appropriate the sum of **\$90,000** to be deposited into the Road and Bridge Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.*
4. To see if the Town will vote to raise and appropriate the sum of **\$75,500** for the major repair of Town Roads and to fund this appropriation by authorizing the withdrawal of said sum from the Road and Bridge Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.*
5. To see if the Town will vote to raise and appropriate the sum of **\$500** to be deposited into the Conservation Fund. *(Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.*
6. To see if the Town will vote to raise and appropriate the sum of **\$500** to be deposited into the Heritage Fund. *(Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.*

7. To see if the Town will vote to raise and appropriate the sum of **\$20,000** to be deposited into the Town House Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation. **Passed as read.***
8. To see if the Town will vote to raise and appropriate the sum of **\$10,000** for repair of windows in the Town House and authorize the withdrawal of said sum from the Town House Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation. **Passed as read.***
9. To see if the Town will vote to raise and appropriate the sum of **\$6,000** to be deposited into the Property Re-Evaluation Expendable Trust Fund. *(Majority Vote Required) The Selectmen recommend this appropriation. **Passed as read.***
10. To see if the Town will vote to raise and appropriate the sum of **\$10,000** for professional conservation of Town Record Book # Eight, and to fund this appropriation by authorizing withdrawal of **\$4,000** from the Records Preservation Capital Reserve Fund, with the balance of **\$6,000** to be raised by taxation. *(Majority Vote Required) The Selectmen recommend this appropriation.*

Craig Evans made a motion to amend the article: To see if the Town will vote to raise and appropriate the sum of **\$12,710** for professional conservation of Town Record Book # Eight, and to fund this appropriation by authorizing withdrawal of **\$5,500** from the Records Preservation Capital Reserve Fund, with the balance of **\$7,210** to be raised by taxation. ***The amendment passed. The article was read as passed as read.***

11. To see if the Town will vote to appoint the Selectmen as agents to expend from the Road and Bridge Repair Fund previously established in 1991. *(Majority Vote Required) The Selectmen recommend this article. **Passed as read.***
12. To see if the Town will vote to appoint the Selectmen as agents to expend from the Moose Mountain Capital Reserve Fund II, previously established 3/12/1991, and re-characterized in 2016. *(Majority Vote Required) The Selectmen recommend this article. **Passed as read.***
13. To see if the Town will vote to establish a Town Parking Lot Pavement Expendable Trust Fund and raise and appropriate the sum of **\$10,000** to be deposited into the newly established Town Parking Lot Pavement Expendable Trust Fund. Further to designate the Selectmen as agents to expend. *(Majority Vote Required) The Selectmen recommend this appropriation. **The article failed.***
14. By Petition of 25 or more eligible voters of the Town of Brookfield, to see if the Town will:
 - 1) Direct the Selectmen to undertake negotiations to assume Cate's Lane (formerly known as Mead Dam Road) to the western boundary of Map 17 Lot 11 as a class V road; and
 - 2) Raise and appropriate (\$1000) to make an appraisal of all property to be acquired; and
 - 3) Raise and appropriate \$6000 (\$1000 times number of lots – 6 -) to reimburse landowners the cost of making an assessment pursuant to RSA 498-A:4 II (b); and
 - 4) Enter into negotiations with the State of New Hampshire, Department of Environmental Services and the Public Water Access Advisory Board for the purpose of establishing public access to Kingswood Lake via Map 17 Lot 11; and

- 5) Direct the Selectmen to place a warrant article on the 2021 Town Warrant to either acquire the property voluntarily or pursuant to RSA 498-A:4 III. *(Majority Vote Required) The Selectmen do not recommend this article.*

Steven Berry made a motion to amend the article:

- 1) Direct the Selectmen to undertake negotiations to assume Cate’s Lane (formerly known as Mead Dam Road) to the western boundary of Map 17 Lot 11 as a class V road; and
- 2) Raise and appropriate (\$2500) to make an appraisal of all property to be acquired; and
- 3) Raise and appropriate \$5000 (\$1000 times number of lots – 5 -) to reimburse landowners the cost of making an assessment pursuant to RSA 498-A:4 II (b); and
- 4) Enter into negotiations with the State of New Hampshire, Department of Environmental Services and the Public Water Access Advisory Board for the purpose of establishing public access to Kingswood Lake via Map 17 Lot 11; and
- 5) Direct the Selectmen to place a warrant article on the 2021 Town Warrant to either acquire the property voluntarily or pursuant to RSA 498-A:4 III. *(Majority Vote Required) The Selectmen do not recommend this article.*

Upon petition of 5 registered voters a paper ballot was passed out. Yes to approve and no to disapprove. The vote failed 54 to 14.

The amended article failed.

15. To see if the Town will vote to raise and appropriate the Selectmen’s recommended sum of **\$957,338** for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. *(Majority Vote Required) The Selectmen recommend this appropriation.*

The town treasurer amended the article to read: To see if the Town will vote to raise and appropriate the Selectmen’s recommended sum of **\$952,548** for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. ***The amended article was read and passed as read.***

Richard Surette _____ Date _____

Richard Zacher _____ Date _____

Brian Robischeau _____ Date _____

Warrant – Town Meeting March 09, 2021



State of New Hampshire

The inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town House Building in said Brookfield on Tuesday, the Ninth day of March, next, to act upon Warrant Article 1 through 3 by official ballot. Polls will be open from 1:00 pm to 6:00 pm.

And you are hereby further notified to meet at the Paul School Gymnasium in Wakefield, NH, on March 20, beginning at 2:00 pm to act upon the following Articles 4 thru 17.

1. To choose all necessary Town Officers for the coming year - *By Ballot*.
2. Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Article II(A)(3)(c) to clarify that lots in the RA-1 District must have 250 feet of contiguous frontage on a Class V or private road in order to be a building lot; and that lots fronting on Kingswood Lake must have 250 feet of contiguous frontage on the lake in order to be a building lot.
3. Are you in favor of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amend Article III(A)(3)(b) to require that main dwelling units have a foundation constructed with a minimum 4' tall frost wall of 8" minimum thickness.
4. To see if the Town will vote to raise and appropriate the sum of **\$75,000** to be deposited into the Road and Bridge Repair Capital Reserve Fund. (*Majority Vote Required*) *The Selectmen recommend this appropriation.*
5. To see if the Town will vote to raise and appropriate the sum of **\$500** to be deposited into the Heritage Fund. (*Majority Vote Required*) *The Selectmen recommend this appropriation.*
6. To see if the Town will vote to raise and appropriate the sum of **\$10,000** to be deposited into the Town House Repair Capital Reserve Fund. (*Majority Vote Required*) *The Selectmen recommend this appropriation.*

7. To see if the Town will vote to raise and appropriate the sum of **\$10,000** for repair of windows in the Town House and authorize the withdrawal of said sum from the Town House Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*
8. To see if the Town will vote to raise and appropriate the sum of **\$35,000** for interior plaster work in the Town House and authorize the withdrawal of said sum from the Town House Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*
9. To see if the Town will vote to raise and appropriate the sum of **\$6,000** to be deposited into the Property Re-Evaluation Expendable Trust Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*
10. To see if the Town will vote to raise and appropriate the sum of **\$10,000** for professional conservation of a Town Record Book and to fund this appropriation by authorizing withdrawal of **\$3,000** from the Records Preservation Capital Reserve Fund, with the balance of **\$7,000** to be raised by taxation. *(Majority Vote Required) The Selectmen recommend this appropriation.*
11. To see if the Town of Brookfield will vote to authorize the Selectmen to appoint two (2) volunteer representatives from the Town to serve on the “Communications District Planning Committee” for the purpose of drafting a “Communications District Agreement” under NH RSA Chapter 53-G-Communications Districts. *(Majority Vote Required) The Selectmen recommended this article.*
12. To see if the Town will vote to raise and appropriate **\$54,000** toward the repair of Moose Mountain Road bridge and authorize the withdrawal of said sum from the Moose Mountain Capital Reserve Fund II, previously established 3/12/1991, and re-characterized in 2016. *(Majority Vote Required) The Selectmen recommend this appropriation.*
13. To see if the Town will vote to raise and appropriate the remaining balance up to **\$81,000** toward the repair of Moose Mountain Road bridge and authorize the withdrawal of said sum from the Moose Mountain Capital Reserve Fund I. *(Majority Vote Required) The Selectmen recommend this appropriation.*
14. To see if the Town of Brookfield will vote in favor of providing an annual stipend in the amount of **\$1,200** to the Planning Board Chair for duties performed in that capacity. *(Majority Vote Required) The Selectmen recommend this article.*
15. By Petition of 25 or more eligible voters of the Town of Brookfield –
To see if the town will vote to adopt the provisions of RSA 72:61 through RSA 72:72 inclusively, which provide for an optional property tax exemption from the property’s assessed value, for property tax purposes, for persons owning real property, which is equipped with solar energy systems intended for use at the immediate site. Such property tax exemption shall be in the amount equal to 100% of the assessed value of qualifying equipment under these statutes.

Renewable Energy Property Tax Exemption: RSA 72:61-72 permits cities and towns to offer exemptions from local property taxes for certain renewable energy installations. These include solar systems (thermal and photovoltaic), wind turbines, and central wood-fired heating systems. Woodstoves and fireplaces are not included. The goal of the exemption is to create a tax neutral policy within a municipality that neither increases an individual's property tax, nor decreases the higher property taxes for installing a renewable energy system, and since there is no net reduction in municipal tax revenues, other taxpayers in a municipality are not affected. 125 of 234 Towns in New Hampshire have some type of tax exemption *(Majority Vote Required) The Selectmen do not recommend this Citizen's Petition Warrant Article.*

16. To see if the town of Brookfield, NH will vote to change the classification of Currie's Way and Drew Farm Road from the current classification of Private roads to Town roads. Specifically, we request that the roads located in the Drew Farm subdivision off of route 109, be accepted and maintained as town of Brookfield Roadways. *(Majority Vote Required) The Selectmen do not recommend this Citizen's Petition Warrant Article.*

17. To see if the Town will vote to raise and appropriate the Selectmen's recommended sum of **\$956,573** for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. *(Majority Vote Required) The Selectmen recommend this appropriation.*

Richard Zacher _____ Date _____

Brian Robischeau _____ Date _____

Richard Surette _____ Date _____

2020 Operating Budget and 2021 Proposed Town Budget

Accrual Basis (Warrant Articles Included)

As of December 31, 2020

Account Number	Description	2020 Budget	2020 Actual	2020 Balance Left	2021 Warrant #	2021 Proposed Budget
REVENUE						
3110 Property Taxes						
3110.110	Property Tax		2,159,099			
3110.130	Overpayment Refunds/Abatement		-9,430			
3115.100	Lien Redemptions		0			
3110.150	Property Taxes - Other					
	Total Property Taxes		2,149,669	-2,149,669		
3120 Land Use Change Tax						
3120.100	Land Use Taxes	5,000	11,870	-6,870		25,000
	Total Land Use Change Tax	5,000	11,870	-6,870		25,000
3185 Yield/Excavation Taxes						
3185.100	Yield Taxes	8,000	21,478	-13,478		8,000
	Total Yield Taxes	8,000	21,478	-13,478		8,000
3190 Penalties & Interest						
3190.100	Yield Tax Interest	0	0	0		0
3190.110	Property Tax Interest	7,000	5,191	1,809		6,000
3190.120	Lien Interest	7,000	17,143	-10,143		7,000
3190.150	Other Interest & Penalty	0	100	-100		0
	Total Penalties & Interest	14,000	22,434	-8,434		13,000
3220 Motor Vehicle Permit Fees						
3220.100	Motor Vehicle Permits	160,000	168,505	-8,505		150,000
	Total Motor Vehicle Permit Fees	160,000	168,505	-8,505		150,000
3230 Building Permits						
3230.100	Building Permits	5,000	7,026	-2,026		5,000
	Total Building Permits	5,000	7,026	-2,026		5,000
3290 Other Licenses, Permits & Fees						
3290.100	Dog Licenses	500	691	-191		500
3290.101	Dog License Fines	0	54	-54		0
3290.110	Land Fill Permits	2,000	1,860	140		500
3290.115	Boat Registrations	50	310	-260		50
3290.120	Other	500	497	3		500
	Total Other Licenses, Permits & Fees	3,050	3,411	-361		1,550

Account Number	Description	2020 Budget	2020 Actual	2020 Balance Left	2021 Warrant #	2021 Proposed Budget
3292	Planning & ZBA	0	0	0		0
3351	Shared State Revenue	10,242	23,645	-13,403		0
3352	Rooms & Meals Tax Dist.	25,000	37,193	-12,193		25,000
3353	Highway Block Grant	25,000	33,229	-8,229		25,000
3359	Other State Grant & Reimbursement	500	9,860	-9,360		500
3501	Sale of Municipal Property	500	280	220		200
3502	Interest on Investments	6,000	4,770	1,230		500
3503	Town Owned Property-Income	0	0	0		0
3508	Contributions & Donations	0	200	-200		0
3509	Misc. Income	5,000	600	4,400		600
3915	Transfer from Capital Reserve					
3915.400	Road & Bridge Repair	75,500	156,617	-81,117		0
	Moose Mountain CRF II					54,000
	Moose Mountain CRF I					81,000
3915.120	Records Preservation Capital Reserve Fund	4,000	5,500	-1,500		3,000
3915.990	Town House Repairs	10,000	5,675	0		45,000
	Total Transfer from Capital Reserve	89,500	167,792	-78,292		183,000
	Transfer from Misc. Sources					
	Cemetery Maintenance & Improvement Expendable Trust Fund	0	513	-513		0
	Total Transfer from Misc. Sources	0	513	-513		0
	Total Revenue	356,792	2,662,475	-2,305,683		437,350

EXPENSES

GENERAL GOVERNMENT

4130	Executive					
4130.101	Selectmen's Salary	15,000	15,000	0		15,000
4130.102	Board Secretary Salary	11,000	8,080	2,920		10,000
	Office Assistant Salary	0	0	0		8,750
4130.200	Board Expenses	700	478	222		700
4130.203	NH Municipal - Dues	1,082	1,082	0		1,082
4130.205	Selectmen's Expenses	200	0	200		200
4130.210	Office & Computer Supplies & Equipment	1,000	710	290		1,000
4130.300	Public Notices	200	80	120		200
4130.800	Town Meeting Expenses	900	800	100		900
4130.350	Town Contracts - IT	3,000	5,349	-2,349		3,000
4130.400	Perambulation of Town Lines	500	278	222		500
4130.900	Contingency	5,000	0	5,000		5,000
	Total Executive	38,582	31,857	6,725		46,332

Account Number	Description	2020 Budget	2020 Actual	2020 Balance Left	2021 Warrant #	2021 Proposed Budget
4140-4149 Election, Registration & Vital Statistics						
4140	Registration, Vital Statistics					
4140.101	Salary - Town Clerk	14,000	14,000	0		14,000
4140.102	Salary - Deputy Town Clerk	2,000	1,456	544		3,000
4140.200	Expenses	800	1,473	-673		1,500
4140.210	Software - Clerkworks	300	303	-3		310
4140.270	Mileage	200	0	200		200
4140.310	Dues & Workshop	800	20	780		800
4140.350	Local IT Support	500	0	500		500
	Total Registration, Vital Statistics	18,600	17,252	1,348		20,310
4141 Supervisor of the Check List						
4141.101	Salaries	3,100	4,684	-1,584		1,500
4141.200	Expenses	100	56	44		100
4141.270	Mileage	100	0	100		100
4141.300	Public Notices	640	493	147		300
	Total Supervisors of the Check List	3,940	5,233	-1,293		2,000
4142 Elections						
4142.101	Salaries-Moderator, Election Officials	2,372	3,346	-974		850
4142.200	Expenses	1	393	-392		1
4142.270	Mileage	50	0	50		50
4142.300	Public Notices	1	0	1		1
4142.310	Dues & Workshop	130	130	0		130
	Total Elections	2,554	3,869	-1,315		1,032
	Total Election, Registration & Vital Statistics	25,094	26,355	-1,261		23,342
4150-4157 Financial Administration						
4150	Treasurer					
4150.100	Salary - Treasurer	12,500	12,500	0		12,500
4150.200	Expenses	1,500	1,581	-81		1,500
4150.210	Software	325	175	150		250
4150.310	Dues & Workshop	400	115	285		400
	Total Treasurer	14,725	14,371	354		14,650
4151	Tax Collector					
4151.100	Salary - Tax Collector	14,000	14,000	0		14,000
4151.102	Salary - Deputy Tax Collector	800	652	148		1,000
4151.200	Expenses	1,000	1,774	-774		1,000
4151.210	Software	1,600	1,605	-5		1,630
4151.250	Tax Lien Searches	1,020	215	805		1,020
4151.270	Mileage	100	0	100		100

Account Number	Description	2020 Budget	2020 Actual	2020 Balance Left	2021 Warrant #	2021 Proposed Budget
4151.310	Dues & Workshop	300	0	300		300
	Total Tax Collector	18,820	18,246	574		19,050
4152	Assessor/Assessor Clerk					
4152.100	Salary - Assessor Clerk	3,500	3,620	-120		4,200
4152.150	Salary - Deputy Assessor Clerk	750	0	750		750
4152.160	Salary - Gravel/Timber Monitor	0	0	0		250
4152.200	Expenses	300	282	18		300
4152.210	Software	2,000	1,517	483		2,000
4152.270	Mileage	100	0	100		100
4152.310	Dues & Workshop	200	0	200		200
4152.320	Tax Map Maintenance	800	800	0		800
4152.350	Assessing Contract (Rod Wood)	8,500	7,163	1,338		8,500
	Total Assessor/Assessor Clerk	16,150	13,382	2,768		17,100
4154	Trustee of the Trust Funds					
	Salary - Trustee of the Trust					
4154.100	Funds	450	450	0		450
4154.200	Expenses/Dues	0	0	0		0
4154.310	Dues & Workshop	100	0	100		100
	Total Trustee of the Trust Funds	550	450	100		550
4157	Auditing					
4157.100	Audits - Town & Professional	3,000	500	2,500		2,000
	Total Auditing	3,000	500	2,500		2,000
	Total Financial Administration	53,245	46,949	6,296		53,350
4153	Legal Expenses					
4153.301	Selectmen	5,000	9,765	-4,765		5,000
4153.302	Planning Board	5,000	0	5,000		5,000
4153.303	Zoning Board	5,000	0	5,000		5,000
	Total Legal Expenses	15,000	9,765	5,235		15,000
4170	Personnel Administration					
4170.100	Employer Portion of Payroll Taxes	8,000	6,099	1,901		8,000
4170.200	Worker's Compensation Insurance	1,833	1,833	0		1,617
	Total Personnel Administration	9,833	7,932	1,901		9,617
4191-4192	Planning & Zoning					
4191	Planning Board					
4191.100	Salary - Planning Board Secretary	6,500	172	6,328		6,500
	Salary - Planning Board Chairman	0	0	0	#14	1,200
4191.200	Expenses	750	279	471		750
4191.250	Planning & Development	1,200	0	1,200		600
4191.300	Public Notices	400	261	139		400
4191.310	Dues & Workshop	150	0	150		150
	Total Planning Board	9,000	712	8,288		9,600

Account Number	Description	2020 Budget	2020 Actual	2020 Balance Left	2021 Warrant #	2021 Proposed Budget
4192	Zoning Board of Adjustment					
4192.100	Salary - ZBA Administrative Asst.	400	0	400		400
4192.200	Expenses	400	66	334		400
4192.300	Public Notices	300	121	179		300
4192.310	Dues & Workshop	400	0	400		400
	Total Zoning Board of Adjustment	1,500	187	1,313		1,500
	Total Planning & Zoning	10,500	899	9,601		11,100
4194	General Government Buildings					
4194.100	Salary - Cleaning Personnel	1,500	1,650	-150		1,500
4194.200	Expenses	250	147	103		250
4194.210	Repairs to Building & Grounds	12,500	13,602	-1,102		6,000
4194.230	Building Maintenance	5,000	2,829	2,171		3,000
4194.240	Shoveling Snow/Mowing	1,000	1,018	-18		1,000
4194.402	Telephone/Internet	2,000	2,344	-344		2,500
4194.404	Web-site Support	1,600	1,835	-235		1,800
4194.500	Town Owned Properties	300	0	300		300
	Total General Government Buildings	31,150	29,080	2,070		23,350
4195	Town Cemetery					
4195.200	Care of Town Cemeteries	5,500	1,553	3,948		2,500
4195.310	Dues/Education	350	0	350		350
4195.500	Bronze Plaque for Military Service	1,500	0	1,500		1,500
4195.503	Site Work & Care for New Town Cemetery	0	0	0		2,950
	Total Cemetery	7,350	1,553	5,798		7,300
4196	Insurance	2,767	2,767	0		2,767
4197	Regional Association	1	0	1		1
4199	Other General Government					
	Archival - Dues & Workshops					250
4199.400	Archival - Record Processing	2,500	1,850	650		1,750
4199.425	Archival - Town Book Restoration	7,210	4,020	3,190	#10	7,000
4199.450	Archival Supplies	1,535	1,123	412		500
4199.475	Archival Property File Project - Labor	2,000	0	2,000		0
4199.480	Archival Property File Project - Materials	3,000	3,344	-344		0
	Total General Government	16,245	10,337	5,908		9,500

Account Number	Description	2020 Budget	2020 Actual	2020 Balance Left	2021 Warrant #	2021 Proposed Budget
PUBLIC SAFETY						
4210	Public Safety					
4211.300	Wakefield Fire/Police/Ambulance	352,605	352,604	1		367,773
	Total Public Safety	352,605	352,604	1		367,773
4225	Forestry					
4225.300	Forestry Expenses	250	0	250		250
4225.301	Forest Fire Control	1,000	0	1,000		1,000
4225.302	Forest Fire Management	1	0	1		1
4225.303	Dry Hydrants	1	0	1		1
4225.500	Truck/Equipment Maintenance	50	0	50		350
4225.600	Mileage	1	0	1		1
	Total Forestry	1,303	0	1,303		1,603
4240	CEO & Building Inspection					
4240.100	Salary - CEO & Bldg. Inspection	5,000	5,000	0		6,000
4240.150	Salary - Admin Asst. for CEO	500	250	250		500
4240.200	Expenses	100	0	100		500
4240.270	Mileage	200	0	200		200
4240.310	Dues & Workshop	125	0	125		125
4240.350	Bldg. Inspections - Ind. Contractor	50	0	50		50
	Total CEO & Building Inspection	5,975	5,250	725		7,375
4290	Emergency Management					
4290.300	Emergency Management	5,500	0	5,500		500
	Total Emergency Management	5,500	0	5,500		500
HIGHWAYS & STREETS						
4312	Highways & Streets					
	<i>Summer Maintenance</i>					
4312.361	Road Agent Charges	80,000	50,854	29,146		100,000
4312.362	Materials	30,000	63,472	-33,472		30,000
	<i>Snow & Ice Removal</i>					
4312.371	Road Agent Charges	80,000	27,478	52,522		80,000
4312.372	Materials	30,000	7,962	22,038		30,000
	Total Highways & Streets	220,000	149,765	70,235		240,000
SANITATION						
4323	Sanitation					
4323.350	Wakefield Solid Waste Disposal	93,928	93,928	0		75,308
	Total Sanitation	93,928	93,928	0		75,308

Account Number	Description	2020 Budget	2020 Actual	2020 Balance Left	2021 Warrant #	2021 Proposed Budget
4415	Health Agencies					
4415.401	Northern Human Services	358	0	358		0
4415.402	Central NH VNA & Hospice	1,000	1,000	0		1,500
4415.405	Cornerstone VNA & Hospice	500	0	500		0
4415.403	Meals on Wheels	1,000	1,000	0		1,000
	Total Health Agencies	2,858	2,000	858		2,500
WELFARE						
4441-4445	Direct Assistance					
4445.500	Administration & Direct Assistance	10,000	0	10,000		10,000
	Vendor Payments & Others					
4445.401	Tri-County CAP	4,000	4,000	0		1,600
4445.402	Wakefield Food Pantry	2,000	1,000	1,000		2,000
	Total Vendor Payments & Others	6,000	5,000	1,000		3,600
CULTURE & RECREATION						
4520	Parks & Recreation - Wolfeboro	4,216	1,265	2,951		1
4520.400	Town Parks - Brookfield	1	0	1		1
4550	Gafney Library - Wakefield	14,000	14,000	0		14,000
4583	Patriotic Purposes	150	148	2		1
4589	Agricultural Commission					
4589.200	Supplies & Postage	1	0	1		0
4589.301	Miscellaneous - Signs	1	0	1		0
4589.310	Dues & Workshop	1	0	1		0
	Total Agricultural Commission	3	0	3		0
4589.600	Heritage Commission Expenses					
4589.610	Dues	150	150	0		150
4589.620	Expenses	2,000	0	2,000		2,000
4589.630	Miscellaneous	200	0	200		200
4589.650	Workshops & Activities	500	0	500		500
	Total Heritage Commission Expenses	2,850	150	2,700		2,850
CONSERVATION						
4611	Conservation Commission					
4611.200	Administration	1	0	1		1
4611.300	Dues	300	200	100		300
4611.310	Workshops & Activities	300	286	14		300
	Total Conservation Commission	601	486	115		601
4723	Debt Service - Interest on Debt	1	0	1		1

Account Number	Description	2020 Budget	2020 Actual	2020 Balance Left	2021 Warrant #	2021 Proposed Budget
4901	Capital Outlay					
4901.300	Purchase of Town Land	<u>30,000</u>	<u>30,000</u>	<u>0</u>		<u>30,000</u>
	Sub-total Operating Budget	959,758	822,088	137,670		956,573
4589.500	Heritage Fund	<u>500</u>	<u>500</u>	<u>0</u>	#5	<u>500</u>
4619	Conservation Fund	<u>500</u>	<u>500</u>	<u>0</u>		<u>0</u>
4900	Capital Outlay					
4904.500	Repair of Town Roads	75,500	156,617	-81,117		0
4904.575	Town House Repair	10,000	5,675	4,325	#7,8	45,000
4904.580	Records Preservation	5,500	0	5,500	#10	3,000
	Moose Mountain Bridge CRF II				#12	54,000
	Moose Mountain Bridge CRF I				#13	81,000
	Total Capital Outlay	91,000	162,292	-71,292		183,000
4915	Transfer to Capital Reserve					
4915.201	Road & Bridge Repair	90,000	90,000	0	#4	75,000
4915.202	Town House Repair Trust Fund	20,000	20,000	0	#6	10,000
4915.475	Moose Mountain CRF I	<u>20,000</u>	<u>20,000</u>	<u>0</u>		<u>0</u>
	Total Transfer to Capital Reserve	130,000	130,000	0		85,000
4916	Transfer to Expendable Trust					
4916.205	Property Re-evaluation	<u>6,000</u>	<u>6,000</u>	<u>0</u>	#9	<u>6,000</u>
	Total Transfer to Expendable Trust	6,000	6,000	0		6,000
	Total Appropriations	1,187,758	1,121,380	66,378		1,232,273

Agents to Expend Activity

November 10, 2020

To: Brookfield Selectmen

From: Marilou MacLean, Treasurer

Subject: 2020 Agents to Expend

At the October 6, 2020 Selectmen's Meeting you made a motion to approve pulling not more than an additional **\$ 90,000** from the "Road & Bridge Repair" Trust Fund to cover the road paving this year.

I would like to request that you amend that amount to **\$ 81,116.64**, which is the actual amount needed to cover this year's road paving costs.



Richard P. Zacher, Chairman



Brian Robischeau, Vice Chairman



Richard B. Surette

2020 Operating Budget
(Warrant Articles NOT included)

General Government	
Executive	\$ 46,332
Election, Registration & Vital Statistics	23,342
Financial Administration	53,350
Legal Expenses	15,000
Personnel & Administration	9,617
Planning & Zoning	9,900
Government Buildings	23,350
Cemeteries	7,300
Insurance	2,767
Regional Associations	1
Other General Government	9,500
Public Safety	
Police/Fire/Ambulance	367,773
Forestry	1,603
Building Inspections	7,375
Emergency Management	500
Highways & Streets	
Highways & Streets	240,000
Sanitation	
Solid Waste Disposal	75,308
Health	
Health Agencies	2,500
Welfare	
Direct Assistance & Vendor Payments	13,600
Culture & Recreation	
Parks & Recreation - Wolfeboro	1
Parks & Recreation - Brookfield	1
Library - Gafney	14,000
Patriotic	1
Agricultural Commission	-
Heritage Commission	2,850
Conservation	
Conservation Commission	601
Debt Service	
Interest	1
Capital Outlay	
Land Purchase	30,000
	<hr/>
TOTAL	\$ 956,573
	<hr/> <hr/>

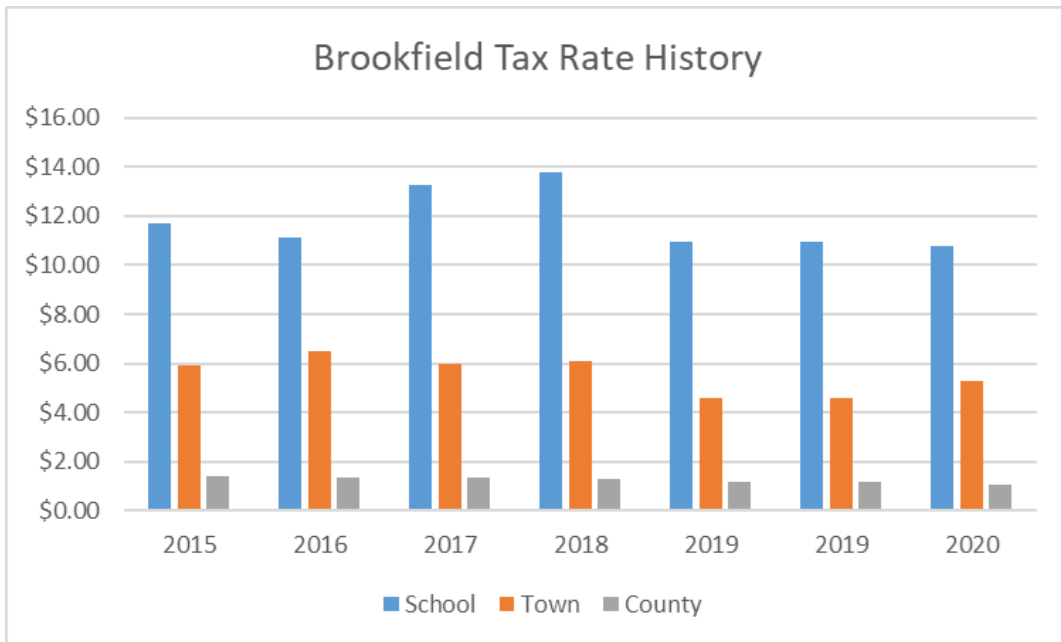
Board of Selectmen

As all Brookfield residents know, 2020 was a challenging year. The coronavirus began infecting the local population in late March just after our Annual Town Meeting. The initial lack of understanding of the treatment and of a vaccine resulted in most public functions being cancelled. The Selectmen cancelled most of their meetings and only met to deal with the most pressing issues. The Town Office was closed for a period of time with essential work being performed remotely or through the office’s exterior windows. Towards the end of the year most Town functions were being addressed with social distancing and face masks being worn by all. By year end, about 30 residents had tested positive for the virus and fortunately all of them have recovered.

During the early winter months, the Town Office interior was painted and the repair of the plaster in the Town House began. Once we understood the seriousness of the virus, other maintenance projects were put on hold. During the summer months, the State made grant funds available to help local communities deal with the costs associated with upgrading their facilities for COVID-19 protection. We applied for and received grant funds for installing interior sliding windows in the offices, replacing all the heaters in the offices with devices with improved air filtration and increased operating efficiencies, and installing high speed internet to support holding public meetings via Zoom.

With the reduction in the consumption of fuel nationally, again related to the virus, the price of asphalt was at record lows. We had planned to pave a portion of Moose Mountain Road; we took the opportunity to increase the project to include a significant portion of Clark Road.

One other noteworthy accomplishment was the perambulation of the Brookfield-New Durham Town line. The Brookfield initiative was led by Jennifer McKown. Jennifer worked with the New Durham representative to accomplish this goal during the summer months. The highlights of her report are found previously in this Town Report. The full report is available on the Town website.



Town Maintenance Plan

Project	Estimated Costs				
		2021	2022	2023	Future
Office Building					
New Rug	\$2,000	\$2,000			
Generator	\$10,000				\$10,000
Total	\$12,000				
Town House					
Interior Plaster	\$35,000	\$35,000			
Interior Paint	\$25,000		\$25,000		
Window repair	\$10,000	\$10,000			
Kitchen repair	\$5,000				\$5,000
Floor refinishing	\$10,000			\$10,000	
Total	\$85,000				
Moose Mountain Bridge	\$130,000	\$130,000			
Town Shed	\$25,000				\$25,000
Town Office Building Expansion	\$\$\$				\$\$\$

Respectfully submitted,
Richard Zacher, Selectman Chair
Brian Robischeau, Selectman Vice Chair
Rick Surette, Selectman

Agricultural Commission

There was no activity for the year.

Respectfully submitted,
Ed Nason
 Chair

Archivist

In spite of the pandemic this year, Craig Evans and Kristin Whitworth were able to work through most of the year on the archival processing of Town records and the continued writing of the finding aid for the entire collection. All in all, we worked approximately 115 hours on the archives. We also assisted the Selectmen on several occasions in the retrieval of records and documents from past years to serve as background information in current matters. Craig spent several hours doing background research of the tax records regarding the sale of the Warren family property.

Town residents voted at Town Meeting to provide for the conservation of Town Record Book #8 at the Northeast Document Conservation Center. This particular project was one of the more costly of all the books we have had conserved due to the large number of loose papers that had been glued onto the pages of the ledger, as well as the overall poor condition of the binding and the large number of pages. Craig submitted a grant application to the Moose Plate Conservation Grants administered by the NH State Library in July, and in October we received word that the Town had been awarded a grant of \$9,360 for the conservation of the Record Book. The maximum grants allowed are \$10,000. As a result of this grant, the taxpayers will only be responsible for paying for the digitalization of the Record Book, and the microfilm production – a total of \$3,350. This may enable the Town to proceed with the conservation of Town Record Book #4 in 2021, depending on the outcome of the vote on the Warrant Article at Town Meeting.

The Moose Plate Conservation Grants are completely funded by those individual residents of the state who purchase conservation license plates each year. This is one of the few tangible ways in which you might see your contribution coming back directly to serve the Town. This is the second Moose Plate grant the Town has received. As you might expect, the applications are highly competitive.

All bound volumes of Brookfield Town Annual Reports, from the mid-1800s to the present, are now shelved just outside the door to the vault. We encourage you to make a visit to the Town Offices and spend a little time reading through the reports. It's a great way to review the history of the Town – how some things change, and how some things never change!

Respectfully submitted,
Craig F. Evans, Town Archivist
Kristin Whitworth, Assistant Archivist

Assessor Clerk

I continue to enjoy my job as Assessor Clerk which I began in September, 2017. This year, there are several items of note. First, filing important papers became an increasingly difficult task partially because of lack of space in the file cabinets. The hiring of a part-time employee, Cassandra Rodil, to help improve the filing system, and the recent purchase of an additional file cabinet will put us in a much better position. We plan to file as many documents as possible by Map and Lot number to make it easier to locate documents.

The NH Department of Revenue Administration visited twice to ensure that we are keeping appropriate files on such things as exemptions, current use, etc. These are always helpful meetings. During 2021 we plan to get the requirements for exemptions and current use defined in a more user-friendly manner on the Town website.

My office is in the Town Office building and my hours are Fridays from 8:30 am to 12:30 pm. You can leave a message for me by calling 603-522-3688. My email in the office is assessor.clerk@brookfieldnh.org. Please drop by and let me know how I might help you!

Respectfully submitted,
Bob Nielsen
Assessor Clerk

MS-1 Report



**New Hampshire
Department of
Revenue Administration**

2020 MS-1

Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	11,239.44	\$842,527	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	2,010.91	\$37,493,000	
1G	Commercial/Industrial Land	79.05	\$264,700	
1H	Total of Taxable Land	13,329.40	\$38,600,227	
1I	Tax Exempt and Non-Taxable Land	1,558.11	\$2,935,700	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$85,627,456	
2B	Manufactured Housing RSA 674:31	0	\$151,800	
2C	Commercial/Industrial	0	\$695,900	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
2F	Total of Taxable Buildings	0	\$86,475,156	
2G	Tax Exempt and Non-Taxable Buildings	0	\$924,344	
Utilities & Timber			Valuation	
3A	Utilities		\$1,857,500	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	Valuation before Exemption		\$126,932,883	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12-	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$126,932,883	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$40,000	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	1	\$30,000
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$30,000	3	\$90,000
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	0	\$0
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
20	Total Dollar Amount of Exemptions			\$120,000
21A	Net Valuation			\$126,812,883
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$126,812,883
21D	Less Commercial/Industrial Construction Exemption			\$0
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction			\$126,812,883
22	Less Utilities			\$1,857,500
23A	Net Valuation without Utilities			\$124,955,383
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$124,955,383

MS-1 Report, cont.



**New Hampshire
Department of
Revenue Administration**

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Utility Value Appraiser

R. B. WOOD & ASSOCIATES

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$417,200	\$0	\$0	\$0	\$417,200
PSNH DBA EVERSOURCE ENERGY	\$1,440,300	\$0	\$0	\$0	\$1,440,300
	\$1,857,500	\$0	\$0	\$0	\$1,857,500

Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$250	52	\$13,000
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	3	\$4,200
All Veterans Tax Credit RSA 72:28-b	\$250	2	\$500
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		57	\$17,700

Deaf & Disabled Exemption Report

Deaf Income Limits	
Single	\$0
Married	\$0

Deaf Asset Limits	
Single	\$0
Married	\$0

Disabled Income Limits	
Single	\$25,000
Married	\$30,000

Disabled Asset Limits	
Single	\$50,000
Married	\$50,000

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	0
75-79	0
80+	0

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	1	\$30,000	\$30,000	\$30,000
75-79	0	\$45,000	\$0	\$0
80+	0	\$60,000	\$0	\$0
	1		\$30,000	\$30,000

Income Limits	
Single	\$25,000
Married	\$30,000

Asset Limits	
Single	\$50,000
Married	\$50,000

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? No

Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No

Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No

Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

Granted/Adopted? No

Properties:

Percent of assessed value attributable to new construction to be exempted:

Total Exemption Granted:

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

Granted/Adopted? No

Properties:

Assessed value prior to effective date of RSA 75:1-a:

Current Assessed Value:

MS-1 Report, cont.



New Hampshire
Department of
Revenue Administration

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Current Use RSA 79-A	Total Acres	Valuation
Farm Land	399.20	\$132,583
Forest Land	7,158.67	\$559,316
Forest Land with Documented Stewardship	2,713.17	\$129,858
Unproductive Land	312.20	\$7,168
Wet Land	656.20	\$13,602
	11,239.44	\$842,527

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	6,750.62
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	6.61
Total Number of Owners in Current Use	Owners:	135
Total Number of Parcels in Current Use	Parcels:	212

Land Use Change Tax

Gross Monies Received for Calendar Year		\$30,000
Conservation Allocation	Percentage: 0.00%	Dollar Amount: \$0
Monies to Conservation Fund		\$0
Monies to General Fund		\$30,000

Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	0.00	\$0

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	0.00
Owners in Conservation Restriction	Owners:	0
Parcels in Conservation Restriction	Parcels:	0

Discretionary Easements RSA 79-C

	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F

	Number Granted	Structures	Acres	Land Valuation	Structure Valuation
	0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D

	Owners	Structures	Acres	Land Valuation	Structure Valuation
	0	0	0.00	\$0	\$0

Map	Lot	Block	%	Description
<i>This municipality has no Discretionary Preservation Easements.</i>				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$0.00	0.00
White Mountain National Forest only, account 3186		0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
<i>This municipality has no additional sources of PILTs.</i>	

Notes

Auditors

There are five parts to the report submitted by the Town Auditors: General Ledger, Treasurer, Tax Collector, Trustees of the Trust Funds, and Town Clerk. Each of the five parts consists of three sections; general questioning, testing, and a summary along with suggested recommendations. This report is to be completed annually by local elected auditors as required by law.

For the Town of Brookfield, the coordination among Town Clerk, Treasurer, and Tax Collector is a smoothly flowing process. There is a system of checks and balances between these departments. The Trustees of the Trust Funds engage a professional team of individuals who execute the monetary operation of such designated accounts. We anticipate that the audit of the accounts of the Town of Brookfield for the year 2020 will be completed by April 2021 and the report will be available for public inspection in the Selectmen's office.

Upon completion of the audit performed in 2020 the following recommendations were supplied to the Selectmen:

Tax Collector –

- a) Eliminate the *Report of Tax Collector to Treasurer* and only use the computer-generated collector receipt summary for recording customer payments.

Town Clerk –

- a) Eliminate manual entry processes to reduce clerical errors and utilize appropriate electronic record keeping.
- b) We repeat our recommendation to provide the Town Clerk with training and support to transition to an electronic record keeping system.

Treasurer –

- a) Resolve \$200 Planning Board petty cash that has been carried on the books since at least 2007.
- b) Reconciliation of Petty Cash account by Treasurer annually at minimum.

Trustees of the Trust Fund –

- a) Work from a single computer, and if not possible, ensure files are in sync prior to making entries.
- b) Review fund transactions regularly to allow for resolving inaccuracies in a timely manner.
- c) Complete Town Audit prior to the submission of materials for publication in the Annual Report.

Respectfully submitted,

Amanda Peirce

Laurie M. Champy

Town Auditors

Cemetery Trustees

As with many other things this year, the pandemic interfered with the Cemetery Trustees holding their meetings. Rather than list all the things that were postponed, let us reassure you that it will be business as usual once the Trustees are able to work together in person on the projects that were originally outlined for 2020.

At Town Meeting in March, Roberta Holland was re-elected to a second three-year term, and David Newman was re-appointed as Trustee Alternate.

Bertie Holland once again installed large planters at both of the Town cemeteries for Memorial Day, and maintained them through the summer. Craig Evans, with Rick Surette's assistance, watered the twelve young maple trees along the main drive in the Brookfield Town Cemetery through the summer to make sure they made it through the drought.

Corey Pike, owner of CMP Property Maintenance here in Brookfield, continued to care for the Brookfield Town Cemetery and The Historic Brookfield Burial Ground – 1819, and the private graveyards that have Trust Funds designated for their care. Of the over sixty private graveyards, only 19 have funds provided for their annual care. The other forty require care by either family members or volunteers. Our attempt to revive the volunteer program has been temporarily suspended due to the pandemic. We are grateful to the six people who signed up to help at Town Meeting last year, and we will once again be looking for more volunteers this year. For further information about this volunteer program, please contact any one of the Trustees.

Craig found one of our earlier graveyards, the Calder Family Graveyard on Lyford Road; he recorded the GPS coordinates and photographed the site. We continue to search for the Sawyer Family Graveyard on the easterly side of Moose Mountain – another very early graveyard long lost.

Burial lots in the new cemetery continue to be available to Brookfield residents and taxpayers at a reduced fee. For more information, speak to one of the Trustees or pick up an information packet at the Town Offices.

Respectfully,
 Craig F. Evans, *Trustee Chair*
 Roberta Holland, *Trustee*
 Pam Skeffington, *Trustee*
 David Newman, *Alternate*
 Rick Surette, *Selectmen’s Rep*

Code Enforcement

Permits issued for the year 2020

Owner:	Project:	Estimated Value:
S. & C. Long	Bathroom Renovation	\$6,000
L. Munroe	Demo Barn	\$16,600
R. Greenhalgh	Single Family Home w/Garage	\$210,000
S. English	Farmers Porch	\$18,800
J. Hussey	Garage	\$27,000
R. & R. Compton	Interior Reno & add Bathroom	\$36,750
J. Dansereau	Shed & Pergola	\$2,500
S. Newman	Prefab Shed	\$5,500
B. Rhode	Greenhouse/Workshop	\$15,000
C. Brudevold	Screened Porch	\$15,000
S. Newman	Garage Door Relocation	\$4,700
R. Collins	Brewery	\$56,000
C. Dupere	Single Family Home w/Garage	\$518,000
D. & L. Champy	Breezeway & Garage	\$78,414
J. Locke	Single Family Home w/Garage	\$250,000
S. Zelek & J. Murphy	ADU	\$240,000
	Total Estimated Value:	\$1,500,264

Respectfully submitted,
 Nick Angelo, III
 Code Enforcement Officer

Conservation Commission

Getting Out There

Instead of attending conservation meetings around the state which we normally do, we concentrated on the Town Preserve projects. We completed the first phase of timber harvesting from the Preserve in 2019. The harvest opened up some of the land and left a small parking area on Cottle Hill Road. That seemed a logical place to begin a trail to connect to the 30-acre field and then to the Cotton Valley Rail Trail. Frank Frazier alerted us to an Eagle Scout candidate, Calvin Kinville, (pictured right) who was interested in doing his service project. So, we suggested cutting a trail from Cottle Hill to the field to the Rail Trail. The trail which CC members marked would be about 1.25 miles long and come out on the Rail Trail near Sadie's Pool, also known as Hobo Junction. Sadie's Pool is about 1.7 miles along the Rail Trail from Clark Road. The trail was completed during the summer by Calvin with the help of family and other Scouts, and we currently call it the Blue Trail. We have ideas for at least two more trails on the Preserve.



Congratulations Calvin on completing your service project and attaining the rank of Eagle Scout!

It is always sad and frustrating to find trash and garbage on the Town Preserve. Beer cans, bottles, tires, televisions, and an air conditioner were some items the CC and CC prospective member Jeremy Marcotte retrieved from the Preserve in 2020. We talk about gates to close off Old Governors Road and limiting access to the Preserve field, but it would be nicer to have people just respect the beauty, abundance, and diversity of Brookfield's Town Preserve without barriers.

The Town Cleanup

The Town Cleanup occurred in April. It was the 50th anniversary of Earth Day (April 22), a day when people offer to help in various ways in support of environmental protection. While in previous years we aligned the day with the Selectmen's Breakfast, this year brought changes. First, the Breakfast was cancelled due to the pandemic. Second, instead of Brookfield working alone on its own schedule, Moose Mountains Regional Greenways (MMRG) coordinated with the Conservation Commissions from the seven member towns (Brookfield, Farmington, Middleton, Milton, New Durham, Wakefield, and Wolfeboro) to do a trash cleanup of the local roads, being careful to practice safe distancing and other precautions during the coronavirus pandemic. Third, instead of the traditional single day, the cleanup offered much better flexibility by being spread over five days, April 22 through April 26. It was a successful project, the roads are cleaner, people got out and met other people, and some got to see areas of the Town that they had not frequented.

Respectfully submitted,
Bob Nielsen
Conservation Commission

Emergency Management

The Town House will be open during emergencies, severe weather, and other extreme situations, providing cooking facilities and drinking water, as well as shelter if necessary. The building will be open from 6:00 am to 8:00 pm unless sheltering is needed, when it will be open as long as needed. The Town House will be opened when a power outage lasts more than four hours or as requested. All such requests must be made to the Selectmen.

During the December winter storm, the Town House was opened for the use of Brookfield residents as needed.

Always be personally prepared for an emergency. Maintain a supply of drinking water, canned and dried foods, flashlights with a supply of batteries and lanterns that are fully charged or have plenty of lantern fuel on hand. Also, maintain a supply of personal items and medications you may require. Remember, cordless telephones do not work when the power is out and cell phones only work when the battery is charged. If you do not have a conventional landline be sure to keep your cell phone vehicle charger handy. If you have any questions about emergency preparedness contact me or Deputy Director William Nelson.

If you have an emergency, whether the need is for Police, Ambulance, or Fire Department services dial **911** as your first call. **911** will immediately contact the County Dispatch, which will dispatch the appropriate emergency service(s) to help you.

Please remember, without a clearly posted and readable road address number at the end of your driveway, Emergency Services will be delayed in locating and helping you. Delays can be lengthy if several houses in a row are not numbered and easily visible from both directions on the road. Numbers should be at least 3 inches high and 4 inches is better. The numbers need to be on a contrasting background and preferably reflective. Help us help you!

Respectfully submitted,
Bradford Williamson
Emergency Management Director

Forest Fire Warden

2020 was an uneventful wildfire season in Brookfield compared with previous years with only a few unpermitted burns and one small brush fire.

The Brookfield landowners have been very good about acquiring permits for both campfires and burning brush. Remember, State law requires fire permits for all outside burning of wood when the ground is not completely covered with adequate snow. Four inches of snow cover is recommended as a minimum. If there is adequate snow cover and it melts as may occur in the fall then permits are again required until adequate snow cover reoccurs.

New this year - campfire permits may be obtained online at nhfirepermit.com

When someone gets a permit, it gives the Warden and Deputies the opportunity to ensure that only permitted materials are being burned and are being burned safely. It also affords the opportunity to educate property owners on safe and proper outdoor burning. Permits are available from the Brookfield Warden and any of the Brookfield Deputy Wardens; they are quick to fill out and are FREE. Landowners are responsible for any fire kindled on their property so, by state law, permits can only be issued to the property owner. If someone else is using the property, he or she must have a letter of permission signed by the property owner to kindle a fire.

The Wakefield Fire Department does not issue fire permits for Brookfield. By state law, each Town is responsible for any wildland fires that occur within its boundaries, including the cost of suppression. If the fire was caused by an identifiable person, he or she can be charged the cost of suppression and damages including to neighboring buildings, homes and equipment. The state will cost share on fire suppression costs (when funds are available) when no responsible party can be found, paying up to 50% of the published rates, which are far below actual costs.

If you are interested in becoming a Forest Fire Deputy Warden, please contact the Warden or any of the Deputies. There is a mandatory training class which will require some physical agility as well as training on the Town's equipment and some availability when you're home to write permits and/or assist with fire suppression duties as needed. It's a great way to support our small town!

Remember, fire permits are required by state law whenever there is bare ground showing, regardless of the time of year. Thank you to all residents for another successful year as we look forward to the same in 2021.

Respectfully submitted,
Bradford Williamson
Forest Fire Warden

Gafney Library

At the close of business on Saturday March 14, the Gafney staff met and decided – based on the Gafney Pandemic Policy and the unknowns of the coronavirus -- to close the brick-and-mortar library and invent a virtual presence for our library members. Basically, we developed a new business: we changed job descriptions, developed new technology and scheduled training sessions, identified and implemented new marketing techniques to reach members, rearranged budget lines to reflect different expenses, and investigated and taught new online reading platforms.

Not one staff member batted an eyelash and the following week the new business began to take shape. Youth Library staff took training classes on how to address copyright issues and use cameras to virtually reach our youth through online story times and activities. The summer reading program was conducted using ReadSquared, a software platform purchased by the NH State Library through the Cares Act and offered to NH libraries. Staff used their own home technology until library equipment could be successfully installed. A heartfelt thank you to Lance MacLean for helping us out with technology issues, practically on demand. The Friends of Wakefield Libraries contributed funds for us to add Hoopla, online access to movies, eBooks, audiobooks, comics, TV shows and music available on our website. Hundreds of phone calls went out to our members notifying them of our changes and offering to help with the technology. Lance worked with Spectrum to extend our free wireless access signal further out to the parking lot allowing members and students to work on the lawn, in vehicles out front, and even from Lino's Café.

Tutors at the Gafney Library Adult Study Center began to work remotely with students studying to take the HiSET exam for high school equivalency. HiSET Examiners stopped testing for five months. Appointment- only sessions started up again in September but halted as COVID-19 cases began to rise locally.

Nationally, libraries awaited the outcome of a scientific study by Institute of Museum and Library Services (IMLS)/Battelle Labs/OCLC to determine the length of time the coronavirus remained on specific library surfaces such as various types of book covers, inside pages and surfaces. Library materials are circulated among many people, so 'know the science' became our mantra. In July, the information started trickling out to give us guidance and with the NH State Library's help, NH libraries began to implement policies on quarantining materials and developing the resulting policy for curbside service.

Due to space constraints, we were unable to safely open to the public and in June we implemented "Gafney On The Go", a curbside pickup service. Members can reserve online or by phone, and arrange an outside pickup appointment. About 50 people chose to submit an online application for a library card. Youth Library staff and Peter Abate, who had just begun his job as Library Administrative Assistant, took the initiative to talk with members about new books and movies, educating them on the technology options, and, in general, keeping up

the connections we had prior to closing. Diane and Susan pulled together “theme bags” filled with books, puzzles, crafts, and snacks on demand. A favorite so far is, of course, dinosaurs!

During the year we had staff retirements: Jan King, who had been with the Gafney for 18 years, and Diane Cassidy, who retired at the end of December and had been with us for 17 years. Diane was also chosen as the 2020 Wakefield Citizen of the Year by the Greater Wakefield Chamber of Commerce. Susan Dansereau, formerly Library Assistant to Diane, is now the Interim Youth Library Coordinator.

Two years ago, we began the process of fundraising to build a 2,500 square foot addition. Dick DesRoches, Board President, spearheaded the effort with the rest of the Board members and me. We were disheartened when the pandemic began and were afraid our efforts would need to be doubled if we were to succeed, but this Board and your library staff do not give up easily. By the end of 2020 we had privately raised over \$850,000 toward the \$1,032,000 cost of the building. Not one person turned us down in this major fundraising effort, and we were surprised and heartened to be able to get a loan from Profile Bank to begin construction on the addition. This fall we were only able to get as far as razing the adjacent building due to weather conditions. The full deal will begin in the early spring!

This winter we began work on the public outreach fundraising and Lovell Lake Village Market started us off with a “round up” fundraiser, asking folks to round up their bill to the next dollar with the change going to the “Change for Gafney” fundraiser. LLVM owner Harry Wesson will match up to \$500.

We are implementing a full-fledged community needs fundraising program complete with bake and book sales, house party fundraisers, and person-to-person requests for a \$5,000 pledge over up to a five-year period. Our Second Century Campaign will involve as many of our community members as possible to raise an additional \$200,000 - \$300,000 to work down the interest on the loan and provide interior furnishings. We will also be raising funds to turn the existing youth area into a community room for programming and meeting space for outside organizations. Our goal is to bring the Gafney Library Adult Study Center back to the library from the Greater Wakefield Resource Center where we pay rent to house the program now.

A big thank you goes to the Gafney Board of Trustees for support throughout this tough year, to staff for stepping up to learn new technologies (many outside the comfort zone!), our library members for being willing to try new reading methods and for being patient, to Jim Boyle our fundraising consultant and to the Friends for their continued support. A special thank you to all our wonderful annual appeal donors who help support the Gafney’s books, youth library materials, and technology.

Respectfully submitted,
Beryl Donovan,
Library Director

Governor Wentworth Regional School District

The coronavirus pandemic has taken center stage this year within the operation of the School District. Our central initiative for school year 2020-2021 was the collection and analysis of student performance data with the goal of strengthening areas of the curriculum. The initiative had a strong start. Then came the coronavirus. While the plans didn’t change, our focus changed and teachers and administrators were tasked with developing an entirely remote system of educating our students. In the early months, computers were distributed, hot spots were provided to families who needed them, and new procedures were developed for every department within the organization. The most critical change came in the delivery of instruction. Teachers, with limited preparation, began remote instruction with their students in mid-March when the Governor ordered that all students be

provided with an education remotely. Thankfully, the Governor Wentworth Regional School District was well positioned from a technology standpoint due to decisions made by the School Board, and supported by the community, to get our IT infrastructure up to speed.

A thirty-two member task force, most of whom were volunteers, developed a fifty-seven page reopening plan covering everything from health and safety guidelines to hybrid and remote instruction schedules. (You will find a copy of the report posted on our website at www.gwrsd.org.) This and consultation from local experts and DHHS have governed our procedures since September. I cannot say enough about the activities and connections that teachers and support staff have been creating with students and families. Our custodians have been working hard to implement some very demanding cleaning and sanitizing procedures. Our food service staff continue to provide meals for all families, including those who have children who are remote or being homeschooled. Likewise, our bus drivers start and end the days of our students with friendliness, compassion, and most importantly, safe driving. In the fall, metrics to track the impact of the virus on the schools were developed based on both Center for Disease Control guidelines and those from the New Hampshire Department of Health and Human Services. A rubric that uses the metrics was developed for the Board to use as guidance when considering full in-person school, hybrid, or remote education. (You may view a copy of the rubric on our website.)

This has been the most difficult year of my many years in public education. That being said, I wouldn't have missed this year in education for the world. First, we are running two new educational models concurrently and are launching innovations with remote education that are likely to change parts of our school system in the long run. We know remote instruction has some serious limitations. However, we are getting better every day. We have learned some things along the way from remote education that can be used to the advantage of students and parents in the future.

There are other equally important lessons I would like to think our students are learning as a result of the pandemic. The most important of these is how much we all need each other. We have learned how essential all people are in our organizations; especially those in the background who we don't see every day and who go about doing their jobs quietly and well. I hope we are learning the true value of family and friends. I hope we are learning not to rely on social media or rumors instead of facts. I hope we are learning that we can be kind and understanding even when we don't agree. I hope we are learning to care for, respect, and help others. Most of all, I hope we are learning that we are more resilient than we think. These lessons will serve our children well throughout their lives.

I thank everyone in the Governor Wentworth Regional School District for your constant dedication to our students. Also, a special thanks to the members of the Governor Wentworth Regional School District School Board who have continued their support for students in impossible circumstances, making difficult decisions in order to safely provide the best possible education to our students. Finally, thank you for the opportunity to serve our children and community, especially during this challenging time.

Respectfully submitted,
Kathleen Cuddy-Egbert
Superintendent

Heritage Commission

We started the Town Meeting with the presentation of a quilted banner made by Susan Raban and Sandra Pace; Sandra's husband Charles Pace did the layout work. Other people who helped with making the banner were Kristin Whitworth and Laura Parsons. The banner (see picture on page 35) now hangs in the Town Office building

in the nook that contains the “look-up computer” – stop by and have a look; it is beautiful! Our thanks to all for their hours of hard work to present this long-lasting memorial to the founding of our Town 225 years ago.



MEMORIAL BANNER

Charles Pace had done some research and came up with an interesting fact. Until the Executive Order of June 24, 1912, neither the order of the stars nor the proportions of the flag was prescribed. Consequently, flags dating before this period sometimes show unusual arrangements of the stars and odd proportions, these features being left to the discretion of the flag maker. In general, however, straight rows of stars and proportions similar to those later adopted officially were used. The principal acts affecting the flag of the United States are the following:

- Flag Resolution of June 14, 1777 - stated: "Resolved: that the flag of the United States be made of thirteen stripes, alternate red and white; that the union be thirteen stars, white in a blue field, representing a new Constellation."
- Act of January 13, 1794 - provided for 15 stripes and 15 stars after May 1795.
- Act of April 4, 1818 - provided for 13 stripes and one star for each state, to be added to the flag on the 4th of July following the admission of each new state.

When you look at the two flags pictured on our banner, you will notice that the one from 1794 has more stripes than the one for 2019.

Unfortunately for all of us, shortly after Town Meeting the world turned upside down with the arrival of the deadly coronavirus. The Heritage Commission cancelled all of the activities that we planned for the year –another ice cream social, the annual Town Bar-b-que, and Christmas breakfast. We certainly hope to return to our normal activities in 2021.

Repairs to Town House

While it was not possible to hold many of our usual activities in the Town House during 2020, we did continue with the restoration work. We had originally planned to repair the large windows this year; \$10,000 was approved for this project with the passage of Warrant Article #8 at the 2020 Town Meeting. However, because of the coronavirus pandemic the contractor who was originally scheduled to do the work was not available.

I had been in touch with a historic plasterer, Peter Lord, for a quote for work to be done in 2021. When his schedule became more open, he contacted me and the Selectmen voted to have him move ahead with the plaster repair. Peter started with the ceiling and walls of the vestibule of the Town House.

Peter has reported to me that they removed 900 pounds of plaster from the vestibule ceiling and part of the walls. There was about a 2” gap at the corner from the building settling over the years, which has been repaired. They discovered some of the original plaster that was about 1/8” thick and saw some early stenciling, but were unable

to get a picture of it. They can tell that some of the original plaster was taken down when the library (now the kitchen) and the office were added.

I went down each night and took pictures of the work they have done. (See pictures on page 60) It is really amazing! They had to move on to another project, but will return to do more work in 2021. This was the most important area to work on first, since part of this ceiling had fallen and could endanger people as they entered the building.

In 2021 we hope to finish the plaster work and-repair the windows. The next step will be writing a grant to cover painting of the Town House and the plaster that has been repaired. We hope to have all the repair work done to the Town House by the 200th Town Meeting in 2023.

Respectfully submitted,
Marilou MacLean,
Chair

Joint Loss Management Committee

Our most significant accomplishment was developing and implementing a Drug Free Workplace Policy, which was distributed to all employees for review and signature. Having this policy in place allowed the Town to meet the requirements associated with applying for the Coronavirus Relief Funds. The grant monies that were awarded to the Town are reported in detail in the Treasurer's Report.

Respectfully submitted,
Brian Robischeau
Marilou MacLean
Laurie M. Champy
Committee Members

Moderator

2020 was certainly an unusual year! I especially thank my Assistant Moderator, Rose Zacher, who presided over the State Primary and General Elections this fall. She reports as follows:

The coronavirus pandemic added some challenges to the 2020 election cycle. We were fortunate that the virus was not wide-spread when we held the Presidential Primary and Town Elections and Town Meeting. As the spring went on, though, we recognized that we needed to adjust some of our practices to protect the safety of the voters and the election workers. Governor Sununu created a task force to evaluate how the State could use federal grant funding to help the towns run safe elections. One of the suggestions of this committee was to make Absentee Voting available to more voters, by allowing COVID-19 concerns to be included as a reason for voting absentee. Another suggestion was for centralized planning, purchasing and distribution of critical Personal Protective Equipment, some of which was in short supply world-wide during the summer. The Secretary of State's office did a wonderful job of obtaining and providing all the protective equipment we needed. Our State Primary Election in September and the General Election in November had record voter turnout numbers, both in-person and absentee, and went very smoothly. We are fortunate to live in a Town where the residents are respectful of their neighbors, as evidenced by the fact that every voter and election worker wore face masks while in the polling place.

Going forward, 2021 has only one election: the March Town election. I anticipate we will have the same challenges voting in March, but fortunately two years ago Brookfield elected to bifurcate the Town Meeting.

Because of this, our Selectmen are free to schedule the second half – what we all think of as Town Meeting – whenever they choose. I believe they are planning to do so later in the spring, in the hopes the pandemic will be less of a concern, and possibly outside or in a larger venue.

I thank the rest of our returning election workers, including Rob Collins and Frank Frazier as Inspectors of Election/Ballot Clerks, and Doug Vanderpool as Ballot Clerk. And I appreciate our Town Clerk, Virginia McGinley, and our Supervisors of the Checklist, Cheryl Perry, Karen Servacek, and Susan Raban.

Respectfully submitted,
William M. Marsh
Moderator

Planning Board

Throughout 2020, the Planning Board conducted its regular business meeting on the second Monday of every month at 7:00 pm, with the exception of the April 13 meeting, which was cancelled due to office closure because of the pandemic. We welcomed John Meyer and Peter Holland as new members this spring. Sadly, Mr. Holland passed away on July 20; we will miss him.

As we continue to refine the Master Plan, we dedicate half an hour of each meeting to review individual sections. We have received excellent input from the Heritage and Conservation Commissions, which will be documented in the Plan. One of the Board's goals for 2021 is to complete the Master Plan and present it at a Public Hearing.

Over the course of the year, we received several inquiries for subdividing, as well as a Conditional Use Permit for snowmobile racing at Moose Mountain Recreation Area. We researched several citizen inquiries, including: senior housing, building codes, building on Class VI roads, and personal wireless service facilities. For further information, our meeting minutes are posted on the Town website. We dedicate time at each meeting to review our current zoning and discuss possible updates or changes. The Board submitted two Articles for the 2021 Town Warrant.

At our monthly meetings, we strive to conduct efficient, focused, and productive discussions. At the time of this writing, we have two vacancies on the Board, and are looking for an Administrative Assistant. We encourage those who are interested in participating or obtaining further information to email the Chair at pb.chair@brookfieldnh.org and/or attend a monthly meeting and consider joining us as a Member or Alternate. We hope to see you soon.

Respectfully submitted,
Tim Straz
Planning Board Chairman

Road Committee

The Road Committee was reinstated in the fall of 2020 and conducted its first meeting on October 13. The Committee is an advisory group to the Selectmen and will meet monthly. During the two meetings that took place in 2020, the Committee drafted a road maintenance budget for 2021. We also discussed road conditions, maintenance, paving, and mapping.

Respectfully submitted,
Tim Straz
Road Committee Secretary

Strafford Regional Planning Commission

Established by state legislation in 1969 the regional planning commissions serve in an advisory role to local governments and community organizations. Strafford Regional Planning Commission's (SRPC) mission is to assure that the region is responsive to the needs of its residents through cooperative actions with municipalities and federal and state agencies, through the implementation of regional plans, and through local planning assistance. The Commission's professional staff provides transportation, land use, economic development, hazard mitigation, water, public health, and natural resource planning services; geographic information services (GIS); data collection and analysis; facilitation; and project management.



2020 Accomplishments:

(Value of each service provided at no additional cost to the town is included in parenthesis)

- Developed a new regional ArcOnline interactive map gallery and incorporated Brookfield data into the online parcel viewer. (\$800)
- Conducted 5 NHDOT traffic counts to support local and statewide planning efforts. (\$750)
- Provided support as the chair of the board of directors for Explore Moose Mountains, an initiative to promote Brookfield, Farmington, Middleton, Milton, New Durham, Wakefield, and Wolfeboro, including coordinating meetings, developing, and analyzing a business survey, and preparing and submitting an LOI for a USDA RD grant. (\$4,300 for all six communities)
- Inventoried 4 recreation sites for the Promoting Outdoor Play Project (POP!). (\$50)
- Ordered *New Hampshire Planning and Land Use Regulation* books for local land use boards.

2020 Regional Accomplishments:

- Received program funding for Strafford Economic Development District from the Economic Development Administration (EDA).
- Secured funding through the EDA CARES Act to support economic recovery in response to the coronavirus pandemic.
- Provided technical assistance during the coronavirus pandemic by facilitating weekly Seacoast Economy phone calls for local businesses and municipalities.
- Gathered important stakeholders from across the region to attend a regional workshop with the purpose of informing SRPC's core plans.
- Successfully applied for funding through the TUFTS Health Plan Foundation to implement an age friendly planning project: Communities for Healthy Aging Transitions (CHAT).
- Convened the Brownfields Advisory Committee to provide an update on progress in 2020 and discuss the assessment program for 2021.
- Received a second round of funding through the NH Children's Health Foundation to build upon the regional recreational assets Pathways to Play project. The Promoting Outdoor Play! project will include the creation of an online resource that will connect families with young children to the many recreation resources available in the region. The online platform will include photos, amenities, and other information for each regional recreational site, and will be publicized in a marketing campaign to all eighteen communities.
- Created a regional ArcOnline map for the 2019 Local Source Water Protection grant project. This included data layers such as aquifers, water and sewer service areas, high-priority water supply lands, source water protection areas, and zoning districts that protect drinking water resources.

- Assisted in updating the 2020 Piscataqua Region Environmental Planning Assessment by collecting data from each of our communities, which included applicable town plans, local land use regulations and ordinances, and other available public information.

Goals for 2021:

- SRPC will update the regional Long-Range Transportation Plan, Comprehensive Economic Development Strategy, and Housing Needs Assessment, providing valuable information and data for local planning efforts.
- Complete a Communities for Healthy Aging Transitions (CHAT) community assessment for each municipality in the SRPC region with demographic data, information about municipal policies, and citizen feedback about communities' level of age-friendliness.
- Launch and market the dynamic, forward-facing online resource for Promoting Outdoor Play! (POP!) that will connect families with young children to the many recreation resources available in our region. Additionally, complete the outreach and engagement campaign to share and publicize this information with residents and visitors throughout the greater Strafford region.
- Continue Brownfields assessment and cleanup planning activities; expend current grant funds enough to meet threshold requirements for re-application to EPA in Fall 2021 (current grant must be at least 90% expended).

Brookfield Commissioner: Ed Comeau

Supervisors of the Checklist

The Supervisors of the Checklist bid a reluctant fond farewell to Karen Servacek on December 31, 2020, and appointed Maryann Lynch to fill the vacant position on January 19, 2021, until the next Town election. Karen will be sorely missed and is moving on to other Town of Brookfield duties.

Brookfield held four elections in 2020: the State Primary, the Town Election, the Presidential Primary and the General Election.

The Presidential Primary Election was held February 11, 2020. 295 voters cast their ballots, 105 Democrats, 104 Republicans and 86 Undeclared.

The Town Election was held March 10, 2020. 110 voters cast their ballots, 25 Democrats, 49 Republicans and 36 Undeclared.

The Secretary of State’s Office worked diligently to provide safe voting practices for the coronavirus crisis. Over the spring, summer and fall, Town election officials participated in numerous Zoom and Webinar sessions. These sessions were offered to help address issues election officers saw and to help with planning. The State provided protective gear for the election officials, including plexiglass shields, face masks, hand sanitizer and new signage. As Town Moderator Dr. William Marsh was on the ballot, Moderator Pro Tempore Rose Zacher dedicated countless hours working with the Selectmen and state and town officials to ensure a safe and efficient election process. The voting site was relocated to the Town House and new protocols were established for actual voting. It went very well for the State Primary and with a few tweaks, even better for the General Election. The State Primary was held on September 8, 2020. 242 voters cast their ballots, 71 Democrats, 113 Republicans, and 58 Undeclared.

The General Election was held November 3, 2020, with a record turnout of 85% of the 644 officially registered voters that day, which included 44 election day registrations. 549 voters cast their ballots, of which 116 were cast absentee, 127 Democrats, 223 Republicans, and 199 Undeclared.

The Supervisors hold meetings periodically during the year to accept new voter registrations. Meeting notices are posted in the Granite State News, in the kiosk at the Town Office and on the Town's website: www.brookfieldnh.org.

Residents may also register with the Town Clerk during her hours. Applicants for registration must bring proof of age, citizenship, and domicile when they come to register. Qualified applicants who do not possess or bring proof with them may register if they sign an affidavit attesting to their qualifications.

New Hampshire voter and election information, including a look-up of your party affiliation, is available on the Secretary of State's website <http://sos.nh.gov>.

We also welcome your questions and can be contacted by email at supervisorchecklist@brookfieldnh.org.

Respectfully submitted,
Cheryl Perry
Susan Raban
Supervisors of the Checklist

Tax Collector

When I said in last year's report that 2020 was going to be an interesting year, wow did I ever under-estimate how interesting. I think we are all happy it is over and hope 2021 will be an improvement.

Collections have been good here in Brookfield. The warrant for 2020 was \$2,157,375.00 and as of the end of 2020, the amount collected was \$2,039,828.38. That is almost 95% of the total due.

There are 3 properties that are scheduled for deeding on April 16, 2021, for their 2018 property taxes. The 2019 levy year has 17 unpaid properties; these are due for deeding in 2022. The 2020 unpaid taxes will go to lien on April 16, 2021, also. I urge everyone with unpaid amounts to pay prior to April 16 to avoid added costs and fees and more interest. Having a lien on the property can be a problem if you wish to sell, and once it is deeded it is hard to redeem it. As a reminder, the Tax Kiosk is kept up to date for you to use to check the status of your taxes; links may be found on the home page and on the Tax Collector page at www.brookfieldnh.org.

You can reach me at the office by leaving a message at 522-3688 or at my home 522-6551. My office hours are the second and fourth Fridays from 10 am to 2 pm or by appointment.

Hoping for a better 2021. Please stay healthy everyone.

Respectfully submitted,
Diana Peckham
Tax Collector

MS-61 Report



New Hampshire
Department of
Revenue Administration

MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2019	Year: 2018	Year: 2017
Property Taxes	3110		\$105,621.24		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$30.00		
Yield Taxes	3185		\$1,418.88		
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$3,170.43)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	2019	Prior Levies	
Property Taxes	3110	\$2,157,375.00			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$11,870.00			
Yield Taxes	3185	\$21,277.51			
Excavation Tax	3187	\$200.66			
Other Taxes	3189				

Overpayment Refunds	Account	Levy for Year of this Report	2019	2018	2017
Property Taxes	3110	\$2,561.56			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$850.50	\$4,379.91		
Interest and Penalties on Resident Taxes	3190				

Total Debits	\$2,190,964.80	\$111,450.03	\$0.00	\$0.00
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MS-61 Report, cont.



New Hampshire
Department of
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2019	Prior Levies	
			2018	2017
Property Taxes	\$2,043,006.15	\$62,952.41		
Resident Taxes				
Land Use Change Taxes	\$11,870.00	\$30.00		
Yield Taxes	\$21,201.46	\$1,418.88		
Interest (Include Lien Conversion)	\$710.50	\$3,507.41		
Penalties	\$140.00	\$872.50		
Excavation Tax	\$200.66			
Other Taxes				
Conversion to Lien (Principal Only)		\$41,835.50		
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Discounts Allowed				

Abatements Made	Levy for Year of this Report	2019	Prior Levies	
			2018	2017
Property Taxes	\$151.28	\$833.33		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<div style="border: 1px solid black; width: 100%; height: 15px; margin-top: 5px;"></div>				
Current Levy Deeded				

MS-61 Report, cont.



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$115,951.91			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$76.05			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$2,343.21)			
Other Tax or Charges Credit Balance				
Total Credits	\$2,190,964.80	\$111,450.03	\$0.00	\$0.00

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2019	Year: 2018	Year: 2017
Unredeemed Liens Balance - Beginning of Year			\$33,961.89	\$28,257.47
Liens Executed During Fiscal Year		\$44,946.20		
Interest & Costs Collected (After Lien Execution)		\$1,773.14	\$6,642.22	\$8,814.18
Total Debits	\$0.00	\$46,719.34	\$40,604.11	\$37,071.65

Summary of Credits

	Last Year's Levy	Prior Levies		
		2019	2018	2017
Redemptions		\$10,162.51	\$28,215.17	\$25,088.97
Interest & Costs Collected (After Lien Execution) #3190		\$1,773.14	\$6,642.22	\$8,814.18
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$34,783.69	\$5,746.72	\$3,168.50
Total Credits	\$0.00	\$46,719.34	\$40,604.11	\$37,071.65

Timber and Gravel Monitor

The Town received six Intents to Cut and two Intents to Excavate during calendar year 2020, for the following properties:

Owner	Location
<i>Intents to Cut, 2019-2020 Tax Year</i>	
Douglas and Lloyd Allen	Map 24 Lot 9
<i>Intents to Cut, 2020-2021 Tax Year</i>	
Edward Ambrose	Map 43 Lot 1
Douglas and Lloyd Allen	Map 24 Lot 9
George Walker/Brookfield Trust	Map 26 Lot 18
Dickie Living Trust	Map 23 Lot 2
Paul A Dickie	Map 23 Lot 3
<i>Intents to Excavate, 2020-2021 Tax Year</i>	
Thomas Smith	Map 11 Lot 1
Moose Mountain Properties	Map 30 Lot 3

The Town received excavation yield taxes totaling \$200.66 and timber taxes totaling \$24,300.65 during 2020.

Town Clerk

As we all know, it was quite a year. My office was kept open and functioning except for some technical problems with the computer.

Then COVID-19 became a large part of our lives and we had to adjust how to conduct business. In the beginning, I greeted people at the window and used the mailbox. No one was allowed in the building. As the weather changed, we had to let people in. We opened the office but had to close it again.

The fall elections were a challenge, but turned out very well. I am dealing with one person at a time. So far so good. People have been very cooperative with the one at a time. The plexiglass has been a godsend. Hopefully, things will get better soon. Good luck to all.

Revenue

January 1, 2020 – December 31, 2020

Automobile Permits	\$164,389.56
Dog Licenses	744.50
Municipal Agent Fees	3,642.00
Blue Title Apps	341.00
Internet Log Fees	132.00
Land Fill Permits	1,860.00
Boat Registration Fees	309.76
Tax Cards	7.00
Vital Statistics – Births, Deaths, Marriages	497.00
Town Book	60.00
Total Income	\$171,982.82

Vital Statistics – 2020

Deaths

<u>Date of Death</u>	<u>Name of the Deceased</u>	<u>Place of Death</u>	<u>Military</u>
02/07/2020	Chick, Donna L.	Brookfield	No
02/26/2020	Wentworth, Cecil E.	Brookfield	Yes
03/05/2020	Whittemore, Nancy Marie	Rochester	No
04/01/2020	Edmunds, Mary Louise	Dover	No
04/16/2020	Barnes Jr., James William	Brookfield	No
04/20/2020	Raban, Frederick Marsh	Ossipee	Yes
06/05/2020	Cann, Alfred J.	Brookfield	Yes
06/07/2020	Cotton Sr., Charles John	Brookfield	No
07/20/2020	Holland, Peter White	Manchester	Yes
09/24/2020	Reilly, Paul Joseph	Brookfield	Yes
11/06/2020	Leeper, Irene M.	Rochester	No
12/21/2020	Johnson, Peter Charles	Brookfield	No

Births

<u>Date of Birth</u>	<u>Name of Child</u>	<u>Name of Father</u>	<u>Name of Mother</u>
03/02/2020	Emilio, Andrew Richard	Emilio III, Philip	Emilio, Julie
05/06/2020	Pike, Benson David	Pike, Corey	Pike, Keaghan
12/23/2020	Olson, Olivia Ann	Olson Jr., Michael	Olson, Esperanza

Marriages

<u>Date of Marriage</u>	<u>Location of Marriage</u>	<u>Person A</u>	<u>Person B</u>
10/10/2020	Brookfield	Ebinger, John E.	Gillis, Lynzee K.

I hereby certify that the births, deaths and marriages are correct to the best of my knowledge.

Respectfully submitted,
Virginia McGinley
Town Clerk

Treasurer

2020 was certainly a different year for the world, as well as all of the Town employees and residents. Because of the coronavirus pandemic, the Town was offered grant monies from the State of New Hampshire and the Governor's Office for Emergency Relief and Recovery (GOFFER). We applied for and received \$13,459.51 of these emergency funds. Funding was awarded for Spectrum bills, installation of new, faster internet at the Town Offices, physical updates to the Town Offices, and election expenses.

Craig Evans also applied for a Moose Plate Grant in the amount of \$9,360 to cover most of the cost of restoring Town Record Book #8. We received \$8,424 this year and will receive the balance after the first of 2021.

Yes, it was time consuming for each of us, but when I realized that we received additional funds in the amount of \$22,819.51, I think this was work well done!

As directed by New Hampshire State RSA 80:61-64, the Town bought property and yield taxes in the amount of \$44,946.20 to process the 2019 tax liens. This amount is not included in the following reports as either revenues or expenditures. Any portions of those liens that have been redeemed are reflected in the reports.

Once again, the Town did not need to borrow any money in anticipation of taxes. This continues to be a great savings to the Town in interest payments and to me and the Selectmen in the form of reduced paperwork. There is a line in the Operating Budget to include interest, should we need to borrow funds.

The reports in this booklet are summaries taken from the books of the Treasurer for the period of January 1, 2020 through December 31, 2020, and are complete to the best of my knowledge and belief.

Profit and Loss Statement

Calendar Year 2020

Income:

3110	Property Taxes	\$	2,149,669
3120	Land Use Change Tax		11,870
3185	Yield Taxes		21,478
3190	Penalties & Interest		22,434
3220	Motor Vehicle Permit Fees		168,505
3230	Building Permits		7,026
3290	Other Licenses, Permits & Fees		3,411
3351	Shared State Revenue		23,645
3352	Room & Meals Tax - State of NH		37,193
3353	Highway Block Grant - State of NH		33,229
3359	Other State Grant Reimbursement		9,860
3501	Sale of Municipal Property		280
3502	Interest on Investments		4,770
3508	Contributions and Donations		200
3509	Other Miscellaneous Income		600
3915	Transfer from Capital Reserve		167,792
3917	Transfer from Other Funds		513
	Total Income	\$	<u>2,662,475</u>

Expenses:

4130	Executive	\$	31,857
4140-4149	Election, Registration & Vital Statistics		26,355
4150-4157	Financial Administration		46,949
4153	Legal Expenses		9,765
4170	Personnel Administration		7,932
4191-4192	Planning & Zoning Boards		899
4194	General Government Buildings		29,080
4195	Town Cemetery		1,553
4196	Insurance		2,767
4199	Archival		10,337
4210	Wakefield Fire/Police/Ambulance		352,604
4225	Forestry		-
4240	CEO/Building Inspection		5,250

4312	Highways & Streets	149,765
4323	Wakefield Solid Waste Disposal	93,928
4411	Health Agencies	2,000
4445	Welfare & Vendor Payments	5,000
4520	Parks & Recreation	1,265
4550	Library - Gafney Library - Wakefield	14,000
4583	Patriotic Purpose	148
4589	Heritage Commission Trust Fund	500
4589	Heritage Commission	150
4611	Conservation Commission	487
4619	Conservation Trust Fund	500
4901	Land Purchase	30,000
4900	Capital Outlay	162,292
4915	Transfer to Capital Reserve	130,000
4916	Transfer to Expendable Trust	6,000
4931	Taxes Paid to Carroll County	136,346
4933	Taxes Paid to School - GWRSD	1,366,577
	Total Expenses	<u>\$ 2,624,304</u>
	Net Income	<u><u>\$ 38,171</u></u>

2020 Vendor Payments

All States Asphalt, Inc.	185,264.54	NH Municipal Assoc., Inc.	1,147.00
Amanda Peirce	250.00	National Trust for Historic Preservation	100.00
American Security Alarm	360.00	NH - Assoc of Conservaion Commissions	200.00
Avitar Associates of NE	3,264.43	NH - City & Town Clerks Assn.	20.00
Bartlett Tree Experts	270.00	NH Correctional Industries	198.00
Blacksmith Printing	211.10	NH - Criminal Records	50.00
Bradford Williamson	2,689.88	NH - DMV Records	30.00
Brian Robischeau	66.56	NH - Dept. of State	215.00
CAI Technologies	800.00	NH - Employment Security Dept.	25.00
Carroll County Registrar	164.00	NH - Govt Finance Officers Assn.	70.00
Central NH VNA & Hospice	1,000.00	NH - Office of Strategic Initiatives	66.00
Cheryl A. Perry	1,663.25	NH Preservation Alliance	50.00
Cheryl T. Giguere	27.50	Northeast Document Conservation	4,020.00
Chris Godell	1,600.00	Ossipee Aggregates	33,159.94
Chris Kinville	262.03	Pam Skeffington	60.50
CivicPlus	1,575.00	Peter Lord Plaster & Paint, Inc.	5,675.00
CMP Home & Property Maintenance	1,957.50	Plodzick & Sanderson	-
Conservation Commission Fund	500.00	Porter Office Machines	189.39
Consolidated Communications	1,410.68	Positively Creative Solutions, LLC	260.00
Craig Evans	475.54	Presto Direct	41.95
Craig A. Farly	338.74	Primex	4,600.00
Diana Peckham	327.93	Quality Fire Protection	172.00
Dame Electric, LLC	1,201.57	R.B. Wood & Associates, LLC	7,162.50
David Newman	105.00	Richard Nordin	150.00
Donahue, Tucker & Ciandella, PLLC	1,750.00	Richard Peckham	189.00
Doug Vanderpool	752.00	Richard B. Surette	76.14
Ed Ingalls	150.00	Richard Zacher	876.34
Edward Nason	600.00	Robert Nielsen	128.47
Eleanor DeBow	8.50	Roberta Holland	27.50
Eversource	2,743.90	Ronald & Michelle Norman	673.00
Eversource Energy	7,289.92	Rose Zacher	886.50
Frances Tucker	250.00	Salmon Press, LLC	1,085.60
Francis & Cheryl Perry	517.68	Sandra Prior	88.00
Frank Frazier	831.51	Seacoast Media Group	141.28
Freedom Printers	338.04	Spectrum	658.86
Gafney Library, Inc.	14,000.00	Staples	284.72
Gaylord Bros, Inc.	674.85	Stafford Regional Planning Comm.	79.20
George E. Sansoucy, PE, LLC	1,518.55	Susan Raban	1,532.00
Granite State Minerals	5,726.85	T.E.N. Construction, LLC	78,457.00
Gov. Wentworth School District	1,344,902.00	Teddie & Joy Roy Page	888.30
Heritage Commission Fund	500.00	TeleTechniques, Inc.	125.00
IDS	93.23	Tom Hill	60.50
Internal Revenue Service	18,113.30	Thomas Lavender	150.00
Interware Development Co.	356.00	Town & Country Reprographics	800.32
James Manning	332.79	Town of Wakefield	446,532.00
Jennifer McKown	278.11	Town of Wolfeboro	1,265.00
Karen E. Servacek	1,545.10	Treasurer, Carroll County	136,346.00
Kingswood Mechanical	7,000.00	Treasurer, State of NH	75.00
Land Technical Services Corp.	3,278.80	Tri-County Community Action	4,000.00
Lance MacLean	5,348.50	Trustees of the Trust Fund	136,000.00
Laurie M. Champy	5,147.09	U. S. Post Office	405.00
Longmeadow Supply	921.19	University Products	377.39
Marilou MacLean	415.86	Virginia A. McGinley	177.81
Marsha Hunter	30,000.00	Wakefield Food Pantry	1,000.00
Meals on Wheels	1,000.00	White Mtn Oil & Propane	2,911.03
Mitchell Municipal Group	3,217.26	William Marsh	65.00
Morton Salt, Inc.	1,865.33	Women in Motion	3,800.00
Mountain View Title Abstracting	215.00		

Payroll – 2020

Nicholas Angelo, III	5,000.08	Jennifer McKown	1,456.00
Laurie M. Champy	8,079.75	Robert Nielsen	3,620.00
Priscilla Colbath	172.00	Diana Peckham	14,000.00
Eleanor DeBow	1,650.00	Brian Robischeau	5,000.00
Craig Evans	1,170.00	Rick Surette	5,000.00
Cheryl Giguere	750.00	Kristin Whitworth	680.00
Marilou MacLean	12,500.04	Richard Zacher	5,000.00
Dr. William Marsh	341.00	Rose Zacher	976.00
Virginia McGinley	14,000.00		
		Total Payroll 2020	\$ 79,394.87

2020 Cash Book Accounts

Meredith Village Savings Bank (MVSB) - Checking Account	
Balance - January 1, 2020	\$ 154,093.04
Deposits	\$ 284,614.10
Transfer from Conservation Fund	\$ 287.03
Transfer from NHPDIP	\$ 2,015,000.00
Transfer from Profile Bank	\$ 425,000.00
Returned Check	\$ (334.00)
Bank Error	\$ (0.10)
Paid by Selectmen's Orders	\$ (2,657,840.10)
Ending Balance - December 31, 2020	\$ 220,819.97

Conservation Commission Fund	
Balance - January 1, 2020	\$ 5,430.33
Deposit - Per Warrant Article #5	
Town Meeting 3/10/2020	\$ 500.00
Funds Transferred to MVSB – Checking Acct	\$ (287.03)
Interest Earned	\$ 0.98
Ending Balance, December 31, 2020	\$ 5,644.28

Heritage Fund	
Balance - January 1, 2020	\$ 6,551.74
Deposit - Per Warrant Article #6	
Town Meeting 3/10/2020	\$ 500.00
Interest Earned	\$ 1.18
Ending Balance, December 31, 2020	\$ 7,052.92

NH Public Deposit Investment Pool (NHPDIP)	
Balance – January 1, 2020	\$ 753,434.84
Transfers from Profile Bank	,\$ 1,925,000.00
Transfers to MVSB-Checking Account	\$ (2,015,000.00)
Interest Earned	\$ 4,304.86
Ending Balance, December 31, 2020	\$ 667,739.70

Profile Bank	
Balance - January 1, 2020	\$ 110,126.11
Deposits	\$ 2,448,363.19
Transfers to MVSB-Checking	\$ (425,000.00)
Transfers to NH Public Deposit Investment Pool	\$ (1,925,000.00)
Returned Checks	\$ (11,576.00)
Interest Earned	\$ 481.57
Bank Fees	\$ (80.39)
Ending Balance, December 31, 2020	\$ 197,314.48

Meredith Village Savings Bank - Heritage Checking Acct	
Balance - January 1, 2020	\$ 3,161.21
Ending Balance, December 31, 2020	\$ 3,161.21

Respectfully submitted,
Marilou MacLean
Town Treasurer

Trustees of The Trust Funds

The Trustees of the Trust Funds are responsible for the investment of Town funds that are going to be used in the future for various reasons. The Trustees maintain these funds in three groups. Each group has its own investment strategy, all of which are relatively conservative.

The Private Burial Ground funds (Cemetery) consist of amounts that have been given by families to the Town to maintain 19 private family cemeteries. Only the income from these amounts may be used.

The Capital Reserve Funds consist of the money that is voted on at the Town Meeting for certain specific purposes and may only be used for those purposes.

The Common Expendable Funds are funds that either come from the Town for some general purpose, or from the public for a Town-approved purpose.

The Trustees also award the Brookfield Scholastic Achievement Award to the graduating high school senior with the highest four-year grade point average. Congratulations to the 2020 winner, Abby Corneau!

Respectfully submitted,
Tom Lavender
Chair

Cemetery Trust Funds as of December 31, 2020

DATE OF CREATION	NAME OF TRUST FUND	ORIGINAL AMOUNT	%	BALANCE BEGINNING YEAR	INCOME	EXPENDED	FEES	BALANCE YEAR END
1926	Lang, R. A.	200	0.0054	244.52	5.80	2.75	2.20	245.36
1927	Dealand, Thomas F.	50	0.0079	360.38	8.55	4.06	3.24	361.62
1944	Robinson, Noah H.	100	0.0120	547.88	12.99	6.17	4.93	549.77
1944	Podrasnik, Joseph N.	500	0.1614	7,340.70	174.09	82.70	66.09	7,366.00
1948	Palmer, Jasper T.	873	0.0267	1,215.65	28.83	13.70	10.94	1,219.84
1950	Garland, Mary	200	0.0127	577.15	13.69	6.50	5.20	579.14
1956	Allen, Samuel	300	0.0165	750.04	17.79	8.45	6.75	752.63
1965	Churchill, Joseph	300	0.0480	2,184.85	51.82	24.62	19.67	2,192.38
1970	Wentworth, Walter	200	0.0108	492.90	11.69	5.55	4.44	494.60
1972	Hansen Trust	300	0.0155	705.47	16.73	7.95	6.35	707.90
1974	Franges, Justine C.	3000	0.5145	23,406.40	555.10	263.70	210.73	23,487.07
1977	Willey Fund	315	0.0258	1,172.82	27.81	13.21	10.56	1,176.86
1982	Churchill, Thomas Lindsay	400	0.0128	581.89	13.80	6.56	5.24	583.90
1987	Cate, James (Chamberlain)	500	0.0272	1,237.78	29.35	13.95	11.14	1,242.05
1987	Cate, Myron (Cate)	500	0.0296	1,345.28	31.90	15.16	12.11	1,349.92
1993	Syer, Harriet (Brookfield)	200	0.0085	387.72	9.20	4.37	3.49	389.06
1995	Dailey, Louis B. (Blake)	1000	0.0403	1,833.86	43.49	20.66	16.51	1,840.18
2018	Churchill Children (BG#55)	500	0.0121	552.10	13.09	6.22	4.97	554.00
2018	Churchill Original Settler (BG#54)	500	0.0121	552.10	13.09	6.22	4.97	554.00
	COMMON TRUST TOTAL	9,938.00	1.0000	45,489.49	1078.82	512.50	409.54	45,646.27

Capital Reserve Trust Funds as of December 31, 2020

DATE OF CREATION	NAME OF TRUST FUND	BALANCE BEGINNING YEAR	NEW FUNDS ADDED	FUNDS WITH-DRAWN	INCOME	FEES	BALANCE YEAR END
	(Town appropriated)						
3/12/1991	Road & Bridge Repair	112,303.63	90,000.00	156,616.64	1,459.96	387.76	46,759.20
3/12/1991	Moose Mountain CRF II	54,853.50	20,000.00	-	713.10	189.40	75,377.21
3/12/1991	Parks & Rec Equip	6,808.32	-	-	88.51	23.51	6,873.32
3/9/1991	Mutual Aid	11,513.09	-	-	149.67	39.75	11,623.01
3/12/1991	Town Bldg. & Ground Maint.	37,754.46	-	-	490.81	130.36	38,114.92
3/11/1997	Records Preservation	9,012.26	-	5,500.00	117.16	31.12	3,598.30
3/11/2015	Town House Repair	45,404.50	20,000.00	5,675.00	590.27	156.77	60,162.99
3/15/2015	Moose Mountain CRF (Bridge)	61,388.91	-	-	798.07	211.96	61,975.01
3/15/2017	Town Garage and Storage	20,973.63	-	-	272.66	72.42	21,173.87
3/12/2019	Cable and Internet	10,278.65	-	-	133.62	35.49	10,376.78
	CAPITAL RESERVE TOTAL	370,290.95	130,000.00	167,791.64	4,813.84	1,278.53	336,034.62

Common Expendable Trust Funds as of December 31, 2020

DATE OF CREATION	NAME OF TRUST FUND	%	BALANCE BEGINNING YEAR	NEW FUNDS ADDED	FUNDS WITH-DRAWN	INCOME	FEES	BALANCE YEAR END
3/1/1996	Public Scholastic Award	0.406	28,974.94	-	1,500.00	1,108.56	435.84	28,147.66
3/12/2002	Property Re-Evaluation	0.158	5,615.38	6,000.00	-	431.68	169.72	11,877.34
3/14/2006	Town Building Office Equip.	0.080	3,100.32	-	-	219.65	86.36	3,233.62
10/22/2012	Park Committee Fund	0.068	4,509.13	-	-	184.76	72.64	4,621.25
3/8/2016	Town Cemetery Maint. and Improvement	0.102	5,373.91	-	-	278.91	109.65	5,543.16
3/8/2016	Town Cemetery Private Donations	0.016	1,020.94	-	-	44.11	17.34	1,047.71
3/15/2017	Forest Firefighting Equipment	0.170	10,758.03	-	-	464.83	182.75	11,040.11
	COMMON TRUST TOTAL	1.000	59,352.65	6,000.00	1,500.00	2,732.51	1,074.30	65,510.86

Wakefield Fire and Rescue Department

The Wakefield Fire/Rescue Department operates with seven full time Firefighter/EMTs and 27 call members who work in conjunction to cover calls.

In 2020 the Department saw a continued increase in calls. The Department also had the challenge of dealing with COVID-19. We had a couple of positive contacts within the Department, which led us to shift schedules and backfill shifts; at no time was there a loss of coverage for emergency services for the townspeople of Wakefield and Brookfield.

The Department responded to a total of 1270 calls in 2020, a 9% increase over 2019. EMS calls in 2020 were 742; fire calls in 2020 were 528.

Medical Calls	522	Fire, Misc.	32
Motor Vehicle Accidents	139	Alarm Activations	65
Building Fires	28	Ice/Water Rescue	7
Car Fires	9	Chimney/Furnace Fires	3
Illegal Fires	14	Brush Fires	30
Service calls	49	Mutual Aid	102
Good Intent	2	Spills, Leaks, Hazards	22
Power Lines	28	Lost Person	3
Carbon Monoxide	14	Misc. calls	10
Public Assist	49	Smoke Investigation	18
Severe Weather	124		

Areas of Town: Total Calls Fire/EMS:

Sanbornville (Zone 1)	559	Union (Zone 3)	55
East Wakefield (Zone 2)	448	Brookfield (Zone 4)	106

Wakefield is a member of the Ossipee Valley Mutual Aid Association, which covers most of the towns in southern Carroll County. We also have mutual aid relationships with our neighbors across the border in Maine and those in Strafford County. In 2020 Wakefield responded to 102 calls for fire/ambulance in other communities.

Listed below are the members of the Wakefield Fire Rescue Department. I thank them for their dedication and their families for the support and understanding for the long hours.

Rhodes Haskell, Deputy Chief	Janet Williamson, Paramedic
Ken Paul Jr, Captain, FF/EMR	Derek Chouinard, FF/Paramedic
Jared Rowell, FF/AEMT	Jarod Wheeler, FF/Paramedic
Brad Beveridge, Captain/FF/AEMT	Frank Pevear, FF/EMT
Michael Moore, Lieut. FF/EMR	Duane Marsh, FF/EMT
Andrew Perkins, FF/AEMT	Courtney Trepanier, FF
Jared Pearce, FF/AEMT	Mike Walsh, FF
Joseph Burkett, FF/AEMT	Eric Boggs, FF
Mike Okoniewski, FF/AEMT	Caitlin Chouinard, FF
Stephen McMullen, FF/AEMT	Steve Libby, FF
Dalton Huestis, FF/AEMT	Sam Norford, FF/AEMT

Andrew Martino, FF/EMT
Josh Tapley, FF/AEMT
Anastasia St. Pierre, FF/EMT
Hope Moore, EMT
Dave Silcocks, FF
Dawson Libby, FF/EMT

Dave Cotreau, FF
Dawson Cotreau, FF
Steve Petsche, FF
Aron Lavoie, FF
Dan Moore, FF/EMT
Melissa Gutierrez, EMT

It is with deep regret that we pass along that we lost a longtime member of our Department. Steven Libby passed away this year with 42 years of service to the Towns. Steve responded to calls up to the week before his passing. Steve has left a large void to fill within the Department. We thank our friend and brother for his service to our communities.

My thanks and gratitude to the Sanbornville Firemen's Association, and the members of the Department who assist in raising money throughout the year. All funds raised go toward the purchase of new equipment. I thank FF Mike Okoniewski for his continued efforts reaching out for donations for the Department, including two inflatable rescue boats, boat motor, power saw, tools and much more. These donations help offset our budget.

The replacement plans for our ambulances are set up on a 5-year rotation schedule. This allows the Department to purchase one new ambulance every five years. This is due to the number of miles they accumulate over that time period. The Fire apparatus we have on a 20-25-year rotating replacement plan. With our rescue approaching 20 years of service, this will be our next replacement.

The officers and members of the Wakefield Fire/Rescue Department thank all the Town Departments and the citizens of Wakefield and Brookfield. We appreciate and value your support. Thank you all!

Check your smoke and CO detectors. Help us to help you in an emergency--make sure your house numbers are visible from the street. Please contact us with any questions or concerns. Stay safe and have a healthy 2021!

Respectfully submitted,
Todd C. Nason
Chief

Wakefield Police Department

Looking back on 2020, to say it was an interesting year is quite the understatement.

In March, we experienced serious changes in our everyday lives due to COVID-19. However, we continued to protect the communities while taking the proper precautions to keep our officers safe. Our goal is to provide for the safety and security of the residents in our communities, as well as the many visitors to our towns and lakes. We were successful in responding to calls as well as maintaining our partnerships with local agencies.

In spite of the many changes and obstacles presented to us this year, I could not be prouder of the officers and support staff and how they worked together and learned new ways to do their job, all the while keeping themselves and their families safe.

A few highlights throughout the year include the graduation of our newest Officer, Evan Riedinger, from the Police Standards and Training Academy in April. In November, we had another successful Firearm Safety Course thanks to Retired Chief Kenneth Fifield, Representative Lino Avellani, and Timothy Thompson who taught this

course to the public. In December, Officer Loghan Major was selected as the 2020 Officer of the Year. Congratulations, Loghan, for all of your hard work and dedication to our Department!

Lastly, our Police K9 Echo has proven to be a positive attribute to the Police Department as well as the community. K9 Echo participated in multiple searches this year, including tracking missing persons, suicidal subjects and illicit drug search and seizures. We are happy to provide the services of K9 Echo to Wakefield and Brookfield and surrounding communities.

Brookfield Reported Cases

	<u>2019</u>	<u>2020</u>		<u>2019</u>	<u>2020</u>
Fraud, Theft	4	7	Medical emergencies	31	63
Trespass, or Vandalism	6	2	Directed Patrols	3	35
Domestic violence related	4	1	Security Checks	102	103
Suspicious activity reports	7	20	Animal Control Calls	19	21
Investigations	6	13	Mental Health related	2	5
Community Relations	57	35	Pistol permits	11	13

Motor Vehicle Activity

	<u>2019</u>	<u>2020</u>
Accidents & Incidents	10	11
Total stops	89	82
Speed check enforcement	18	17

Crime and Investigations Ten Year Trend

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Calls for Service	14,373	14,056	14,574	15,963	15,716	14,309	16,033	16,438	9,242	10,777
Burglary	49	44	46	31	32	23	28	6	5	18
Criminal Trespass	37	36	19	32	15	35	35	21	25	26
Theft	96	79	77	81	79	83	75	57	44	44
Criminal Mischief	84	75	30	51	34	34	26	53	31	34
Arrests	549	677	524	580	464	404	503	342	207	215
Motor Vehicle Thefts	10	14	8	10	6	8	8	3	3	11
Dom Violence Related	98	80	76	80	96	71	97	18	20	31
Sexual Assault Related	10	8	12	9	14	14	21	9	9	7
Motor Vehicle Activity	2,382	1,860	1,907	1,868	1,329	1,230	2,161	1,535	1,422	1070
Accidents	130	127	121	109	126	144	162	148	133	150
Animal Control Calls	972	1,022	1,030	1,010	860	629	721	435	367	360
Motor Vehicle Incidents	220	152	230	192	208	177	156	194	132	96

Charges of Interest

Assault	25	DWI	36
Burglary	1	Involuntary Emergency Admission	18
Theft	6	Liquor Law Violations	0
Criminal Threatening/Intimidation	11	Domestic Violence Related	22
Criminal Mischief/Vandalism	10	Open Warrants	16
Drug Related Charges	48		

Respectfully submitted,
John Ventura
 Chief of Police

Wakefield Transfer Station

2020 has been quite a year here at the Transfer Station. We have made many changes. Most of you that I have spoken with seem to be very happy with what we have done. I believe it has made the flow through here much faster, and as more of you go through it appears to be less confusing.

Many of our changes have to do with the recycling side of the operation, and it has paid off bringing in approximately \$40,000 in revenue. Here are some numbers:



<u>Recyclables</u>	<u>2019</u>	<u>2020</u>
Antifreeze	130 gal	
Batteries & Electronics	24.68 tons	
Fluorescent Bulbs	1980 units	
Batteries, Electronics, Fluorescent Bulbs, Televisions		50.38 tons
Aluminum	11.01 tons	15.74 tons
Used Motor Oil	1850 gal	
Mixed Paper	209.06 tons	
Textiles	10.50 tons	
Scrap Metals	207.86 tons	196.70 tons
Plastic	63.64 tons	34.23 tons
Cardboard		142.38 tons
 <u>High-Cost Waste</u>		
Tires	18.54 tons	11.53 tons

This is material not going into the landfills which are quickly filling up. GREAT JOB GUYS! We are certainly doing our part in getting green.

We have also been extremely busy with our household and bulky trash. We processed 1664.35 tons of household trash, up 448.67 tons over last year, along with 1013.68 tons of construction and bulky material, also up from last year by 203.84 tons. As you can see, we have been very busy. We have also purchased our own truck to haul the containers to Waste Management, which has resulted in substantial savings. It has added to the workload but has proven beneficial.

The guys at the Transfer Station thank you for your support and patience as we have gone through this process. We wish all of you a very good 2021 and look forward to continuing to improve your Transfer Station in the coming year.

Respectfully submitted,
Joseph Gore
Transfer Station Manager

Zoning Board of Adjustment

The ZBA did not meet in 2020. We fielded a few inquiries from property owners but they did not result in the need for a hearing. The ZBA did update all of its application forms and posted them to the Town website. The ZBA will be holding an administrative meeting early in 2021 to approve these forms and elect officers. There is currently an open seat on the Board for a full member and several openings for Alternates. If you are interested in serving the Town on this Board please contact the Selectmen.

Respectfully submitted,
Frank F Frazier, Jr.
Chair



TOWN HOUSE PLASTER REPAIR



TOWN HOUSE PLASTER REPAIR



CEILING PLASTER DETAIL



Town Seal

Original Pen & Ink by Judy Brenner

Front Cover - Brookfield Town House

Original Pen & Ink by Lynn Kirby