

2021 OPERATING BUDGET AND PROPOSED 2022 OPERATING BUDGET							
Cash Basis							
As of December 31, 2021 --- NOT FINAL!							
Account Number	Description	2021 Budget	2021 Actual	2021 Balance Left	2022 Warrant #	2022 Proposed Budget	
REVENUE							
3110	Property Taxes						
3110.110	Property Tax		2,124,016				
3110.130	Overpayment Refunds/Abatement		-4,138				
3115.100	Lien Redemptions		30,039				
3110.150	Property Taxes - Other						
	Total Property Taxes		2,149,916	-2,149,916			
3120	Land Use Change Tax						
3120.100	Land Use Taxes	25,000	26,990	-1,990		50,000	
	Total Land Use Change Tax	25,000	26,990	-1,990		50,000	
3185	Yield/Excavation Taxes						
3185.100	Yield Taxes	8,000	4,409	3,591		5,000	
	Total Yield Taxes	8,000	4,409	3,591		5,000	
3190	Penalties & Interest						
3190.100	Yield Tax Interest	0	7	-7		0	
3190.110	Property Tax Interest	6,000	3,863	2,137		0	
3190.120	Lien Interest	7,000	4,839	2,161		0	
3190.150	Other Interest & Penalty	0	38	-38		0	
	Total Penalties & Interest	13,000	8,747	4,253		0	
3220	Motor Vehicle Permit Fees						
3220.100	Motor Vehicle Permits	150,000	183,326	-33,326		165,000	
	Total Motor Vehicle Permit Fees	150,000	183,326	-33,326		165,000	
3230	Building Permits						
3230.100	Building Permits	5,000	15,442	-10,442		15,000	
	Total Building Permits	5,000	15,442	-10,442		15,000	

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Account Number	Description	2021 Budget	2021 Actual	2021 Balance	2022 Warrant	2022 Proposed	
3290	Other Licenses, Permits & Fees						
3290.100	Dog Licenses	500	846	-346		500	
3290.101	Dog License Fines	0	42	-42		0	
3290.110	Land Fill Permits	500	360	140		1,800	
3290.115	Boat Registrations	50	75	-25		50	
3290.120	Other	500	165	335		250	
	Total Other Licenses, Permits & Fees	1,550	1,487	63		2,600	
3292	Planning & ZBA	0	1,280	-1,280		0	
3351	Shared State Revenue	0	635	-635		0	
3352	Rooms & Meals Tax Dist.	25,000	54,887	-29,887		45,000	
3353	Highway Block Grant	25,000	32,526	-7,526		30,000	
3359	Other State Grant & Reimbursement	500	36,013	-35,513		500	
3501	Sale of Municipal Property	200	572	-372		200	
3502	Interest on Investments	500	749	-249		500	
3503	Town Owned Property-Income	0	0	0		0	
3508	Contributions & Donations	0	300	-300		0	
3509	Misc. Income	600	600	0		600	
3915	Transfer from Capital Reserve						
3915.400	Road & Bridge Repair	0	0	0	#13	100,000	
3915.425	Moose Mountain CRF II	54,000	0	54,000		0	
3915.225	Moose Mountain CRF I	81,000	0	81,000		0	
3915.120	Records Preservation Capital Reserve Fund	3,000	3,000	0	#14	3,598	
3915.990	Town House Repairs	45,000	34,180	10,820	#17	25,000	
	Total Transfer from Capital Reserve	183,000	37,180	145,820		128,598	
	Transfer from Misc. Sources						
	Cemetery Maintenance & Improvement Expendable Trust Fund	0	487	-487		0	
	Total Transfer from Misc. Sources	0	487	-487		0	
	Total Revenue	437,350	2,555,546	-2,118,196		442,998	

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EXPENSES						
GENERAL GOVERNMENT						
4130 Executive						
4130.101	Selectmen's Salary	15,000	15,000	0		15,000
4130.102	Board Secretary Salary	10,000	8,561	1,439		10,000
4130.105	Office Assistant Salary	8,750	2,686	6,064		8,750
4130.200	Board Expenses	700	0	700		500
4130.203	NH Municipal - Dues	1,082	1,082	0		1,104
4130.205	Selectmen's Expenses	200	0	200		250
4130.210	Office & Computer Supplies & Equipment	1,000	1,127	-127		2,000
4130.300	Public Notices	200	595	-395		800
4130.800	Town Meeting Expenses	900	1,473	-573		1,500
4130.350	Town Contracts - IT	3,000	3,230	-230		5,500
4130.400	Perambulation of Town Lines	500	0	500		1
4130.900	Contingency	5,000	0	5,000		5,000
	Total Executive	46,332	33,754	12,578		50,405
4140-4149 Election, Registration & Vital Statistics						
4140 Registration, Vital Statistics						
4140.101	Salary - Town Clerk	14,000	14,000	0	#6	15,000
4140.102	Salary - Deputy Town Clerk	3,000	5,669	-2,669		3,000
4140.200	Expenses	1,500	1,126	374		1,500
4140.210	Software - Clerkworks	310	0	310		350
4140.270	Mileage	200	219	-19		200
4140.310	Dues & Workshop	800	613	187		1,500
4140.350	Local IT Support	500	0	500		500
	Total Registration, Vital Statistics	20,310	21,627	-1,317		22,050

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4141	Supervisor of the Check List						
4141.101	Salaries	1,500	1,400	100	#9	3,800	
4141.200	Expenses	100	81	19		100	
4141.270	Mileage	100	0	100		92	
4141.300	Public Notices	300	470	-170		800	
	Total Supervisors of the Check List	2,000	1,951	49		4,792	
4142	Elections						
4142.101	Salaries-Moderator, Election Officials	850	301	550	#10	2,550	
4142.200	Expenses	1	105	-104		1	
4142.270	Mileage	50	0	50		1	
4142.300	Public Notices	1	0	1		1	
4142.310	Dues & Workshop	130	55	75		130	
	Total Elections	1,032	461	572		2,683	
	Total Election, Registration & Vital Stat	23,342	24,038	-696		29,525	
4150-4157	Financial Administration						
4150	Treasurer						
4150.100	Salary - Treasurer	12,500	12,500	0	#8	15,000	
4150.102	Salary - Deputy Treasurer	0	1,613	-1,613		3,000	
4150.200	Expenses	1,500	559	941		1,000	
4150.210	Software	250	434	-184		250	
4150.270	Mileage	0	41	-41		100	
4150.310	Dues & Workshop	400	260	140		400	
	Total Treasurer	14,650	15,406	-756		19,750	

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4151	Tax Collector					
4151.100	Salary - Tax Collector	14,000	14,000	0	#7	15,000
4151.102	Salary - Deputy Tax Collector	1,000	986	14		2,000
4151.200	Expenses	1,000	569	431		1,350
4151.210	Software	1,630	1,659	-29		1,650
4151.250	Tax Lien Searches	1,020	230	790		600
4151.270	Mileage	100	37	63		150
4151.310	Dues & Workshop	300	230	70		850
	Total Tax Collector	19,050	17,711	1,339		21,600
4152	Assessor/Assessor Clerk					
4152.100	Salary - Assessor Clerk	4,200	3,333	867		4,200
4152.150	Salary - Deputy Assessor Clerk	750	288	462		4,200
4152.160	Salary - Gravel/Timber Monitor	250	0	250		250
4152.200	Expenses	300	515	-215		300
4152.210	Software	2,000	1,589	411		2,000
4152.270	Mileage	100	0	100		100
4152.310	Dues & Workshop	200	0	200		200
4152.320	Tax Map Maintenance	800	800	0		7,300
4152.350	Assessing Contract (Rod Wood)	8,500	6,663	1,838		9,000
	Total Assessor/Assessor Clerk	17,100	13,188	3,912		27,550
4154	Trustee of the Trust Funds					
4154.100	Salary - Trustee of the Trust Funds	450	0	450		450
4154.200	Expenses/Dues	0	0	0		0
4154.310	Dues & Workshop	100	0	100		100
	Total Trustee of the Trust Funds	550	0	550		550
4157	Auditing					
4157.100	Audits - Town & Professional	2,000	1,857	143		6,000
	Total Auditing	2,000	1,857	143		6,000
	Total Financial Administration	53,350	48,162	5,188		75,450

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4153	Legal Expenses						
4153.301	Selectmen	5,000	4,053	947		5,000	
4153.302	Planning Board	5,000	43	4,957		5,000	
4153.303	Zoning Board	5,000	129	4,871		5,000	
	Total Legal Expenses	15,000	4,225	10,775		15,000	
4170	Personnel Administration						
4170.100	Employer Portion of Payroll Taxes	8,000	6,869	1,131		8,000	
4170.200	Worker's Compensation Insurance	1,617	1,617	0		1,617	
	Total Personnel Administration	9,617	8,486	1,131		9,617	
4191-4192	Planning & Zoning						
4191	Planning Board						
4191.100	Salary - Planning Board Secretary	6,500	59	6,441		6,500	
4191.105	Salary - Planning Board Chairman	1,200	1,200	0		1,200	
4191.200	Expenses	750	118	633		750	
4191.250	Planning & Development	600	0	600		600	
4191.300	Public Notices	400	907	-507		400	
4191.310	Dues & Workshop	150	0	150		150	
	Total Planning Board	9,600	2,283	7,317		9,600	
4192	Zoning Board of Adjustment						
4192.100	Salary - ZBA Administrative Asst.	400	74	326		400	
4192.200	Expenses	400	68	332		400	
4192.300	Public Notices	300	795	-495		800	
4192.310	Dues & Workshop	400	0	400		400	
	Total Zoning Board of Adjustment	1,500	937	563		2,000	
	Total Planning & Zoning	11,100	3,220	7,880		11,600	

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4194 General Government Buildings						
4194.100	Salary - Cleaning Personnel	1,500	1,500	0		1,500
4194.200	Expenses	250	1,322	-1,072		250
4194.210	Repairs to Building & Grounds	6,000	1,182	4,818		5,000
4194.230	Building Maintenance	3,000	757	2,243		3,000
4194.240	Shoveling Snow/Mowing	1,000	825	175		1,000
4194.401	Propane & Electricity	7,000	4,693	2,307		7,000
4194.402	Telephone/Internet	2,500	2,277	223		2,500
4194.404	Web-site Support	1,800	1,844	-44		2,000
4194.500	Town Owned Properties	300	0	300		3,000
	Total General Government Buildings	23,350	14,399	8,951		25,250
4195 Town Cemetery						
4195.200	Care of Town Cemeteries	2,500	1,772	728		2,500
4195.310	Dues/Education	350	0	350		350
4195.500	Bronze Plaque for Military Srvcs	1,500	0	1,500		0
4195.503	Site Work & Care for New Town Cemetery	2,950	5,992	-3,042		23,850
	Total Cemetery	7,300	7,763	-463		26,700
4196	Insurance	2,767	2767	0		3,146
4197	Regional Association	1	0	1		1
4199 Other General Government						
4199.310	Archival - Dues & Workshops	250	0	250		350
4199.400	Archival - Record Processing - Labor	1,750	2,162	-412		3,500
4199.425	Archival - Town Book Restoration	7,000	3,450	3,550		10,000
4199.450	Archival Supplies	500	829	-329		500
4199.475	Archival Property File Project - Labor	0	1,575	-1,575		7,500
	Archival Property File Project Materials	0	127	-127		500
0.000	Total General Government	9,500	8,143	1,357		22,350

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PUBLIC SAFETY						
4210	Public Safety					
4211.300	Wakefield Fire/Police/Ambulance	367,773	367,775	-2		377,672
	Total Public Safety	367,773	367,775	-2		377,672
4225 Forestry						
4225.300	Forestry Expenses	250	0	250		200
4225.301	Forest Fire Control	1,000	0	1,000		0
4225.302	Forest Fire Management	1	0	1		0
4225.303	Dry Hydrants	1	0	1		0
4225.500	Truck/Equipment Maintenance	350	274	76		300
4225.600	Mileage	1	0	1		0
	Total Forestry	1,603	274	1,329		500
4240 CEO & Building Inspection						
4240.100	Salary - CEO & Building Inspection	6,000	6,000	0		10,000
4240.150	Salary - Admin Asst. for CEO	500	32	468		1,000
4240.200	Expenses	500	0	500		500
4240.270	Mileage	200	0	200		0
4240.310	Dues & Workshop	125	0	125		0
4240.350	Building Inspections - Ind. Contractor	50	0	50		0
	Total CEO & Building Inspection	7,375	6,032	1,343		11,500
4290 Emergency Management						
4290.300	Emergency Management	500	0	500		0
	Total Emergency Management	500	0	500		0
HIGHWAYS & STREETS						
4312 Highways & Streets						
<i>Summer Maintenance</i>						
4312.361	Road Agent Charges	100,000	97,437	2,563		140,000
4312.362	Materials	30,000	14,088	15,912		30,000

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	<i>Snow & Ice Removal</i>					
4312.371	Road Agent Charges	80,000	75,543	4,457		80,000
4312.372	Materials	30,000	12,846	17,154		30,000
	Total Highways & Streets	240,000	199,914	40,086		280,000
	SANITATION					
4323	Sanitation					
4323.350	Wakefield Solid Waste Disposal	75,308	75,852	-544		103,254
	Total Sanitation	75,308	75,852	-544		103,254
	Health Agencies					
4415	Health Agencies					
4415.401	Northern Human Services	0	0	0		358
4415.402	Central NH VNA & Hospice	1,500	1,500	0		1,500
4415.403	Meals on Wheels	1,000	0	1,000		1,000
	Total Health Agencies	2,500	1,500	1,000		2,858
	WELFARE					
4441-4445	Direct Assistance					
4445.500	Administration & Direct Assistance	10,000	0	10,000		10,000
	Total Direct Assistance	10,000	0	10,000		10,000
	Vendor Payments & Others					
4445.401	Tri-County CAP	1,600	1,600	0		1,550
4445.402	Wakefield Food Pantry	2,000	2,000	0		2,000
	Greater Wakefield Resource Center	0	0	0		0
	Total Vendor Payments & Others	3,600	3,600	0		3,550
	CULTURE & RECREATION					
4520	Parks & Recreation - Wolfeboro	4,216	4,216	0		4,216
4520.400	Town Parks - Brookfield	1	0	1		1
4550	Library - Gafney Library - Wakefield	14,000	14,000	0		14,000

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4583	<i>Patriotic Purposes</i>	1	0	1		200
4589.600	<i>Heritage Commission Expenses</i>					
4589.610	Dues	150	50	100		150
4589.620	Expenses	2,000	1,211	789		2,000
4589.630	Miscellaneous	200	0	200		200
4589.650	Workshops & Activities	500	0	500		500
	<i>Total Heritage Commission Expenses</i>	2,850	1,261	1,589		2,850
	CONSERVATION					
4611	<i>Conservation Commission</i>					
4611.200	Administration	1	0	1		1
4611.300	Dues	300	0	300		1
4611.310	Workshops & Activities	300	0	300		1
	<i>Total Conservation Commission</i>	601	0	601		3
4723	<i>Debt Service - Interest on Debt</i>	1	0	1		1
4901	<i>Capital Outlay</i>					
4901.300	Purchase of Town Land	30,000	30,000	0		30,000
	<i>Sub-total Operating Budget</i>	961,988	859,381	102,607		1,094,149
4589.500	<i>Heritage Fund</i>	500	500	0		
4900	<i>Capital Outlay</i>					
4904.500	Repair of Town Roads	0	0	0	#13	100,000
4904.575	Town House Repair	45,000	34,180	10,820	#17	25,000
4904.580	Records Preservation	3,000	3,000	0	#14	3,598
4904.560	Moose Mountain Bridge CRF II	54,000	0	54,000		0
4904.550	Moose Mountain Bridge CRF I	81,000	0	81,000		0
	<i>Total Capital Outlay</i>	183,000	37,180	145,820		128,598

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4915	<i>Transfer to Capital Reserve</i>						
4915.201	Road & Bridge Repair	75,000	75,000	0	#12	75,000	
4915.202	Town House Repair Trust Fund	10,000	10,000	0		0	
4915.475	Moose Mountain CRF #1	0	0	0	#11	50,000	
	<i>Total Transfer to Capital Reserve</i>	85,000	85,000	0		125,000	
4916	<i>Transfer to Expendable Trust</i>						
4916.205	Property Re-evaluation	6,000	6,000	0	#16	7,000	
	<i>Total Transfer to Expendable Trust</i>	6,000	6,000	0		7,000	
	<i>Total Appropriations</i>	1,236,488	988,061	248,427		1,354,747	