

**2020 OPERATING BUDGET
& 2021 PROPOSED OPERATING BUDGET**

**DRAFT
BUDGET**

Accrual Basis

As of December 31, 2020

Account Number	Description	2020 Budget	2020 Actual	2020 Balance Left	2021 Warrant #	2021 Proposed Budget
REVENUE						
3110	Property Taxes					
3110.110	Property Tax		2,159,099			
3110.130	Overpayment Refunds/Abatement		-9,430			
3115.100	Lien Redemptions		0			
3110.150	Property Taxes - Other					
	Total Property Taxes		2,149,669	-2,149,669		
3120	Land Use Change Tax					
3120.100	Land Use Taxes	5,000	11,870	-6,870		25,000
	Total Land Use Change Tax	5,000	11,870	-6,870		25,000
3185	Yield/Excavation Taxes					
3185.100	Yield Taxes	8,000	21,478	-13,478		8,000
	Total Yield Taxes	8,000	21,478	-13,478		8,000
3189	Other Taxes	0	0			0
3190	Penalties & Interest					
3190.100	Yield Tax Interest	0	0	0		0
3190.110	Property Tax Interest	7,000	5,191	1,809		6,000
3190.120	Lien Interest	7,000	17,143	-10,143		7,000
3190.150	Other Interest & Penalty	0	100	-100		0
	Total Penalties & Interest	14,000	22,434	-8,434		13,000
3220	Motor Vehicle Permit Fees					
3220.100	Motor Vehicle Permits	160,000	168,505	-8,505		150,000
	Total Motor Vehicle Permit Fees	160,000	168,505	-8,505		150,000
3230	Building Permits					
3230.100	Building Permits	5,000	7,026	-2,026		5,000
	Total Building Permits	5,000	7,026	-2,026		5,000
3290	Other Licenses, Permits & Fees					
3290.100	Dog Licenses	500	691	-191		500
3290.101	Dog License Fines	0	54	-54		0
3290.110	Land Fill Permits	2,000	1,860	140		500
3290.115	Boat Registrations	50	310	-260		50
3290.120	Other	500	497	3		500
	Total Other Licenses, Permits & Fees	3,050	3,411	-361		1,550
3292	Planning & ZBA	0	0	0		0
3351	Shared State Revenue	10,242	23,645	-13,403		0
3352	Rooms & Meals Tax Dist.	25,000	37,193	-12,193		25,000
3353	Highway Block Grant	25,000	33,229	-8,229		25,000
3359	Other State Grant & Reimbursement	500	9,860	-9,360		500

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4140-4149	<i>Election, Registration & Vital Statistics</i>					
4140	Registration, Vital Statistics					
4140.101	Salary - Town Clerk	14,000	14,000	0		14,000
4140.102	Salary - Deputy Town Clerk	2,000	1,456	544		3,000
4140.200	Expenses	800	1,473	-673		1,500
4140.210	Software - Clerkworks	300	303	-3		310
4140.270	Mileage	200	0	200		200
4140.310	Dues & Workshop	800	20	780		800
4140.350	Local IT Support	500	0	500		500
	Total Registration, Vital Statistics	18,600	17,252	1,348		20,310
4141	Supervisor of the Check List					
4141.101	Salaries	3,100	4,684	-1,584		1,500
4141.200	Expenses	100	56	44		100
4141.270	Mileage	100	0	100		100
4141.300	Public Notices	640	493	147		300
	Total Supervisors of the Check List	3,940	5,233	-1,293		2,000
4142	Elections					
4142.101	Salaries-Moderator, Election Officials	2,372	3,346	-974		850
4142.200	Expenses	1	393	-392		1
4142.270	Mileage	50	0	50		50
4142.300	Public Notices	1	0	1		1
4142.310	Dues & Workshop	130	130	0		130
	Total Elections	2,554	3,869	-1,315		1,032
	Total Election, Registration & Vital Stat	25,094	26,355	-1,261		23,342
4150-4157	<i>Financial Administration</i>					
4150	Treasurer					
4150.100	Salary - Treasurer	12,500	12,500	0		12,500
4150.200	Expenses	1,500	1,581	-81		1,500
4150.210	Software	325	175	150		250
4150.310	Dues & Workshop	400	115	285		400
	Total Treasurer	14,725	14,371	354		14,650
4151	Tax Collector					
4151.100	Salary - Tax Collector	14,000	14,000	0		14,000
4151.102	Salary - Deputy Tax Collector	800	652	148		1,000
4151.200	Expenses	1,000	1,774	-774		1,000
4151.210	Software	1,600	1,605	-5		1,630
4151.250	Tax Lien Searches	1,020	215	805		1,020
4151.270	Mileage	100	0	100		100
4151.310	Dues & Workshop	300	0	300		300
	Total Tax Collector	18,820	18,246	574		19,050

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4152	Assessor/Assessor Clerk					
4152.100	Salary - Assessor Clerk	3,500	3,620	-120		4,200
4152.150	Salary - Deputy Assessor Clerk	750	0	750		750
4152.160	Salary - Gravel/Timber Monitor	0	0	0		250
4152.200	Expenses	300	282	18		300
4152.210	Software	2,000	1,517	483		2,000
4152.270	Mileage	100	0	100		100
4152.310	Dues & Workshop	200	0	200		200
4152.320	Tax Map Maintenance	800	800	0		800
4152.350	Assessing Contract (Rod Wood)	8,500	7,163	1,338		8,500
	Total Assessor/Assessor Clerk	16,150	13,382	2,768		17,100
4154	Trustee of the Trust Funds					
4154.100	Salary - Trustee of the Trust Funds	450	450	0		450
4154.200	Expenses/Dues	0	0	0		0
4154.310	Dues & Workshop	100	0	100		100
	Total Trustee of the Trust Funds	550	450	100		550
4157	Auditing					
4157.100	Audits - Town & Professional	3,000	500	2,500		2,000
	Total Auditing	3,000	500	2,500		2,000
	Total Financial Administration	53,245	46,949	6,296		53,350
4153	Legal Expenses					
4153.301	Selectmen	5,000	9,765	-4,765		5,000
4153.302	Planning Board	5,000	0	5,000		5,000
4153.303	Zoning Board	5,000	0	5,000		5,000
	Total Legal Expenses	15,000	9,765	5,235		15,000
4170	Personnel Administration					
4170.100	Employer Portion of Payroll Taxes	8,000	6,099	1,901		8,000
4170.200	Worker's Compensation Insurance	1,833	1,833	0		1,617
	Total Personnel Administration	9,833	7,932	1,901		9,617
4191-4192	Planning & Zoning					
4191	Planning Board					
4191.100	Salary - Planning Board Secretary	6,500	172	6,328		6,500
	Salary - Planning Board Chairman	0	0	0	#14	1,200
4191.200	Expenses	750	279	471		750
4191.250	Planning & Development	1,200	0	1,200		600
4191.300	Public Notices	400	261	139		400
4191.310	Dues & Workshop	150	0	150		150
	Total Planning Board	9,000	712	8,288		9,600

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4192	Zoning Board of Adjustment					
4192.100	Salary - ZBA Administrative Asst.	400	0	400		400
4192.200	Expenses	400	66	334		400
4192.300	Public Notices	300	121	179		300
4192.310	Dues & Workshop	400	0	400		400
	Total Zoning Board of Adjustment	1,500	187	1,313		1,500
	Total Planning & Zoning	10,500	899	9,601		11,100
4194	General Government Buildings					
4194.100	Salary - Cleaning Personnel	1,500	1,650	-150		1,500
4194.200	Expenses	250	147	103		250
4194.210	Repairs to Building & Grounds	12,500	13,602	-1,102		6,000
4194.230	Building Maintenance	5,000	2,829	2,171		3,000
4194.240	Shoveling Snow/Mowing	1,000	1,018	-18		1,000
4194.401	Propane & Electricity	7,000	5,655	1,345		7,000
4194.402	Telephone/Internet	2,000	2,344	-344		2,500
4194.404	Web-site Support	1,600	1,835	-235		1,800
4194.500	Town Owned Properties	300	0	300		300
	Total General Government Buildings	31,150	29,080	2,070		23,350
4195	Town Cemetery					
4195.200	Care of Town Cemeteries	5,500	1,553	3,948		2,500
4195.310	Dues/Education	350	0	350		350
4195.500	Bronze Plaque for Military Srvcs	1,500	0	1,500		1,500
4195.503	Site Work & Care for New Town Cemetery	0	0	0		2,950
	Total Cemetery	7,350	1,553	5,798		7,300
4196	Insurance	2,767	2,767	0		2,767
4197	Regional Association	1	0	1		1
4199	Other General Government					
	Archival - Dues & Workshops					250
4199.400	Archival - Record Processing	2,500	1,850	650		1,750
4199.425	Archival - Town Book Restoration	7,210	4,020	3,190	#10	7,000
4199.450	Archival Supplies	1,535	1,123	412		500
4199.475	Archival Property File Project - Labor	2,000	0	2,000		0
4199.480	Archival Property File Project - Materials	3,000	3,344	-344		0
	Total General Government	16,245	10,337	5,908		9,500

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	PUBLIC SAFETY					
4210	Public Safety					
4211.300	Wakefield Fire/Police/Ambulance	352,605	352,604	1		367,773
	Total Public Safety	352,605	352,604	1		367,773
	4225 Forestry					
4225.300	Forestry Expenses	250	0	250		250
4225.301	Forest Fire Control	1,000	0	1,000		1,000
4225.302	Forest Fire Management	1	0	1		1
4225.303	Dry Hydrants	1	0	1		1
4225.500	Truck/Equipment Maintenance	50	0	50		350
4225.600	Mileage	1	0	1		1
	Total Forestry	1,303	0	1,303		1,603
	4240 CEO & Building Inspection					
4240.100	Salary - CEO & Building Inspection	5,000	5,000	0		6,000
4240.150	Salary - Admin Asst. for CEO	500	250	250		500
4240.200	Expenses	100	0	100		500
4240.270	Mileage	200	0	200		200
4240.310	Dues & Workshop	125	0	125		125
4240.350	Building Inspections - Ind. Contractor	50	0	50		50
	Total CEO & Building Inspection	5,975	5,250	725		7,375
	4290 Emergency Management					
4290.300	Emergency Management	5,500	0	5,500		500
	Total Emergency Management	5,500	0	5,500		500
	HIGHWAYS & STREETS					
	4312 Highways & Streets					
	<i>Summer Maintenance</i>					
4312.361	Road Agent Charges	80,000	50,854	29,146		100,000
4312.362	Materials	30,000	63,472	-33,472		30,000
	<i>Snow & Ice Removal</i>					
4312.371	Road Agent Charges	80,000	27,478	52,522		80,000
4312.372	Materials	30,000	7,962	22,038		30,000
	Total Highways & Streets	220,000	149,765	70,235		240,000
	SANITATION					
	4323 Sanitation					
4323.350	Wakefield Solid Waste Disposal	93,928	93,928	0		75,308
	Total Sanitation	93,928	93,928	0		75,308

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4415	Health Agencies					
4415.401	Northern Human Services	358	0	358		0
4415.402	Central NH VNA & Hospice	1,000	1,000	0		1,500
4415.405	Cornerstone VNA & Hospice	500	0	500		0
4415.403	Meals on Wheels	1,000	1,000	0		1,000
	Total Health Agencies	2,858	2,000	858		2,500
	WELFARE					
4441-4445	Direct Assistance					
4445.500	Administration & Direct Assistance	10,000	0	10,000		10,000
	Total Direct Assistance	10,000	0	10,000		10,000
	Vendor Payments & Others					
4445.401	Tri-County CAP	4,000	4,000	0		1,600
4445.402	Wakefield Food Pantry	2,000	1,000	1,000		2,000
	Total Vendor Payments & Others	6,000	5,000	1,000		3,600
	CULTURE & RECREATION					
4520	Parks & Recreation - Wolfeboro	4,216	1,265	2,951		1
4520.400	Town Parks - Brookfield	1	0	1		1
4550	Library - Gafney Library - Wakefield	14,000	14,000	0		14,000
4583	Patriotic Purposes	150	148	2		1
4589	Agricultural Commission					
4589.200	Supplies & Postage	1	0	1		0
4589.301	Miscellaneous - Signs	1	0	1		0
4589.310	Dues & Workshop	1	0	1		0
	Total Agricultural Commission	3	0	3		0
4589.600	Heritage Commission Expenses					
4589.610	Dues	150	150	0		150
4589.620	Expenses	2,000	0	2,000		2,000
4589.630	Miscellaneous	200	0	200		200
4589.650	Workshops & Activities	500	0	500		500
	Total Heritage Commission Expenses	2,850	150	2,700		2,850
	CONSERVATION					
4611	Conservation Commission					
4611.200	Administration	1	0	1		1
4611.300	Dues	300	200	100		300
4611.310	Workshops & Activities	300	286	14		300
	Total Conservation Commission	601	486	115		601
4723	Debt Service - Interest on Debt	1	0	1		1

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4901	Capital Outlay					
4901.300	Purchase of Town Land	30,000	30,000	0		30,000
	Sub-total Operating Budget	959,758	822,088	137,670		956,573
4589.500	Heritage Fund	500	500	0	#5	500
4619	Conservation Fund	500	500	0		0
4900	Capital Outlay					
4904.500	Repair of Town Roads	75,500	156,617	-81,117		0
4904.575	Town House Repair	10,000	5,675	4,325	#7,8	45,000
4904.580	Records Preservation	5,500	0	5,500	#10	3,000
	Moose Mountain Bridge CRF II				#12	54,000
	Moose Mountain Bridge CRF I				#13	81,000
	Total Capital Outlay	91,000	162,292	-71,292		183,000
4915	Transfer to Capital Reserve					
4915.201	Road & Bridge Repair	90,000	90,000	0	#4	75,000
4915.202	Town House Repair Trust Fund	20,000	20,000	0	#6	10,000
4915.475	Moose Mountain CRF I	20,000	20,000	0		0
	Total Transfer to Capital Reserve	130,000	130,000	0		85,000
4916	Transfer to Expendable Trust					
4916.205	Property Re-evaluation	6,000	6,000	0	#9	6,000
	Total Transfer to Expendable Trust	6,000	6,000	0		6,000
	Total Appropriations	1,187,758	1,121,380	66,378		1,232,273