

Town of Brookfield Cemetery Trustees By-Laws

Article 1 AUTHORITY AND ADOPTION: In accordance with the provisions of New Hampshire Revised Statutes Annotated, Chapter 289, as amended, the Brookfield Cemetery Trustees have been established.

Article 2 PURPOSE and INTENT: Pursuant to R.S.A. 289, the Brookfield Cemetery Trustees are established to operate and maintain all cemeteries owned or maintained by the town of Brookfield.

Article 3 TERM OF OFFICE: The Cemetery Trustees shall be elected for a three year term. In the event of a vacancy of a member of the Cemetery Trustees, the selectmen shall appoint a person to fill the vacancy for the remainder of the term.

Article 4 POWERS AND DUTIES: The Cemetery Trustees are empowered to perform the duties as outlined in these by-laws, but not limited to the following:

- a) Adopt by-laws and regulations for the transaction of business and for the establishment and management of Brookfield public cemeteries within their responsibility.
- b) Prepare an annual budget indicating what financial will be needed to support and maintain the town cemeteries.
- c) Expend all monies raised and appropriated by the municipality for cemetery purposes. The funds will be maintained in the general fund and paid in the same manner as the town of Brookfield expends their monies.
- d) Expend income from all trusts funds for cemetery purposes in accordance with the conditions of each donation or bequest accepted by the town. Such trust funds shall be held in the custody and under the management of the trustees of the trust funds in response to vouchers executed by the cemetery trustees, if the requested funds are available. Such funds will not be commingled with the monies raised and appropriated by the town.
- e) Prepare and sell the Rights to Inter.
- f) Cemetery Trustees may appoint a cemetery custodian who shall not be a trustee and shall be responsible to the trustees for supervising work done in the cemeteries.
- g) Revision of the by-laws may be amended by the cemetery trustees by a majority vote of the total cemetery trustee membership with submittal to the Brookfield selectmen.

(Adopted – 2015)