

**TOWN OF BROOKFIELD  
MUNICIPAL RECORDS COMMITTEE**

Agenda  
March 26, 2024

**Call to Order:** 6:00 p.m.

**Approval of Minutes:** Minutes February 13, 2024

**Public Comments**

**Old Business:**

- I. Prioritize review of retention schedule for Planning Board records.
- II. Complete review of remaining items on retention schedule

**New Business:**

- I. Determine plan for Planning Board Records Organization based on retention schedule with proposed assistance of Abigail Root

**Adjournment:** Promptly at 7:00 p.m.