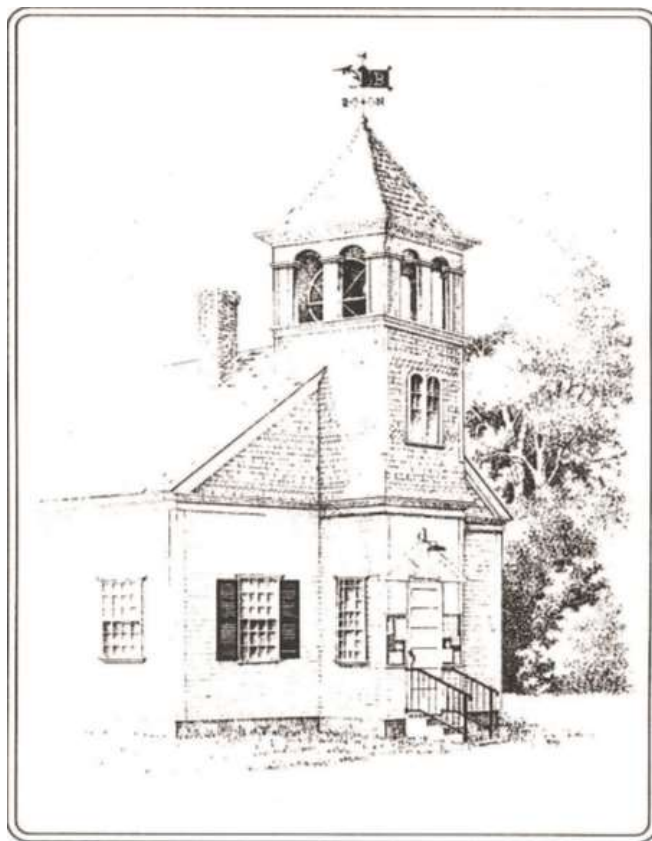


ANNUAL REPORTS
OF THE TOWN OFFICERS
BROOKFIELD, NEW HAMPSHIRE
2019



For the fiscal year ending December 31, 2019
Vital Statistics for 2019

Rules of Procedure for Town Meeting

By state law (RSA 40:4, I) the Moderator sets the rules and procedures of the meeting.

1. Rules for Debate

- a. Only registered voters may speak unless a majority of the voters present decide otherwise.
- b. Those wishing to be recognized should raise their hands or stand. Once the Moderator recognizes you, please state your full name.
- c. Only one person – the one recognized by the Moderator – may speak at any one time.
- d. All speakers are expected to direct the debate to the Moderator, and no conversations directed to others on the floor will be allowed.
- e. When you have the floor to speak, you should address the issue under consideration or you may be ruled out of order.
- f. Any voter may question a procedural ruling by the Moderator by asking to appeal the ruling to the body as a whole. A simple majority is required to overrule the Moderator.
- g. Questions about the process are encouraged, as it may often seem confusing, but everyone should remember that debate leading to decision is the primary purpose of the meeting.

2. Voting on Articles

- a. The Moderator will not accept motions to “call the question” until, in his judgment, all have had a fair opportunity to express their views.
- b. The Moderator will not accept motions to “table” or “indefinitely postpone” an article without a reason for taking this action rather than simply voting down an article. If citizens want to dispose of an article, they should simply vote the article down. This prevents the confusion of people having to vote positively to dispose of an article.
- c. The Moderator will only accept motions to “pass over” an article if more than one article on the warrant addresses the same question, and then only for the purpose of not confusing a decision reached by the meeting.
- d. Only one reconsideration of an article will be recognized.
- e. Seven voters are required to question my ruling on the outcome of a vote. If a voice vote is questioned, we will have a show of hands and/ or a division of the house. If the vote remains in question, we will have a secret ballot. This must happen before any other business occurs.

3. Amendments

- a. Motions to amend an article must be in writing. The Clerk will have paper and pencils.
- b. The Moderator will allow consideration of no more than one amendment at a time. I.e., no motions to amend a motion to amend.
- c. Amendments which simply negate the intent of the motion – such as inserting the word “not” – will be ruled out of order as they confuse people as to which way they intend to vote. To repeat: If citizens want to dispose of an article, they should simply vote the article down.

**Annual Reports
of the
Town Officers
Brookfield
Carroll County
New Hampshire
2019**

Fiscal year ending December 31, 2019

Vital Statistics for 2019

Town Office Building

267 Wentworth Road

Brookfield, NH 03872

(603) 522-3688

www.brookfieldnh.org

Emergency Telephone Number

911

Fire, Police, and Ambulance

Selectmen Hours

Last Saturday of the month at Town Coffee, 8:00 am to 10:00 am
Town House

Selectmen Meetings

Second and Fourth Tuesdays, 6:30 pm
Town Office Building

Administrative Assistant Hours

Wednesday, 8:30 am to 12:30 pm
Town Office Building

Town Clerk Hours

Monday, 11:00 am to 6:00 pm
Tuesday, 8:30 am to 1:00 pm
Last Saturday of the month, 9:00 am to 12:00 pm
Town Office Building

Tax Collector Hours

Second and Fourth Fridays, 10:00 am to 2:00 pm
Town Office Building

Assessor Hours

Friday, 8:30 am to 12:30 pm
Town Office Building

Building Inspector / Code Enforcement Officer Hours

By appointment only
Town Office Building

Planning Board Meeting

Second Monday of the month, 7:00 pm
Town Office Building

Conservation Commission Meeting

First Wednesday of the month, 6:00 pm
Town Office Building

Heritage Commission Meeting

Third Wednesday of the month, 6:00 pm
Town Office Building

Joint Loss Management Committee

Quarterly, 6:00 pm
Town Office Building

Trustees of the Trust Funds Meeting

Quarterly, 6:30 pm
Town Office Building

Cemetery Trustees

As needed, refer to website, 7:00 pm
Town Office Building

Meeting dates and times are subject to change; please check the website.



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225 Years of History

This year our beloved Town celebrated 225 years of history. The Town was officially incorporated on December 30, 1794. During the year we remembered some of the highlights of those 225 years. Thanks to all the Town residents that helped us celebrate! Here are some of the highlights of our history:

- Originally, we were part of Middleton known as the “Second District”. One year our forefathers couldn’t get over the Moose Mountains to vote at Town Meeting.
- Cople Crown Mountain during the Colonial Period was a common English expression for “bird’s nest”.
- Tumbledown Dick Mountain was named after Oliver Cromwell’s reprobate son, Richard, whose name was a generic term for a failure. An ancient Inn was named Tumbledown Dick in Old Hampshire, England. In researching this I found out that the Inn was torn down after 5 centuries as a public house and the property now hosts a McDonald’s.
- In the 1700s, Brookfield was settled in great part because Governor John Wentworth built a road to go from his house in Portsmouth to his summer mansion on Lake Wentworth in Wolfeboro.
- At one time it was said that Brookfield had more miles of stone walls than any other town in New Hampshire.
- The first Town Meeting was held at the home of Richard Hanson about a half a mile down from the Town Offices, since his was the first frame house built in Brookfield. It was held in March 1795 and four days after that first Town Meeting, Richard was granted a license to operate a “public house.”
- Remember in 1794 only men attended the Town Meeting, and all men in Town were required to attend; no women were allowed. It would probably not have been uncommon for the men who attended that first Town Meeting to have had a “nip” before conducting the Town’s business.
- Lt. Col. James Hackett was born in Amesbury, Massachusetts in 1739. At the beginning of the American Revolution he participated in the raid at Fort William & Mary in New Castle, New Hampshire, and again at Lexington and Concord. His greatest contribution was as a master shipbuilder for the Continental Navy. With the assistance of his compatriots James Hill and Stephen Paul, he constructed the frigate RALEIGH, the ship which appears on the State of New Hampshire seal and flag.
- In 1804 the Town voted to build a meeting house. Nothing was done until 1807 when a warrant article was approved to buy an acre of land and build a meeting house. Eight years went by during which no building was erected; however, the collapse of the floor at Daniel Wiggin’s house during a Town Meeting, precipitated a meeting in 1815 that was convened to consider building a Town House for meeting and public worship.
- At the Town Meeting held March 25, 1806, the Town voted to build a “Town Pound” which is “an enclosure, maintained by local authorities in which cattle, or other animals were confined when taken in trespassing, or when going at large in violation of the law, or where distrained cattle or goods were kept until redeemed”. Our Town Pound is located on Lyford Road around the corner from the Town Offices on property donated by Ebenezer Watson 1806. There is currently a sign in the right of way indicating where it was located; go check it out.
- The first Town Meeting at the new Town House was held in 1823; in 2023 we will hold our 200th Town Meeting in this same building.
- In 1850 early education in Brookfield was held in seven one-room schoolhouses spread throughout the Town with seven teachers and a total of 170 pupils. We know that both the Churchill and Hackett Schools

were built in 1801. Stoneham School handled the pupils from the northern part of Town. Most of the former schoolhouses are private homes today. The Churchill School was the last school with pupils. The school closed in 1956; and the Town voted to move the Churchill School building; it currently sits attached to the Town House.

- One of the most notable events in Town, recorded in the New York Times, was the murder of Susan Hanson. It could be a story from today's internet – a woman scorned by her betrothed. She decided to take him, Joseph Buzzell, to court for breach-of-promise to marry. Susan was shot in her living room the night prior to the trial. The crime, as reported in the New Hampshire Patriot newspaper, threw our small farming Town into “the wildest state of excitement and alarm”. It ended up being a case of double indemnity and you will have to read the story in our Town history (p. 246-252), or look up the New York Times articles, still available on the internet.
- By the late 1800s doctors were frequently the Town dentists as well – a tooth could be pulled for 25 cents. There were also many “tried and true” vegetable compounds that promised to do no harm and positively cure any disease for which they were prescribed with a money-back guarantee. In fact, the ad for Lydia Pinkham's vegetable compound promised to cure “ALL female weaknesses”. Lydia Pinkham's tonic found its way into many Brookfield homes long before Mrs. Pinkham's daughter-in-law, Jennie, bought her home on Cook's Pond.
- In 1907, Frank Hutchins, who had been born in Brookfield and was a prosperous businessman in Wolfeboro, presented a bell to the Town. The bell is engraved with the Hutchins name and the year 1907. In September of that year, Brookfield's Moderator appointed a committee of five men to “consider the proper manner to erect a belfry or tower” for \$300.00. On a Monday night, June 29, 1908, the Town held a celebration to thank Frank Hutchins for his generous gift of the new bell. A newspaper article of the time called this “the most important social event in the history of Brookfield”. We re-created this special event in our Town's history this year with many members of the Hutchins family attending.
- One of the most prominent properties in Town was the Mountain Lake property, owned primarily by the Harris family, who were theatre owners and producers. The Harris family liked to show New York actresses and theatre people what life was like in the country. The main house was a rustic lodge. The outbuildings included a stable for horses; an ice house, a summer house near the lake, a boathouse, and an “auto house”. They enjoyed a clay tennis court and archery targets.
- Mr. Henry Harris, owner of Mountain Lake, and his wife Renee had the misfortune to book first class passage on the maiden voyage of the *Titanic*. The Harris' attempted to leave the ship together; they waited until the last lifeboat. Mr. Harris was turned away, as only women and children were allowed to enter the lifeboats. At the time of his death Mr. Harris's estate was estimated between \$1 and \$3 million. He owned the Hudson and Harris theaters in New York, three theaters in Chicago, one in Syracuse and one in Philadelphia.
- Early Brookfield was home to grist, bobbin, cider, and shingle mills, several sawmills, tanneries, cobbler shops, blacksmiths, inns, and stores. At the start of the twentieth century, summer cottage development on Cook's Pond (now Kingswood Lake) and Mountain Lake dramatically altered the economy of the town. Manufacturing enterprises have been replaced by numerous cottage industries. Home businesses still flourish in Brookfield.
- We honor our Veterans each year by placing a new flag on their graves for Memorial Day. We currently place 64 flags in 22 burial grounds throughout Brookfield.

- Our Town in 1994 celebrated our Bicentennial in grand fashion with many special events and the writing of “Our Yesterdays” by Carolyn Chase. Here is the final verse of the play written for the Bicentennial:

*Let's not forget these ordinary people
Women of strength and men of vision.
Farmers, mothers, children, teachers
Who lived within our granite borders.*

*They gave so much and, in the giving,
They gave to each of us, the living.
Gave to us this town we cherish,
Gave to us our Brookfield – home.*

Respectfully submitted,
Marilou MacLean
Heritage Commission

Recreation of the Dedication of the Town Bell

Members of the Frank Hutchins Family, including his great-great grandchildren, with Marilou MacLean, far right, and Carolyn Chase, seated.



What do you know about our Town of Brookfield?

1. Brookfield's first town meeting was held on Tuesday, March 10, 1795 at "ten of the clock in the forenoon."
At whose house was the meeting held?
 - A. Moses Whitehouse
 - B. Richard Hanson
 - C. John Gilman
2. Who was Brookfield's first Town Moderator as set forth by the New Hampshire General Court of December 30, 1794?
 - A. William Chamberlain
 - B. John Churchill
 - C. Moses Cate
3. The old Churchill School building was moved to its present location behind the Town House in what year?
 - A. 1958
 - B. 1960
 - C. 1967
4. How many times was Joseph Buzzell tried for the Brookfield murder of Susan Hanson in 1874 before he was convicted and hanged in 1879?
 - A. Once
 - B. Twice
 - C. Three times
5. On March 15, 1806 the Committee appointed to "look out a spot" for the Town Pound recommended it be built on land owned by Ebenezer Watson. What did Watson receive in return for the land?
 - A. \$100.00
 - B. 2 cows
 - C. Nothing – he gifted it to the town
6. What year was the Brookfield Town House built?
 - A. 1804
 - B. 1822
 - C. 1848
7. The Town House bell was officially dedicated on June 29th of what year?
 - A. 1848
 - B. 1874
 - C. 1908

Town Officials

<i>Position</i>	<i>Individual</i>	<i>Term Expires (E=Elected / A=Appointed)</i>
Selectmen	Rick Surette, Chair	2020 – E
	Richard Zacher, Vice Chair	2021 – E
	Brain Robischeau	2022 – E
Administrative Assistant	Laurie M. Champy	A
Agricultural Commission	Ed Nason, Chair	A
	Brian Robischeau, Selectmen’s Rep.	
Archivist	Craig Evans	A
	Kristin Whitworth, Assistant	A
Auditors	Laurie M. Champy	2021 – E
	Amanda Pierce	2020 – E
Ballot Clerks	Douglas Vanderpool	A
	Frank Frazier	A
	Rob Collins	A
	Roberta Holland	A
	Sandy Prior	A
Board of Assessors	Selectmen	
	R. B. Wood & Associates, LLC	
	Bob Nielsen, Assessor Clerk	A
Cemetery Trustees	Craig Evans	2021 – E
	Roberta Holland	2020 – E
	Pam Skeffington	2022 – E
	David Newman, Alternate	2020 – A
	Rick Surette, Selectmen’s Rep.	
Code Enforcement Officer	Nick Angelo, III	A
Conservation Commission	Bob Nielsen, Chair	2020 – A
	Frank Frazier, Vice Chair	2020 – A
	Pat Girard	2022 – A
	Richard Zacher, Selectmen’s Rep.	
Emergency Management Director	Bradford N. Williamson, Director	A
	William Nelson, Deputy Director	A

<i>Position</i>	<i>Individual</i>	<i>Term Expires (E=Elected / A=Appointed)</i>
Forest Fire Wardens	Bradford N. Williamson, Warden	A
	Janet S. Williamson, Deputy	A
	Michael Moore, Deputy	A
	David Champy II, Deputy	A
Health Officer	Dr. William Marsh	A
Heritage Commission	Marilou MacLean, Chair	2022 – A
	Harriet Wilson	2020 – A
	Karen Servacek	2021 – A
	Robert Servacek	2021 – A
	Ron Prior	2021 – A
	Susan Raban, Alternate	2022 – A
	Brian Robischeau, Selectmen’s Rep.	
Joint Loss Management	Brian Robischeau, Chair	A
	Marilou MacLean	A
	Laurie M. Champy	A
Moderator	Dr. William Marsh	2020 – E
	Rose Zacher, Assistant Moderator	A
Newsletter	Sarah Straz	Volunteer
	Laurie M. Champy	A
Planning Board	David Champy II, Chair	2020 – E
	Tim Straz, Vice Chair	2021 – E
	Ed Comeau	2022 – E
	Geary Ciccarone	2021 – A
	Terry Ward	2022 – E
	Priscilla Colbath, Admin. Asst.	Temporary
	Rick Surette, Selectmen’s Rep.	
Road Agent	T.E.N. Construction	
Supervisors of Checklist	Susan Raban	2024 – E
	Cheryl Perry	2020 – E
	Karen Servacek	2022 – E
Tax Collector	Diana Peckham	2022 – E
	Rose Zacher, Deputy	A
Town Clerk	Virginia A. McGinley	2022 – E
	Jennifer McKown, Deputy	A

<i>Position</i>	<i>Individual</i>	<i>Term Expires (E=Elected / A=Appointed)</i>
Treasurer	Marilou MacLean Cheryl Giguere, Assistant	2022 – E A
Trustees of Trust Funds	Richard Nordin, Chair Thomas Lavender Ken Premo	2021 – E 2022 – E 2020 – E
Welfare Officer	Lynn Watts	A
Webmaster	CivicCMS Laurie M. Champy Rose Zacher	 A A
Zoning Board of Adjustment	Frank Frazier, Chair Paul Tremblay, Vice Chair Alfred Cann Susan Weiske Richard Mauser Rob Collins Priscilla Colbath, Admin. Asst. Brian Robischeau, Selectmen’s Rep.	2021 – A 2020 – A 2020 – A 2021 – A 2020 – A 2022 – A Temporary
Wakefield Animal Control Officer	Wilbert ‘Buck’ Ryan	
Wakefield Fire Chief	Todd Nason	
Wakefield Police Chief	John Ventura	

Answers to the quiz on page 7

1. B – Richard Hanson
2. A – William Chamberlain
3. C – 1967
4. B – Twice
5. C – Nothing – he gifted it to the town
6. B – 1822
7. C – 1908

How many did you get correct?

Warrant – Town Meeting March 12, 2019



State of New Hampshire

The inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town House in said Brookfield on Tuesday, the Twelfth day of March, next, to act upon warrant Article 1 and 2 by official ballot. Polls will be open from 1:00 pm to 6:00 pm.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 pm to act upon the following Articles 3 thru 17.

1. To choose all necessary Town Officers for the coming year - *By Ballot.*
2. Do you approve of having 2 sessions for the Annual Town Meeting in this Town, the first session for choice of town officers elected by an official ballot and other actions required to be inserted on said official ballot and the second session, on a date set by the Selectmen, for transaction of other business? *(Majority Vote Required) The Selectmen recommend this article. – By Ballot Yes 106 No 30*
3. To see if the Town will vote to raise and appropriate the sum of **\$30,000** to be deposited into the Moose Mountain Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.*
4. To see if the Town will vote to raise and appropriate the sum of **\$80,000** to be deposited into the Road and Bridge Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.*
5. To see if the Town will vote to raise and appropriate the sum of **\$170,000** for the major repair of Town Roads and to fund this appropriation by authorizing the withdrawal of said sum from the Road and Bridge Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.*
6. To see if the Town will vote to raise and appropriate the sum of **\$500** to be deposited into the Conservation Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*
Martha Pike made an amendment to have the Conservation Commission reimburse \$1,000 for previous Town Forest expenditures once the property is logged. *The amendment failed.*

The original article was reread and passed as read.

7. To see if the Town will vote to raise and appropriate the sum of **\$500** to be deposited into the Heritage Fund. *(Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.*
8. To see if the Town will vote to raise and appropriate the sum of **\$15,000** to be deposited into the Town House Repair Expendable Trust Fund *(Majority Vote Required) The Selectmen recommend this appropriation.*

Rob Collins made an amendment to change the name of the fund from Expendable Trust Fund to Capital Fund. *The amendment failed.*

The original article was reread and passed as read.

9. To see if the Town will vote to raise and appropriate the sum of **\$2,000** to be deposited into the Town Building Office Equipment Expendable Trust Fund. *(Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.*
10. To see if the Town will vote to establish a Cable/Internet Capital Reserve Fund and raise and appropriate the sum of **\$25,000** to be deposited into the Cable/Internet Capital Reserve Fund. Further, to designate the Selectmen as the agents to expend. *(Majority Vote Required) The Selectmen recommend this appropriation.*

The Selectmen made an amendment to reword the article: To see if the Town will vote to establish a Cable/Internet Capital Reserve Fund and raise and appropriate the sum of \$25,000 to be deposited into the Cable/Internet Capital Reserve Fund. The purpose of this fund is continued deployment of high-speed internet service throughout the town. Further, to designate the Selectmen as the agents to expend. *(Majority Vote Required) The Selectmen recommend this appropriation.*

A second amendment was made by Brad Williamson to change the appropriation from \$25,000 to \$10,000. The amendment to change the appropriation amount was read and passed. *The amended article was read and passed as read.*

11. To see if the Town will vote to raise and appropriate the sum of **\$10,000** for professional restoration of Town Record Book Seven, and to fund this appropriation by authorizing withdrawal of **\$3,000** from the Records Preservation Capital Reserve Fund (fund balance \$11,818.21 as of 12/31/2018), with the balance of **\$7,000** to be raised by taxation. *(Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.*
12. To see if the Town will vote to raise and appropriate the sum of **\$6,000** for the purchase and installation of veterans' memorial monuments and authorize the withdrawal of \$2,564.76 from the Veterans Memorial Capital Reserve Fund (fund balance \$2,564.76 as of 12/31/2018), with the balance of \$3,435.24 to be raised by taxation. *(Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.*

13. To see if the Town will vote to discontinue the Veterans Memorial Capital Reserve Fund created in 2017. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town's Operating Budget. *In the event Warrant #12 does not pass, this Warrant will not need consideration. (Majority Vote Required) The Selectmen recommend this appropriation.*

The selectmen made an amendment to reword the article: To see if the Town will vote to discontinue the Veterans Memorial Capital Reserve Fund created in 2017. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town's General Fund. *In the event Warrant #12 does not pass, this Warrant will not need consideration. (Majority Vote Required) The Selectmen recommend this appropriation. **The amended article passed as read.***

14. To see if the Town will vote to raise the hourly pay rate for the Supervisors of the Checklist from \$13 per hour to \$16 per hour from this point forward. *(Majority Vote Required) The Selectmen recommend this appropriation. **Passed as read.***

15. To see if the Town will vote to name the Trust Fund created March 8, 2016, by Warrant Article #21, to "Private Donations – Cemetery Expendable Trust Fund". This naming is for clarification purposes only; the purpose of the fund remains the same. *(Majority Vote Required) The Selectmen recommend this article. **Passed as read.***

16. To see if the Town will vote to raise and appropriate the Selectmen's recommended sum of **\$954,847** for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. *(Majority Vote Required) The Selectmen recommend this appropriation.*

On the expense side:

An amendment was called to reduce Account #4160, Revaluation of Property, from \$22,000 to \$0. **The amendment passed.**

An amendment was called to reduce Account #4194, General Government Buildings, from \$87,550 to \$27,550. **The amendment passed.**

On the revenue side:

An amendment was called for Account #3916 Transfer from Expendable Trust Funds will be reduced from \$86,000 to \$4,000. **The amendment passed.**

An amendment was made to change the total of the town operating budget to \$872,847. **The amendment passed.**

Brian Robischoeu _____ Date _____

Richard Zacher _____ Date _____

Richard Surette _____ Date _____

Warrant – Town Meeting March 10, 2020



State of New Hampshire

The inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town Office Building in said Brookfield on Tuesday, the Tenth day of March, next, to act upon warrant Article 1 by official ballot. Polls will be open from 1:00 pm to 6:00 pm.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 pm to act upon the following Articles 2 thru 15.

1. To choose all necessary Town Officers for the coming year - By Ballot.
2. To see if the Town will vote to raise and appropriate the sum of **\$50,000** to be deposited into the Moose Mountain Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*
3. To see if the Town will vote to raise and appropriate the sum of **\$90,000** to be deposited into the Road and Bridge Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*
4. To see if the Town will vote to raise and appropriate the sum of **\$75,500** for the major repair of Town Roads and to fund this appropriation by authorizing the withdrawal of said sum from the Road and Bridge Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*
5. To see if the Town will vote to raise and appropriate the sum of **\$500** to be deposited into the Conservation Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*
6. To see if the Town will vote to raise and appropriate the sum of **\$500** to be deposited into the Heritage Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*
7. To see if the Town will vote to raise and appropriate the sum of **\$20,000** to be deposited into the Town House Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*
8. To see if the Town will vote to raise and appropriate the sum of **\$10,000** for repair of windows in the Town House and authorize the withdrawal of said sum from the Town House Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*

9. To see if the Town will vote to raise and appropriate the sum of **\$6,000** to be deposited into the Property Re-Evaluation Expendable Trust Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*
10. To see if the Town will vote to raise and appropriate the sum of **\$10,000** for professional conservation of Town Record Book # Eight, and to fund this appropriation by authorizing withdrawal of **\$4,000** from the Records Preservation Capital Reserve Fund, with the balance of **\$6,000** to be raised by taxation. *(Majority Vote Required) The Selectmen recommend this appropriation.*
11. To see if the Town will vote to appoint the Selectmen as agents to expend from the Road and Bridge Repair Fund previously established in 1991. *(Majority Vote Required) The Selectmen recommend this article.*
12. To see if the Town will vote to appoint the Selectmen as agents to expend from the Moose Mountain Capital Reserve Fund II, previously established 3/12/1991, and re-characterized in 2016. *(Majority Vote Required) The Selectmen recommend this article.*
13. To see if the Town will vote to establish a Town Parking Lot Pavement Expendable Trust Fund and raise and appropriate the sum of **\$10,000** to be deposited into the newly established Town Parking Lot Pavement Expendable Trust Fund. Further to designate the Selectmen as agents to expend. *(Majority Vote Required) The Selectmen recommend this appropriation.*
14. By Petition of 25 or more eligible voters of the Town of Brookfield, to see if the Town will:
 - a. Direct the Selectmen to undertake negotiations to assume Cate’s Lane (formerly known as Mead Dam Road) to the western boundary of Map 17 Lot 11 as a class V road; and
 - b. Raise and appropriate (\$1000) to make an appraisal of all property to be acquired; and
 - c. Raise and appropriate \$6000 (\$1000 times number of lots – 6 -) to reimburse landowners the cost of making an assessment pursuant to RSA 498-A:4 II (b); and
 - d. Enter into negotiations with the State of New Hampshire, Department of Environmental Services and the Public Water Access Advisory Board for the purpose of establishing public access to Kingswood Lake via Map 17 Lot 11; and
 - e. Direct the Selectmen to place a warrant article on the 2021 Town Warrant to either acquire the property voluntarily or pursuant to RSA 498-A:4 III.
(Majority Vote Required) The Selectmen do not recommend this article.
15. To see if the Town will vote to raise and appropriate the Selectmen’s recommended sum of **\$957,338** for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. *(Majority Vote Required) The Selectmen recommend this appropriation.*

Richard Surette _____ Date _____

Richard Zacher _____ Date _____

Brian Robischeau _____ Date _____

2019 Operating Budget and 2020 Proposed Town Budget

Accrual Basis (Warrant Articles Included)

As of December 31, 2019

Account Number	Description	2019 Budget	2019 Actual	2019 Balance Left	2020 Warrant #	2020 Proposed Budget
REVENUE						
3110	Property Taxes					
3110.110	Property Tax		2,054,343	-2,054,343		
3110.130	Overpayment Refunds/Abatement		-2,054			
3115.100	Lien Redemptions		-3,573	3,573		
3110.150	Property Taxes - Other					
	Total Property Taxes		2,048,715	-2,048,715		
3120	Land Use Change Tax					
3120.100	Land Use Taxes	40,000	30,030	9,970		5,000
	Total Land Use Change Tax	40,000	30,030	9,970		5,000
3185	Yield/Excavation Taxes					
3185.100	Yield Taxes	10,000	4,346	5,654		8,000
	Total Yield Taxes	10,000	4,346	5,654		8,000
3189	Other Taxes	0	0			0
3190	Penalties & Interest					
3190.100	Yield Tax Interest	0	27	-27		0
3190.110	Property Tax Interest	7,000	6,730	270		7,000
3190.120	Lien Interest	10,000	10,171	-171		7,000
3190.150	Other Interest & Penalty	0	874	-874		0
	Total Penalties & Interest	17,000	17,802	-802		14,000
3220	Motor Vehicle Permit Fees					
3220.100	Motor Vehicle Permits	170,000	165,478	4,522		160,000
	Total Motor Vehicle Permit Fees	170,000	165,478	4,522		160,000
3230	Building Permits					
3230.100	Building Permits	5,000	10,711	-5,711		5,000
	Total Building Permits	5,000	10,711	-5,711		5,000
3290	Other Licenses, Permits & Fees					
3290.100	Dog Licenses	500	724	-224		500
3290.101	Dog License Fines	0	89	-89		0
3290.110	Land Fill Permits	500	430	70		2,000
3290.115	Boat Registrations	0	277	-277		50
3290.120	Other	900	520	380		500
	Total Other Licenses, Permits & Fees	1,900	2,040	-140		3,050

Account Number	Description	2019 Budget	2019 Actual	2019 Balance Left	2020 Warrant #	2020 Proposed Budget
REVENUE CONTINUED						
3292	Planning & ZBA	0	637	-637		0
3351	Shared State Revenue	0	10,242	-10,242		10,242
3352	Rooms & Meals Tax Dist.	25,000	36,775	-11,775		25,000
3353	Highway Block Grant	25,000	33,978	-8,978		25,000
3359	Other State Grant & Reimbursement	500	1,850	-1,350		500
3501	Sale of Municipal Property	300	14,403	-14,103		500
3502	Interest on Investments	3,500	10,730	-7,230		6,000
3503	Town Owned Property-Income	0	0	0		0
3508	Contributions & Donations	0	204	-204		0
3509	Misc. Income	5,000	600	4,400		5,000
3915	Transfer from Capital Reserve					
3915.400	Road & Bridge Repair	170,000	170,000	0		75,500
3915.500	Veterans Memorial Funds	2,564	2,760	-196		0
3915.120	Records Preservation Capital Reserve Fund	3,000	3,000	0		4,000
3915.990	Town House Repairs	0	0	0		10,000
	Total Transfer from Capital Reserve	175,564	175,760	-196		89,500
3916	Transfer from Expendable Trust Funds					
	Property Revaluation	0	0	0		0
	Town Building Office Equipment	4,000	0	4,000		0
	Total Transfer from Expendable Trust Funds	4,000	0	4,000		0
	Transfer from Misc. Sources					
	Cemetery Maintenance & Improvement Expendable Trust Fund	0	595	-595		0
	Total Transfer from Misc. Sources	0	595	-595		0
	Total Revenue	482,764	2,564,896	-2,082,132		356,792
EXPENSES						
GENERAL GOVERNMENT						
4130	Executive					
4130.101	Selectmen's Salary	15,000	15,000	0		15,000
4130.102	Board Secretary Salary	9,200	9,463	-263		11,000
4130.200	Board Expenses	200	200	0		700
4130.203	NH Municipal - Dues	1,071	1,071	0		1,082
4130.205	Selectmen's Expenses - Education	200	130	70		200
4130.210	Office & Computer Supplies & Equipment	1,000	853	147		1,000
4130.300	Public Notices	300	82	218		200
4130.800	Town Meeting Expenses	800	827	-27		900
4130.350	Town Contracts - IT	2,500	3,782	-1,282		3,000
4130.400	Perambulation of Town Lines	1	0	1		500
4130.900	Contingency	5,000	0	5,000		5,000
	Total Executive	35,272	31,408	3,864		38,582

Account Number	Description	2019 Budget	2019 Actual	2019 Balance Left	2020 Warrant #	2020 Proposed Budget
4140-4149	<i>Election, Registration & Vital Statistics</i>					
4140	Registration, Vital Statistics					
4140.101	Salary - Town Clerk	14,000	14,000	0		14,000
4140.102	Salary - Deputy Town Clerk	1,950	1,960	-10		2,000
4140.200	Expenses	450	1,353	-903		800
4140.210	Software - Clerkworks	297	297	0		300
4140.270	Mileage	200	166	34		200
4140.310	Dues & Workshop	1,000	569	431		800
4140.350	Local IT Support	500	439	61		500
	Total Registration, Vital Statistics	18,397	18,784	-387		18,600
4141	Supervisor of the Checklist					
4141.101	Salaries	2,050	1,288	762		3,100
4141.200	Expenses	50	0	50		100
4141.270	Mileage	50	44	6		100
4141.300	Public Notices	240	226	14		640
	Total Supervisors of the Checklist	2,390	1,558	832		3,940
4142	Elections					
4142.101	Salaries-Moderator, Election Officials	400	426	-26		2,372
4142.200	Expenses	1	0	1		1
4142.270	Mileage	1	0	1		50
4142.300	Public Notices	1	91	-90		1
4142.310	Dues & Workshop	60	0	60		130
	Total Elections	463	517	-54		2,554
	Total Election, Registration & Vital Statistics	21,250	20,859	391		25,094
4150-4157	<i>Financial Administration</i>					
4150	Treasurer					
4150.100	Salary - Treasurer	12,500	12,500	0		12,500
4150.200	Expenses	1,500	1,137	363		1,500
4150.210	Software	325	119	206		325
4150.310	Dues & Workshop	400	225	175		400
	Total Treasurer	14,725	13,981	744		14,725
4151	Tax Collector					
4151.100	Salary - Tax Collector	14,000	14,000	0		14,000
4151.102	Salary - Deputy Tax Collector	800	763	38		800
4151.200	Expenses	1,000	1,001	-1		1,000
4151.210	Software	1,600	1,575	25		1,600
4151.250	Tax Lien Searches	750	100	650		1,020
4151.270	Mileage	350	92	258		100
4151.310	Dues & Workshop	500	160	340		300
	Total Tax Collector	19,000	17,690	1,310		18,820
4152.150	Salary - Deputy Assessor Clerk	750	0	750		750
4152.200	Expenses	300	0	300		300
4152.210	Software	2,000	1,894	106		2,000
4152.270	Mileage	100	0	100		100

Account Number	Description	2019 Budget	2019 Actual	2019 Balance Left	2020 Warrant #	2020 Proposed Budget
4152.310	Dues & Workshop	200	20	180		200
4152.320	Tax Map Maintenance	800	800	0		800
4152.350	Assessing Contract (Rod Wood)	4,000	3,213	788		8,500
	Total Assessor/Assessor Clerk	11,650	9,239	2,411		16,150
4154	Trustee of the Trust Funds					
4154.100	Salary - Trustee of the Trust Funds	450	450	0		450
4154.200	Expenses/Dues	50	26	25		0
4154.310	Dues & Workshop	200	0	200		100
	Total Trustee of the Trust Funds	700	476	225		550
4157	Auditing					
4157.100	Audits - Town & Professional	3,000	2,603	397		3,000
	Total Auditing	3,000	2,603	397		3,000
	Total Financial Administration	49,075	43,989	5,086		53,245
4153	Legal Expenses					
4153.301	Selectmen	5,000	27,128	-22,128		5,000
4153.302	Planning Board	5,000	0	5,000		5,000
4153.303	Zoning Board	5,000	42	4,958		5,000
	Total Legal Expenses	15,000	27,170	-12,170		15,000
4170	Personnel Administration					
4170.100	Employer Portion of Payroll Taxes	8,000	6,159	1,841		8,000
4170.200	Worker's Compensation Insurance	702	605	97		1,833
	Total Personnel Administration	8,702	6,764	1,938		9,833
4191-4192	Planning & Zoning					
4191	Planning Board					
4191.100	Salary - Planning Board Secretary	6,500	647	5,853		6,500
4191.200	Expenses	750	102	648		750
4191.250	Planning & Development	1,200	0	1,200		1,200
4191.300	Public Notices	400	260	140		400
4191.310	Dues & Workshop	150	0	150		150
	Total Planning Board	9,000	1,009	7,991		9,000
4192	Zoning Board of Adjustment					
4192.100	Salary - ZBA Administrative Asst.	400	119	281		400
4192.200	Expenses	400	72	328		400
4192.300	Public Notices	300	61	239		300
4192.310	Dues & Workshop	400	0	400		400
	Total Zoning Board of Adjustment	1,500	252	1,248		1,500
	Total Planning & Zoning	10,500	1,261	9,239		10,500
4194.100	Salary - Cleaning Personnel	1,500	1,500	0		1,500
4194.200	Expenses	250	40	210		250
4194.210	Repairs to Building & Grounds	0	1,780	-1,780		12,500

Account Number	Description	2019 Budget	2019 Actual	2019 Balance Left	2020 Warrant #	2020 Proposed Budget
4194.230	Building Maintenance	15,000	2,453	12,547		5,000
4194.240	Shoveling Snow/Mowing	500	1,336	-836		1,000
4194.401	Propane & Electricity	7,000	6,859	141		7,000
4194.402	Telephone/Internet	1,500	1,861	-361		2,000
4194.404	Web-site Support	1,500	3,430	-1,930		1,600
4194.500	Town Owned Properties	300	0	300		300
	Total General Government Buildings	27,550	19,259	8,291		31,150
4195	Town Cemetery					
4195.200	Care of Town Cemeteries	5,050	1,938	3,112		5,500
4195.310	Dues/Education	0	0	0		350
4195.500	Bronze Plaque for Military Srvcs	0	0	0		1,500
4195.503	Site Work for Memorial Area	6,000	5,600	400		0
	Total Cemetery	11,050	7,538	3,512		7,350
4196	Insurance	2,351	2,236	115		2,767
4197	Regional Association	1	0	1		1
4199	Other General Government					
4199.400	Archival - Record Processing	1,260	1,288	-28		2,500
4199.425	Archival - Town Book Restoration	7,000	4,045	2,955		6,000
4199.450	Archival Supplies	500	324	176		325
4199.475	Archival Property File Project - Labor	0	0			2,000
4199.480	Archival Property File Project - Materials	0	0			3,000
	Total General Government	8,760	5,657	3,103		13,825
	PUBLIC SAFETY					
4210	Public Safety					
4211.300	Wakefield Fire/Police/Ambulance	321,584	321,584	0		352,605
	Total Public Safety	321,584	321,584	0		352,605
4225	Forestry					
4225.300	Forestry Expenses	250	33	217		250
4225.301	Forest Fire Control	1,000	0	1,000		1,000
4225.302	Forest Fire Management	1	0	1		1
4225.303	Dry Hydrants	1	0	1		1
4225.500	Truck/Equipment Maintenance	50	0	50		50
4225.600	Mileage	1	0	1		1
	Total Forestry	1,303	33	1,270		1,303
4240	CEO & Building Inspection					
4240.100	Salary - CEO & Building Inspection	5,000	5,000	0		5,000
4240.150	Salary - Admin Asst. for CEO	1,000	204	796		500
4240.200	Expenses	100	0	100		100
4240.270	Mileage	200	0	200		200
4240.310	Dues & Workshop	125	0	125		125
4240.350	Building Inspections - Ind. Contractor	50	0	50		50
	Total CEO & Building Inspection	6,475	5,204	1,271		5,975

Account Number	Description	2019 Budget	2019 Actual	2019 Balance Left	2020 Warrant #	2020 Proposed Budget
4290	Emergency Management					
4290.300	Emergency Management	5,500	0	5,500		5,500
	Total Emergency Management	5,500	0	5,500		5,500
HIGHWAYS & STREETS						
4312	Highways & Streets					
	<i>Summer Maintenance</i>					
4312.361	Road Agent Charges	80,000	110,846	-30,846		80,000
4312.362	Materials	30,000	31,057	-1,057		30,000
	<i>Snow & Ice Removal</i>					
4312.371	Road Agent Charges	75,000	47,726	27,275		80,000
4312.372	Materials	25,000	14,745	10,255		30,000
	Total Highways & Streets	210,000	204,373	5,627		220,000
SANITATION						
4323	Sanitation					
4323.350	Wakefield Solid Waste Disposal	81,101	81,101	0		93,928
	Total Sanitation	81,101	81,101	0		93,928
4415	Health Agencies					
4415.401	Northern Human Services	0	0	0		358
4415.402	Central NH VNA & Hospice	1,500	1,500	0		1,000
	Cornerstone VNA & Hospice	0	0	0		500
4415.403	Meals on Wheels	1,000	1,000	0		1,000
	Total Health Agencies	2,500	2,500	0		2,858
WELFARE						
4441-4445	Direct Assistance					
4445.500	Administration & Direct Assistance	10,000	0	10,000		10,000
	Total Direct Assistance	10,000	0	10,000		10,000
	Vendor Payments & Others					
4445.401	Tri-County CAP	4,000	4,000	0		4,000
4445.402	Wakefield Food Pantry	2,000	2,000	0		2,000
	Total Vendor Payments & Others	6,000	6,000	0		6,000
CULTURE & RECREATION						
4520	Parks & Recreation - Wolfeboro	4,216	4,216	0		4,216
4520.400	Town Parks - Brookfield	1	0	1		1
4550	Library - Gafney Library - Wakefield	14,000	14,000	0		14,000
4583	Patriotic Purposes	1	0	1		150
4589	Agricultural Commission					
4589.200	Supplies & Postage	1	0	1		1
4589.301	Miscellaneous - Signs	1	0	1		1
4589.310	Dues & Workshop	1	0	1		1
	Total Agricultural Commission	3	0	3		3

Account Number	Description	2019 Budget	2019 Actual	2019 Balance Left	2020 Warrant #	2020 Proposed Budget
4589.600	<i>Heritage Commission Expenses</i>					
4589.610	Dues	150	150	0		150
4589.620	Expenses	500	77	423		2,000
4589.630	Miscellaneous	200	0	200		200
4589.650	Workshops & Activities	2,000	1,832	168		500
	<i>Total Heritage Commission Expenses</i>	<i>2,850</i>	<i>2,059</i>	<i>791</i>		<i>2,850</i>
CONSERVATION						
4611	<i>Conservation Commission</i>					
4611.200	Administration	1	0	1		1
4611.300	Dues	300	200	100		300
4611.310	Workshops & Activities	500	247	253		300
4611.325	Forest Mgmt Plan - Town Preserve	0	0	0		0
	<i>Total Conservation Commission</i>	<i>801</i>	<i>447</i>	<i>354</i>		<i>601</i>
4723	<i>Debt Service - Interest on Debt</i>	<i>1</i>	<i>0</i>	<i>1</i>		<i>1</i>
4901	<i>Capital Outlay</i>					
4901.300	Purchase of Town Land	<i>30,000</i>	<i>30,000</i>	<i>0</i>		<i>30,000</i>
	<i>Sub-total Operating Budget</i>	<i>885,847</i>	<i>837,659</i>	<i>47,395</i>		<i>957,338</i>
4589.500	<i>Heritage Fund</i>	<i>500</i>	<i>500</i>	<i>0</i>	#6	<i>500</i>
4619	<i>Conservation Fund</i>	<i>500</i>	<i>500</i>	<i>0</i>	#5	<i>500</i>
4900	<i>Capital Outlay</i>					
4904.500	Repair of Town Roads	170,000	170,000	0	#4	75,500
4904.575	Town House Repair	0	0	0	#8	10,000
4904.580	Records Preservation	3,000	3,000	0	#10	4,000
	<i>Total Capital Outlay</i>	<i>173,000</i>	<i>173,000</i>	<i>0</i>		<i>89,500</i>
4915	<i>Transfer to Capital Reserve</i>					
4915.201	Road & Bridge Repair	80,000	80,000	0	#3	90,000
4915.202	Town House Repair Trust Fund	15,000	15,000	0	#7	20,000
4915.475	Moose Mountain Capital Reserve Fund	30,000	30,000	0	#2	50,000
4915.650	Cable/Internet Reserve Fund	10,000	10,000	0		0
	<i>Total Transfer to Capital Reserve</i>	<i>135,000</i>	<i>135,000</i>	<i>0</i>		<i>160,000</i>
4916	<i>Transfer to Expendable Trust</i>					
4916.205	Property Re-evaluation	0	0	0	#9	6,000
4916.206	Office Equipment	2,000	2,000	0		0
	Town Parking Lot Pavement	0	0	0	#13	10,000
	<i>Total Transfer to Expendable Trust</i>	<i>2,000</i>	<i>2,000</i>	<i>0</i>		<i>16,000</i>
	<i>Total Appropriations</i>	<i>1,196,847</i>	<i>1,148,659</i>	<i>47,395</i>		<i>1,223,838</i>

Agents to Expend Activity

October 22, 2019

To: Brookfield Selectmen

From: Marilou MacLean, Treasurer

Subject: Motion for Selectmen's Meeting

Please make the following motion at the next Selectmen's meeting:

As agents to expend on the following Trust Accounts we would like to approve the following withdrawals this year:

1. From the **"Town House Repair" Capital Reserve Fund** monies to pay for the re-siding and painting of the Town House. \$ 47,228.00
2. From the **"Property Re-Evaluation" Trust Fund** monies to pay for this Year's property re-evaluation \$ 22,000.00
3. From the **"Town Building Office Equipment" Trust Fund** monies to pay For a new phone system for the Town Offices \$ 4,010.00
4. From the **"Moose Mountain" Trust Fund – for Bridge Repair** \$ 13,250.00


Richard B. Surette


Richard Zacher


Brian Robischeau

2020 Operating Budget
(Warrant Articles NOT included)

General Government	
Executive	38,582
Election, Registration & Vital Statistics	25,094
Financial Administration	53,245
Legal Expenses	15,000
Personnel & Administration	9,833
Planning & Zoning	10,500
Government Buildings	31,150
Cemeteries	7,350
Insurance	2,767
Regional Associations	1
Other General Government	13,825
Public Safety	
Police/Fire/Ambulance	352,605
Forestry	1,303
Building Inspections	5,975
Emergency Management	5,500
Highways & Streets	
Highways & Streets	220,000
Sanitation	
Solid Waste Disposal	93,928
Health	
Health Agencies	2,858
Welfare	
Direct Assistance & Vendor Payments	16,000
Culture & Recreation	
Parks & Recreation - Wolfeboro	4,216
Parks & Recreation - Brookfield	1
Library - Gafney	14,000
Patriotic	150
Agricultural Commission	3
Heritage Commission	2,850
Conservation	
Conservation Commission	601
Debt Service	
Interest	1
Capital Outlay	
Land Purchase	30,000
	<hr/>
TOTAL	<u><u>\$ 957,338</u></u>

Board of Selectmen

The Board of Selectmen thanks the entire Town for its support during 2019. The Board also extends thanks to all the boards, committees, and outside vendors for continued support and a job well done. Our goal as board members and neighbors in Town is to be good stewards of the Town resources and assure that Town property is maintained and available for use by all residents.

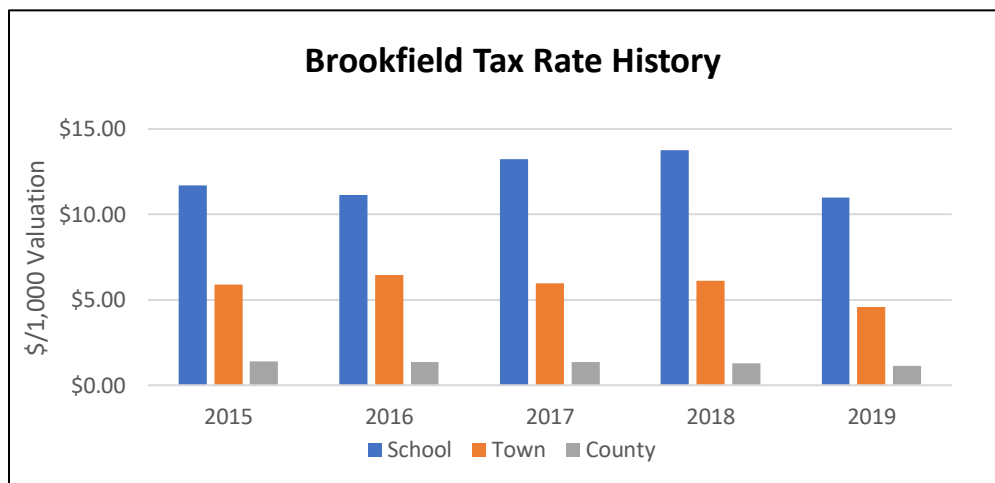
Large completed projects in 2019 are:

- Resurfacing and paving of Brice Drive, Pike Brook Road, and steep grade sections of Tumbledown Dick Road;
- Installing and paving aprons in five locations where dirt roads merge onto pavement; and
- Re-siding the Town House with new cedar clapboards and painting them, assuring long term protection for the building.

Projects moving forward are continued road improvement per the road schedule and the repair to the bridge on Moose Mountain Road. Developing a plan for a solid repair to the bridge as opposed to total replacement will realize a potential saving of hundreds of thousands of dollars for the Town. Information will be forthcoming.

The tax rate was reduced from \$21.18 per thousand of valuation in 2018 to \$16.70 in 2019, as a result of property reevaluation and a reduced school rate from the district.

This year was an active social time in Town. Thanks to all involved for supporting our annual Town BBQ, the bell dedication, breakfast, and other events. Please see the Heritage Commission Report for more details on the 225th Celebration. It is great to see families make time to get out and spend time at the Town House. We all look forward to living in Brookfield and being part of a wonderful community in 2020.



Town Maintenance Plan

Project	Estimated Costs					
		2020	2021	2022	2023	Future
Office Building						
Interior Paint	\$5,000	\$5,000				
New Rug	\$2,000	\$2,000				
Total	\$7,000					
Town House						
Interior Plaster	\$40,000		\$40,000			
Interior Paint	\$25,000		\$25,000			
Window repair	\$10,000	\$10,000				
Kitchen repair	\$5,000				\$5,000	
Floor refinishing	\$10,000			\$10,000		
Total	\$90,000					
Moose Mountain Bridge	\$130,000	\$130,000				
Town Shed	\$25,000					\$ 25,000

Respectfully submitted,
Richard Surette, Selectman Chair
Richard Zacher, Selectman Vice Chair
Brian Robischeau, Selectman

Agricultural Commission

There was no activity for the year.

Respectfully submitted,
Ed Nason
 Chair

Archivist

This year Kristin and I completed approximately 75 hours of work on the Town records. We continue to work on the finding aid, and have one more group – the most complicated one – to finish up during 2020. All the document boxes have been labeled and arranged sequentially by group on the vault shelves. I also spent several hours cleaning the Town Clerk shelves of documents that are past their scheduled time for retention, and am preparing for a visit from Northeast Shredding sometime in the next several months.

Town Record Book #7 was professionally conserved at Northeast Document Conservation Center in Andover, MA, and both a digital copy of the pages in that volume, and a microfilm copy were produced. The digital copies

will eventually be uploaded to the Town website, as will the digital images from Town Record Book #3. To my great chagrin, we ended up being disqualified from applying for a Moose Plate Grant for Volume #7. The Selectmen had signed the contract for the conservation with NEDCC, which disallowed our application. We were supposed to submit a non-binding estimate as part of the grant. The administrator of the grant encouraged me to submit again for another book. The Selectmen have decided to proceed in Budget Year 2020 with the conservation of Book #8.

Kristin prepared almost 140 years of Town Annual Reports to go to Acme Bindery in Charlestown, MA, to be bound into twelve volumes, which will be available to the public in the meeting room. This was a big project and we expect the finished volumes back before the end of January 2020. There will also be an archival copy of each Town Report in the vault, as required by the RSA 33-A retention schedule.

The archive was the recipient this year of two major photograph collections from descendants of previous Brookfield families. We received the original photographs of the John Tash Churchill family, covering five generations. John Tash Churchill established the Churchill homestead at the bottom of Mountain Road around 1828 (photograph on page 27). His parents and uncles had lived at Churchill Hollow on Tumbledown Dick Road since the late 1700s. That homestead is currently owned by direct descendants of John Tash Churchill. Several other documentary artifacts came with the donation, including a wonderful memoir by Gladys Churchill who grew up at the Churchill homestead; and eventually owned the Edmund Horne house on Governor's Road.

A large collection of family photographs of the Chamberlains who lived on the west side of Hanson Brook on Mountain Road was also donated to the Archives, along with an original volume of *The History of Carroll County*. Robert Lincoln Dwyer was a foster son of Jeremiah and Phebe Chamberlain who came to live with them from New Bedford, MA, in the 1860s. He petitioned the Court in Ossipee to change his name to Chamberlain, and for many years was the Brookfield Town Clerk. Robert, his wife Gertrude Hanson, and their four children eventually moved to Wolfeboro. Many of the photos are of this family and other associated individuals and places from Brookfield and Wolfeboro.

Towards the end of 2019, the Board of Selectmen agreed to provide the Town Archives with a separate page on the Town website. It will take some time, but the plan is to upload many more photographs, graveyard information, and other documents, like the content of the Town Record Books. Check back from time to time to see what new has appeared.

Respectfully submitted,
Craig F. Evans, Town Archivist
Kristin Whitworth, Assistant Archivist

Assessor Clerk

I have been in this role of Assessor Clerk since September, 2017. I continue to develop my knowledge of the job. I enjoy the detail and detective work that come with updating and maintaining all assessing, sales, and land data, tax maps, building permits, and exemptions. Meeting townspeople, getting to know the Town better, working with individuals whom I respect, learning about the Town's history, and getting to know how a town works are all pleasant benefits.

Especially with the Town having been reassessed this year, I encourage you to stop by my office to look at your most recent property card, a document giving detailed information about your property and structures, to be sure the information is correct since that information is used to determine your property taxes. There is also a public

access computer available in the Town Office building where you can view your property card. Property cards are free to owners while non-owners pay \$1 per card.

Using the Town website (www.brookfieldnh.org), you can view tax maps and property tax information for all Brookfield properties. The link to the tax maps may be found on the Assessing page. The NH Tax Kiosk allows you to see property taxes and links to this appear on the main page and the Tax Collector's page. Due to expense, property cards are not available on the website. The website also offers helpful information regarding abatements, exemptions, and Current Use on the Assessing Page as well as other important information including forms that can be printed out.

Every five years, the State requires that we verify exemption information. For example, this year letters were sent out to the approximately sixty veterans in Town. It resulted in a fairly lengthy process of gathering information so that veterans would be able to maintain their exemptions. Thank you for your cooperation!

My office is in the Town Office building and my hours are on Fridays, 8:30am-12:30pm. You can leave a message for me by calling 603-522-3688. My email in the office is assessor.clerk@brookfieldnh.org. Please drop by and let me know how I may help you!

Respectfully submitted,
Bob Nielsen
Assessor Clerk

Churchill Homestead



MS-1 Report



New Hampshire
Department of
Revenue Administration

2019
MS-1

Brookfield **Summary Inventory of Valuation**

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor
RODNEY WOOD (R. B. Wood & Associates, LLC)

Municipal Officials		
Name	Position	Signature
Brian Robischeau, Chair	Selectman	
Richard Surette, Vice	Selectman	
Richard Zacher	Selectman	

Preparer		
Name	Phone	Email
RODNEY WOOD	207-651-4768	RODNEYBWOOD@YAHOO.COM

Preparer's Signature

MS-1 Report, cont.



New Hampshire
Department of
Revenue Administration

2019 MS-1

Land Value Only		Acres	Valuation
1A	Current Use RSA 79-A	11,232.93	\$828,092
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0
1C	Discretionary Easements RSA 79-C	0.00	\$0
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0
1F	Residential Land	1,988.01	\$37,446,300
1G	Commercial/Industrial Land	79.05	\$264,700
1H	Total of Taxable Land	13,299.99	\$38,539,092
1I	Tax Exempt and Non-Taxable Land	1,558.11	\$2,935,700

Buildings Value Only		Structures	Valuation
2A	Residential		\$84,027,851
2B	Manufactured Housing RSA 674:31		\$46,900
2C	Commercial/Industrial		\$691,900
2D	Discretionary Preservation Easements RSA 79-D	0	\$0
2E	Taxation of Farm Structures RSA 79-F	0	\$0
2F	Total of Taxable Buildings		\$84,766,651
2G	Tax Exempt and Non-Taxable Buildings		\$923,549

Utilities & Timber		Valuation
3A	Utilities	\$1,006,300
3B	Other Utilities	\$0
4	Mature Wood and Timber RSA 79:5	\$0
5	Valuation before Exemption	\$124,312,043

Exemptions		Total Granted	Valuation
6	Certain Disabled Veterans RSA 72:36-a	0	\$0
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0
11	Modified Assessed Value of All Properties		\$124,312,043

Optional Exemptions		Amount Per	Total Grant	Valuation
12	Blind Exemption RSA 72:37	\$40,000	1	\$40,000
13	Elderly Exemption RSA 72:39-a,b		1	\$30,000
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$30,000	4	\$120,000
16	Wood Heating Energy Systems Exemption RSA 72:70		0	\$0
17	Solar Energy Systems Exemption RSA 72:62		0	\$0
18	Wind Powered Energy Systems Exemption RSA 72:66		0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23		0	\$0
20	Total Dollar Amount of Exemptions			\$190,000
21A	Net Valuation			\$124,122,043
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$124,122,043
21D	Less Commercial/Industrial Construction Exemption			
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction Exem			\$124,122,043
22	Less Utilities			\$1,006,300
23A	Net Valuation without Utilities			\$123,115,743
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$123,115,743

MS-1 Report, cont.



New Hampshire
Department of
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2019
MS-1

Utility Value Appraiser

New Hampshire Department of Revenue Administration

The municipality **DOES** use DRA utility values. The municipality **IS** equalized by the ratio.

Electric Company Name	Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$227,300
PSNH DBA EVERSOURCE ENERGY	\$779,000
	\$1,006,300

Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$250	49	\$12,250
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	3	\$4,200
All Veterans Tax Credit RSA 72:28-b	\$250	2	\$500
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		54	\$16,950

Deaf & Disabled Exemption Report			
Deaf Income Limits		Deaf Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0
Disabled Income Limits		Disabled Asset Limits	
Single	\$25,000	Single	\$50,000
Married	\$30,000	Married	\$50,000

Elderly Exemption Report						
First-time Filers Granted Elderly Exemption for the Current Tax Year		Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted				
Age	Number	Age	Number	Amount	Maximum	Total
65-74	0	65-74	1	\$30,000	\$30,000	\$30,000
75-79	0	75-79	0	\$45,000	\$0	\$0
80+	0	80+	0	\$60,000	\$0	\$0
			1		\$30,000	\$30,000
Income Limits		Asset Limits				
Single	\$25,000	Single	\$50,000			
Married	\$30,000	Married	\$50,000			

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)		Structures:
Granted/Adopted?	No	
Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)		Properties:
Granted/Adopted?	No	
Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)		Properties:
Granted/Adopted?	No	
Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)		Properties:
Granted/Adopted?	No	
Percent of assessed value attributable to new construction to be exempted:		Total Exemption Granted:
Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)		Properties:
Granted/Adopted?	No	
Assessed value prior to effective date of RSA 75:1-a:		Current Assessed Value:

MS-1 Report, cont.



New Hampshire
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Current Use RSA 79-A	Total Acres	Valuation
Farm Land	399.21	\$130,247
Forest Land	7,152.15	\$549,885
Forest Land with Documented Stewardship	2,713.17	\$127,560
Unproductive Land	312.20	\$7,040
Wet Land	656.20	\$13,360
	11,232.93	\$828,092

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	6,731.94
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	0.00
Total Number of Owners in Current Use	Owners:	131
Total Number of Parcels in Current Use	Parcels:	211

Land Use Change Tax

Gross Monies Received for Calendar Year			\$21,950
Conservation Allocation	Percentage: 0.00%	Dollar Amount:	\$0
Monies to Conservation Fund			\$0
Monies to General Fund			\$21,950

Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	0.00	\$0

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	0.00
Owners in Conservation Restriction	Owners:	0
Parcels in Conservation Restriction	Parcels:	0

MS-1 Report, cont.



New Hampshire
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<p>2019 MS-1</p>

Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Map	Lot	Block	%	Description
<i>This municipality has no Discretionary Preservation Easements.</i>				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$0.00	0.00
White Mountain National Forest only, account 3186		0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
<i>This municipality has no additional sources of PILTs.</i>	

Notes

UPDATED ASSESSMENTS FOR 201

Auditors

There are five parts to the report submitted by the Town Auditors: General Ledger, Treasurer, Tax Collector, Trustees of the Trust Funds, and Town Clerk. Each of the five parts consists of three sections; general questioning, testing, and a summary along with suggested recommendations. This report is to be completed annually by local elected auditors as required by law.

For the Town of Brookfield, the coordination among Town Clerk, Treasurer, and Tax Collector is a smoothly flowing process. There is a system of checks and balances between these departments. The Trustees of the Trust Funds engage a professional team of individuals who execute the monetary operation of such designated accounts.

We anticipate that the audit of the accounts of the Town of Brookfield for the year 2019 will be completed by April 2020 and the report will be available for public inspection in the Selectmen's office.

Upon completion of the 2018 audit the following recommendations were supplied to the Selectmen:

Tax Collector - We recommended the Tax Collector clarify with the software company, Avitar, if a more detailed breakdown is available to support the interest and cost amounts for only the conversion of lien's interest amounts. This is needed to properly answer question 1F in the state supplied audit document.

Town Clerk - We recommended providing the Town Clerk with training and support to transition to an automated record keeping system.

Treasurer – Numerous recommendations resulted from this audit, as follows:

- a) Update Quick Books to a multi-user version so two or more people can work independently.
- b) Keep backups stored in a fire proof, locked drawer or file cabinet.
- c) Have both the bank statements and bank reconciliations initialed by the Selectmen and the Assistant Treasurer.
- d) Train the Assistant Treasurer as a backup to the Treasurer to cover for vacation or any unforeseen absence.

Trustees of the Trust Fund – We recommended that both the name of recipient and the amount given for the Scholastic Achievement Award be documented in the ledger and in the Minutes.

Respectfully submitted,
Amanda Peirce
Laurie M. Champy
Town Auditors

Cemetery Trustees

The Cemetery Trustees met seven times in public meetings over the course of the year. In March, Pam Skeffington was elected as a Trustee, and David Newman was appointed as the Alternate Trustee. Craig Evans was voted as chairperson. Policies, procedures and forms for the Brookfield Town Cemetery were reviewed, as well as the policy for burial in the Historic 1819 Burial Ground. The Trustees have also been reviewing the particular RSAs that relate to their responsibilities for cemeteries and graveyards in general.

The focus of work again this year has been the memorial area in the Town cemetery. Plans were finalized for site preparation and installation of the veterans' memorial markers at the top of the hill at the Town cemetery, around the flagpole which was dedicated last year. The markers were purchased from Stephen Roy Monuments in Rochester. Roland Kinville and Rick Surette did the excavation at the site, creating a frost-proof foundation. The markers were dedicated and a POW flag was raised in honor of Veterans Day, Sunday, November 10, 2019.

The next phase for the memorial space will be the installation of a bronze plaque recognizing other service groups, landscaping including grass, a backdrop hedge, and flowers, and the installation of the four benches presently at the Town Office Building. These improvements should complete this project.

Craig Evans and Roberta Holland placed flowers at each of the cemeteries for Memorial Day. Corey Pike of CMP Home and Property Maintenance maintained the town cemeteries and the 20 individual graveyards which have trust funds available for their care. There are still over forty graveyards that are left with no maintenance. The

Trustees hope to revive a volunteer program for care of these private graveyards. Please let us know if you are willing to help with this project. Residents are reminded that these are private graveyards and can only be used for burials by descendants of the original families.

The Cemetery Trustees visited approximately 34 graveyards to assess their conditions. The goal of the Trustees is to have an updated town graveyard map which will list the current property owner, approximate street address and/or lot locations and GPS coordinates. They will visit the remaining graveyards in the Northern part of Town in 2020.

Plots are still available at the Brookfield Town Cemetery at a reduced cost for residents. Feel free to contact one of the Trustees for further information.

Respectfully submitted,
Craig F. Evans, Trustee
Roberta A. Holland, Trustee
Pam Skeffington, Trustee
David Newman, Alternate

Code Enforcement Officer

Permits issued for the year of 2019:

New Homes, Additions/Alterations, Outbuildings

Owner	Project	Estimated Value
Bennett/McWhirter	Single Family Home	\$196,936
B. Kennedy	Deck, 3 season Porch	\$17, 516
K. Carlson	Addition, Covered Porch	\$10, 100
L & W. MacLeod	Install Bathroom	\$11,000
A. Sudbury	Basement Renovation	\$49,002
K. Shaw	Barn	\$78,400
E. Gauthier	Single Family Home	\$392,000
C. Clark	Single Family Home	\$121,660
J. McKenna	Shed	\$3,000
S. Zelek	Barn	\$20,000
E. Babine	Garage	\$37,800
S. Bailey	Deck	\$5,000
N. Marineau	Shed	\$5,000
K. Paul, Jr.	Single Family Home w/Garage	\$236,216
A. Morrill	Single Family Home w/Garage	\$180,000
Raban Trust	Garage conversion	\$6,000
T. Hayes	Garage w/ADU	\$57,340
J. Marshall Goldberg	Single Family Home	\$391,000
T. Pomeroy	Farm Stand	\$5,000
	Total Estimated Value	<u>\$1,822,970</u>

Respectfully submitted,
Nick Angelo, III
 Code Enforcement Officer

Conservation Commission

The Town Preserve

On September 4, a special Conservation Commission public meeting was held. We invited Wendy Scribner, UNH Cooperative Extension Educator, and Tim Nolin, NH Licensed Forester, to talk about the plans for the Town Preserve. It was a good meeting, run by Frank Frazier with visuals projected by Bob Nielsen. About fifteen people attended, and there were a number of good questions and informative answers.

On September 16, the timber harvesting off of Cottle Hill Road on a section of the Town Preserve began. Tim Nolin oversaw the project as T. E. Taylor & Sons Timber Harvesting did the logging. This represents the first of a number of harvests on the Preserve which will allow newer trees to flourish and has brought in important revenue to the Town. We are eyeing the staging area from the timber harvest as a potential parking area with easy access to the Preserve. Finally, rye grass was planted by Rich Zacher and Bob Nielsen on October 22 to stabilize the staging area soil. Two weeks later, I checked on the grass, and it was doing well.

We talked about different types of barriers to put at each end of the hayfield to seasonally limit all but foot traffic into and through the field. The Selectmen are considering the options. Some brush was cut around the foundation of the James Hackett home, and Brad Williamson placed a well cover over the dug well near the foundation. Trails on the Preserve need to be cut and marked. The several bird houses on the edge of the field attracted tree swallows this year.

Transitions

In March, after about nine years of service to the Town, Jean Jones resigned from the Conservation Commission. She did a great job during her tenure, and we are sorry to see her go as she moves on to other priorities. In April, Conservation Commission officers were elected; Bob Nielsen was again chosen as Chair, Frank Frazier was again chosen as Vice Chair, and Peter Baker was chosen as Clerk. In October, Peter Baker submitted his resignation after about a year of service to the Town. We all can appreciate how other priorities can limit time for the Conservation Commission, and we thank Peter for his effective and generous service. In October, Pat Girard joined the Commission, and he has already shown himself to be a capable and effective member.

Getting Out There

The Conservation Commission believes it is good for the members and in the Town's best interest to attend meetings that make them more informed on the issue of conservation. On March 18, Frank Frazier attended Moose Mountains Regional Greenways (MMRG) annual meeting and auction at the Inn on Main in Wolfeboro. Dr. Jennifer Jacobs, UNH Professor of Civil Engineering, spoke about "2018's Most Significant Climate Report and What it Means to New Hampshire". According to Dr. Jacobs, the NH seacoast will experience a higher impact in from rising sea levels than most of the rest of the East coast, and also that creating wildlife corridors is vital. On November 2, Frank Frazier and Bob Nielsen went to Pembroke Academy in Pembroke NH for the annual meeting of the New Hampshire Association of Conservation Commissions (NHACC). We attended a variety of workshops which included water quality protection, the value of water, updated wetlands rules, creating maps for conservation land, and the actual value of recycling. Finally, on November 7, MMRG had their seven-town mixer. Frank Frazier and Bob Nielsen attended that meeting, and the topic of town forests and funding for them was the main topic. The evening speakers were Barbara Richter, Executive Director of NHACC, and Charlie Bridges, Chair of the Birch Ridge Community Forest Steering Committee.

More Conserved Land in Brookfield: The Snow Property

The Snow Family Conservation Easement is on 320-acres located on Tumbledown Dick Road. MMRG has been instrumental in working with Stephen Snow to finalize this incredible addition to conserved land in Brookfield.

The Conservation Commission supported this easement. We thank Stephen Snow and his family for this superb opportunity which will protect the land from development forever.

Gathering

On August 7, former and current Conservation Commission members and families were treated to yet another wonderful boat ride and cookout hosted by former Conservation Commission Chair Dick Peckham and Tax Collector Diana Peckham at their lake house on Lovell Lake. It is always a good time there complete with good people, good food, and good discussion. Thank you, Dick and Diana!

Brookfield's Bounty Facebook Group

Jenn McKown created the Facebook Group called Brookfield's Bounty (Birds, Beasts, and Blooms) about a year ago. At this time last year, there were thirty-one Brookfield members. Now there are fifty-seven members with numerous photographs and entries. Jenn has suggested that the Conservation Commission eventually archive the most iconic images. Thank you, Jenn!

Respectfully submitted,

Bob Nielsen

Conservation Commission

Emergency Management

2019 was a quiet year for the Town as far as emergencies requiring the activation of the emergency procedures. The Town House will be open during emergencies, severe weather, and other extreme situations, providing cooking facilities and drinking water, as well as shelter if necessary. The building will be open from 6:00 am to 8:00 pm unless sheltering is needed, when it will be open as necessary. The Town House will be opened when a power outage lasts more than four hours or as requested. All such requests must be made to the Selectmen.

Always be personally prepared for an emergency. Maintain a supply of drinking water, canned and dried foods, flashlights with a supply of batteries and lanterns that are fully charged or have plenty of lantern fuel on hand. Also, maintain a supply of personal items and medications you may require. Remember, cordless telephones do not work when the power is out and cell phones only work when the battery is charged. If you do not have a conventional landline be sure to keep your cell phone vehicle charger handy. If you have any questions about emergency preparedness contact me or Deputy Director William Nelson.

If you have an emergency, whether the need is for Police, Ambulance, or Fire Department services, dial **911** as your first call. **911** will immediately contact the County Dispatch, which will dispatch the appropriate emergency service(s) to help you.

Please remember, without a clearly posted and readable road address number at the end of your driveway, Emergency Services will be delayed in locating and helping you. Delays can be lengthy if several houses in a row are not numbered and easily visible from both directions on the road. Numbers should be at least 3" high and 4" is better. The numbers need to be on a contrasting background and preferably reflective. Help us help you!

Respectfully submitted,

Bradford Williamson

Emergency Management Director

Forest Fire Warden

2019 was an uneventful wildfire season in Brookfield with just a few unpermitted burns that occurred.

The Brookfield landowners have been very good about acquiring permits for both campfires and burning brush. Remember, State law requires fire permits for all outside burning of wood when the ground is not completely covered with adequate snow. Four inches of snow cover is recommended as a minimum. If there is adequate snow cover initially and it melts, then permits are again required until adequate snow cover reoccurs.

When someone gets a permit, it gives the Warden and Deputies the opportunity to ensure that only permitted materials are being burned and are being burned safely. It also affords the opportunity to educate property owners on safe and proper outdoor burning. Permits are available from the Brookfield Warden and any of the Brookfield Deputy Wardens; they are quick to fill out and are FREE. Landowners are responsible for any fire kindled on their property so, by state law, permits can only be issued to the property owner. If someone else is using the property, he or she must have a letter of permission signed by the property owner to kindle a fire.

The Wakefield Fire Department does not issue fire permits for Brookfield. By state law, each Town is responsible for any wildland fires that occur within its boundaries, including the cost of suppression. If the fire was caused by an identifiable person, he or she can be charged the cost of suppression and damages including to neighboring buildings, homes and equipment. The State will cost share on fire suppression costs (when funds are available) when no responsible party can be found, paying up to 50% of the published rates, which are far below actual costs.

If you are interested in becoming a Forest Fire Deputy Warden, please contact the Warden or any of the Deputies. There is a mandatory training class which will require some physical agility as well as training on the Town's equipment and some availability when you're home to write permits and/or assist with fire suppression duties as needed. It's a great way to support our small town!

Remember, fire permits are required by state law whenever there is bare ground showing, regardless of the time of year. Thank you to all residents for another successful year as we look forward to the same in 2020.

Respectfully submitted,
Bradford Williamson
Forest Fire Warden

Gafney Library

We continue to solicit major gift and grant pledges for a much-needed expansion of the Library and have been working with an architectural designer on preliminary plans to add approximately 2,500 square feet. When we are certain of the advance phase funding for the project, we will be announcing a public capital campaign for the balance needed from the community. A committee of the Library Board has been working hard on these preliminary contacts and project plans and hopes to publicly announce positive news about the project by this coming summer. Here are some interesting 2019 stats and info from the Gafney:

- 1,639 active library members (member use since January 1, 2019) checked out books, audiobooks, ebooks, movies, museum passes
- 6,125 members remain on the books but have not checked out items over the past three years. Some of these folks may use inhouse computers, attend programs, etc. but do not check out items and therefore are not reflected as active.

- 252 new members were added (93 children; 159 adults)
- 18,549 items were circulated
- \$326,934 was saved by members who borrowed Gafney items instead of buying them. This figure is based on the retail cost of items in the circulation software.
- 35 Students studied for the HiSET (formerly GED) exam and 18 others came to the Gafney Library Adult Learning Center seeking to better their reading, writing, math skills, develop a resume and job search, find info about business startup, find a path to citizenship and more.
- 14 individual students took 54 HiSET exams (the exam includes 5 subject tests); 7 completed and received high school certification. Ages ranged from 17 to 55. The HiSET Testing Center is funded by SAU 101.

63 children registered for “A Universe of Stories” summer reading program during which 1,299 books were read, and 23,211 minutes recorded by participants. A total of 89 adults and 229 children attended 22 scheduled/passive programs. Popular programs included the Traveling Planetarium from the McAuliffe-Shepard Discovery Center in Concord and the Skywatch put on by the NH Astronomical Society. Local merchants and volunteers helped make the summer reading program successful. A summer reading program for adults included a writing contest, and “blind date” bag - participants picked up a sealed brown bag with either a movie or book, popcorn and candy bar – ready for an evening’s entertainment.

The AARP volunteer tax preparers submitted electronically 118 tax filings for our residents and worked on three consultations. This is an exceptional free program for seniors and low to middle-income folks that we have had for over 15 years.

We have hosted a census staffer who met with folks to work for the 2020 census. Library staff is participating in training to help those who will need help completing a census form this year

Monthly art exhibits and receptions continue to be popular and bring in many first timers; many of whom apply for a library card and become frequent library users.

Our volunteers have put in 812 hours checking items in and out and shelving. They also help to keep our small, often cluttered space looking neat and organized, and keep public areas sanitized.

Peter Abate who many of you may know as our former art exhibit coordinator, is now our new Library Administrative Assistant, working all 25 open hours and following on the heels of Lynn Shaffer who retired in September to move to a warmer clime. Children’s Librarian Diane Cassidy and her library assistant Susan Dansereau continue working on a part time basis, and Library Assistant Jan King (in her 18th year!), continues her work on a very part-time basis.

Art at the Gafney and the annual wreath sale, the two major fundraisers organized by library trustees, brought in over \$5,000. The annual appeal yielded over \$12,000. These important fundraisers supplement the income received from the Towns of Wakefield and Brookfield.

Our thanks to the Friends of Wakefield Libraries for all they do to provide our members the summer reading program, magazines and newspapers, and other items not included in the budget.

It’s been a busy and productive 2019 for the Gafney. For more information about up and coming events and programs, check out our website: www.gafneylibrary.org and Facebook page: Gafney Library.

Thanks to board members Dick DesRoches-President, Aru'vah Ferrill-Vice President, Kristin Whitworth-Secretary, Tom Lavender-Treasurer, Sharon Theiling-Corresponding Secretary, Julie Kessler-Wakefield Trustee, Cait Mills, Jackie Winckler, Barbara Wadleigh, Janet Gould-Trustees, and Chuck Hodsdon-Alternate.

Respectfully submitted,
Beryl Donovan,
Library Director

Governor Wentworth Regional School District

It is my privilege as Chair of the Governor Wentworth Regional School Board to submit my annual report to the voters and taxpayers of Brookfield, Effingham, New Durham, Ossipee, Tuftonboro, and Wolfeboro.

I continue to be impressed with the exceptional opportunities that are offered to the students of our district. All of the academic and co-curricular offerings are available because of the unwavering support of our taxpayers year after year. This support tells us as Board members that we have earned the community's trust in making decisions in the best interest of our students, while being attentive to the impact each decision has on our taxpayers. This trust, as I've stated before, is evidenced in classrooms, where the staff and administration can take innovative risks in their teaching and learning, knowing they have access to high quality and effective resources for *all* students.

Across every grade level and content area, the Board is continually impressed with what our students are learning. In fact, our favorite part of each GWRSD Board meeting is when the students present to us, or engage us in activities that highlight that learning. Their presence at our meetings is the perfect reminder every time of why we serve on the school board. We do not take for granted the importance of our role as board members. This past year, we welcomed three new members; we are grateful for their desire to be a part of this important work we do on behalf of students, and we thank our outgoing members for their service as well. We take our responsibilities seriously, balancing the tax impact of our budgetary decisions while providing students with top-notch resources to give them every opportunity to learn and thrive. The district is fortunate to employ a truly hard-working and compassionate group of people, who serve our schools in a variety of roles, and are never afraid to see a challenge through.

Our staff and administration continue to address the many challenges our students and their families face. Sadly, the trend continues where there are fewer and fewer state services available to support our struggling students and their families. State funding to address mental health and substance abuse issues continues to lag far behind where it should be, and yet our entire school community continues to provide so many resources in order to support students in these areas. As we have said many times over the past few years, none of the challenges belong to the schools alone, as the issue is truly a societal one. I am confident that we will continue to work together as a community to care not only for our students in crisis, but for all students, as we strive to do all we can to ensure their opportunity for success.

On an exciting note, we are thrilled to be contracting with Barrington Power to complete a solar project at Effingham Elementary School. We believe this will yield significant savings in the future. I thank the Building and Maintenance Committee members for their diligence in bringing this project to fruition. We also look forward to hearing more information about Carroll County Broadband's expansion project that was shared with Board members earlier this year. The group spearheading these efforts hopes to have a financial and feasibility study completed by the end of summer in 2020. I am always grateful for the collaborative spirit that exists in so many of our towns, working toward the greater good.

The Board is particularly impressed with what our schools are doing to address social-emotional learning and wellness for staff *and* students. I was fortunate to be able to attend the opening day for staff this past August, where wellness was the focus, as it pertains to the role of educator. I was humbled to be asked to lead two sessions, and I really enjoyed interacting with staff in a different capacity. I appreciate that the District is always focused on the needs of each person who walks through our doors—adult or child.

Our Board committees continue to be quite active. We are proud of the fact that negotiations were settled last year for all three of our bargaining units, the support staff, teachers and administrators. While negotiations were a significant focus for us, we were all pleased with the outcome, and appreciate the willingness of staff to pick up a portion of their health insurance. As a longstanding member of the finance subcommittee, it is really important to me and my fellow Board members that the budget presented to you each year is fiscally responsible. This is one of the most important things we do each year, and I am happy with what we are able to accomplish by working together. We are particularly proud of the *decrease* in our proposed budget this year. This is the result of a lot of work on the part of the administrative team, our superintendent, business administrator and the finance committee members.

On behalf of the Governor Wentworth Regional School Board, I extend my gratitude to Superintendent of Schools, Kathleen Cuddy-Egbert, for her skilled leadership and insight. In closing, I extend my thanks to each voter of the District for all that you do to make this the special place that it is. I am very proud to serve alongside my fellow Governor Wentworth Board members, where our focus is on what is best for students. Thank you for your continued support to that end.

Respectfully submitted,
John Widmer
School Board Chair

Heritage Commission

This has been an exciting year for the Heritage Commission helping the Town celebrate our 225th Anniversary. We started off with a bang at the Town Meeting in March, revisiting Brookfield's first town meeting, held on March 10, 1795.

Moderator William Chamberlain was brought to life by our current Moderator, The Honorable William Marsh. Dr. Marsh read the minutes from the first Town Meeting which was held at the home of Richard Hanson. At that meeting, the first Selectmen were appointed as well as many other officials. The Town voted to raise 15 pounds for schooling for the year (1795).

The current Selectmen, Richard Surette, Richard Zacher, and Brian Robischeau, were nominated to act as the Selectmen. Their duties were much the same as they are today, managing the Town's financial affairs, assessing taxes, maintaining Town property, appointing other officials, and caring for the paupers. Cecil Wentworth was nominated to be Sealer of Weights and Measures; Cecil is the current holder of the Brookfield Boston Post Cane and our oldest resident at 101.

Brad Williamson was nominated to be this year's Fence Viewer; Edward Nason and Dick Wilson are responsible for corralling stray animals and removing such to the Town Pound as our Town's Field Drivers. This year's Pound Keeper is Bob Servacek and he is responsible for the feeding and care of stray livestock in the Town Pound. John DiMambro is this year's Hogg Reeve and is responsible for catching stray pigs that run wild; this job was usually assigned to the youngest married men since they had the most energy to chase down the escaping swine.

Richard Mauser was elected Constable and he immediately decreed that he would be closing the Town bordellos and tap houses every night at 10 pm; thus, ensuring that husbands and fathers would be home by 10:05 pm. When asked by the Moderator if he would be inspecting the bordellos, he assured the Moderator that he would and that the streets would be rolled up in front on the Town House every night. The new Constable then requested an appropriation in the amount of \$57.20 to replace the sapling bars in the current jail with iron bars from Pittsburgh Iron Works. The Moderator told Richard that would have to be appropriated during the budget portion of the meeting. Richard then requested \$11.52 for a new uniform and a “spiffy” new hat. At that point the Moderator indicated Richard had gone too far, and asked him to be seated.

The first Town Meeting appointed seven surveyors of highways – this year we appointed Jay Badger, Ron Prior, and Frank Frazier to this position. Each man is responsible for a section of the road within his part of the Town. Tythingman was an important position in the Town so we nominated Ernie Brown, Jr., and our first Tythingwoman Harriet Wilson. They are responsible for enforcing laws pertaining to work and travel on the Sabbath and to be ever vigilant concerning the morality of the Townspeople. Our final position to be filled was Bell Ringer. We nominated Aaron Dame because he graciously volunteered to replace the worn rope on our Town Bell. We thank him for doing this for the Town.

Our highlight this year was the re-creation of the Dedication of the Town Bell on June 29, 2019. The bell was donated by Frank L. Hutchins in 1908, and we were very lucky to have many of his relatives and family members attend. Over 50 people gathered to celebrate. Our Town historian Carolyn Chase read the poem written for the original celebration entitled, “The Town Bell” and we then honored her for all her hard work helping the Town preserve our history. She is the author of our Town’s history entitled, “Our Yesterdays” which we will be re-printing next year. The great-grandchildren of Frank Hutchins closed the celebration by ringing the bell with the new rope and it sounded great!

An Ice Cream social was next on the calendar for July with over 40 people attending to partake of ice cream and toppings. August once again was time for the annual Town Barbecue with the meat cooked by Richard Surette. This year children under 10 ate free which seemed to bring in more people; we served 110 dinners, which was almost double the dinners we served last year. We certainly appreciated all the people that came and helped us celebrate.

We had two fundraising projects set for this year. For the first, we are thankful to Frank Frazier for planting purple coneflowers (our Town flower), watering them and watching them grow. At different events this summer we were able to raise \$256.00; thanks all who purchased the beautiful plants and Frank for all the work that it took to grow them. Our second fundraiser was to return to Hampshire Pewter and see if we could get them to produce a new Christmas ornament for our 225th Anniversary. A special thank you to Judy Brenner who created the Town Logo for us a number of years ago. Hampshire Pewter did an exceptional job and it is a beautiful ornament with our Town logo. They are available for sale at a cost of for \$15.00 and would make a great present for friends and family. The Town Clerk, Administrative Assistant, and Tax Collector all have them for sale during their regular office hours.

We have one other project. We have commissioned Susan Raban, a Heritage Commission member and excellent quilter, and Sandy Pace to make a memorial wall hanging commemorating the 225th anniversary of the Town. It will be finished for the Town Meeting in March 2020 and will eventually hang in the Town Offices. It is a wonderful reminder of this important milestone in our Town’s history.

The Veterans Day Potluck was the next regular event. This year, instead of having a musical program, we asked Carolyn Chase to do a program for us talking about many of our original Town families and the veterans that served. Thirty-two residents attended this year and we all certainly enjoyed Carolyn’s talk.

We finished the year with a free Christmas breakfast for the Town on December 14. It is our way of thanking the Town residents for helping us celebrate our 225 years. We had a great turn out of between 50 and 60 residents. It was wonderful to see families enjoying breakfast together. Rick Surette, one of the Town Selectmen, offered to cook and serve an omelet bar. Brian Robischeau, also a Selectman, kept the scrambled eggs, pancakes, and sausage coming. Bob and Karen Servacek brought a Christmas tree and had kids making ornaments to adorn it. The Christmas tree was moved to the Town Offices so more people could enjoy it during the Holidays.

Thank you to all the residents who attended our 225th Anniversary celebrations this year!

Respectfully submitted,
Marilou MacLean
Chair

Joint Loss Management Committee

The invitation to attend an Automated External Defibrillator (AED) training was extended to all Town employees in the spring. The committee members agreed it should be required for the JLMC members and Selectmen to attend. This potentially life-saving training was generously provided by Janet Williamson. It was informative, well attended, and well received.

We updated both First Aid kits. There is one located in the Town Office Building and one in the Town House. Expired drugs/supplies were disposed of; a decision was made on what items would be replaced. Laurie and Marilou each had a list of specific items to purchase for replacement.

Respectfully submitted,
Brian Robischeau
Marilou MacLean
Laurie M. Champy
Committee Members

Moderator

As I write this, we are getting ready for our First in the Nation Presidential Primary. I anticipate Brookfield will once again have an excellent turnout – we have a wonderfully involved Town.

2019 was an off year for elections. We only had the Town Election in March, followed by a reenactment of our first Brookfield Town Meeting in the Town House before our Town Meeting. We read the minutes of the first Town meeting and appointed Selectmen, Surveyor of Lumber, Sealer of Weights and Measures, Fence Viewer, Field Drivers, Pound Keeper, Hogg Reeve and Constable. Citizen involvement and direct democracy have a long history in our Town!

2020 will be the first run for some of our election workers. Rose Zacher joins me as Assistant Moderator. Rob Collins and Frank Frazier return as our Inspectors of Election/ Ballot Clerks. Doug Vanderpool remains our longest serving volunteer. And of course, I appreciate our Town Clerk Virginia McGinley, and our Supervisors of the Checklist, Cheryl Perry, Karen Servacek, and Susan Raban.

We are looking forward to the 2020 Town Meeting, March 10, which the Selectmen have scheduled to begin at 7pm following the Town Election. This year's warrant article gave them the authority to divide the meeting; they are not required to do so. This is every citizen's chance to directly participate in the decisions facing our Town.

Some 2020 dates to remember: State Primary: September 8 and General Election: November 3.

Respectfully submitted,
William M Marsh
Moderator

Planning Board

2019 was a busy year for the Brookfield Planning Board. We worked to ensure that the interests of all those in our community are met, and that we met the requirements of state laws related to planning and zoning. We strive to do this while trying to preserve the rural and agricultural characteristics of our Town.

Master Plan:

In 2018, we mailed out 550 Master Plan questionnaires and received over 116 responses back from Brookfield land owners and renters in the Town. We have compiled the survey results into a format that displays the desire of the townspeople for the future of Brookfield. You can review the results by visiting our Town website (<https://www.brookfieldnh.org/planning-board/pages/2018-master-plan-survey-results>) The Master Plan is a document that captures the vision of our community for the future.

Zoning Ordinances:

Every year, the State issues revised State of New Hampshire Planning and Land Use regulations, with updated rules and regulations for land use. Our task is to review our current zoning and ensure the Town is in sync with the state regulations.

Members and Alternates:

We started off the year hearing the somber news that we had lost a great man and assistant to the Planning Board due to long term health issues. Tom Beeler passed away leaving an empty space at our table and in our hearts. He was an asset to the Planning Board as well as the ZBA, and will be missed.

The need for filling the Administrative Assistant position for the Planning Board and the ZBA remains. If you or anyone you may know has an interest in a position to work as a Planning and Land Use Assistant, please review the job opening and contact information located on the Town website. Temporarily, Priscilla Colbath has been attending meetings when she can and watching the meeting video recordings when she cannot attend to document our meeting minutes per state RSA's. This alleviates the necessity for our board members to keep meeting minutes. Her time and efforts are greatly appreciated by the Board.

The Planning Board is continually looking for volunteers for vacant Planning Board Alternate positions. Alternates are welcome to participate in the meetings and are asked to keep up-to-date with meeting business when not available to attend regular meetings. There are times when a regular Board Member is absent and Alternates are chosen to fill in for the absent elected Planning Board Member: This helps to keep business on track and moving forward. Members of our community are encouraged and always welcome to attend the Planning Board meetings. We meet the second Monday of every month at 7:00 pm.

Planning Board:

It is the Planning Board's vision to ensure that Brookfield remains a great place to live now and for future generations. We plan to accomplish this by listening and acting on the desires and concerns of the townspeople. Brookfield's Planning Board is not a paid board but an elected group of volunteers who donate their time and efforts to the Town.

Planning Board Chair:

I extend my sincere appreciation to all the current and past Planning Board Members and Alternates during my tenure as Planning Board Alternate, Member, and Chairman over the past 6 years. 2020 is the year my term expires and I have made the decision not to run for re-election due to some personal scheduling conflicts. I thank all the members and townspeople for their work to continue to keep Brookfield a wonderful place to live. I trust that my successor will continue to work with our community to ensure we remain an excellent little town here in New Hampshire.

Respectfully submitted,
David Champy II
Chair

Strafford Regional Planning Commission

Established by state legislation in 1969 the regional planning commissions serve in an advisory role to local governments and community organizations. Strafford Regional Planning Commission's (SRPC) mission is to assure that the region is responsive to the needs of its residents through cooperative actions with municipalities and federal and state agencies, through the implementation of regional plans, and through local planning assistance. The Commission's professional staff provides transportation, land use, economic development, hazard mitigation, water, public health, and natural resource planning services; geographic information services (GIS); data collection and analysis; facilitation; and project management.



2019 Accomplishments:

(Value of each service provided at no cost to the town is included in parenthesis)

- Provided support and technical assistance as the co-chair of the board of directors for Explore Moose Mountains, an initiative to promote Brookfield, Farmington, Middleton, Milton, New Durham, Wakefield, and Wolfeboro. (\$4,050 for all six communities).
- Ordered *New Hampshire Planning and Land Use Regulation* books for local land use boards.

2019 Regional Accomplishments:

- Received program funding for Strafford Economic Development District from the Economic Development Administration (EDA).
- Earned the 2019 Source Water Sustainability Award at the New Hampshire Department of Environmental Services Drinking Water Conference.
- Received funding from the Environmental Protection Agency (EPA) to continue the Strafford Economic Development District's Brownfield program.
- Earned the 'Excellence in MPO coordination and partnership' award from the Association of Metropolitan Planning Organizations (AMPO).
- Completed regional co-occurrence maps which helps identify the presence of multiple key natural resources-based criteria important for conservation.
- Drafted a recreation inventory map for each regional community for the Pathways to Play project.

Goals for 2020:

- In 2020 SRPC will update the regional Long-Range Transportation Plan, Comprehensive Economic Development Strategy, and Housing Needs Assessment, providing valuable information and data for local planning efforts.

Brookfield Commissioner: Ed Comeau

Supervisors of the Checklist

The Town Election was held on March 12, 2019 with a tremendous turn-out of 138 voters (25% of the 550 registered Brookfield voters) casting ballots, including 2 first time voters. The Town Meeting followed on the evening of March 12 with the participation of 58 voters.

At the end of 2019, Brookfield had 550 registered voters: 90 Democratic Party, 206 Republican Party, and 254 without a party affiliation.

The Supervisors held meetings on January 22, March 2, September 10, and October 25 to accept new voter registrations and requests for updates to the registration database. The public is welcome at the periodic meetings of the Supervisors each year and notices are posted in the Granite State News, the kiosk at the Town Office, and on the Town's website: www.brookfieldnh.org. Residents may also register to vote with the Town Clerk during regular office hours.

The Secretary of State hosts a Voter Information Look-up page on the NH website <http://app.sos.nh.gov>, where you can check your information in the election database, including your party affiliation and the status of an absentee ballot that you may have requested. You may also contact the Brookfield Supervisors for information at supervisorchecklist@brookfieldnh.org

Respectfully submitted,
Cheryl Perry
Susan Raban
Karen Servacek
Supervisors of the Checklist

Tax Collector

2019 has come to a close. It has been a very productive year with above average payments by the closing of the tax year. The Tax Warrant was for \$2,054,343.00 and at closing we had collected \$1,956,866.57; a little under 96% has been collected. There are still four properties unredeemed for the 2017 levy year and nine for 2018. The 2017 properties are due to be deeded to the town after April 13, 2020. Hopefully these will be paid before then as the town does not wish to take properties in deed and has not had a deed execution in quite a few years.

The unpaid 2019 Taxes will go to lien April 17, 2020, with notices going out a month prior to that date. I urge anyone with outstanding 2019 taxes to pay before then to avoid additional costs associated with this procedure. As always, our main objective is to serve you in any way we can so call and leave a message and we will get back to you ASAP. Also, a reminder: the Tax Kiosk is running for you to check the status of your taxes; links may be found on the home page and on the Tax Collector page at www.brookfieldnh.org. My office hours are still the second and fourth Fridays from 10 am to 2 pm, or by appointment by calling 522-6551.

2020 is going to be a very interesting year: ENJOY!

Respectfully submitted,
Diana Peckham
Tax Collector

MS-61 Report



New Hampshire
Department of
Revenue Administration

MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2018	Year: 2017	Year: 2016
Property Taxes	3110		\$126,273.71		
Resident Taxes	3180				
Land Use Change Taxes	3120		\$9,900.00		
Yield Taxes	3185		\$10,991.50		
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		(\$218.00)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	2018	Prior Levies	
Property Taxes	3110	\$2,054,343.00			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$30,030.00			
Yield Taxes	3185	\$6,546.63			
Excavation Tax	3187				
Other Taxes	3189				

Overpayment Refunds	Account	Levy for Year of this Report	2018	2017	2016
Property Taxes	3110	\$5,522.60			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$851.86	\$6,779.61		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$2,097,076.09	\$153,944.82	\$0.00	\$0.00

MS-61 Report, cont.



*New Hampshire
Department of
Revenue Administration*

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$1,956,866.57	\$84,489.11		
Resident Taxes				
Land Use Change Taxes	\$30,000.00	\$9,900.00		
Yield Taxes	\$5,127.75	\$8,790.47		
Interest (Include Lien Conversion)	\$816.86	\$6,171.61		
Penalties	\$35.00	\$608.00		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$41,784.60		
Discounts Allowed				
Abatements Made				
Abatements Made	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$330.22			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$2,201.03		
Excavation Tax				
Other Taxes				
Current Levy Deeded				
Uncollected Taxes - End of Year # 1080				
Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2018	2017	2016
Property Taxes	\$105,621.24			
Resident Taxes				
Land Use Change Taxes	\$30.00			
Yield Taxes	\$1,418.88			
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$3,170.43)			
Other Tax or Charges Credit Balance				
Total Credits	\$2,097,076.09	\$153,944.82	\$0.00	\$0.00

MS-61 Report, cont.



*New Hampshire
Department of
Revenue Administration*

MS-61

Lien Summary				
Summary of Debits				
	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2018	Year: 2017	Year: 2016
Unredeemed Liens Balance - Beginning of Year		\$39,831.47	\$27,865.93	
Liens Executed During Fiscal Year	\$44,578.11			
Interest & Costs Collected (After Lien Execution)	\$448.27	\$3,076.04	\$6,646.20	
Total Debits	\$0.00	\$45,026.38	\$42,907.51	\$34,512.13
Summary of Credits				
	Last Year's Levy	Prior Levies		
		2018	2017	2016
Redemptions		\$10,616.22	\$14,207.74	\$21,658.78
Interest & Costs Collected (After Lien Execution) #3190		\$448.27	\$3,076.04	\$6,646.20
Abatements of Unredeemed Liens				\$3,573.41
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$33,961.89	\$25,623.73	\$2,633.74
Total Credits	\$0.00	\$45,026.38	\$42,907.51	\$34,512.13

Timber Monitor

The Town received six Intents to Cut, all for timber year 2019-2020. As of December 31, Reports of Cut were received from two of the operations. One operation was billed in 2019; the remainder will be billed in 2020.

Owner	Operation #	Acreage of Cut	Report of Cut Received	Yield Taxes Received
George Walker, Trustee	19-061-01	50		
Edward Ambrose	19-061-02	80		
Robert Benson	19-061-03	150	Yes	
Susan Lohse	19-061-04	100		
LE Taylor and Sons (Town Preserve)	19-061-05	25	Yes	\$1,680.31
Maryann Leclair, Trustee	19-061-06	60		

The timber year runs from April 1 through March 31. The Reports of Cut for the remaining four operations are due by April 1, 2020. The Town also received \$15,857.82 in yield taxes for the 2018-2019 timber year during 2019.

Town Clerk

Revenue

January 1, 2019 – December 31, 2019

Automobile Permits	161,578.00
Dog Licenses	813.50
Municipal Agent Fees	3,504.00
Blue Title Apps	396.00
Miscellaneous	
Land Fill Permits	430.00
Boat Registration Fees	276.82
Tax Cards	38.00
Vital Statistics – Births, Deaths, Marriages	495.00
Hampshire Pewter Ornaments	350.00
Copies	15.00
TOTAL INCOME	\$167,896.32

Vital Statistics – 2019

Deaths

<u>Date of Death</u>	<u>Name of the Deceased</u>	<u>Place of Death</u>	<u>Military</u>
02/22/2019	Devries, Joseph	Brookfield	Yes
04/09/2019	Beeler III, Thomas	Brookfield	No
04/26/2019	Snow, Samuel	Portsmouth	No
08/08/2019	Wickboldt, Katherina	Bedford	Yes
10/08/2019	Moody, Colleen	Rochester	No
12/28/2019	Vachon, Robert	Brookfield	No

Births

<u>Date of Birth</u>	<u>Name of Child</u>	<u>Name of Father</u>	<u>Name of Mother</u>
08/13/2019	Routhier, Willow Anne	Routhier, Zackery	Routhier, Brijit
11/27/2019	Taatjes, Cadence Marie	Taatjes, Tyler	Taatjes, Kaitlin
12/20/2019	Blaisdell, Blake Jameson	Blaisdell, Brian	Blaisdell, Samantha

Marriages

<u>Date of Marriage</u>	<u>Location of Marriage</u>	<u>Person A</u>	<u>Person B</u>
07/05/2019	Brookfield	Ebinger, John E.	Desmond, Julie D.
08/24/2019	Brookfield	Dimambro, John M.	Young, Isabella M.
10/12/2019	Sanbornville	Dudley, Benjamin M.	Collins, Gwen E.
10/12/2019	Brookfield	Olsen III, Charles E.	Bell, Christine B.

I hereby certify that the births, deaths and marriages are correct to the best of my knowledge.

Respectfully submitted,
Virginia McGinley
Town Clerk

Treasurer

First, thanks to all the Town residents who voted for me as Town Treasurer. I am now in my tenth year in this position. I attended the Finance Officers' Conference in May. There is always something to learn from both the presenters and the finance officers from other municipalities.

This year we were able to earn more money in interest with the New Hampshire Deposit Investment Company. The interest rate varied during the year between 1.61% and 2.41%. We also earn 0.50% interest with Profile Bank.

As directed by New Hampshire State RSA 80:61-64, the Town bought property and yield taxes in the amount of \$44,578.11, to process the 2018 tax liens. This amount is not included in the following reports as either revenues or expenditures. Any portions of those liens that have been redeemed are reflected in the reports.

Once again, the Town did not need to borrow any money in anticipation of taxes. This continues to be a great saving to the Town in interest payments and to me and the Selectmen in the form of reduced paperwork. There is a line in the Operating Budget to include interest, should we need to borrow funds.

The reports in this booklet are summaries taken from the books of the Treasurer for the period of January 1, 2019 through December 31, 2019, and are complete to the best of my knowledge and belief.

Profit and Loss Statement

Calendar Year 2019

Income:		
3110	Property Taxes	\$ 2,048,715
3120	Land Use Change Tax	30,030
3185	Yield Taxes	4,346
3190	Penalties & Interest	17,802
3220	Motor Vehicle Permit Fees	165,478
3230	Building Permits	10,711
3290	Other Licenses, Permits & Fees	2,040
3292	Planning & ZBA	637
3351	Shared State Revenue	10,242
3352	Room & Meals Tax - State of NH	36,775
3353	Highway Block Grant - State of NH	33,978
3359	Other State Grant Reimbursement	1,850
3501	Sale of Municipal Property	14,403
3502	Interest on Investments	10,730
3508	Contributions and Donations	204
3509	Other Miscellaneous Income	600
3915	Transfer from Capital Reserve	175,760
3917	Transfer from Other Funds	595
	Total Income	<u>\$ 2,564,896</u>

Expenses:

4130	Executive	\$ 31,408
4140-4149	Election, Registration & Vital Statistics	20,859
4150-4157	Financial Administration	43,989
4153	Legal Expenses	27,170
4170	Personnel Administration	6,764
4191-4192	Planning & Zoning Boards	1,261
4194	General Government Buildings	19,259
4195	Town Cemetery	7,538
4196	Insurance	2,236
4199	Archival	5,657
4210	Wakefield Fire/Police/Ambulance	321,584
4225	Forestry	33
4240	CEO/Building Inspection	5,204
4312	Highways & Streets	204,373
4323	Wakefield Solid Waste Disposal	81,101
4411	Health Agencies	2,500
4445	Welfare & Vendor Payments	6,000
4520	Parks & Recreation	4,216
4550	Library - Gafney Library - Wakefield	14,000
4589	Heritage Commission Trust Fund	500
4589	Heritage Commission	2,059
4611	Conservation Commission	447
4619	Conservation Trust Fund	500
4901	Land Purchase	30,000
4900	Capital Outlay	170,000
4915	Transfer to Capital Reserve	135,000
4916	Transfer to Expendable Trust	2,000
4931	Taxes Paid to Carroll County	143,258
4933	Taxes Paid to School - GWRSD	1,368,422
	Total Expenses	\$ 2,657,338
	Net Income	\$ (92,442)

2019 Vendor Payments and Payroll

Amanda Peirce	250.00	National Trust for Historic Preservation	100.00
American Security Alarm	360.00	NH - Assoc of Assessing Officials	20.00
Anco Signs & Stamps, Inc.	31.50	NH - Assoc of Conservaion Commissions	200.00
Avitar Associates of NE	3,108.00	NH - City & Town Clerks Assn.	140.00
Bartlett Tree Experts	270.00	NH Correctional Industries	127.30
Bear Bee, LLC	2,201.03	NH - Dept. of Criminal Records	50.00
Bradford Williamson	1,397.17	NH - Dept. of Motor Vehicles	30.00
Brian Robischeau	121.85	NH - Dept. of State	701.00
CAI Technologies	800.00	NH - Govt Finance Officers Assn.	50.00
Carroll County Registrar	214.70	NH Preservation Alliance	50.00
Central NH VNA & Hospice	1,500.00	NH Tax Collectors Assn.	40.00
Cheryl A. Perry	344.00	Northeast Document Conservation	7,045.00
CivicPlus	3,000.00	Northpoint Engineering, LLC	500.00
CMP Home & Property Maintenance	2,226.50	Ossipee Aggregates	13,610.22
Conservation Commission Fund	500.00	Peavey Brook Woodworking	38,575.00
Consolidated Communications	1,735.57	Peter Baker	46.00
Craig Evans	729.03	Peter Donnelly	48.71
Diana Peckham	1,347.66	Plodzick & Sanderson	2,103.00
Dale Sanford O'Brien	23.35	Porter Office Machines	213.74
Dame Electric, LLC	1,111.13	Positively Creative Solutions, LLC	760.00
David Spinazola	20.00	Primex	2,840.93
Donahue, Tucker & Ciandella, PLLC	5,066.78	Quality Fire Protection	253.00
Doug Vanderpool	88.00	R.B. Wood & Associates, LLC	25,212.50
Edward C. Comeau	25.00	Red Jacket Mountain View	379.00
Edward Nason	600.00	Richard Nordin	150.00
Evans Brothers, LLC	13,770.00	Richard B. Surette	160.00
Eversource	2,835.18	Richard Zacher	84.12
Eversource Energy	4,341.00	Robert Nielsen	181.90
Frank Frazier	119.95	Roberta Holland	5.50
Freedom Printers	211.37	Roland Kinville	600.00
Gafney Library, Inc.	14,000.00	Ronald & Michelle Norman	673.00
Geary Ciccarone	5.50	Rose Zacher	40.00
George E. Sansoucy, PE, LLC	17,377.10	Salmon Press, LLC	515.00
Granite State Minerals	7,491.34	Sandra Prior	24.00
Gov. Wentworth School District	1,368,422.00	Sarah Straz	5.50
Hampshire Pewter	960.00	Seacoast Media Group	205.14
Hayden Robischeau	127.50	Staples	808.43
Heritage Commission Fund	500.00	Stephen R. Roy Monuments	5,000.00
Holden Engineering & Surveying	13,250.00	Strafford Regional Planning Comm.	82.20
Holy Rosary Credit Union	2,566.00	Sunday Paving & Sealing, Inc.	163,719.00
IDS	85.33	Susan Raban	491.70
Internal Revenue Service	18,564.80	T.E.N. Construction, LLC	158,571.00
Interware Development Co.	297.00	TeleTechniques, Inc.	4,134.99
J J Keller	20.00	Thomas Beeler	3.68
Jennifer McKown	17.12	Thomas Lavender	150.00
Jeremy & Kristy Marcotte	1,724.00	Tim Straz	5.50
Karen E. Servacek	456.00	Town & Country Reprographics	827.01
Ken Premo, Jr.	150.00	Town of Wakefield	402,685.00
Lakes Region NCH & TCA	50.00	Town of Wolfboro	4,216.00
Lakes Region Septic Company	560.00	Treasurer, Carroll County	143,258.00
Lance MacLean	3,891.25	Treasurer, State of NH	75.00
Laurie M. Champy	315.55	Tri-County Community Action	4,000.00
Longmeadow Supply	515.15	Trustees of the Trust Fund	138,091.00
Marilou MacLean	1,067.10	U. S. Post Office	338.00
Mark & Susan Stengel	10.51	Urban Tree Service	3,550.00
Marsha Hunter	30,000.00	Virginia A. McGinley	299.03
Meals on Wheels	1,000.00	Wakefield Food Pantry	2,000.00
Mitchell Municipal Group	4,725.64	White Mtn Oil & Propane	4,542.31
Morton Salt, Inc.	7,254.04	Wolfboro Police Dept.	426.00
Mountain View Title Abstracting	100.00	Women in Motion	8,653.00
NH Municipal Assoc., Inc.	1,201.00		

Payroll – 2019

Nicholas Angelo, III	4,583.34	Jennifer McKown	1,960.00
Thomas Beeler	140.00	Edward J. Nason	416.67
Laurie M. Champy	9,462.95	Robert Nielsen	3,312.00
Eleanor DeBow	1,500.00	Diana Peckham	14,000.00
Craig Evans	720.00	Brian Robischeau	5,000.00
Cheryl Giguere	550.00	Jessica Robischeau	204.00
Priscilla Colbath	625.92	Rick Surette	5,000.00
Marilou MacLean	12,500.04	Kristin Whitworth	568.00
Dr. William Marsh	124.00	Richard Zacher	5,000.00
Virginia McGinley	14,000.00	Rose Zacher	847.75
		Total Payroll 2019	<u>\$80,514.67</u>

2019 Cash Book Accounts

Meredith Village Savings Bank (MVSb) - Checking Account	
Balance - January 1, 2019	\$ 29,420.79
Deposits	\$ 279,728.53
Transfer from Savings Account	\$ 145,000.00
Transfer from NHPDIP	\$ 610,000.00
Transfer from Profile Bank	\$ 1,880,000.00
Transfer from Savings Account to close it	\$ 10,131.30
Returned Check	\$ (220.00)
Void Prior Year Checks	\$ 117.35
Bank Charges	\$ (35.00)
Paid by Selectmen's Orders	\$ (2,800,049.93)
Ending Balance - December 31, 2019	<u>\$ 154,093.04</u>

Meredith Village Savings Bank - Savings Account

Balance - January 1, 2019	\$	155,051.56
Transfers Out to Checking Account	\$	(145,000.00)
Interest Earned	\$	79.74
Account Closed to MVSF Account	\$	(10,131.30)
Ending Balance - December 31, 2019	\$	0

Conservation Commission Fund

Balance - January 1, 2019	\$	4,924.20
Deposit - Per Warrant Article #6 Town Meeting 3/12/2019	\$	500.00
Interest Earned	\$	6.13
Ending Balance, December 31, 2019	\$	5,430.33

Heritage Fund

Balance - January 1, 2019	\$	5,944.57
Deposit - Per Warrant Article #7 Town Meeting 3/12/19	\$	500.00
Donation Received	\$	100.00
Interest Earned	\$	7.17
Ending Balance, December 31, 2019	\$	6,551.74

Meredith Village Savings Bank - Heritage Checking Acct

Ending Balance, December 31, 2019	<u>\$</u> <u>3,161.21</u>
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Profile Bank

Balance - January 1, 2019	\$ 275,192.97
Deposits	\$ 2,466,715.57
Transfers to MVSB-Checking	\$ (1,880,000.00)
Transfers to NH Public Deposit Investment Pool	\$ (750,000.00)
Returned Checks	\$ (2,538.00)
Interest Earned	\$ 765.57
Bank Fees	\$ (10.00)
Ending Balance, December 31, 2019	<u>\$ 110,126.11</u>

NH Public Deposit Investment Pool (NHPDIP)

Balance – January 1, 2019	\$ 602,518.84
Transfers from Profile Bank	\$ 750,000.00
Transfers to MVSB-Checking Account	\$ (610,000.00)
Interest Earned	\$ 10,916.00
Ending Balance, December 31, 2019	<u>\$ 753,434.84</u>

Respectfully submitted,
Marilou MacLean
Town Treasurer

Trustees of The Trust Funds

The Town's funds are arranged into three accounts as noted below:

Private Burial Ground Funds are funds given by families and managed by the Town for the maintenance of some of the private burying grounds that you see around Town. They are allocated at 55% fixed income, 31% equity and 14% cash. They earned \$1,474 cash return this year, or a 3% yield, plus a 13% increase in portfolio value due to the current bull market expansion. This was more than enough to generate the returns needed for Cemetery maintenance, the cost of which was \$595 this year.

Capital Reserve Funds are various accounts set up by the Town and funded by taxes used for capital improvements. They are allocated at 58% fixed income and 42% cash. They earned \$6,084 cash return this year, or a 1.3 % cash yield, plus a 3.8% increase in portfolio value. These holdings consist of a NH money market fund and a series of U.S. Treasury and NH state and local bonds.

Common Funds are funds appropriated by the Town and also donated by the public for a specific purpose. These are allocated at 53% fixed income, 23% equity, and 24% cash, earning a \$3,637 cash return which is a 4.3% yield plus a 20.2% increase in portfolio value.

The current market value of all investments is \$511,608 of which \$41,615 are unrealized gains in portfolio value. The Portfolios are rebalanced each January to achieve 70% fixed income and 30% equity allocations; we believe the current strategy meets the Town's objectives of preservation of capital and generation of current income sufficient to meet operating expenses

Respectfully submitted,
Richard Nordin
Chair

Dedication of the Veteran Memorial Markers



Brookfield Trust Funds as of December 31, 2019

Cemetery Funds		PRINCIPAL						INCOME					
DATE OF CREATION	NAME OF TRUST FUND	%	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAIN OR LOSS	WITH-DRAWAL	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME %	DURING YEAR AMT	EXPENDED DURING YEAR	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
1926	Lang, R. A.	2.01%	200.07	0.00	4.15	0.00	204.23	23.70	2.01%	24.19	(7.60)	40.29	244.52
1927	Dealand, Thomas F.	0.50%	50.02	0.00	1.04	0.00	51.06	365.17	0.50%	6.05	(61.89)	309.32	360.38
1944	Robinson, Noah H.	1.01%	100.04	0.00	2.08	0.00	102.11	527.42	1.01%	12.09	(93.75)	445.77	547.88
1944	Podrasnik, Joseph N.	5.03%	500.19	0.00	10.39	0.00	510.57	6,788.40	5.03%	60.47	(18.73)	6,830.13	7,340.70
1948	Palmer, Jasper T.	8.79%	873.40	0.00	18.14	0.00	891.54	281.23	8.79%	105.59	(62.71)	324.11	1,215.65
1950	Garland, Mary	2.01%	200.07	0.00	4.15	0.00	204.23	386.33	2.01%	24.19	(37.60)	372.92	577.15
1956	Allen, Samuel	3.02%	300.11	0.00	6.23	0.00	306.34	448.66	3.02%	36.28	(41.24)	443.70	750.04
1965	Churchill, Joseph	3.02%	300.11	0.00	6.23	0.00	306.34	1,853.47	3.02%	36.28	(11.24)	1,878.51	2,184.85
1970	Wentworth, Walter	2.01%	200.07	0.00	4.15	0.00	204.23	302.08	2.01%	24.19	(37.60)	288.67	492.90
1972	Hansen Trust	3.02%	300.11	0.00	6.23	0.00	306.34	404.09	3.02%	36.28	(41.24)	399.13	705.47
1974	Franges, Justine C.	30.19%	3,001.11	0.00	62.32	0.00	3,063.43	20,137.55	30.19%	362.81	(157.39)	20,342.97	23,406.40
1977	Willey Fund	3.17%	315.12	0.00	6.54	0.00	321.66	824.86	3.17%	38.10	(11.80)	851.16	1,172.82
1982	Churchill, Thomas Lindsay	4.03%	400.15	0.00	8.31	0.00	408.46	140.05	4.03%	48.37	(14.98)	173.44	581.89
1987	Cate, James (Chamberlain)	5.03%	500.19	0.00	10.39	0.00	510.57	685.48	5.03%	60.47	(18.73)	727.21	1,237.78
1987	Cate, Myron (Cate)	5.03%	500.19	0.00	10.39	0.00	510.57	792.98	5.03%	60.47	(18.73)	834.71	1,345.28
1993	Syer, Harriet (Brookfield)	2.01%	200.07	0.00	4.15	0.00	204.23	166.80	2.01%	24.19	(7.49)	183.49	387.72
1995	Dailey, Louis B. (Blake)	10.06%	1,000.37	0.00	20.77	0.00	1,021.14	729.24	10.06%	120.94	(37.46)	812.71	1,833.86
2018	Churchill Children (BG#55)	5.03%	500.00	0.00	10.38	0.00	510.38	0.00	5.03%	60.45	(18.72)	41.72	552.10
2018	Churchill Original Settler (BG#54)	5.03%	500.00	0.00	10.38	0.00	510.38	0.00	5.03%	60.45	(18.72)	41.72	552.10
	COMMON TRUST TOTAL	100%	9,941.40	0.00	206.43	0.00	10,147.83	34,857.49	100%	1,201.82	(717.63)	35,341.68	45,489.51

Brookfield Trust Funds as of December 31, 2019

DATE OF CREATION	Capital Reserve Fund NAME OF TRUST FUND	%	PRINCIPAL					INCOME					GRAND TOTAL OF PRINCIPAL & INCOME
			BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAIN OR LOSS	WITH-DRAWAL	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME %	DURING YEAR AMT	EXPENDED DURING YEAR	BALANCE END YEAR	
		(Town appropriated)											
3/12/1991	Road & Bridge Repair	29.78%	192,257.31	80,000.00	0.00	(170,000.00)	102,257.31	7,196.96	29.78%	3,051.23	(201.87)	10,046.32	112,303.63
3/12/1991	Moose Mountain CRF II	14.58%	50,055.73	0.00	0.00	0.00	50,055.73	3,402.99	14.58%	1,493.60	(98.82)	4,797.77	54,853.50
3/12/1991	Parks & Rec Equip	1.82%	6,260.71	0.00	0.00	0.00	6,260.71	373.16	1.82%	186.81	(12.36)	547.61	6,808.32
3/9/1991	Mutual Aid	3.08%	10,587.07	0.00	0.00	0.00	10,587.07	631.02	3.08%	315.90	(20.90)	926.03	11,513.09
3/12/1991	Town Bldg. & Grd Maint.	10.16%	34,872.48	0.00	0.00	0.00	34,872.48	1,910.27	10.16%	1,040.55	(68.84)	2,881.98	37,754.46
3/11/1997	Records Preservation	2.37%	11,122.95	0.00	0.00	(3,000.00)	8,122.95	662.96	2.37%	242.38	(16.04)	889.31	9,012.26
3/11/2015	Town House Repair	12.45%	74,967.71	15,000.00	0.00	(47,228.00)	42,739.71	1,473.86	12.45%	1,275.30	(84.37)	2,664.79	45,404.50
3/15/2015	Moose Mountain CRF (Bridge)	17.02%	41,701.57	30,000.00	0.00	(13,250.00)	58,451.57	1,308.61	17.02%	1,744.12	(115.39)	2,937.34	61,388.91
3/15/2017	Veterans Memorial	0.00%	2,700.00	0.00	0.00	(2,700.00)	0.00	60.35	0.00%	0.00	(60.35)	0.00	0.00
3/15/2017	Town Garage and Storage	5.83%	20,000.00	0.00	0.00	0.00	20,000.00	416.34	5.83%	596.77	(39.48)	973.63	20,973.63
3/12/2019	Cable and Internet	2.91%	0.00	10,000.00	0.00	0.00	10,000.00	0.00	2.91%	298.39	(19.74)	278.65	10,278.65
	CAPITAL RESERVE TOTAL	100%	444,525.54	135,000.00	0.00	(236,178.00)	343,347.54	17,436.51	100%	10,245.06	(738.16)	26,943.41	370,290.95

Brookfield Trust Funds as of December 31, 2019

Common Expendable Trust Funds			PRINCIPAL					INCOME					
DATE OF CREATION	NAME OF TRUST FUND	%	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAIN OR LOSS	WITH-DRAWAL	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME %	DURING YEAR AMT	EXPENDED DURING YEAR	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
3/1/1996	Public Scholastic Awd	48.48%	25,348.51	0.00	0.00	0.00	25,348.51	2,306.75	48.48%	1,839.35	(519.68)	3,626.43	28,974.94
3/12/2002	Property Re-Evaluation	8.21%	26,290.60	0.00	0.00	(22,000.00)	4,290.60	1,101.41	8.21%	311.34	(87.96)	1,324.78	5,615.38
3/14/2006	Town Bldg Office Equip.	5.21%	4,735.77	2,000.00	0.00	(4,010.00)	2,725.77	232.64	5.21%	197.79	(55.88)	374.55	3,100.32
10/22/2012	Park Committee Fund	7.60%	3,974.70	0.00	0.00	0.00	3,974.70	327.50	7.60%	288.41	(81.49)	534.43	4,509.13
3/8/2016	Town Cemetery Maint. and Improvement	9.56%	4,000.00	1,000.00	0.00	0.00	5,000.00	113.61	9.56%	362.81	(102.51)	373.91	5,373.91
3/8/2016	Town Cemetery Private Donations	1.81%	949.00	0.00	0.00	0.00	949.00	22.53	1.81%	68.86	(19.46)	71.94	1,020.94
3/15/2017	Forest Firefighting Equipment	19.12%	10,000.00	0.00	0.00	0.00	10,000.00	237.41	19.12%	725.63	(205.01)	758.03	10,758.03
	COMMON TRUST TOTAL	100%	75,298.58	3,000.00	0.00	(26,010.00)	52,288.58	4,341.85	100%	3,794.19	(1,071.98)	7,064.06	59,352.64

Wakefield Fire and Rescue Department

The Wakefield Fire/Rescue Department operates with 7 full time Firefighter/EMT's and 30 call members that work in conjunction to cover calls. The increased volume in calls, especially at night, make our call personnel a vital part in handling back-to-back EMS and fire calls. In 2019 the department had a number of back-to-back calls, and simultaneous calls like we saw in 2018.

Our local hospitals are a vital part in our patients' receiving advanced medical care. Wakefield EMS requested paramedic intercepts from Frisbie Memorial Hospital 53 times and Huggins Hospital 44 times. Wakefield EMS also requested mutual aid ambulances from surrounding towns to include Dhart and Life Flight, air transport 34 times.

The Wakefield Fire and Ambulance responded to a total of 1164 calls in 2019, a 9% increase over 2018. EMS calls in 2019 were 762. Fire calls in 2019 were 402.

Medical Calls	625	Fire, Misc.	29
Motor Vehicle Accidents	137	Alarm Activations	48
Structure Fires	4	Ice/Water Rescue	1
Car Fires	6	Chimney Fires	3
Illegal Fires	15	Brush Fires	11
Service calls	49	Mutual Aid	102
Good Intent	2	Spills, Leaks	11
Power Lines	32	Lost Person	4
Carbon Monoxide	14	Misc. calls	11
Public Assist	17	Smoke Investigation	18

Areas of Town: Total Calls Fire/EMS:

Wakefield (Zone 1)	517	Union (Zone 3)	73
East Wakefield (Zone 2)	349	Brookfield (Zone 4)	125

Wakefield is a member of the Ossipee Valley Mutual Aid Association, which covers most of the towns in southern Carroll County. We also have mutual aid relationships with our neighbors across the border in Maine and those in Strafford County. In 2019 Wakefield responded to 102 calls for fire or ambulance in other communities.

Listed below are the members of the Wakefield Fire Rescue Department. I thank them for their dedication and their families for the support and understanding for the long hours.

Rhodes Haskell, Deputy Chief	Janet Williamson, Paramedic
Ken Paul Jr, Captain, FF/EMR	Derek Chouinard, FF/Paramedic
Jane Runnels, Captain/EMT	Frank Bruno, FF/EMT
Brad Beveridge, Captain/FF/AEMT	Frank Pevear, FF/EMT
Michael Moore, Lieut/ FF/EMR	Duane Marsh, FF/EMT
Andrew Perkins, FF/AEMT	Courtney Trepanier, FF
Jared Pearce, FF/AEMT	Mike Walsh, FF
Joseph Burkett, FF/AEMT	Eric Boggs, FF
Mike Okoniewski, FF/AEMT	Caitlin Chouinard, FF
Stephen McMullen, FF/AEMT	Steve Libby, FF

Dalton Huestis, FF/AEMT
Jason Worster, FF/AEMT
Josh Tapley, FF/AEMT
Jason Johnson, FF/AEMT
Anastasia St Pierre, FF/EMT
Hope Moore, EMT
Dave Silcocks, FF/EMR
Dawson Libby, FF/EMT

Sam Norford, FF/AEMT
Dave Cotreau, FF
Dawson Cotreau, FF
Steve Petsche, FF
Nick Jenner, FF
Arron Lavoie, FF
Dan Moore, FF/EMT
Melissa Gutierrez, EMT

My thanks and gratitude to the Sanbornville Firemen's Association, and the members of the department that assist in raising money throughout the year. All funds that are raised go toward the purchase of new equipment.

For our apparatus replacement plans the ambulance is now set up on a 5-year rotation schedule. This allows the department to purchase one new ambulance every five years due to the number of miles they accumulate over that time period. Fire apparatus we try to replace after 20-25 years of service.

The officers and members of the Wakefield Fire Rescue Department thank all the town departments and the citizens of Wakefield. We appreciate and value your support. Thank you all!

Check your smoke and CO detectors. Help us to help you in an emergency--make sure your house numbers are visible from the street.

Stay safe and have a healthy 2020!

Respectfully submitted,
Todd C. Nason
Chief

Wakefield Police Department

"Effective Policing" and "Effective Training" were 2 of our goals for 2019. Our number one task every day is to provide safety and security to the citizens of our community. This includes our residents as well as the many tourists that visit Wakefield and Brookfield. We also recognized that with the changing patterns of crime, mental health issues, and drug use, we needed to adapt our training methods to keep our officers safe and to be thorough with our arrests.

We welcomed utilization of the WatchGuard Body Cameras for our officers. These cameras have proven to be helpful for protection of our officers as well as in the prosecution of cases. In addition, these cameras enable us to provide transparency to our community members.

Our Facebook page continues to be a useful form of contact for residents to reach out to us with questions and concerns. We have been able to use our page as an aid in locating owners of lost dogs and cats. It has also been a great way to share current events and news regarding the Police Department.

K-9 Handler Officer Matthew Martino completed an intense 8-week course at the Boston Police Canine Academy with K-9 Echo. This training provided a strong foundation for tracking as well as narcotic detection. Echo is now certified in tracking through the International Police Work Dog Association as well as narcotics detection by the United States Police Canine Association.

Officer Brandon Jendrock was named Officer of the Year for 2019. Officer Jendrock has been a great asset to the department and continues to be proactive in the community.

Sgt. Michael Fenton completed the last course in a trilogy offered by FBI-LEEDA (Law Enforcement Executive Development Association) These courses target Supervisor Leadership, Command Leadership, and Executive Leadership. We are extremely proud of Sgt. Fenton’s accomplishment in continuing his education as well as his dedication to his profession and to our department.

We welcomed ACO (Animal Control Officer) Wilbert “Buck” Ryan to our team. Buck was able to jump right in and get to work making sure that all dogs in Wakefield and Brookfield are registered and that the concerns of pet owners in the community are met.

We had another successful year with the Gun Safety classes. Thirty-nine participants completed this training. We are thankful to Chief Ken Fifield (Ret.), Lino Avellani, and Mike Buonopane for taking time to teach these very important classes to the public.

We continue to offer the SHIELD program to the Paul School. This was School Resource Officer (SRO) Dave Landry’s first year presenting the program. With an already established rapport with students as SRO, it was a huge success.

With funding from the Department of Highway Safety, we have been able to conduct patrols to ensure safer driving and enforce traffic laws in Wakefield and Brookfield. With the radar trailer purchased last year, we were able to get accurate data to track locations where violations are occurring. We were also awarded grant money from the Bulletproof Vest Partnership to use towards partial reimbursement of vests for our officers.

Through proactive policing, training for our officers, and increased engagement with the community, we continue to see positive results in prevention of crime and drug violations.

Brookfield Reported Cases

	<u>2018</u>	<u>2019</u>		<u>2018</u>	<u>2019</u>
Fraud, Theft	5	4	Medical emergencies	17	31
Trespass, or Vandalism	9	6	Directed Patrols	21	3
Domestic violence related	8	4	Security Checks	93	102
Suspicious activity reports	5	7	Animal Control Calls	27	19
Investigations	14	6	Mental Health related	1	2
Community Relations	74	57	Pistol permits	17	11

Motor Vehicle Activity

	<u>2018</u>	<u>2019</u>
Accidents & Incidents	21	10
Total stops	129	89
Speed check enforcement	26	18

Crime and Investigations Ten Year Trend

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Calls for Service	15,029	14,373	14,056	14,574	15,963	15,716	14,309	16,033	16,438	9,242
Burglary	45	49	44	46	31	32	23	28	6	5
Criminal Trespass	46	37	36	19	32	15	35	35	21	25
Theft	115	96	79	77	81	79	83	75	57	44
Criminal Mischief	79	84	75	30	51	34	34	26	53	31
Arrests	637	549	677	524	580	464	404	503	342	207
Motor Vehicle Thefts	15	10	14	8	10	6	8	8	3	3
Dom Violence Related	71	98	80	76	80	96	71	97	18	20
Sexual Assault	14	10	8	12	9	14	14	21	9	9
Motor Vehicle Activity	2,411	2,382	1,860	1,907	1,868	1,329	1,230	2,161	1,535	1,422
Accidents	150	130	127	121	109	126	144	162	148	133
Animal Control Calls	1022	972	1,022	1,030	1,010	860	629	721	435	367
Motor Vehicle Incidents	231	220	152	230	192	208	177	156	194	132

Charges of Interest

Assault	25	DWI	43
Burglary	0	Involuntary Emergency Admission	23
Theft	5	Liquor Law Violations	0
Criminal Threatening/Intimidation	11	Domestic Violence Related	19
Criminal Mischief/Vandalism	7	Open Warrants	45
Drug Related Charges	47		

Respectfully submitted,
John Ventura
 Chief of Police

**Christmas tree with homemade decorations
 made by guests at the Selectmen’s Breakfast.**



Wakefield Transfer Station



<u>Recyclables</u>	<u>2018</u>	<u>2019</u>
Antifreeze	100 gal	130 gal
Batteries	3.17 tons	1.71 tons
Mixed Paper	311.92 tons	209.06 tons
Aluminum Cans	16.06 tons	11.01 tons
Fluorescent Bulbs	2413 units	1980 units
Used Motor Oil	1850 gal	1850 gal
Electronics	23.76 tons	22.97 tons
Textiles	15.15 tons	10.50 tons
Scrap Metals	188.35 tons	207.86 tons
Plastic	67.12 tons	63.64 tons
<u>High Cost Waste</u>		
Tires	14.44 tons	18.54 tons
Bulky (Demolition)	712.86 tons	897.23 tons
MSW (Household)	1446.12 tons	1436.34 tons

Thank you for recycling!

Respectfully submitted,
Joseph Gore
Transfer Station Manager

Zoning Board of Adjustment

The Brookfield ZBA held one public hearing in 2019, on an application for a variance to allow building closer than 75 feet to wetlands. The application was denied. We also voted to approve our updated Rules of Procedure and to update and streamline the forms used for applications to the ZBA for variances, special exceptions, and other matters.

The ZBA is looking for Alternates. If you are interested please contact me at zoning.board@brookfieldnh.org or the Selectmen at selectmen@brookfieldnh.org or call, 522-3688.

Respectfully submitted,
Frank F Frazier, Jr.
Chair



Town Seal

Original Pen & Ink by Judy Brenner

Front Cover - Brookfield Town House

Original Pen & Ink by Lynn Kirby