ANNUAL REPORTS
OF THE TOWN OFFICERS
BROOKFIELD, NEW HAMPSHIRE
2019

For the fiscal year ending December 31, 2019
Vital Statistics for 2019
Rules of Procedure for Town Meeting

By state law (RSA 40:4, I) the Moderator sets the rules and procedures of the meeting.

1. Rules for Debate
   a. Only registered voters may speak unless a majority of the voters present decide otherwise.
   b. Those wishing to be recognized should raise their hands or stand. Once the Moderator recognizes you, please state your full name.
   c. Only one person – the one recognized by the Moderator – may speak at any one time.
   d. All speakers are expected to direct the debate to the Moderator, and no conversations directed to others on the floor will be allowed.
   e. When you have the floor to speak, you should address the issue under consideration or you may be ruled out of order.
   f. Any voter may question a procedural ruling by the Moderator by asking to appeal the ruling to the body as a whole. A simple majority is required to overrule the Moderator.
   g. Questions about the process are encouraged, as it may often seem confusing, but everyone should remember that debate leading to decision is the primary purpose of the meeting.

2. Voting on Articles
   a. The Moderator will not accept motions to “call the question” until, in his judgment, all have had a fair opportunity to express their views.
   b. The Moderator will not accept motions to “table” or “indefinitely postpone” an article without a reason for taking this action rather than simply voting down an article. If citizens want to dispose of an article, they should simply vote the article down. This prevents the confusion of people having to vote positively to dispose of an article.
   c. The Moderator will only accept motions to “pass over” an article if more than one article on the warrant addresses the same question, and then only for the purpose of not confusing a decision reached by the meeting.
   d. Only one reconsideration of an article will be recognized.
   e. Seven voters are required to question my ruling on the outcome of a vote. If a voice vote is questioned, we will have a show of hands and/or a division of the house. If the vote remains in question, we will have a secret ballot. This must happen before any other business occurs.

3. Amendments
   a. Motions to amend an article must be in writing. The Clerk will have paper and pencils.
   b. The Moderator will allow consideration of no more than one amendment at a time. I.e., no motions to amend a motion to amend.
   c. Amendments which simply negate the intent of the motion – such as inserting the word “not” – will be ruled out of order as they confuse people as to which way they intend to vote. To repeat: If citizens want to dispose of an article, they should simply vote the article down.
Annual Reports
of the
Town Officers
Brookfield
Carroll County
New Hampshire
2019

Fiscal year ending December 31, 2019
Vital Statistics for 2019

Town Office Building
267 Wentworth Road
Brookfield, NH 03872
(603) 522-3688
www.brookfieldnh.org

Emergency Telephone Number
911
Fire, Police, and Ambulance
Selectmen Hours
Last Saturday of the month at Town Coffee, 8:00 am to 10:00 am
Town House

Selectmen Meetings
Second and Fourth Tuesdays, 6:30 pm
Town Office Building

Administrative Assistant Hours
Wednesday, 8:30 am to 12:30 pm
Town Office Building

Town Clerk Hours
Monday, 11:00 am to 6:00 pm
Tuesday, 8:30 am to 1:00 pm
Last Saturday of the month, 9:00 am to 12:00 pm
Town Office Building

Tax Collector Hours
Second and Fourth Fridays, 10:00 am to 2:00 pm
Town Office Building

Assessor Hours
Friday, 8:30 am to 12:30 pm
Town Office Building

Building Inspector / Code Enforcement Officer Hours
By appointment only
Town Office Building

Planning Board Meeting
Second Monday of the month, 7:00 pm
Town Office Building

Conservation Commission Meeting
First Wednesday of the month, 6:00 pm
Town Office Building
Heritage Commission Meeting
Third Wednesday of the month, 6:00 pm
Town Office Building

Joint Loss Management Committee
Quarterly, 6:00 pm
Town Office Building

Trustees of the Trust Funds Meeting
Quarterly, 6:30 pm
Town Office Building

Cemetery Trustees
As needed, refer to website, 7:00 pm
Town Office Building

Meeting dates and times are subject to change; please check the website.
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This year our beloved Town celebrated 225 years of history. The Town was officially incorporated on December 30, 1794. During the year we remembered some of the highlights of those 225 years. Thanks to all the Town residents that helped us celebrate! Here are some of the highlights of our history:

- Originally, we were part of Middleton known as the “Second District”. One year our forefathers couldn’t get over the Moose Mountains to vote at Town Meeting.
- Copple Crown Mountain during the Colonial Period was a common English expression for “bird’s crest”.
- Tumbledown Dick Mountain was named after Oliver Cromwell’s reprobate son, Richard, whose name was a generic term for a failure. An ancient Inn was named Tumbledown Dick in Old Hampshire, England. In researching this I found out that the Inn was torn down after 5 centuries as a public house and the property now hosts a McDonald’s.
- In the 1700s, Brookfield was settled in great part because Governor John Wentworth built a road to go from his house in Portsmouth to his summer mansion on Lake Wentworth in Wolfeboro.
- At one time it was said that Brookfield had more miles of stone walls than any other town in New Hampshire.
- The first Town Meeting was held at the home of Richard Hanson about a half a mile down from the Town Offices, since his was the first frame house built in Brookfield. It was held in March 1795 and four days after that first Town Meeting, Richard was granted a license to operate a “public house.”
- Remember in 1794 only men attended the Town Meeting, and all men in Town were required to attend; no women were allowed. It would probably not have been uncommon for the men who attended that first Town Meeting to have had a “nip” before conducting the Town’s business.
- Lt. Col. James Hackett was born in Amesbury, Massachusetts in 1739. At the beginning of the American Revolution he participated in the raid at Fort William & Mary in New Castle, New Hampshire, and again at Lexington and Concord. His greatest contribution was as a master shipbuilder for the Continental Navy. With the assistance of his compatriots James Hill and Stephen Paul, he constructed the frigate RALEIGH, the ship which appears on the State of New Hampshire seal and flag.
- In 1804 the Town voted to build a meeting house. Nothing was done until 1807 when a warrant article was approved to buy an acre of land and build a meeting house. Eight years went by during which no building was erected; however, the collapse of the floor at Daniel Wiggin’s house during a Town Meeting, precipitated a meeting in 1815 that was convened to consider building a Town House for meeting and public worship.
- At the Town Meeting held March 25, 1806, the Town voted to build a “Town Pound” which is “an enclosure, maintained by local authorities in which cattle, or other animals were confined when taken in trespassing, or when going at large in violation of the law, or where distrained cattle or goods were kept until redeemed”. Our Town Pound is located on Lyford Road around the corner from the Town Offices on property donated by Ebenezer Watson 1806. There is currently a sign in the right of way indicating where it was located; go check it out.
- The first Town Meeting at the new Town House was held in 1823; in 2023 we will hold our 200th Town Meeting in this same building.
- In 1850 early education in Brookfield was held in seven one-room schoolhouses spread throughout the Town with seven teachers and a total of 170 pupils. We know that both the Churchill and Hackett Schools
were built in 1801. Stoneham School handled the pupils from the northern part of Town. Most of the former schoolhouses are private homes today. The Churchill School was the last school with pupils. The school closed in 1956; and the Town voted to move the Churchill School building; it currently sits attached to the Town House.

- One of the most notable events in Town, recorded in the New York Times, was the murder of Susan Hanson. It could be a story from today’s internet – a woman scorned by her betrothed. She decided to take him, Joseph Buzzell, to court for breach-of-promise to marry. Susan was shot in her living room the night prior to the trial. The crime, as reported in the New Hampshire Patriot newspaper, threw our small farming Town into “the wildest state of excitement and alarm”. It ended up being a case of double indemnity and you will have to read the story in our Town history (p. 246-252), or look up the New York Times articles, still available on the internet.

- By the late 1800s doctors were frequently the Town dentists as well – a tooth could be pulled for 25 cents. There were also many “tried and true” vegetable compounds that promised to do no harm and positively cure any disease for which they were prescribed with a money-back guarantee. In fact, the ad for Lydia Pinkham’s vegetable compound promised to cure “ALL female weaknesses”. Lydia Pinkham’s tonic found its way into many Brookfield homes long before Mrs. Pinkham’s daughter-in-law, Jennie, bought her home on Cook’s Pond.

- In 1907, Frank Hutchins, who had been born in Brookfield and was a prosperous businessman in Wolfeboro, presented a bell to the Town. The bell is engraved with the Hutchins name and the year 1907. In September of that year, Brookfield’s Moderator appointed a committee of five men to “consider the proper manner to erect a belfry or tower” for $300.00. On a Monday night, June 29, 1908, the Town held a celebration to thank Frank Hutchins for his generous gift of the new bell. A newspaper article of the time called this “the most important social event in the history of Brookfield”. We re-created this special event in our Town’s history this year with many members of the Hutchins family attending.

- One of the most prominent properties in Town was the Mountain Lake property, owned primarily by the Harris family, who were theatre owners and producers. The Harris family liked to show New York actresses and theatre people what life was like in the country. The main house was a rustic lodge. The outbuildings included a stable for horses; an ice house, a summer house near the lake, a boathouse, and an “auto house”. They enjoyed a clay tennis court and archery targets.

- Mr. Henry Harris, owner of Mountain Lake, and his wife Renee had the misfortune to book first class passage on the maiden voyage of the Titanic. The Harris’ attempted to leave the ship together; they waited until the last lifeboat. Mr. Harris was turned away, as only women and children were allowed to enter the lifeboats. At the time of his death Mr. Harris’s estate was estimated between $1 and $3 million. He owned the Hudson and Harris theaters in New York, three theaters in Chicago, one in Syracuse and one in Philadelphia.

- Early Brookfield was home to grist, bobbin, cider, and shingle mills, several sawmills, tanneries, cobbler shops, blacksmiths, inns, and stores. At the start of the twentieth century, summer cottage development on Cook’s Pond (now Kingswood Lake) and Mountain Lake dramatically altered the economy of the town. Manufacturing enterprises have been replaced by numerous cottage industries. Home businesses still flourish in Brookfield.

- We honor our Veterans each year by placing a new flag on their graves for Memorial Day. We currently place 64 flags in 22 burial grounds throughout Brookfield.
• Our Town in 1994 celebrated our Bicentennial in grand fashion with many special events and the writing of “Our Yesterdays” by Carolyn Chase. Here is the final verse of the play written for the Bicentennial:

Let’s not forget these ordinary people
Women of strength and men of vision.
Farmers, mothers, children, teachers
Who lived within our granite borders.

They gave so much and, in the giving,
They gave to each of us, the living.
Gave to us this town we cherish,
Gave to us our Brookfield – home.

Respectfully submitted,
Marilou MacLean
Heritage Commission

Recreation of the Dedication of the Town Bell

Members of the Frank Hutchins Family, including his great-great grandchildren, with Marilou MacLean, far right, and Carolyn Chase, seated.
What do you know about our Town of Brookfield?

1. Brookfield’s first town meeting was held on Tuesday, March 10, 1795 at “ten of the clock in the forenoon.” At whose house was the meeting held?
   A. Moses Whitehouse
   B. Richard Hanson
   C. John Gilman

2. Who was Brookfield’s first Town Moderator as set forth by the New Hampshire General Court of December 30, 1794?
   A. William Chamberlain
   B. John Churchill
   C. Moses Cate

3. The old Churchill School building was moved to its present location behind the Town House in what year?
   A. 1958
   B. 1960
   C. 1967

4. How many times was Joseph Buzzell tried for the Brookfield murder of Susan Hanson in 1874 before he was convicted and hanged in 1879?
   A. Once
   B. Twice
   C. Three times

5. On March 15, 1806 the Committee appointed to “look out a spot” for the Town Pound recommended it be built on land owned by Ebenezer Watson. What did Watson receive in return for the land?
   A. $100. 00
   B. 2 cows
   C. Nothing – he gifted it to the town

6. What year was the Brookfield Town House built?
   A. 1804
   B. 1822
   C. 1848

7. The Town House bell was officially dedicated on June 29th of what year?
   A. 1848
   B. 1874
   C. 1908
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<th>Individual</th>
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<td>Selectmen</td>
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<td>2020 – E</td>
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<td>Brain Robischeau</td>
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<td>A</td>
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<td>Zoning Board of Adjustment</td>
<td>Frank Frazier, Chair</td>
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<td></td>
<td>Paul Tremblay, Vice Chair</td>
<td>2020 – A</td>
</tr>
<tr>
<td></td>
<td>Alfred Cann</td>
<td>2020 – A</td>
</tr>
<tr>
<td></td>
<td>Susan Weiske</td>
<td>2021 – A</td>
</tr>
<tr>
<td></td>
<td>Richard Mauser</td>
<td>2020 – A</td>
</tr>
<tr>
<td></td>
<td>Rob Collins</td>
<td>2022 – A</td>
</tr>
<tr>
<td></td>
<td>Priscilla Colbath, Admin. Asst.</td>
<td>Temporary</td>
</tr>
<tr>
<td></td>
<td>Brian Robischeau, Selectmen’s Rep.</td>
<td></td>
</tr>
<tr>
<td>Wakefield Animal Control Officer</td>
<td>Wilbert ‘Buck’ Ryan</td>
<td></td>
</tr>
<tr>
<td>Wakefield Fire Chief</td>
<td>Todd Nason</td>
<td></td>
</tr>
<tr>
<td>Wakefield Police Chief</td>
<td>John Ventura</td>
<td></td>
</tr>
</tbody>
</table>

**Answers to the quiz on page 7**

1. B – Richard Hanson  
2. A – William Chamberlain  
3. C – 1967  
4. B – Twice  
5. C – Nothing – he gifted it to the town  
6. B – 1822  
7. C – 1908

*How many did you get correct?*
Warrant – Town Meeting March 12, 2019

State of New Hampshire

The inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town House in said Brookfield on Tuesday, the Twelfth day of March, next, to act upon warrant Article 1 and 2 by official ballot. Polls will be open from 1:00 pm to 6:00 pm.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 pm to act upon the following Articles 3 thru 17.

1. To choose all necessary Town Officers for the coming year - By Ballot.

2. Do you approve of having 2 sessions for the Annual Town Meeting in this Town, the first session for choice of town officers elected by an official ballot and other actions required to be inserted on said official ballot and the second session, on a date set by the Selectmen, for transaction of other business? (Majority Vote Required) The Selectmen recommend this article. – By Ballot Yes 106  No 30

3. To see if the Town will vote to raise and appropriate the sum of $30,000 to be deposited into the Moose Mountain Capital Reserve Fund. (Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.

4. To see if the Town will vote to raise and appropriate the sum of $80,000 to be deposited into the Road and Bridge Repair Capital Reserve Fund. (Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.

5. To see if the Town will vote to raise and appropriate the sum of $170,000 for the major repair of Town Roads and to fund this appropriation by authorizing the withdrawal of said sum from the Road and Bridge Repair Capital Reserve Fund. (Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.

6. To see if the Town will vote to raise and appropriate the sum of $500 to be deposited into the Conservation Fund. (Majority Vote Required) The Selectmen recommend this appropriation. Martha Pike made an amendment to have the Conservation Commission reimburse $1,000 for previous Town Forest expenditures once the property is logged. The amendment failed.
The original article was reread and passed as read.

7. To see if the Town will vote to raise and appropriate the sum of $500 to be deposited into the Heritage Fund. (Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.

8. To see if the Town will vote to raise and appropriate the sum of $15,000 to be deposited into the Town House Repair Expendable Trust Fund (Majority Vote Required) The Selectmen recommend this appropriation.

Rob Collins made an amendment to change the name of the fund from Expendable Trust Fund to Capital Fund. The amendment failed.

The original article was reread and passed as read.

9. To see if the Town will vote to raise and appropriate the sum of $2,000 to be deposited into the Town Building Office Equipment Expendable Trust Fund. (Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.

10. To see if the Town will vote to establish a Cable/Internet Capital Reserve Fund and raise and appropriate the sum of $25,000 to be deposited into the Cable/Internet Capital Reserve Fund. Further, to designate the Selectmen as the agents to expend. (Majority Vote Required) The Selectmen recommend this appropriation.

The Selectmen made an amendment to reword the article: To see if the Town will vote to establish a Cable/Internet Capital Reserve Fund and raise and appropriate the sum of $25,000 to be deposited into the Cable/Internet Capital Reserve Fund. The purpose of this fund is continued deployment of high-speed internet service throughout the town. Further, to designate the Selectmen as the agents to expend. (Majority Vote Required) The Selectmen recommend this appropriation.

A second amendment was made by Brad Williamson to change the appropriation from $25,000 to $10,000. The amendment to change the appropriation amount was read and passed. The amended article was read and passed as read.

11. To see if the Town will vote to raise and appropriate the sum of $10,000 for professional restoration of Town Record Book Seven, and to fund this appropriation by authorizing withdrawal of $3,000 from the Records Preservation Capital Reserve Fund (fund balance $11,818.21 as of 12/31/2018), with the balance of $7,000 to be raised by taxation. (Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.

12. To see if the Town will vote to raise and appropriate the sum of $6,000 for the purchase and installation of veterans’ memorial monuments and authorize the withdrawal of $2,564.76 from the Veterans Memorial Capital Reserve Fund (fund balance $2,564.76 as of 12/31/2018), with the balance of $3,435.24 to be raised by taxation. (Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.
13. To see if the Town will vote to discontinue the Veterans Memorial Capital Reserve Fund created in 2017. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town’s Operating Budget. In the event Warrant #12 does not pass, this Warrant will not need consideration. (Majority Vote Required) The Selectmen recommend this appropriation.

The selectmen made an amendment to reword the article: To see if the Town will vote to discontinue the Veterans Memorial Capital Reserve Fund created in 2017. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town’s General Fund. In the event Warrant #12 does not pass, this Warrant will not need consideration. (Majority Vote Required) The Selectmen recommend this appropriation. The amended article passed as read.

14. To see if the Town will vote to raise the hourly pay rate for the Supervisors of the Checklist from $13 per hour to $16 per hour from this point forward. (Majority Vote Required) The Selectmen recommend this appropriation. Passed as read.

15. To see if the Town will vote to name the Trust Fund created March 8, 2016, by Warrant Article #21, to “Private Donations – Cemetery Expendable Trust Fund”. This naming is for clarification purposes only; the purpose of the fund remains the same. (Majority Vote Required) The Selectmen recommend this article. Passed as read.

16. To see if the Town will vote to raise and appropriate the Selectmen’s recommended sum of $954,847 for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. (Majority Vote Required) The Selectmen recommend this appropriation.

On the expense side:
An amendment was called to reduce Account #4160, Revaluation of Property, from $22,000 to $0. The amendment passed.

An amendment was called to reduce Account #4194, General Government Buildings, from $87,550 to $27,550. The amendment passed.

On the revenue side:
An amendment was called for Account #3916 Transfer from Expendable Trust Funds will be reduced from $86,000 to $4,000. The amendment passed.

An amendment was made to change the total of the town operating budget to $872,847. The amendment passed.

Brian Robischeau ___________________________ Date ____________
Richard Zacher ____________________________ Date ____________
Richard Surette ____________________________ Date ____________
Warrant – Town Meeting March 10, 2020

State of New Hampshire

The inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town Office Building in said Brookfield on Tuesday, the Tenth day of March, next, to act upon warrant Article 1 by official ballot. Polls will be open from 1:00 pm to 6:00 pm.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 pm to act upon the following Articles 2 thru 15.

1. To choose all necessary Town Officers for the coming year - By Ballot.

2. To see if the Town will vote to raise and appropriate the sum of $50,000 to be deposited into the Moose Mountain Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*

3. To see if the Town will vote to raise and appropriate the sum of $90,000 to be deposited into the Road and Bridge Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*

4. To see if the Town will vote to raise and appropriate the sum of $75,500 for the major repair of Town Roads and to fund this appropriation by authorizing the withdrawal of said sum from the Road and Bridge Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*

5. To see if the Town will vote to raise and appropriate the sum of $500 to be deposited into the Conservation Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*

6. To see if the Town will vote to raise and appropriate the sum of $500 to be deposited into the Heritage Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*

7. To see if the Town will vote to raise and appropriate the sum of $20,000 to be deposited into the Town House Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*

8. To see if the Town will vote to raise and appropriate the sum of $10,000 for repair of windows in the Town House and authorize the withdrawal of said sum from the Town House Repair Capital Reserve Fund. *(Majority Vote Required) The Selectmen recommend this appropriation.*
9. To see if the Town will vote to raise and appropriate the sum of $6,000 to be deposited into the Property Re-Evaluation Expendable Trust Fund. *Majority Vote Required* The Selectmen recommend this appropriation.

10. To see if the Town will vote to raise and appropriate the sum of $10,000 for professional conservation of Town Record Book # Eight, and to fund this appropriation by authorizing withdrawal of $4,000 from the Records Preservation Capital Reserve Fund, with the balance of $6,000 to be raised by taxation. *Majority Vote Required* The Selectmen recommend this appropriation.

11. To see if the Town will vote to appoint the Selectmen as agents to expend from the Road and Bridge Repair Fund previously established in 1991. *Majority Vote Required* The Selectmen recommend this article.

12. To see if the Town will vote to appoint the Selectmen as agents to expend from the Moose Mountain Capital Reserve Fund II, previously established 3/12/1991, and re-characterized in 2016. *Majority Vote Required* The Selectmen recommend this article.

13. To see if the Town will vote to establish a Town Parking Lot Pavement Expendable Trust Fund and raise and appropriate the sum of $10,000 to be deposited into the newly established Town Parking Lot Pavement Expendable Trust Fund. Further to designate the Selectmen as agents to expend. *Majority Vote Required* The Selectmen recommend this appropriation.

14. By Petition of 25 or more eligible voters of the Town of Brookfield, to see if the Town will:

   a. Direct the Selectmen to undertake negotiations to assume Cate’s Lane (formerly known as Mead Dam Road) to the western boundary of Map 17 Lot 11 as a class V road; and

   b. Raise and appropriate ($1000) to make an appraisal of all property to be acquired; and

   c. Raise and appropriate $6000 ($1000 times number of lots – 6 -) to reimburse landowners the cost of making an assessment pursuant to RSA 498-A:4 II (b); and

   d. Enter into negotiations with the State of New Hampshire, Department of Environmental Services and the Public Water Access Advisory Board for the purpose of establishing public access to Kingswood Lake via Map 17 Lot 11; and

   e. Direct the Selectmen to place a warrant article on the 2021 Town Warrant to either acquire the property voluntarily or pursuant to RSA 498-A:4 III. *Majority Vote Required* The Selectmen do not recommend this article.

15. To see if the Town will vote to raise and appropriate the Selectmen’s recommended sum of $957,338 for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. *Majority Vote Required* The Selectmen recommend this appropriation.

   Richard Surette
   ___________________________________________ Date __________

   Richard Zacher
   ___________________________________________ Date __________

   Brian Robischeau
   ___________________________________________ Date __________
# 2019 Operating Budget and 2020 Proposed Town Budget

**Accrual Basis (Warrant Articles Included)**

**As of December 31, 2019**

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>2019 Budget</th>
<th>2019 Actual</th>
<th>2019 Balance Left</th>
<th>2020 Warrant #</th>
<th>2020 Proposed Budget</th>
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<td><em>Property Taxes</em></td>
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<td>Boat Registrations</td>
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<td>Sale of Municipal Property</td>
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<td>Transfer from Capital Reserve</td>
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<td><strong>Total Revenue</strong></td>
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<td><strong>-2,082,132</strong></td>
<td><strong>356,792</strong></td>
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**EXPENSES**

**GENERAL GOVERNMENT**

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**HIGHWAYS & STREETS**

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**SANITATION**

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**4415**

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**WELFARE**

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**CULTURE & RECREATION**

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<td>3,000</td>
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<td>4,000</td>
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<tr>
<td><strong>Total Capital Outlay</strong></td>
<td></td>
<td><strong>173,000</strong></td>
<td><strong>173,000</strong></td>
<td><strong>0</strong></td>
<td><strong>89,500</strong></td>
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<tr>
<td>4915</td>
<td><strong>Transfer to Capital Reserve</strong></td>
<td></td>
<td></td>
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<tr>
<td>4915.201</td>
<td>Road &amp; Bridge Repair</td>
<td>80,000</td>
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<td>0</td>
<td>#3</td>
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<td>4915.202</td>
<td>Town House Repair Trust Fund</td>
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<td>15,000</td>
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<td>#7</td>
<td>20,000</td>
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<td>4915.475</td>
<td>Moose Mountain Capital Reserve Fund</td>
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<td>4915.650</td>
<td>Cable/Internet Reserve Fund</td>
<td>10,000</td>
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<td><strong>Total Transfer to Capital Reserve</strong></td>
<td></td>
<td><strong>135,000</strong></td>
<td><strong>135,000</strong></td>
<td><strong>0</strong></td>
<td><strong>160,000</strong></td>
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<tr>
<td>4916</td>
<td><strong>Transfer to Expendable Trust</strong></td>
<td></td>
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<tr>
<td>4916.205</td>
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<td>6,000</td>
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<tr>
<td></td>
<td>Town Parking Lot Pavement</td>
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<td>0</td>
<td>#13</td>
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<td><strong>Total Transfer to Expendable Trust</strong></td>
<td></td>
<td><strong>2,000</strong></td>
<td><strong>2,000</strong></td>
<td><strong>0</strong></td>
<td><strong>16,000</strong></td>
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<tr>
<td><strong>Total Appropriations</strong></td>
<td></td>
<td><strong>1,196,847</strong></td>
<td><strong>1,148,659</strong></td>
<td><strong>47,395</strong></td>
<td><strong>1,223,838</strong></td>
<td></td>
</tr>
</tbody>
</table>
Agents to Expend Activity

October 22, 2019

To: Brookfield Selectmen

From: Marilou MacLean, Treasurer

Subject: Motion for Selectmen’s Meeting

Please make the following motion at the next Selectmen’s meeting:

As agents to expend on the following Trust Accounts we would like to approve the following withdrawals this year:

1. From the “Town House Repair” Capital Reserve Fund monies to pay for the re-siding and painting of the Town House. $ 47,228.00
2. From the “Property Re-Evaluation” Trust Fund monies to pay for this Year’s property re-evaluation $ 22,000.00
3. From the “Town Building Office Equipment” Trust Fund monies to pay for a new phone system for the Town Offices $ 4,010.00
4. From the “Moose Mountain” Trust Fund – for Bridge Repair $ 13,250.00

Richard B. Surette

Richard Zacher

Brian Robisheau
### 2020 Operating Budget
(Warrant Articles NOT included)

#### General Government
- **Executive** 38,582
- **Election, Registration & Vital Statistics** 25,094
- **Financial Administration** 53,245
- **Legal Expenses** 15,000
- **Personnel & Administration** 9,833
- **Planning & Zoning** 10,500
- **Government Buildings** 31,150
- **Cemeteries** 7,350
- **Insurance** 2,767
- **Regional Associations** 1
- **Other General Government** 13,825

#### Public Safety
- **Police/Fire/Ambulance** 352,605
- **Forestry** 1,303
- **Building Inspections** 5,975
- **Emergency Management** 5,500

#### Highways & Streets
- **Highways & Streets** 220,000

#### Sanitation
- **Solid Waste Disposal** 93,928

#### Health
- **Health Agencies** 2,858

#### Welfare
- **Direct Assistance & Vendor Payments** 16,000

#### Culture & Recreation
- **Parks & Recreation - Wolfeboro** 4,216
- **Parks & Recreation - Brookfield** 1
- **Library - Gafney** 14,000
- **Patriotic** 150
- **Agricultural Commission** 3
- **Heritage Commission** 2,850

#### Conservation
- **Conservation Commission** 601

#### Debt Service
- **Interest** 1

#### Capital Outlay
- **Land Purchase** 30,000

**TOTAL** $ 957,338
Board of Selectmen

The Board of Selectmen thanks the entire Town for its support during 2019. The Board also extends thanks to all the boards, committees, and outside vendors for continued support and a job well done. Our goal as board members and neighbors in Town is to be good stewards of the Town resources and assure that Town property is maintained and available for use by all residents.

Large completed projects in 2019 are:

- Resurfacing and paving of Brice Drive, Pike Brook Road, and steep grade sections of Tumbledown Dick Road;
- Installing and paving aprons in five locations where dirt roads merge onto pavement; and
- Re-siding the Town House with new cedar clapboards and painting them, assuring long term protection for the building.

Projects moving forward are continued road improvement per the road schedule and the repair to the bridge on Moose Mountain Road. Developing a plan for a solid repair to the bridge as opposed to total replacement will realize a potential saving of hundreds of thousands of dollars for the Town. Information will be forthcoming.

The tax rate was reduced from $21.18 per thousand of valuation in 2018 to $16.70 in 2019, as a result of property reevaluation and a reduced school rate from the district.

This year was an active social time in Town. Thanks to all involved for supporting our annual Town BBQ, the bell dedication, breakfast, and other events. Please see the Heritage Commission Report for more details on the 225th Celebration. It is great to see families make time to get out and spend time at the Town House. We all look forward to living in Brookfield and being part of a wonderful community in 2020.
## Town Maintenance Plan

<table>
<thead>
<tr>
<th>Project</th>
<th>Estimated Costs</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
<th>2023</th>
<th>Future</th>
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<tbody>
<tr>
<td><strong>Office Building</strong></td>
<td></td>
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<tr>
<td>Interior Paint</td>
<td>$5,000</td>
<td>$5,000</td>
<td></td>
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<tr>
<td>New Rug</td>
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<td>$2,000</td>
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<td></td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$7,000</strong></td>
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<td></td>
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<tr>
<td><strong>Town House</strong></td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interior Plaster</td>
<td>$40,000</td>
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<td>$40,000</td>
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<tr>
<td>Interior Paint</td>
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<td>$25,000</td>
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<tr>
<td>Window repair</td>
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<td>$10,000</td>
<td></td>
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<tr>
<td>Kitchen repair</td>
<td>$5,000</td>
<td></td>
<td></td>
<td>$5,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Floor refinishing</td>
<td>$10,000</td>
<td></td>
<td></td>
<td></td>
<td>$10,000</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$90,000</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Moose Mountain Bridge</strong></td>
<td><strong>$130,000</strong></td>
<td>$130,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Town Shed</strong></td>
<td><strong>$25,000</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$25,000</td>
</tr>
</tbody>
</table>

Respectfully submitted,
*Richard Surette*, Selectman Chair
*Richard Zacher*, Selectman Vice Chair
*Brian Robischeau*, Selectman

## Agricultural Commission

There was no activity for the year.

Respectfully submitted,
*Ed Nason*
Chair

## Archivist

This year Kristin and I completed approximately 75 hours of work on the Town records. We continue to work on the finding aid, and have one more group – the most complicated one – to finish up during 2020. All the document boxes have been labeled and arranged sequentially by group on the vault shelves. I also spent several hours cleaning the Town Clerk shelves of documents that are past their scheduled time for retention, and am preparing for a visit from Northeast Shredding sometime in the next several months.

Town Record Book #7 was professionally conserved at Northeast Document Conservation Center in Andover, MA, and both a digital copy of the pages in that volume, and a microfilm copy were produced. The digital copies
will eventually be uploaded to the Town website, as will the digital images from Town Record Book #3. To my great chagrin, we ended up being disqualified from applying for a Moose Plate Grant for Volume #7. The Selectmen had signed the contract for the conservation with NEDCC, which disallowed our application. We were supposed to submit a non-binding estimate as part of the grant. The administrator of the grant encouraged me to submit again for another book. The Selectmen have decided to proceed in Budget Year 2020 with the conservation of Book #8.

Kristin prepared almost 140 years of Town Annual Reports to go to Acme Bindery in Charlestown, MA, to be bound into twelve volumes, which will be available to the public in the meeting room. This was a big project and we expect the finished volumes back before the end of January 2020. There will also be an archival copy of each Town Report in the vault, as required by the RSA 33-A retention schedule.

The archive was the recipient this year of two major photograph collections from descendants of previous Brookfield families. We received the original photographs of the John Tash Churchill family, covering five generations. John Tash Churchill established the Churchill homestead at the bottom of Mountain Road around 1828 (photograph on page 27). His parents and uncles had lived at Churchill Hollow on Tumbledown Dick Road since the late 1700s. That homestead is currently owned by direct descendants of John Tash Churchill. Several other documentary artifacts came with the donation, including a wonderful memoir by Gladys Churchill who grew up at the Churchill homestead; and eventually owned the Edmund Horne house on Governor’s Road.

A large collection of family photographs of the Chamberlains who lived on the west side of Hanson Brook on Mountain Road was also donated to the Archives, along with an original volume of *The History of Carroll County*. Robert Lincoln Dwyer was a foster son of Jeremiah and Phebe Chamberlain who came to live with them from New Bedford, MA, in the 1860s. He petitioned the Court in Ossipee to change his name to Chamberlain, and for many years was the Brookfield Town Clerk. Robert, his wife Gertrude Hanson, and their four children eventually moved to Wolfeboro. Many of the photos are of this family and other associated individuals and places from Brookfield and Wolfeboro.

Towards the end of 2019, the Board of Selectmen agreed to provide the Town Archives with a separate page on the Town website. It will take some time, but the plan is to upload many more photographs, graveyard information, and other documents, like the content of the Town Record Books. Check back from time to time to see what new has appeared.

Respectfully submitted,

*Craig F. Evans*, Town Archivist
*Kristin Whitworth*, Assistant Archivist

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**Assessor Clerk**

I have been in this role of Assessor Clerk since September, 2017. I continue to develop my knowledge of the job. I enjoy the detail and detective work that come with updating and maintaining all assessing, sales, and land data, tax maps, building permits, and exemptions. Meeting townspeople, getting to know the Town better, working with individuals whom I respect, learning about the Town’s history, and getting to know how a town works are all pleasant benefits.

Especially with the Town having been reassessed this year, I encourage you to stop by my office to look at your most recent property card, a document giving detailed information about your property and structures, to be sure the information is correct since that information is used to determine your property taxes. There is also a public
access computer available in the Town Office building where you can view your property card. Property cards are free to owners while non-owners pay $1 per card.

Using the Town website (www.brookfieldnh.org), you can view tax maps and property tax information for all Brookfield properties. The link to the tax maps may be found on the Assessing page. The NH Tax Kiosk allows you to see property taxes and links to this appear on the main page and the Tax Collector’s page. Due to expense, property cards are not available on the website. The website also offers helpful information regarding abatements, exemptions, and Current Use on the Assessing Page as well as other important information including forms that can be printed out.

Every five years, the State requires that we verify exemption information. For example, this year letters were sent out to the approximately sixty veterans in Town. It resulted in a fairly lengthy process of gathering information so that veterans would be able to maintain their exemptions. Thank you for your cooperation!

My office is in the Town Office building and my hours are on Fridays, 8:30am-12:30pm. You can leave a message for me by calling 603-522-3688. My email in the office is assessor.clerk@brookfieldnh.org. Please drop by and let me know how I may help you!

Respectfully submitted,
Bob Nielsen
Assessor Clerk

Churchill Homestead
Brookfield
Summary Inventory of Valuation

Reports Required: RSA 21:J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
http://www.revenue.nh.gov/mun-prop/

<table>
<thead>
<tr>
<th>Assessor</th>
</tr>
</thead>
<tbody>
<tr>
<td>RODNEY WOOD (R. B. Wood &amp; Associates, LLC)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Municipal Officials</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Brian Robischeau, Chair</td>
</tr>
<tr>
<td>Richard Surette, Vice</td>
</tr>
<tr>
<td>Richard Zacher</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Preparer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>RODNEY WOOD</td>
</tr>
</tbody>
</table>

Preparer’s Signature
### Land Value Only

<table>
<thead>
<tr>
<th>Land Description</th>
<th>Acres</th>
<th>Valuation</th>
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</thead>
<tbody>
<tr>
<td>1A Current Use RSA 79-A</td>
<td>11,322.93</td>
<td>$828,062</td>
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<tr>
<td>1B Conservation Restriction Assessment RSA 79-B</td>
<td>0.00</td>
<td>$0</td>
</tr>
<tr>
<td>1C Discretionary Easements RSA 79-C</td>
<td>0.00</td>
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<tr>
<td>1D Discretionary Preservation Easements RSA 79-D</td>
<td>0.00</td>
<td>$0</td>
</tr>
<tr>
<td>1E Taxation of Land Under Farm Structures RSA 79-F</td>
<td>0.00</td>
<td>$0</td>
</tr>
<tr>
<td>1F Residential Land</td>
<td>1,988.01</td>
<td>$37,446,300</td>
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<tr>
<td>1G Commercial/Industrial Land</td>
<td>79.05</td>
<td>$264,700</td>
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<tr>
<td><strong>1H Total of Taxable Land</strong></td>
<td><strong>13,299.99</strong></td>
<td><strong>$38,539,092</strong></td>
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<tr>
<td>1I Tax Exempt and Non-Taxable Land</td>
<td>1,558.11</td>
<td>$2,935,700</td>
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### Buildings Value Only

<table>
<thead>
<tr>
<th>Building Description</th>
<th>Structures</th>
<th>Valuation</th>
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<tbody>
<tr>
<td>2A Residential</td>
<td></td>
<td>$84,027,851</td>
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<tr>
<td>2B Manufactured Housing RSA 674:31</td>
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<td>$46,900</td>
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<tr>
<td>2C Commercial/Industrial</td>
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<td>$691,900</td>
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<tr>
<td>2D Discretionary Preservation Easements RSA 79-D</td>
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<td>$0</td>
</tr>
<tr>
<td>2E Taxation of Farm Structures RSA 79-F</td>
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<td>$0</td>
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<tr>
<td><strong>2F Total of Taxable Buildings</strong></td>
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<td><strong>$923,549</strong></td>
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<tr>
<td>2G Tax Exempt and Non-Taxable Buildings</td>
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### Utilities & Timber

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<thead>
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</tr>
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<tbody>
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<td>3A Utilities</td>
<td>$1,009,300</td>
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<tr>
<td>3B Other Utilities</td>
<td>$0</td>
</tr>
<tr>
<td>4 Mature Wood and Timber RSA 79:5</td>
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### Valuation before Exemption

| Total Amount | $124,312,043 |

### Exemptions

<table>
<thead>
<tr>
<th>Exemption Description</th>
<th>Total Granted</th>
<th>Valuation</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 Certain Disabled Veterans RSA 72:36-a</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>7 Improvements to Assist the Deaf RSA 72:38-b</td>
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<td>$0</td>
</tr>
<tr>
<td>8 Improvements to Assist Persons with Disabilities RSA 72:37-a</td>
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<td>$0</td>
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<tr>
<td>9 School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>10A Non-Utility Water &amp; Air Pollution Control Exemption RSA 72:12</td>
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</tr>
<tr>
<td>10B Utility Water &amp; Air Pollution Control Exemption RSA 72:12-a</td>
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<td>$0</td>
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### Modified Assessed Value of All Properties

| Total Amount | $124,312,043 |

### Optional Exemptions

<table>
<thead>
<tr>
<th>Exemption Description</th>
<th>Amount Per Total Grant</th>
<th>Valuation</th>
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<tbody>
<tr>
<td>12 Blind Exemption RSA 72:37</td>
<td>$40,000 1</td>
<td>$40,000</td>
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<tr>
<td>13 Elderly Exemption RSA 72:39-a,b</td>
<td>$30,000 1</td>
<td>$30,000</td>
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<td>14 Deaf Exemption RSA 72:38-b</td>
<td>$0 0</td>
<td>$0</td>
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<tr>
<td>15 Disabled Exemption RSA 72:37-b</td>
<td>$30,000 4</td>
<td>$120,000</td>
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<tr>
<td>16 Wood Heating Energy Systems Exemption RSA 72:70</td>
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<tr>
<td>17 Solar Energy Systems Exemption RSA 72:62</td>
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<td>$0</td>
</tr>
<tr>
<td>18 Wind Powered Energy Systems Exemption RSA 72:66</td>
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<td>$0</td>
</tr>
<tr>
<td>19 Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23</td>
<td>0</td>
<td>$0</td>
</tr>
</tbody>
</table>

### Total Dollar Amount of Exemptions

| Total Amount | $190,000 |

### Net Valuation

| Total Amount | $124,122,043 |

### Less TIF Retained Value

| Total Amount | $0 |

### Net Valuation Adjusted to Remove TIF Retained Value

| Total Amount | $124,122,043 |

### Less Commercial/Industrial Construction Exemption

| Total Amount | $1,006,300 |

### Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction Exem

| Total Amount | $124,122,043 |

### Less Utilities

| Total Amount | $1,006,300 |

### Net Valuation without Utilities

| Total Amount | $123,115,743 |

### Net Valuation without Utilities, Adjusted to Remove TIF Retained Value

| Total Amount | $123,115,743 |
### MS-1 Report, cont.

**New Hampshire**
Department of Revenue Administration

#### Utility Value Appraiser
New Hampshire Department of Revenue Administration

The municipality **DOES** use DRA utility values. The municipality **IS** equalized by the ratio.

<table>
<thead>
<tr>
<th>Electric Company Name</th>
<th>Valuation</th>
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<tbody>
<tr>
<td>NEW HAMPSHIRE ELECTRIC COOP</td>
<td>$227,300</td>
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<tr>
<td>PSNH DBA EVERSOURCE ENERGY</td>
<td>$779,000</td>
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<table>
<thead>
<tr>
<th>Veterans' Tax Credits</th>
<th>Limits</th>
<th>Number</th>
<th>Est. Tax Credits</th>
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<tbody>
<tr>
<td>Veterans' Tax Credit RSA 72:28</td>
<td>$250</td>
<td>49</td>
<td>$12,250</td>
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<tr>
<td>Surviving Spouse RSA 72:29-a</td>
<td>$700</td>
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<td>Tax Credit for Service-Connected Total Disability RSA 72:35</td>
<td>$1,400</td>
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<tr>
<td>All Veterans Tax Credit RSA 72:28-b</td>
<td>$250</td>
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<tr>
<td>Combat Service Tax Credit RSA 72:28-c</td>
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<td>$0</td>
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#### Deaf & Disabled Exemption Report

<table>
<thead>
<tr>
<th>Deaf Income Limits</th>
<th>Deaf Asset Limits</th>
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<td>Single</td>
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<tr>
<td></td>
<td>$0</td>
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<tr>
<td>Married</td>
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<table>
<thead>
<tr>
<th>Disabled Income Limits</th>
<th>Disabled Asset Limits</th>
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</thead>
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<td>Single</td>
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<td></td>
<td>$50,000</td>
</tr>
<tr>
<td>Married</td>
<td>$30,000</td>
</tr>
</tbody>
</table>

#### Elderly Exemption Report

<table>
<thead>
<tr>
<th>First-time Filers Granted Elderly Exemption for the Current Tax Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Age</td>
</tr>
<tr>
<td>-----</td>
</tr>
<tr>
<td>65-74</td>
</tr>
<tr>
<td>75-79</td>
</tr>
<tr>
<td>80+</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Age</td>
</tr>
<tr>
<td>-----</td>
</tr>
<tr>
<td>65-74</td>
</tr>
<tr>
<td>75-79</td>
</tr>
<tr>
<td>80+</td>
</tr>
<tr>
<td>1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Income Limits</th>
<th>Asset Limits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single</td>
<td>$25,000</td>
</tr>
<tr>
<td>Married</td>
<td>$50,000</td>
</tr>
</tbody>
</table>

### Has the municipality adopted Community Tax Relief Incentive? (RSA 79-F)

- **Granted/Adopted**: No
- **Structures**:

### Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

- **Granted/Adopted**: No
- **Properties**:

### Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

- **Granted/Adopted**: No
- **Properties**:

### Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

- **Granted/Adopted**: No
- **Properties**:
  - Percent of assessed value attributable to new construction to be exempted:
    - Total Exemption Granted:

### Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

- **Granted/Adopted**: No
- **Properties**:
  - Assessed value prior to effective date of RSA 75:1-a:
    - Current Assessed Value:
### Current Use RSA 79-A

<table>
<thead>
<tr>
<th>Land Use</th>
<th>Total Acres</th>
<th>Valuation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Farm Land</td>
<td>399.21</td>
<td>$130,247</td>
</tr>
<tr>
<td>Forest Land</td>
<td>7,152.15</td>
<td>$549,885</td>
</tr>
<tr>
<td>Forest Land with Documented Stewardship</td>
<td>2,713.17</td>
<td>$127,560</td>
</tr>
<tr>
<td>Unproductive Land</td>
<td>312.20</td>
<td>$7,040</td>
</tr>
<tr>
<td>Wet Land</td>
<td>656.20</td>
<td>$13,360</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>11,232.93</strong></td>
<td><strong>$828,092</strong></td>
</tr>
</tbody>
</table>

### Current Use RSA 79-A

- **Other Current Use Statistics**
  - Total Number of Acres Receiving 20% Rec. Adjustment: Acres: 6,731.94
  - Total Number of Acres Removed from Current Use During Current Tax Year: Acres: 0.00
  - Total Number of Owners in Current Use: Owners: 131
  - Total Number of Parcels in Current Use: Parcels: 211

### Land Use Change Tax

- Gross Monies Received for Calendar Year: $21,950
- Conservation Allocation:
  - Percentage: 0.00%
  - Dollar Amount: $0
- Monies to Conservation Fund: $0
- Monies to General Fund: $21,950

### Conservation Restriction Assessment RSA 79-B

<table>
<thead>
<tr>
<th>Land Use</th>
<th>Acres</th>
<th>Valuation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Farm Land</td>
<td>0.00</td>
<td>$0</td>
</tr>
<tr>
<td>Forest Land</td>
<td>0.00</td>
<td>$0</td>
</tr>
<tr>
<td>Forest Land with Documented Stewardship</td>
<td>0.00</td>
<td>$0</td>
</tr>
<tr>
<td>Unproductive Land</td>
<td>0.00</td>
<td>$0</td>
</tr>
<tr>
<td>Wet Land</td>
<td>0.00</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>0.00</td>
<td>$0</td>
</tr>
</tbody>
</table>

### Other Conservation Restriction Assessment Statistics

- Total Number of Acres Receiving 20% Rec. Adjustment: Acres: 0.00
- Total Number of Acres Removed from Conservation Restriction During Current Tax Year: Acres: 0.00
- Owners in Conservation Restriction: Owners: 0
- Parcels in Conservation Restriction: Parcels: 0
Auditors

There are five parts to the report submitted by the Town Auditors: General Ledger, Treasurer, Tax Collector, Trustees of the Trust Funds, and Town Clerk. Each of the five parts consists of three sections; general questioning, testing, and a summary along with suggested recommendations. This report is to be completed annually by local elected auditors as required by law.

For the Town of Brookfield, the coordination among Town Clerk, Treasurer, and Tax Collector is a smoothly flowing process. There is a system of checks and balances between these departments. The Trustees of the Trust Funds engage a professional team of individuals who execute the monetary operation of such designated accounts.
We anticipate that the audit of the accounts of the Town of Brookfield for the year 2019 will be completed by April 2020 and the report will be available for public inspection in the Selectmen’s office.

Upon completion of the 2018 audit the following recommendations were supplied to the Selectmen:

**Tax Collector** - We recommended the Tax Collector clarify with the software company, Avitar, if a more detailed breakdown is available to support the interest and cost amounts for only the conversion of lien’s interest amounts. This is needed to properly answer question 1F in the state supplied audit document.

**Town Clerk** - We recommended providing the Town Clerk with training and support to transition to an automated record keeping system.

**Treasurer** – Numerous recommendations resulted from this audit, as follows:

a) Update Quick Books to a multi-user version so two or more people can work independently.
b) Keep backups stored in a fire proof, locked drawer or file cabinet.
c) Have both the bank statements and bank reconciliations initialed by the Selectmen and the Assistant Treasurer.
d) Train the Assistant Treasurer as a backup to the Treasurer to cover for vacation or any unforeseen absence.

**Trustees of the Trust Fund** – We recommended that both the name of recipient and the amount given for the Scholastic Achievement Award be documented in the ledger and in the Minutes.

Respectfully submitted,

*Amanda Peirce*  
*Laurie M. Champy*  
*Town Auditors*

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**Cemetery Trustees**

The Cemetery Trustees met seven times in public meetings over the course of the year. In March, Pam Skeffington was elected as a Trustee, and David Newman was appointed as the Alternate Trustee. Craig Evans was voted as chairperson. Policies, procedures and forms for the Brookfield Town Cemetery were reviewed, as well as the policy for burial in the Historic 1819 Burial Ground. The Trustees have also been reviewing the particular RSAs that relate to their responsibilities for cemeteries and graveyards in general.

The focus of work again this year has been the memorial area in the Town cemetery. Plans were finalized for site preparation and installation of the veterans’ memorial markers at the top of the hill at the Town cemetery, around the flagpole which was dedicated last year. The markers were purchased from Stephen Roy Monuments in Rochester. Roland Kinville and Rick Surette did the excavation at the site, creating a frost-proof foundation. The markers were dedicated and a POW flag was raised in honor of Veterans Day, Sunday, November 10, 2019.

The next phase for the memorial space will be the installation of a bronze plaque recognizing other service groups, landscaping including grass, a backdrop hedge, and flowers, and the installation of the four benches presently at the Town Office Building. These improvements should complete this project.

Craig Evans and Roberta Holland placed flowers at each of the cemeteries for Memorial Day. Corey Pike of CMP Home and Property Maintenance maintained the town cemeteries and the 20 individual graveyards which have trust funds available for their care. There are still over forty graveyards that are left with no maintenance. The
Trustees hope to revive a volunteer program for care of these private graveyards. Please let us know if you are willing to help with this project. Residents are reminded that these are private graveyards and can only be used for burials by descendants of the original families.

The Cemetery Trustees visited approximately 34 graveyards to assess their conditions. The goal of the Trustees is to have an updated town graveyard map which will list the current property owner, approximate street address and/or lot locations and GPS coordinates. They will visit the remaining graveyards in the Northern part of Town in 2020.

Plots are still available at the Brookfield Town Cemetery at a reduced cost for residents. Feel free to contact one of the Trustees for further information.

Respectfully submitted,

Craig F. Evans, Trustee
Roberta A. Holland, Trustee
Pam Skeffington, Trustee
David Newman, Alternate

### Code Enforcement Officer

Permits issued for the year of 2019:

**New Homes, Additions/Alterations, Outbuildings**

<table>
<thead>
<tr>
<th>Owner</th>
<th>Project</th>
<th>Estimated Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bennett/McWhirter</td>
<td>Single Family Home</td>
<td>$196,936</td>
</tr>
<tr>
<td>B. Kennedy</td>
<td>Deck, 3 season Porch</td>
<td>$17,516</td>
</tr>
<tr>
<td>K. Carlson</td>
<td>Addition, Covered Porch</td>
<td>$10,100</td>
</tr>
<tr>
<td>L &amp; W. MacLeod</td>
<td>Install Bathroom</td>
<td>$11,000</td>
</tr>
<tr>
<td>A. Sudbury</td>
<td>Basement Renovation</td>
<td>$49,002</td>
</tr>
<tr>
<td>K. Shaw</td>
<td>Barn</td>
<td>$78,400</td>
</tr>
<tr>
<td>E. Gauthier</td>
<td>Single Family Home</td>
<td>$392,000</td>
</tr>
<tr>
<td>C. Clark</td>
<td>Single Family Home</td>
<td>$121,660</td>
</tr>
<tr>
<td>J. McKenna</td>
<td>Shed</td>
<td>$3,000</td>
</tr>
<tr>
<td>S. Zelek</td>
<td>Barn</td>
<td>$20,000</td>
</tr>
<tr>
<td>E. Babine</td>
<td>Garage</td>
<td>$37,800</td>
</tr>
<tr>
<td>S. Bailey</td>
<td>Deck</td>
<td>$5,000</td>
</tr>
<tr>
<td>N. Marineau</td>
<td>Shed</td>
<td>$5,000</td>
</tr>
<tr>
<td>K. Paul, Jr.</td>
<td>Single Family Home w/Garage</td>
<td>$236,216</td>
</tr>
<tr>
<td>A. Morrill</td>
<td>Single Family Home w/Garage</td>
<td>$180,000</td>
</tr>
<tr>
<td>Raban Trust</td>
<td>Garage conversion</td>
<td>$6,000</td>
</tr>
<tr>
<td>T. Hayes</td>
<td>Garage w/ADU</td>
<td>$57,340</td>
</tr>
<tr>
<td>J. Marshall Goldberg</td>
<td>Single Family Home</td>
<td>$391,000</td>
</tr>
<tr>
<td>T. Pomeroy</td>
<td>Farm Stand</td>
<td>$5,000</td>
</tr>
</tbody>
</table>

**Total Estimated Value** $1,822,970

Respectfully submitted,

Nick Angelo, III
Code Enforcement Officer
The Town Preserve

On September 4, a special Conservation Commission public meeting was held. We invited Wendy Scribner, UNH Cooperative Extension Educator, and Tim Nolin, NH Licensed Forester, to talk about the plans for the Town Preserve. It was a good meeting, run by Frank Frazier with visuals projected by Bob Nielsen. About fifteen people attended, and there were a number of good questions and informative answers.

On September 16, the timber harvesting off of Cottle Hill Road on a section of the Town Preserve began. Tim Nolin oversaw the project as T. E. Taylor & Sons Timber Harvesting did the logging. This represents the first of a number of harvests on the Preserve which will allow newer trees to flourish and has brought in important revenue to the Town. We are eyeing the staging area from the timber harvest as a potential parking area with easy access to the Preserve. Finally, rye grass was planted by Rich Zacher and Bob Nielsen on October 22 to stabilize the staging area soil. Two weeks later, I checked on the grass, and it was doing well.

We talked about different types of barriers to put at each end of the hayfield to seasonally limit all but foot traffic into and through the field. The Selectmen are considering the options. Some brush was cut around the foundation of the James Hackett home, and Brad Williamson placed a well cover over the dug well near the foundation. Trails on the Preserve need to be cut and marked. The several bird houses on the edge of the field attracted tree swallows this year.

Transitions

In March, after about nine years of service to the Town, Jean Jones resigned from the Conservation Commission. She did a great job during her tenure, and we are sorry to see her go as she moves on to other priorities. In April, Conservation Commission officers were elected; Bob Nielsen was again chosen as Chair, Frank Frazier was again chosen as Vice Chair, and Peter Baker was chosen as Clerk. In October, Peter Baker submitted his resignation after about a year of service to the Town. We all can appreciate how other priorities can limit time for the Conservation Commission, and we thank Peter for his effective and generous service. In October, Pat Girard joined the Commission, and he has already shown himself to be a capable and effective member.

Getting Out There

The Conservation Commission believes it is good for the members and in the Town’s best interest to attend meetings that make them more informed on the issue of conservation. On March 18, Frank Frazier attended Moose Mountains Regional Greenways (MMRG) annual meeting and auction at the Inn on Main in Wolfeboro. Dr. Jennifer Jacobs, UNH Professor of Civil Engineering, spoke about “2018’s Most Significant Climate Report and What it Means to New Hampshire”. According to Dr. Jacobs, the NH seacoast will experience a higher impact in from rising sea levels than most of the rest of the East coast, and also that creating wildlife corridors is vital. On November 2, Frank Frazier and Bob Nielsen went to Pembroke Academy in Pembroke NH for the annual meeting of the New Hampshire Association of Conservation Commissions (NHACC). We attended a variety of workshops which included water quality protection, the value of water, updated wetlands rules, creating maps for conservation land, and the actual value of recycling. Finally, on November 7, MMRG had their seven-town mixer. Frank Frazier and Bob Nielsen attended that meeting, and the topic of town forests and funding for them was the main topic. The evening speakers were Barbara Richter, Executive Director of NHACC, and Charlie Bridges, Chair of the Birch Ridge Community Forest Steering Committee.

More Conserved Land in Brookfield: The Snow Property

The Snow Family Conservation Easement is on 320-acres located on Tumbledown Dick Road. MMRG has been instrumental in working with Stephen Snow to finalize this incredible addition to conserved land in Brookfield.
The Conservation Commission supported this easement. We thank Stephen Snow and his family for this superb opportunity which will protect the land from development forever.

Gathering
On August 7, former and current Conservation Commission members and families were treated to yet another wonderful boat ride and cookout hosted by former Conservation Commission Chair Dick Peckham and Tax Collector Diana Peckham at their lake house on Lovell Lake. It is always a good time there complete with good people, good food, and good discussion. Thank you, Dick and Diana!

Brookfield’s Bounty Facebook Group
Jenn McKown created the Facebook Group called Brookfield’s Bounty (Birds, Beasts, and Blooms) about a year ago. At this time last year, there were thirty-one Brookfield members. Now there are fifty-seven members with numerous photographs and entries. Jenn has suggested that the Conservation Commission eventually archive the most iconic images. Thank you, Jenn!

Respectfully submitted,
Bob Nielsen
Conservation Commission

Emergency Management
2019 was a quiet year for the Town as far as emergencies requiring the activation of the emergency procedures. The Town House will be open during emergencies, severe weather, and other extreme situations, providing cooking facilities and drinking water, as well as shelter if necessary. The building will be open from 6:00 am to 8:00 pm unless sheltering is needed, when it will be open as necessary. The Town House will be opened when a power outage lasts more than four hours or as requested. All such requests must be made to the Selectmen.

Always be personally prepared for an emergency. Maintain a supply of drinking water, canned and dried foods, flashlights with a supply of batteries and lanterns that are fully charged or have plenty of lantern fuel on hand. Also, maintain a supply of personal items and medications you may require. Remember, cordless telephones do not work when the power is out and cell phones only work when the battery is charged. If you do not have a conventional landline be sure to keep your cell phone vehicle charger handy. If you have any questions about emergency preparedness contact me or Deputy Director William Nelson.

If you have an emergency, whether the need is for Police, Ambulance, or Fire Department services, dial 911 as your first call. 911 will immediately contact the County Dispatch, which will dispatch the appropriate emergency service(s) to help you.

Please remember, without a clearly posted and readable road address number at the end of your driveway, Emergency Services will be delayed in locating and helping you. Delays can be lengthy if several houses in a row are not numbered and easily visible from both directions on the road. Numbers should be at least 3” high and 4” is better. The numbers need to be on a contrasting background and preferably reflective. Help us help you!

Respectfully submitted,
Bradford Williamson
Emergency Management Director
Forest Fire Warden

2019 was an uneventful wildfire season in Brookfield with just a few unpermitted burns that occurred.

The Brookfield landowners have been very good about acquiring permits for both campfires and burning brush. Remember, State law requires fire permits for all outside burning of wood when the ground is not completely covered with adequate snow. Four inches of snow cover is recommended as a minimum. If there is adequate snow cover initially and it melts, then permits are again required until adequate snow cover reoccurs.

When someone gets a permit, it gives the Warden and Deputies the opportunity to ensure that only permitted materials are being burned and are being burned safely. It also affords the opportunity to educate property owners on safe and proper outdoor burning. Permits are available from the Brookfield Warden and any of the Brookfield Deputy Wardens; they are quick to fill out and are FREE. Landowners are responsible for any fire kindled on their property so, by state law, permits can only be issued to the property owner. If someone else is using the property, he or she must have a letter of permission signed by the property owner to kindle a fire.

The Wakefield Fire Department does not issue fire permits for Brookfield. By state law, each Town is responsible for any wildland fires that occur within its boundaries, including the cost of suppression. If the fire was caused by an identifiable person, he or she can be charged the cost of suppression and damages including to neighboring buildings, homes and equipment. The State will cost share on fire suppression costs (when funds are available) when no responsible party can be found, paying up to 50% of the published rates, which are far below actual costs.

If you are interested in becoming a Forest Fire Deputy Warden, please contact the Warden or any of the Deputies. There is a mandatory training class which will require some physical agility as well as training on the Town’s equipment and some availability when you’re home to write permits and/or assist with fire suppression duties as needed. It’s a great way to support our small town!

Remember, fire permits are required by state law whenever there is bare ground showing, regardless of the time of year. Thank you to all residents for another successful year as we look forward to the same in 2020.

Respectfully submitted,

Bradford Williamson
Forest Fire Warden

Gafney Library

We continue to solicit major gift and grant pledges for a much-needed expansion of the Library and have been working with an architectural designer on preliminary plans to add approximately 2,500 square feet. When we are certain of the advance phase funding for the project, we will be announcing a public capital campaign for the balance needed from the community. A committee of the Library Board has been working hard on these preliminary contacts and project plans and hopes to publicly announce positive news about the project by this coming summer. Here are some interesting 2019 stats and info from the Gafney:

- 1,639 active library members (member use since January 1, 2019) checked out books, audiobooks, ebooks, movies, museum passes
- 6,125 members remain on the books but have not checked out items over the past three years. Some of these folks may use inhouse computers, attend programs, etc. but do not check out items and therefore are not reflected as active.
• 252 new members were added (93 children; 159 adults)
• 18,549 items were circulated
• $326,934 was saved by members who borrowed Gafney items instead of buying them. This figure is based on the retail cost of items in the circulation software.
• 35 Students studied for the HiSET (formerly GED) exam and 18 others came to the Gafney Library Adult Learning Center seeking to better their reading, writing, math skills, develop a resume and job search, find info about business startup, find a path to citizenship and more.
• 14 individual students took 54 HiSET exams (the exam includes 5 subject tests); 7 completed and received high school certification. Ages ranged from 17 to 55. The HiSET Testing Center is funded by SAU 101.

63 children registered for “A Universe of Stories” summer reading program during which 1,299 books were read, and 23,211 minutes recorded by participants. A total of 89 adults and 229 children attended 22 scheduled/passive programs. Popular programs included the Traveling Planetarium from the McAuliffe-Shepard Discovery Center in Concord and the Skywatch put on by the NH Astronomical Society. Local merchants and volunteers helped make the summer reading program successful. A summer reading program for adults included a writing contest and “blind date” bag - participants picked up a sealed brown bag with either a movie or book, popcorn and candy bar – ready for an evening’s entertainment.

The AARP volunteer tax preparers submitted electronically 118 tax filings for our residents and worked on three consultations. This is an exceptional free program for seniors and low to middle-income folks that we have had for over 15 years.

We have hosted a census staffer who met with folks to work for the 2020 census. Library staff is participating in training to help those who will need help completing a census form this year.

Monthly art exhibits and receptions continue to be popular and bring in many first timers; many of whom apply for a library card and become frequent library users.

Our volunteers have put in 812 hours checking items in and out and shelving. They also help to keep our small, often cluttered space looking neat and organized, and keep public areas sanitized.

Peter Abate who many of you may know as our former art exhibit coordinator, is now our new Library Administrative Assistant, working all 25 open hours and following on the heels of Lynn Shaffer who retired in September to move to a warmer clime. Children’s Librarian Diane Cassidy and her library assistant Susan Dansereau continue working on a part time basis, and Library Assistant Jan King (in her 18th year!), continues her work on a very part-time basis.

Art at the Gafney and the annual wreath sale, the two major fundraisers organized by library trustees, brought in over $5,000. The annual appeal yielded over $12,000. These important fundraisers supplement the income received from the Towns of Wakefield and Brookfield.

Our thanks to the Friends of Wakefield Libraries for all they do to provide our members the summer reading program, magazines and newspapers, and other items not included in the budget.

It’s been a busy and productive 2019 for the Gafney. For more information about up and coming events and programs, check out our website: www.gafneylibrary.org and Facebook page: Gafney Library.
Governor Wentworth Regional School District

It is my privilege as Chair of the Governor Wentworth Regional School Board to submit my annual report to the voters and taxpayers of Brookfield, Effingham, New Durham, Ossipee, Tuftonboro, and Wolfeboro.

I continue to be impressed with the exceptional opportunities that are offered to the students of our district. All of the academic and co-curricular offerings are available because of the unwavering support of our taxpayers year after year. This support tells us as Board members that we have earned the community’s trust in making decisions in the best interest of our students, while being attentive to the impact each decision has on our taxpayers. This trust, as I’ve stated before, is evidenced in classrooms, where the staff and administration can take innovative risks in their teaching and learning, knowing they have access to high quality and effective resources for all students.

Across every grade level and content area, the Board is continually impressed with what our students are learning. In fact, our favorite part of each GWRSD Board meeting is when the students present to us, or engage us in activities that highlight that learning. Their presence at our meetings is the perfect reminder every time of why we serve on the school board. We do not take for granted the importance of our role as board members. This past year, we welcomed three new members; we are grateful for their desire to be a part of this important work we do on behalf of students, and we thank our outgoing members for their service as well. We take our responsibilities seriously, balancing the tax impact of our budgetary decisions while providing students with top-notch resources to give them every opportunity to learn and thrive. The district is fortunate to employ a truly hard-working and compassionate group of people, who serve our schools in a variety of roles, and are never afraid to see a challenge through.

Our staff and administration continue to address the many challenges our students and their families face. Sadly, the trend continues where there are fewer and fewer state services available to support our struggling students and their families. State funding to address mental health and substance abuse issues continues to lag far behind where it should be, and yet our entire school community continues to provide so many resources in order to support students in these areas. As we have said many times over the past few years, none of the challenges belong to the schools alone, as the issue is truly a societal one. I am confident that we will continue to work together as a community to care not only for our students in crisis, but for all students, as we strive to do all we can to ensure their opportunity for success.

On an exciting note, we are thrilled to be contracting with Barrington Power to complete a solar project at Effingham Elementary School. We believe this will yield significant savings in the future. I thank the Building and Maintenance Committee members for their diligence in bringing this project to fruition. We also look forward to hearing more information about Carroll County Broadband’s expansion project that was shared with Board members earlier this year. The group spearheading these efforts hopes to have a financial and feasibility study completed by the end of summer in 2020. I am always grateful for the collaborative spirit that exists in so many of our towns, working toward the greater good.
The Board is particularly impressed with what our schools are doing to address social-emotional learning and wellness for staff and students. I was fortunate to be able to attend the opening day for staff this past August, where wellness was the focus, as it pertains to the role of educator. I was humbled to be asked to lead two sessions, and I really enjoyed interacting with staff in a different capacity. I appreciate that the District is always focused on the needs of each person who walks through our doors—adult or child.

Our Board committees continue to be quite active. We are proud of the fact that negotiations were settled last year for all three of our bargaining units, the support staff, teachers and administrators. While negotiations were a significant focus for us, we were all pleased with the outcome, and appreciate the willingness of staff to pick up a portion of their health insurance. As a longstanding member of the finance subcommittee, it is really important to me and my fellow Board members that the budget presented to you each year is fiscally responsible. This is one of the most important things we do each year, and I am happy with what we are able to accomplish by working together. We are particularly proud of the decrease in our proposed budget this year. This is the result of a lot of work on the part of the administrative team, our superintendent, business administrator and the finance committee members.

On behalf of the Governor Wentworth Regional School Board, I extend my gratitude to Superintendent of Schools, Kathleen Cuddy-Egbert, for her skilled leadership and insight. In closing, I extend my thanks to each voter of the District for all that you do to make this the special place that it is. I am very proud to serve alongside my fellow Governor Wentworth Board members, where our focus is on what is best for students. Thank you for your continued support to that end.

Respectfully submitted,

John Widmer
School Board Chair

Heritage Commission

This has been an exciting year for the Heritage Commission helping the Town celebrate our 225th Anniversary. We started off with a bang at the Town Meeting in March, revisiting Brookfield’s first town meeting, held on March 10, 1795.

Moderator William Chamberlain was brought to life by our current Moderator, The Honorable William Marsh. Dr. Marsh read the minutes from the first Town Meeting which was held at the home of Richard Hanson. At that meeting, the first Selectmen were appointed as well as many other officials. The Town voted to raise 15 pounds for schooling for the year (1795).

The current Selectmen, Richard Surette, Richard Zacher, and Brian Robisheau, were nominated to act as the Selectmen. Their duties were much the same as they are today, managing the Town’s financial affairs, assessing taxes, maintaining Town property, appointing other officials, and caring for the paupers. Cecil Wentworth was nominated to be Sealer of Weights and Measures; Cecil is the current holder of the Brookfield Boston Post Cane and our oldest resident at 101.

Brad Williamson was nominated to be this year’s Fence Viewer; Edward Nason and Dick Wilson are responsible for corralling stray animals and removing such to the Town Pound as our Town’s Field Drivers. This year’s Pound Keeper is Bob Servacek and he is responsible for the feeding and care of stray livestock in the Town Pound. John DiMambro is this year’s Hogg Reeve and is responsible for catching stray pigs that run wild; this job was usually assigned to the youngest married men since they had the most energy to chase down the escaping swine.
Richard Mauser was elected Constable and he immediately decreed that he would be closing the Town bordellos and tap houses every night at 10 pm; thus, ensuring that husbands and fathers would be home by 10:05 pm. When asked by the Moderator if he would be inspecting the bordellos, he assured the Moderator that he would and that the streets would be rolled up in front on the Town House every night. The new Constable then requested an appropriation in the amount of $57.20 to replace the sapling bars in the current jail with iron bars from Pittsburgh Iron Works. The Moderator told Richard that there have to be appropriated during the budget portion of the meeting. Richard then requested $11.52 for a new uniform and a “spiffy” new hat. At that point the Moderator indicated Richard had gone too far, and asked him to be seated.

The first Town Meeting appointed seven surveyors of highways – this year we appointed Jay Badger, Ron Prior, and Frank Frazier to this position. Each man is responsible for a section of the road within his part of the Town. Tythingman was an important position in the Town so we nominated Ernie Brown, Jr., and our first Tythingwoman Harriet Wilson. They are responsible for enforcing laws pertaining to work and travel on the Sabbath and to be ever vigilant concerning the morality of the Townspeople. Our final position to be filled was Bell Ringer. We nominated Aaron Dame because he graciously volunteered to replace the worn rope on our Town Bell. We thank him for doing this for the Town.

Our highlight this year was the re-creation of the Dedication of the Town Bell on June 29, 2019. The bell was donated by Frank L. Hutchins in 1908, and we were very lucky to have many of his relatives and family members attend. Over 50 people gathered to celebrate. Our Town historian Carolyn Chase read the poem written for the original celebration entitled, “The Town Bell” and we then honored her for all her hard work helping the Town preserve our history. She is the author of our Town’s history entitled, “Our Yesterdays” which we will be reprinting next year. The great-grandchildren of Frank Hutchins closed the celebration by ringing the bell with the new rope and it sounded great!

An Ice Cream social was next on the calendar for July with over 40 people attending to partake of ice cream and toppings. August once again was time for the annual Town Barbecue with the meat cooked by Richard Surette. This year children under 10 ate free which seemed to bring in more people; we served 110 dinners, which was almost double the dinners we served last year. We certainly appreciated all the people that came and helped us celebrate.

We had two fundraising projects set for this year. For the first, we are thankful to Frank Frazier for planting purple coneflowers (our Town flower), watering them and watching them grow. At different events this summer we were able to raise $256.00; thanks all who purchased the beautiful plants and Frank for all the work that it took to grow them. Our second fundraiser was to return to Hampshire Pewter and see if we could get them to produce a new Christmas ornament for our 225th Anniversary. A special thank you to Judy Brenner who created the Town Logo for us a number of years ago. Hampshire Pewter did an exceptional job and it is a beautiful ornament with our Town logo. They are available for sale at a cost of for $15.00 and would make a great present for friends and family. The Town Clerk, Administrative Assistant, and Tax Collector all have them for sale during their regular office hours.

We have one other project. We have commissioned Susan Raban, a Heritage Commission member and excellent quilter, and Sandy Pace to make a memorial wall hanging commemorating the 225th anniversary of the Town. It will be finished for the Town Meeting in March 2020 and will eventually hang in the Town Offices. It is a wonderful reminder of this important milestone in our Town’s history.

The Veterans Day Potluck was the next regular event. This year, instead of having a musical program, we asked Carolyn Chase to do a program for us talking about many of our original Town families and the veterans that served. Thirty-two residents attended this year and we all certainly enjoyed Carolyn’s talk.
We finished the year with a free Christmas breakfast for the Town on December 14. It is our way of thanking the Town residents for helping us celebrate our 225 years. We had a great turn out of between 50 and 60 residents. It was wonderful to see families enjoying breakfast together. Rick Surette, one of the Town Selectmen, offered to cook and serve an omelet bar. Brian Robischeau, also a Selectman, kept the scrambled eggs, pancakes, and sausage coming. Bob and Karen Servacek brought a Christmas tree and had kids making ornaments to adorn it. The Christmas tree was moved to the Town Offices so more people could enjoy it during the Holidays.

Thank you to all the residents who attended our 225th Anniversary celebrations this year!

Respectfully submitted,
*Marilou MacLean*
Chair

**Joint Loss Management Committee**

The invitation to attend an Automated External Defibrillator (AED) training was extended to all Town employees in the spring. The committee members agreed it should be required for the JLMC members and Selectmen to attend. This potentially life-saving training was generously provided by Janet Williamson. It was informative, well attended, and well received.

We updated both First Aid kits. There is one located in the Town Office Building and one in the Town House. Expired drugs/supplies were disposed of; a decision was made on what items would be replaced. Laurie and Marilou each had a list of specific items to purchase for replacement.

Respectfully submitted,
*Brian Robischeau*
*Marilou MacLean*
*Laurie M. Champy*
Committee Members

**Moderator**

As I write this, we are getting ready for our First in the Nation Presidential Primary. I anticipate Brookfield will once again have an excellent turnout – we have a wonderfully involved Town.

2019 was an off year for elections. We only had the Town Election in March, followed by a reenactment of our first Brookfield Town Meeting in the Town House before our Town Meeting. We read the minutes of the first Town meeting and appointed Selectmen, Surveyor of Lumber, Sealer of Weights and Measures, Fence Viewer, Field Drivers, Pound Keeper, Hogg Reeve and Constable. Citizen involvement and direct democracy have a long history in our Town!

2020 will be the first run for some of our election workers. Rose Zacher joins me as Assistant Moderator. Rob Collins and Frank Frazier return as our Inspectors of Election/ Ballot Clerks. Doug Vanderpool remains our longest serving volunteer. And of course, I appreciate our Town Clerk Virginia McGinley, and our Supervisors of the Checklist, Cheryl Perry, Karen Servacek, and Susan Raban.

We are looking forward to the 2020 Town Meeting, March 10, which the Selectmen have scheduled to begin at 7pm following the Town Election. This year’s warrant article gave them the authority to divide the meeting; they are not required to do so. This is every citizen’s chance to directly participate in the decisions facing our Town.
Some 2020 dates to remember: State Primary: September 8 and General Election: November 3.

Respectfully submitted,
William M Marsh
Moderator

**Planning Board**

2019 was a busy year for the Brookfield Planning Board. We worked to ensure that the interests of all those in our community are met, and that we met the requirements of state laws related to planning and zoning. We strive to do this while trying to preserve the rural and agricultural characteristics of our Town.

*Master Plan:*
In 2018, we mailed out 550 Master Plan questionnaires and received over 116 responses back from Brookfield land owners and renters in the Town. We have compiled the survey results into a format that displays the desire of the townspeople for the future of Brookfield. You can review the results by visiting our Town website ([https://www.brookfieldnh.org/planning-board/pages/2018-master-plan-survey-results](https://www.brookfieldnh.org/planning-board/pages/2018-master-plan-survey-results)) The Master Plan is a document that captures the vision of our community for the future.

*Zoning Ordinances:*
Every year, the State issues revised State of New Hampshire Planning and Land Use regulations, with updated rules and regulations for land use. Our task is to review our current zoning and ensure the Town is in sync with the state regulations.

*Members and Alternates:*
We started off the year hearing the somber news that we had lost a great man and assistant to the Planning Board due to long term health issues. Tom Beeler passed away leaving an empty space at our table and in our hearts. He was an asset to the Planning Board as well as the ZBA, and will be missed.

The need for filling the Administrative Assistant position for the Planning Board and the ZBA remains. If you or anyone you may know has an interest in a position to work as a Planning and Land Use Assistant, please review the job opening and contact information located on the Town website. Temporarily, Priscilla Colbath has been attending meetings when she can and watching the meeting video recordings when she cannot attend to document our meeting minutes per state RSA’s. This alleviates the necessity for our board members to keep meeting minutes. Her time and efforts are greatly appreciated by the Board.

The Planning Board is continually looking for volunteers for vacant Planning Board Alternate positions. Alternates are welcome to participate in the meetings and are asked to keep up-to-date with meeting business when not available to attend regular meetings. There are times when a regular Board Member is absent and Alternates are chosen to fill in for the absent elected Planning Board Member: This helps to keep business on track and moving forward. Members of our community are encouraged and always welcome to attend the Planning Board meetings. We meet the second Monday of every month at 7:00 pm.

*Planning Board:*
It is the Planning Board’s vision to ensure that Brookfield remains a great place to live now and for future generations. We plan to accomplish this by listening and acting on the desires and concerns of the townspeople. Brookfield’s Planning Board is not a paid board but an elected group of volunteers who donate their time and efforts to the Town.
Planning Board Chair:
I extend my sincere appreciation to all the current and past Planning Board Members and Alternates during my tenure as Planning Board Alternate, Member, and Chairman over the past 6 years. 2020 is the year my term expires and I have made the decision not to run for re-election due to some personal scheduling conflicts. I thank all the members and townspeople for their work to continue to keep Brookfield a wonderful place to live. I trust that my successor will continue to work with our community to ensure we remain an excellent little town here in New Hampshire.

Respectfully submitted,
David Champy II
Chair

Strafford Regional Planning Commission
Established by state legislation in 1969, the regional planning commissions serve in an advisory role to local governments and community organizations. Strafford Regional Planning Commission’s (SRPC) mission is to assure that the region is responsive to the needs of its residents through cooperative actions with municipalities and federal and state agencies, through the implementation of regional plans, and through local planning assistance. The Commission’s professional staff provides transportation, land use, economic development, hazard mitigation, water, public health, and natural resource planning services; geographic information services (GIS); data collection and analysis; facilitation; and project management.

2019 Accomplishments:
(Value of each service provided at no cost to the town is included in parenthesis)
- Provided support and technical assistance as the co-chair of the board of directors for Explore Moose Mountains, an initiative to promote Brookfield, Farmington, Middleton, Milton, New Durham, Wakefield, and Wolfeboro. ($4,050 for all six communities).
- Ordered *New Hampshire Planning and Land Use Regulation* books for local land use boards.

2019 Regional Accomplishments:
- Received program funding for Strafford Economic Development District from the Economic Development Administration (EDA).
- Earned the 2019 Source Water Sustainability Award at the New Hampshire Department of Environmental Services Drinking Water Conference.
- Received funding from the Environmental Protection Agency (EPA) to continue the Strafford Economic Development District’s Brownfield program.
- Earned the ‘Excellence in MPO coordination and partnership’ award from the Association of Metropolitan Planning Organizations (AMPO).
- Completed regional co-occurrence maps which helps identify the presence of multiple key natural resources-based criteria important for conservation.
- Drafted a recreation inventory map for each regional community for the Pathways to Play project.

Goals for 2020:
- In 2020 SRPC will update the regional Long-Range Transportation Plan, Comprehensive Economic Development Strategy, and Housing Needs Assessment, providing valuable information and data for local planning efforts.

Brookfield Commissioner: Ed Comeau
Supervisors of the Checklist

The Town Election was held on March 12, 2019 with a tremendous turn-out of 138 voters (25% of the 550 registered Brookfield voters) casting ballots, including 2 first time voters. The Town Meeting followed on the evening of March 12 with the participation of 58 voters.

At the end of 2019, Brookfield had 550 registered voters: 90 Democratic Party, 206 Republican Party, and 254 without a party affiliation.

The Supervisors held meetings on January 22, March 2, September 10, and October 25 to accept new voter registrations and requests for updates to the registration database. The public is welcome at the periodic meetings of the Supervisors each year and notices are posted in the Granite State News, the kiosk at the Town Office, and on the Town’s website: www.brookfieldnh.org. Residents may also register to vote with the Town Clerk during regular office hours.

The Secretary of State hosts a Voter Information Look-up page on the NH website http://app.sos.nh.gov, where you can check your information in the election database, including your party affiliation and the status of an absentee ballot that you may have requested. You may also contact the Brookfield Supervisors for information at supervisorchecklist@brookfieldnh.org

Respectfully submitted,
Cheryl Perry
Susan Raban
Karen Servacek
Supervisors of the Checklist

Tax Collector

2019 has come to a close. It has been a very productive year with above average payments by the closing of the tax year. The Tax Warrant was for $2,054,343.00 and at closing we had collected $1,956,866.57; a little under 96% has been collected. There are still four properties unredeemed for the 2017 levy year and nine for 2018. The 2017 properties are due to be deeded to the town after April 13, 2020. Hopefully these will be paid before then as the town does not wish to take properties in deed and has not had a deed execution in quite a few years.

The unpaid 2019 Taxes will go to lien April 17, 2020, with notices going out a month prior to that date. I urge anyone with outstanding 2019 taxes to pay before then to avoid additional costs associated with this procedure. As always, our main objective is to serve you in any way we can so call and leave a message and we will get back to you ASAP. Also, a reminder: the Tax Kiosk is running for you to check the status of your taxes; links may be found on the home page and on the Tax Collector page at www.brookfieldnh.org. My office hours are still the second and fourth Fridays from 10 am to 2 pm, or by appointment by calling 522-6551.

2020 is going to be a very interesting year: ENJOY!

Respectfully submitted,
Diana Peckham
Tax Collector
# MS-61 Report

## New Hampshire Department of Revenue Administration

### Uncollected Taxes Beginning of Year

<table>
<thead>
<tr>
<th>Account</th>
<th>Property Taxes</th>
<th>3110</th>
<th>Levy for Year of this Report</th>
<th>Year: 2018</th>
<th>Prior Levies (Please Specify Years)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Resident Taxes</td>
<td>3180</td>
<td>$126,273.71</td>
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<td></td>
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<tr>
<td></td>
<td>Land Use Change Taxes</td>
<td>3120</td>
<td>$9,900.00</td>
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<td></td>
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<tr>
<td></td>
<td>Yield Taxes</td>
<td>3185</td>
<td>$10,991.50</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Excavation Tax</td>
<td>3187</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Other Taxes</td>
<td>3189</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Property Tax Credit Balance** $(218.00)

**Other Tax or Charges Credit Balance**

### Taxes Committed This Year

<table>
<thead>
<tr>
<th>Account</th>
<th>Property Taxes</th>
<th>3110</th>
<th>Levy for Year of this Report</th>
<th>Year: 2018</th>
<th>Prior Levies</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Resident Taxes</td>
<td>3180</td>
<td>$2,054,343.00</td>
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<tr>
<td></td>
<td>Land Use Change Taxes</td>
<td>3120</td>
<td>$30,036.00</td>
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<tr>
<td></td>
<td>Yield Taxes</td>
<td>3185</td>
<td>$6,546.63</td>
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<tr>
<td></td>
<td>Excavation Tax</td>
<td>3187</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Other Taxes</td>
<td>3189</td>
<td></td>
<td></td>
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</tbody>
</table>

### Overpayment Refunds

<table>
<thead>
<tr>
<th>Account</th>
<th>Property Taxes</th>
<th>3110</th>
<th>Levy for Year of this Report</th>
<th>Year: 2018</th>
<th>Prior Levies</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Resident Taxes</td>
<td>3180</td>
<td>$5,522.60</td>
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<tr>
<td></td>
<td>Land Use Change Taxes</td>
<td>3120</td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Yield Taxes</td>
<td>3185</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Excavation Tax</td>
<td>3187</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Interest and Penalties on Delinquent Taxes** 3190 $851.86 $6,779.61

**Interest and Penalties on Resident Taxes** 3190

### Total Debits

|         | Total Debits | $2,097,076.09 | $153,944.82 | $0.00 | $0.00 |

---

44
### Credits

<table>
<thead>
<tr>
<th>Remitted to Treasurer</th>
<th>Levy for Year of this Report</th>
<th>2018</th>
<th>Prior Levies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Taxes</td>
<td>$1,956,866.57</td>
<td>$84,489.11</td>
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<tr>
<td>Resident Taxes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land Use Change Taxes</td>
<td>$30,000.00</td>
<td>$9,000.00</td>
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</tr>
<tr>
<td>Yield Taxes</td>
<td>$5,127.75</td>
<td>$8,790.47</td>
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</tr>
<tr>
<td>Interest (Include Lien Conversion)</td>
<td>$816.86</td>
<td>$6,171.61</td>
<td></td>
</tr>
<tr>
<td>Penalties</td>
<td>$35.00</td>
<td>$360.00</td>
<td></td>
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<tr>
<td>Excavation Tax</td>
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<td></td>
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</tr>
<tr>
<td>Other Taxes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conversion to Lien (Principal Only)</td>
<td></td>
<td>$41,784.60</td>
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<tr>
<td>Discounts Allowed</td>
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</table>

<table>
<thead>
<tr>
<th>Abatements Made</th>
<th>Levy for Year of this Report</th>
<th>2018</th>
<th>Prior Levies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Taxes</td>
<td>$330.22</td>
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<tr>
<td>Resident Taxes</td>
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<tr>
<td>Land Use Change Taxes</td>
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<td></td>
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</tr>
<tr>
<td>Yield Taxes</td>
<td>$2,201.03</td>
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<tr>
<td>Excavation Tax</td>
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<tr>
<td>Other Taxes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current Levy Deemed</td>
<td></td>
<td></td>
<td></td>
</tr>
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</table>

### Uncollected Taxes - End of Year # 1680

<table>
<thead>
<tr>
<th>Uncollected Taxes</th>
<th>Levy for Year of this Report</th>
<th>2018</th>
<th>Prior Levies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Taxes</td>
<td>$105,621.74</td>
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<tr>
<td>Resident Taxes</td>
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<tr>
<td>Land Use Change Taxes</td>
<td>$10.00</td>
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<td></td>
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<tr>
<td>Yield Taxes</td>
<td>$1,418.88</td>
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<tr>
<td>Excavation Tax</td>
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<td></td>
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<tr>
<td>Other Taxes</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property Tax Credit Balance</td>
<td>($3,170.43)</td>
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<td></td>
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<tr>
<td>Other Tax or Charges Credit Balance</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Total Credits                             |                            | $2,097,076.09 |              | $153,944.82 | $0.00 | $0.00 |
Timber Monitor

The Town received six Intents to Cut, all for timber year 2019-2020. As of December 31, Reports of Cut were received from two of the operations. One operation was billed in 2019; the remainder will be billed in 2020.

<table>
<thead>
<tr>
<th>Owner</th>
<th>Operation #</th>
<th>Acreage of Cut</th>
<th>Report of Cut Received</th>
<th>Yield Taxes Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>George Walker, Trustee</td>
<td>19-061-01</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Edward Ambrose</td>
<td>19-061-02</td>
<td>80</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robert Benson</td>
<td>19-061-03</td>
<td>150</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Susan Lohse</td>
<td>19-061-04</td>
<td>100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LE Taylor and Sons</td>
<td>19-061-05</td>
<td>25</td>
<td>Yes</td>
<td>$1,680.31</td>
</tr>
<tr>
<td>(Town Preserve)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maryann Leclair, Trustee</td>
<td>19-061-06</td>
<td>60</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The timber year runs from April 1 through March 31. The Reports of Cut for the remaining four operations are due by April 1, 2020. The Town also received $15,857.82 in yield taxes for the 2018-2019 timber year during 2019.
Town Clerk

Revenue
January 1, 2019 – December 31, 2019

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Automobile Permits</td>
<td>161,578.00</td>
</tr>
<tr>
<td>Dog Licenses</td>
<td>813.50</td>
</tr>
<tr>
<td>Municipal Agent Fees</td>
<td>3,504.00</td>
</tr>
<tr>
<td>Blue Title Apps</td>
<td>396.00</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td></td>
</tr>
<tr>
<td>Land Fill Permits</td>
<td>430.00</td>
</tr>
<tr>
<td>Boat Registration Fees</td>
<td>276.82</td>
</tr>
<tr>
<td>Tax Cards</td>
<td>38.00</td>
</tr>
<tr>
<td>Vital Statistics – Births, Deaths, Marriages</td>
<td>495.00</td>
</tr>
<tr>
<td>Hampshire Pewter Ornaments</td>
<td>350.00</td>
</tr>
<tr>
<td>Copies</td>
<td>15.00</td>
</tr>
<tr>
<td><strong>TOTAL INCOME</strong></td>
<td><strong>$167,896.32</strong></td>
</tr>
</tbody>
</table>

Vital Statistics – 2019

Deaths

<table>
<thead>
<tr>
<th>Date of Death</th>
<th>Name of the Deceased</th>
<th>Place of Death</th>
<th>Military</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/22/2019</td>
<td>Devries, Joseph</td>
<td>Brookfield</td>
<td>Yes</td>
</tr>
<tr>
<td>04/09/2019</td>
<td>Beeler III, Thomas</td>
<td>Brookfield</td>
<td>No</td>
</tr>
<tr>
<td>04/26/2019</td>
<td>Snow, Samuel</td>
<td>Portsmouth</td>
<td>No</td>
</tr>
<tr>
<td>08/08/2019</td>
<td>Wickboldt, Katherina</td>
<td>Bedford</td>
<td>Yes</td>
</tr>
<tr>
<td>10/08/2019</td>
<td>Moody, Colleen</td>
<td>Rochester</td>
<td>No</td>
</tr>
<tr>
<td>12/28/2019</td>
<td>Vachon, Robert</td>
<td>Brookfield</td>
<td>No</td>
</tr>
</tbody>
</table>

Births

<table>
<thead>
<tr>
<th>Date of Birth</th>
<th>Name of Child</th>
<th>Name of Father</th>
<th>Name of Mother</th>
</tr>
</thead>
<tbody>
<tr>
<td>08/13/2019</td>
<td>Routhier, Willow Anne</td>
<td>Routhier, Zackery</td>
<td>Routhier, Brijit</td>
</tr>
<tr>
<td>11/27/2019</td>
<td>Taatjes, Cadence Marie</td>
<td>Taatjes, Tyler</td>
<td>Taatjes, Kaitlin</td>
</tr>
<tr>
<td>12/20/2019</td>
<td>Blaisdell, Blake Jameson</td>
<td>Blaisdell, Brian</td>
<td>Blaisdell, Samantha</td>
</tr>
</tbody>
</table>

Marriages

<table>
<thead>
<tr>
<th>Date of Marriage</th>
<th>Location of Marriage</th>
<th>Person A</th>
<th>Person B</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/05/2019</td>
<td>Brookfield</td>
<td>Ebinger, John E.</td>
<td>Desmond, Julie D.</td>
</tr>
<tr>
<td>08/24/2019</td>
<td>Brookfield</td>
<td>Dimambro, John M.</td>
<td>Young, Isabella M.</td>
</tr>
<tr>
<td>10/12/2019</td>
<td>Sanbornville</td>
<td>Dudley, Benjamin M.</td>
<td>Collins, Gwen E.</td>
</tr>
<tr>
<td>10/12/2019</td>
<td>Brookfield</td>
<td>Olsen III, Charles E.</td>
<td>Bell, Christine B.</td>
</tr>
</tbody>
</table>

I hereby certify that the births, deaths and marriages are correct to the best of my knowledge.

Respectfully submitted,

Virginia McGinley
Town Clerk
Treasurer

First, thanks to all the Town residents who voted for me as Town Treasurer. I am now in my tenth year in this position. I attended the Finance Officers’ Conference in May. There is always something to learn from both the presenters and the finance officers from other municipalities.

This year we were able to earn more money in interest with the New Hampshire Deposit Investment Company. The interest rate varied during the year between 1.61% and 2.41%. We also earn 0.50% interest with Profile Bank.

As directed by New Hampshire State RSA 80:61-64, the Town bought property and yield taxes in the amount of $44,578.11, to process the 2018 tax liens. This amount is not included in the following reports as either revenues or expenditures. Any portions of those liens that have been redeemed are reflected in the reports.

Once again, the Town did not need to borrow any money in anticipation of taxes. This continues to be a great saving to the Town in interest payments and to me and the Selectmen in the form of reduced paperwork. There is a line in the Operating Budget to include interest, should we need to borrow funds.

The reports in this booklet are summaries taken from the books of the Treasurer for the period of January 1, 2019 through December 31, 2019, and are complete to the best of my knowledge and belief.

Profit and Loss Statement

Calendar Year 2019

<table>
<thead>
<tr>
<th>Income:</th>
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</thead>
<tbody>
<tr>
<td>3110 Property Taxes</td>
<td>$2,048,715</td>
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<tr>
<td>3120 Land Use Change Tax</td>
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<tr>
<td>3185 Yield Taxes</td>
<td>4,346</td>
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<td>3190 Penalties &amp; Interest</td>
<td>17,802</td>
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<tr>
<td>3220 Motor Vehicle Permit Fees</td>
<td>165,478</td>
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<tr>
<td>3230 Building Permits</td>
<td>10,711</td>
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<tr>
<td>3290 Other Licenses, Permits &amp; Fees</td>
<td>2,040</td>
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<tr>
<td>3292 Planning &amp; ZBA</td>
<td>637</td>
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<tr>
<td>3351 Shared State Revenue</td>
<td>10,242</td>
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<tr>
<td>3352 Room &amp; Meals Tax - State of NH</td>
<td>36,775</td>
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<tr>
<td>3353 Highway Block Grant - State of NH</td>
<td>33,978</td>
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<tr>
<td>3359 Other State Grant Reimbursement</td>
<td>1,850</td>
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<tr>
<td>3501 Sale of Municipal Property</td>
<td>14,403</td>
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<tr>
<td>3502 Interest on Investments</td>
<td>10,730</td>
</tr>
<tr>
<td>3508 Contributions and Donations</td>
<td>204</td>
</tr>
<tr>
<td>3509 Other Miscellaneous Income</td>
<td>600</td>
</tr>
<tr>
<td>3915 Transfer from Capital Reserve</td>
<td>175,760</td>
</tr>
<tr>
<td>3917 Transfer from Other Funds</td>
<td>595</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>$2,564,896</strong></td>
</tr>
<tr>
<td>Code</td>
<td>Description</td>
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<tr>
<td>-------</td>
<td>--------------------------------------------------</td>
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<tr>
<td>4130</td>
<td>Executive</td>
</tr>
<tr>
<td>4140-4149</td>
<td>Election, Registration &amp; Vital Statistics</td>
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<tr>
<td>4150-4157</td>
<td>Financial Administration</td>
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<tr>
<td>4153</td>
<td>Legal Expenses</td>
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<tr>
<td>4170</td>
<td>Personnel Administration</td>
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<tr>
<td>4191-4192</td>
<td>Planning &amp; Zoning Boards</td>
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<td>4194</td>
<td>General Government Buildings</td>
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<td>4195</td>
<td>Town Cemetery</td>
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<td>4196</td>
<td>Insurance</td>
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<td>4199</td>
<td>Archival</td>
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<td>4210</td>
<td>Wakefield Fire/Police/Ambulance</td>
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<tr>
<td>4225</td>
<td>Forestry</td>
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<td>4240</td>
<td>CEO/Building Inspection</td>
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<td>4312</td>
<td>Highways &amp; Streets</td>
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<td>4323</td>
<td>Wakefield Solid Waste Disposal</td>
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<td>4411</td>
<td>Health Agencies</td>
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<tr>
<td>4445</td>
<td>Welfare &amp; Vendor Payments</td>
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<td>4520</td>
<td>Parks &amp; Recreation</td>
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<td>4550</td>
<td>Library - Gafney Library - Wakefield</td>
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<tr>
<td>4589</td>
<td>Heritage Commission Trust Fund</td>
</tr>
<tr>
<td>4589</td>
<td>Heritage Commission</td>
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<tr>
<td>4611</td>
<td>Conservation Commission</td>
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<tr>
<td>4619</td>
<td>Conservation Trust Fund</td>
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<tr>
<td>4901</td>
<td>Land Purchase</td>
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<td>4900</td>
<td>Capital Outlay</td>
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<tr>
<td>4915</td>
<td>Transfer to Capital Reserve</td>
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<tr>
<td>4916</td>
<td>Transfer to Expendable Trust</td>
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<tr>
<td>4931</td>
<td>Taxes Paid to Carroll County</td>
</tr>
<tr>
<td>4933</td>
<td>Taxes Paid to School - GWRSD</td>
</tr>
</tbody>
</table>

**Total Expenses** $2,657,338

**Net Income** $ (92,442)
<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Amount</th>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Amanda Peirce</td>
<td>250.00</td>
<td>National Trust for Historic Preservation</td>
<td>100.00</td>
</tr>
<tr>
<td>American Security Alarm</td>
<td>360.00</td>
<td>NH - Assoc of Assessing Officials</td>
<td>20.00</td>
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<tr>
<td>Anco Signs &amp; Stamps, Inc.</td>
<td>31.50</td>
<td>NH - Assoc of Conservation Commissions</td>
<td>200.00</td>
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<tr>
<td>Avitar Associates of NE</td>
<td>3,108.00</td>
<td>NH - City &amp; Town Clerks Assn.</td>
<td>140.00</td>
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<td>Bartlett Tree Experts</td>
<td>270.00</td>
<td>NH Correctional Industries</td>
<td>127.30</td>
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<td>Bear Bee, LLC</td>
<td>2,201.03</td>
<td>NH - Dept. of Criminal Records</td>
<td>50.00</td>
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<td>Bradford Williamson</td>
<td>1,397.17</td>
<td>NH - Dept. of Motor Vehicles</td>
<td>30.00</td>
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<td>Brian Robiskeau</td>
<td>121.85</td>
<td>NH - Dept. of State</td>
<td>701.00</td>
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<td>CAI Technologies</td>
<td>800.00</td>
<td>NH - Govt Finance Officers Assn.</td>
<td>50.00</td>
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<td>Carroll County Registrar</td>
<td>214.70</td>
<td>NH Preservation Alliance</td>
<td>50.00</td>
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<td>Central NH VNA &amp; Hospice</td>
<td>1,500.00</td>
<td>NH Tax Collectors Assn.</td>
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<td>Cheryl A. Perry</td>
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<td>Northeast Document Conservation</td>
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<td>CivicPlus</td>
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<td>Northpoint Engineering, LLC</td>
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<td>CMP Home &amp; Property Maintenance</td>
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<td>Ossipee Aggregates</td>
<td>13,610.22</td>
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<td>Peavey Brook Woodworking</td>
<td>38,575.00</td>
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<td>Consolidated Communications</td>
<td>1,735.57</td>
<td>Peter Baker</td>
<td>357.00</td>
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<td>Craig Evans</td>
<td>729.03</td>
<td>Peter Donnelly</td>
<td>48.71</td>
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<td>Diana Peckham</td>
<td>1,347.66</td>
<td>Plozik &amp; Sanderson</td>
<td>2,103.00</td>
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<tr>
<td>Dale Sanford O'Brien</td>
<td>23.35</td>
<td>Porter Office Machines</td>
<td>213.74</td>
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<tr>
<td>Dame Electric, LLC</td>
<td>1,111.13</td>
<td>Positively Creative Solutions, LLC</td>
<td>760.00</td>
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<td>David Spinazola</td>
<td>20.00</td>
<td>Primex</td>
<td>2,840.93</td>
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<td>Donahue, Tucker &amp; Ciandella, PLLC</td>
<td>5,066.78</td>
<td>Quality Fire Protection</td>
<td>253.00</td>
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<tr>
<td>Doug Vanderpool</td>
<td>88.00</td>
<td>R.B. Wood &amp; Associates, LLC</td>
<td>25,212.50</td>
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<tr>
<td>Edward C. Comeau</td>
<td>25.00</td>
<td>Red Jacket Mountain View</td>
<td>379.00</td>
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<td>Edward Nason</td>
<td>600.00</td>
<td>Richard Nordin</td>
<td>150.00</td>
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<td>Evans Brothers, LLC</td>
<td>13,770.00</td>
<td>Richard B. Surette</td>
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<td>Eversource</td>
<td>2,835.18</td>
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<td>84.12</td>
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<td>Eversource Energy</td>
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<td>Robert Nielsen</td>
<td>181.90</td>
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<td>Frank Frazier</td>
<td>119.95</td>
<td>Roberta Holland</td>
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<td>Freedom Printers</td>
<td>211.37</td>
<td>Roland Kinville</td>
<td>600.00</td>
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<td>Gaffney Library, Inc.</td>
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<td>Ronald &amp; Michelle Norman</td>
<td>673.00</td>
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<td>Geary Ciccarone</td>
<td>5.50</td>
<td>Rose Zacher</td>
<td>40.00</td>
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<td>George E. Sansoucy, PE, LLC</td>
<td>17,377.10</td>
<td>Salmon Press, LLC</td>
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<td>Granite State Minerals</td>
<td>7,491.34</td>
<td>Sandra Prior</td>
<td>24.00</td>
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<tr>
<td>Gov. Wentworth School District</td>
<td>1,368,422</td>
<td>Sarah Straz</td>
<td>5.50</td>
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<tr>
<td>Hampshire Pewter</td>
<td>960.00</td>
<td>Seacoast Media Group</td>
<td>205.14</td>
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<td>Hayden Robischeau</td>
<td>127.50</td>
<td>Staples</td>
<td>808.43</td>
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<td>Heritage Commission Fund</td>
<td>500.00</td>
<td>Stephen R. Roy Monuments</td>
<td>5,000.00</td>
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<td>Holden Engineering &amp; Surveying</td>
<td>13,250.00</td>
<td>Stafford Regional Planning Comm.</td>
<td>82.20</td>
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<td>Holy Rosary Credit Union</td>
<td>2,566.00</td>
<td>Sunday Paving &amp; Sealing, Inc.</td>
<td>163,719.00</td>
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<td>IDS</td>
<td>85.33</td>
<td>Susan Raban</td>
<td>491.70</td>
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<tr>
<td>Internal Revenue Service</td>
<td>18,564.80</td>
<td>T.E.N. Construction, LLC</td>
<td>158,571.00</td>
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<td>Interware Development Co.</td>
<td>297.00</td>
<td>TeleTechniques, Inc.</td>
<td>4,134.99</td>
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<td>J J Keller</td>
<td>20.00</td>
<td>Thomas Beeler</td>
<td>3.68</td>
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<tr>
<td>Jennifer McKown</td>
<td>17.12</td>
<td>Thomas Lavender</td>
<td>150.00</td>
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<td>Jeremy &amp; Kristy Marcotte</td>
<td>1,724.00</td>
<td>Tim Straz</td>
<td>5.50</td>
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<td>Karen E. Servacek</td>
<td>456.00</td>
<td>Town &amp; Country Reprographics</td>
<td>827.01</td>
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<tr>
<td>Ken Premo, Jr.</td>
<td>150.00</td>
<td>Town of Wakefield</td>
<td>402,685.00</td>
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<tr>
<td>Lakes Region NCH &amp; TCA</td>
<td>50.00</td>
<td>Town of Wolfeboro</td>
<td>4,216.00</td>
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<tr>
<td>Lakes Region Septic Company</td>
<td>560.00</td>
<td>Treasurer, Carroll County</td>
<td>143,258.00</td>
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<tr>
<td>Lance MacLean</td>
<td>3,891.25</td>
<td>Treasurer, State of NH</td>
<td>75.00</td>
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<tr>
<td>Laurie M. Champy</td>
<td>315.55</td>
<td>Tri-County Community Action</td>
<td>4,000.00</td>
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<td>Longmeadow Supply</td>
<td>515.15</td>
<td>Trustees of the Trust Fund</td>
<td>138,091.00</td>
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<td>Marilou MacLean</td>
<td>1,067.10</td>
<td>U. S. Post Office</td>
<td>338.00</td>
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<tr>
<td>Mark &amp; Susan Stengel</td>
<td>10.51</td>
<td>Urban Tree Service</td>
<td>3,550.00</td>
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<td>Marsha Hunter</td>
<td>30,000.00</td>
<td>Virginia A. McGinley</td>
<td>299.03</td>
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<td>Meals on Wheels</td>
<td>1,000.00</td>
<td>Wakefield Food Pantry</td>
<td>2,000.00</td>
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<tr>
<td>Mitchell Municipal Group</td>
<td>4,725.64</td>
<td>White Mtn Oil &amp; Propane</td>
<td>4,542.31</td>
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<td>Morton Salt, Inc.</td>
<td>7,254.04</td>
<td>Wolfeboro Police Dept.</td>
<td>426.00</td>
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<td>Mountain View Title Abstracting</td>
<td>100.00</td>
<td>Women in Motion</td>
<td>8,653.00</td>
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<tr>
<td>NH Municipal Assoc., Inc.</td>
<td>1,201.00</td>
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Payroll – 2019

<table>
<thead>
<tr>
<th>Name</th>
<th>2019 Payroll</th>
<th>Name</th>
<th>2019 Payroll</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nicholas Angelo, III</td>
<td>4,583.34</td>
<td>Jennifer McKown</td>
<td>1,960.00</td>
</tr>
<tr>
<td>Thomas Beeler</td>
<td>140.00</td>
<td>Edward J. Nason</td>
<td>416.67</td>
</tr>
<tr>
<td>Laurie M. Champy</td>
<td>9,462.95</td>
<td>Robert Nielsen</td>
<td>3,312.00</td>
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<td>Eleanor DeBow</td>
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<td>Diana Peckham</td>
<td>14,000.00</td>
</tr>
<tr>
<td>Craig Evans</td>
<td>720.00</td>
<td>Brian Robischeau</td>
<td>5,000.00</td>
</tr>
<tr>
<td>Cheryl Giguere</td>
<td>550.00</td>
<td>Jessica Robischeau</td>
<td>204.00</td>
</tr>
<tr>
<td>Priscilla Colbath</td>
<td>625.92</td>
<td>Rick Surette</td>
<td>5,000.00</td>
</tr>
<tr>
<td>Marilou MacLean</td>
<td>12,500.04</td>
<td>Kristin Whitworth</td>
<td>568.00</td>
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<td>Dr. William Marsh</td>
<td>124.00</td>
<td>Richard Zacher</td>
<td>5,000.00</td>
</tr>
<tr>
<td>Virginia McGinley</td>
<td>14,000.00</td>
<td>Rose Zacher</td>
<td>847.75</td>
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| Total Payroll 2019            | $80,514.67    |

2019 Cash Book Accounts

Meredith Village Savings Bank (MVSB) - Checking Account

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Balance - January 1, 2019</td>
<td>$29,420.79</td>
</tr>
<tr>
<td>Deposits</td>
<td>$279,728.53</td>
</tr>
<tr>
<td>Transfer from Savings Account</td>
<td>$145,000.00</td>
</tr>
<tr>
<td>Transfer from NHPDIP</td>
<td>$610,000.00</td>
</tr>
<tr>
<td>Transfer from Profile Bank</td>
<td>$1,880,000.00</td>
</tr>
<tr>
<td>Transfer from Savings Account to close it</td>
<td>$10,131.30</td>
</tr>
<tr>
<td>Returned Check</td>
<td>$(220.00)</td>
</tr>
<tr>
<td>Void Prior Year Checks</td>
<td>$117.35</td>
</tr>
<tr>
<td>Bank Charges</td>
<td>$(35.00)</td>
</tr>
<tr>
<td>Paid by Selectmen's Orders</td>
<td>$(2,800,049.93)</td>
</tr>
</tbody>
</table>

Ending Balance - December 31, 2019

$154,093.04
### Meredith Village Savings Bank - Savings Account

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Balance - January 1, 2019</td>
<td>$155,051.56</td>
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<tr>
<td>Transfers Out to Checking Account</td>
<td>$(145,000.00)</td>
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<tr>
<td>Interest Earned</td>
<td>$79.74</td>
</tr>
<tr>
<td>Account Closed to MVSB Account</td>
<td>$(10,131.30)</td>
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<tr>
<td><strong>Ending Balance - December 31, 2019</strong></td>
<td>$0</td>
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### Conservation Commission Fund

<table>
<thead>
<tr>
<th>Description</th>
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<tbody>
<tr>
<td>Balance - January 1, 2019</td>
<td>$4,924.20</td>
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<tr>
<td>Deposit - Per Warrant Article #6</td>
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<tr>
<td>Town Meeting 3/12/2019</td>
<td>$500.00</td>
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<tr>
<td>Interest Earned</td>
<td>$6.13</td>
</tr>
<tr>
<td><strong>Ending Balance, December 31, 2019</strong></td>
<td>$5,430.33</td>
</tr>
</tbody>
</table>

### Heritage Fund

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance - January 1, 2019</td>
<td>$5,944.57</td>
</tr>
<tr>
<td>Deposit - Per Warrant Article #7</td>
<td></td>
</tr>
<tr>
<td>Town Meeting 3/12/19</td>
<td>$500.00</td>
</tr>
<tr>
<td>Donation Received</td>
<td>$100.00</td>
</tr>
<tr>
<td>Interest Earned</td>
<td>$7.17</td>
</tr>
<tr>
<td><strong>Ending Balance, December 31, 2019</strong></td>
<td>$6,551.74</td>
</tr>
</tbody>
</table>
### Meredith Village Savings Bank - Heritage Checking Acct

**Ending Balance, December 31, 2019**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>3,161.21</td>
</tr>
</tbody>
</table>

### Profile Bank

**Balance - January 1, 2019**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deposits</td>
<td>2,466,715.57</td>
</tr>
<tr>
<td>Transfers to MVSB-Checking</td>
<td>(1,880,000.00)</td>
</tr>
<tr>
<td>Transfers to NH Public Deposit Investment Pool</td>
<td>(750,000.00)</td>
</tr>
<tr>
<td>Returned Checks</td>
<td>(2,538.00)</td>
</tr>
<tr>
<td>Interest Earned</td>
<td>765.57</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>(10.00)</td>
</tr>
</tbody>
</table>

**Ending Balance, December 31, 2019**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>110,126.11</td>
</tr>
</tbody>
</table>

### NH Public Deposit Investment Pool (NHPDIP)

**Balance – January 1, 2019**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfers from Profile Bank</td>
<td>750,000.00</td>
</tr>
<tr>
<td>Transfers to MVSB-Checking Account</td>
<td>(610,000.00)</td>
</tr>
<tr>
<td>Interest Earned</td>
<td>10,916.00</td>
</tr>
</tbody>
</table>

**Ending Balance, December 31, 2019**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>753,434.84</td>
</tr>
</tbody>
</table>

Respectfully submitted,

*Marilou MacLean*

Town Treasurer
Trustees of The Trust Funds

The Town’s funds are arranged into three accounts as noted below:

Private Burial Ground Funds are funds given by families and managed by the Town for the maintenance of some of the private burying grounds that you see around Town. They are allocated at 55% fixed income, 31% equity and 14% cash. They earned $1,474 cash return this year, or a 3% yield, plus a 13% increase in portfolio value due to the current bull market expansion. This was more than enough to generate the returns needed for Cemetery maintenance, the cost of which was $595 this year.

Capital Reserve Funds are various accounts set up by the Town and funded by taxes used for capital improvements. They are allocated at 58% fixed income and 42% cash. They earned $6,084 cash return this year, or a 1.3 % cash yield, plus a 3.8% increase in portfolio value. These holdings consist of a NH money market fund and a series of U.S. Treasury and NH state and local bonds.

Common Funds are funds appropriated by the Town and also donated by the public for a specific purpose. These are allocated at 53% fixed income, 23% equity, and 24% cash, earning a $3,637 cash return which is a 4.3% yield plus a 20.2% increase in portfolio value.

The current market value of all investments is $511,608 of which $41,615 are unrealized gains in portfolio value. The Portfolios are rebalanced each January to achieve 70% fixed income and 30% equity allocations; we believe the current strategy meets the Town’s objectives of preservation of capital and generation of current income sufficient to meet operating expenses.

Respectfully submitted,
Richard Nordin
Chair

Dedication of the Veteran Memorial Markers
## Brookfield Trust Funds as of December 31, 2019

<table>
<thead>
<tr>
<th>Cemetery Funds</th>
<th>PRINCIPAL</th>
<th>INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DATE OF CREATION</strong></td>
<td><strong>NAME OF TRUST FUND</strong></td>
<td><strong>%</strong></td>
</tr>
<tr>
<td>1926</td>
<td>Lang, R. A.</td>
<td>2.01%</td>
</tr>
<tr>
<td>1927</td>
<td>Dealand, Thomas F.</td>
<td>0.50%</td>
</tr>
<tr>
<td>1944</td>
<td>Robinson, Noah H.</td>
<td>1.01%</td>
</tr>
<tr>
<td>1944</td>
<td>Podrasnik, Joseph N.</td>
<td>5.03%</td>
</tr>
<tr>
<td>1948</td>
<td>Palmer, Jasper T.</td>
<td>8.79%</td>
</tr>
<tr>
<td>1950</td>
<td>Garland, Mary</td>
<td>2.01%</td>
</tr>
<tr>
<td>1956</td>
<td>Allen, Samuel</td>
<td>3.02%</td>
</tr>
<tr>
<td>1965</td>
<td>Churchill, Joseph</td>
<td>3.02%</td>
</tr>
<tr>
<td>1970</td>
<td>Wentworth, Walter</td>
<td>2.01%</td>
</tr>
<tr>
<td>1972</td>
<td>Hansen Trust</td>
<td>3.02%</td>
</tr>
<tr>
<td>1974</td>
<td>Franges, Justine C.</td>
<td>30.19%</td>
</tr>
<tr>
<td>1977</td>
<td>Willey Fund</td>
<td>3.17%</td>
</tr>
<tr>
<td>1982</td>
<td>Churchill, Thomas Lindsay</td>
<td>4.03%</td>
</tr>
<tr>
<td>1987</td>
<td>Cate, James (Chamberlain)</td>
<td>5.03%</td>
</tr>
<tr>
<td>1987</td>
<td>Cate, Myron (Cate)</td>
<td>5.03%</td>
</tr>
<tr>
<td>1993</td>
<td>Syer, Harriet (Brookfield)</td>
<td>2.01%</td>
</tr>
<tr>
<td>1995</td>
<td>Dailey, Louis B. (Blake)</td>
<td>10.06%</td>
</tr>
<tr>
<td>2018</td>
<td>Churchill Children (BG#55)</td>
<td>5.03%</td>
</tr>
<tr>
<td>2018</td>
<td>Churchill Original Settler (BG#54)</td>
<td>5.03%</td>
</tr>
</tbody>
</table>

| COMMON TRUST TOTAL | 100% | 9,941.40 | 0.00 | 206.43 | 0.00 | 10,147.83 | 34,857.49 | 100% | 1,201.82 | (717.63) | 35,341.68 | 45,489.51 |
## Brookfield Trust Funds as of December 31, 2019

<table>
<thead>
<tr>
<th>DATE OF CREATION</th>
<th>NAME OF TRUST FUND</th>
<th>%</th>
<th>BALANCE BEGINNING YEAR</th>
<th>NEW FUNDS CREATED</th>
<th>CASH GAIN OR LOSS</th>
<th>WITHDRAWAL</th>
<th>BALANCE END YEAR</th>
<th>BALANCE BEGINNING YEAR</th>
<th>INCOME %</th>
<th>DURING YEAR AMT</th>
<th>EXPENDED DURING YEAR</th>
<th>BALANCE END YEAR</th>
<th>GRAND TOTAL OF PRINCIPAL &amp; INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/12/1991</td>
<td>Road &amp; Bridge Repair</td>
<td>29.78%</td>
<td>192,257.31</td>
<td>80,000.00</td>
<td>0.00</td>
<td>(170,000.00)</td>
<td>102,257.31</td>
<td>7,196.96</td>
<td>29.78%</td>
<td>3,051.23</td>
<td>(201.87)</td>
<td>10,046.32</td>
<td>112,303.63</td>
</tr>
<tr>
<td>3/12/1991</td>
<td>Moose Mountain CRF II</td>
<td>14.58%</td>
<td>50,055.73</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>50,055.73</td>
<td>3,402.99</td>
<td>14.58%</td>
<td>1,493.60</td>
<td>(98.82)</td>
<td>4,797.77</td>
<td>54,853.50</td>
</tr>
<tr>
<td>3/12/1991</td>
<td>Parks &amp; Rec Equip</td>
<td>1.82%</td>
<td>6,260.71</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>6,260.71</td>
<td>373.16</td>
<td>1.82%</td>
<td>186.81</td>
<td>(12.36)</td>
<td>544.61</td>
<td>6,808.32</td>
</tr>
<tr>
<td>3/9/1991</td>
<td>Mutual Aid</td>
<td>3.08%</td>
<td>10,587.07</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>10,587.07</td>
<td>631.02</td>
<td>3.08%</td>
<td>315.90</td>
<td>(20.90)</td>
<td>926.03</td>
<td>11,513.09</td>
</tr>
<tr>
<td>3/12/1991</td>
<td>Town Bldg. &amp; Grd Maint.</td>
<td>10.16%</td>
<td>34,872.48</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>34,872.48</td>
<td>1,910.27</td>
<td>10.16%</td>
<td>1,040.55</td>
<td>(68.84)</td>
<td>2,881.98</td>
<td>37,754.46</td>
</tr>
<tr>
<td>3/11/1997</td>
<td>Records Preservation</td>
<td>2.37%</td>
<td>11,122.95</td>
<td>0.00</td>
<td>0.00</td>
<td>(3,000.00)</td>
<td>8,122.95</td>
<td>662.96</td>
<td>2.37%</td>
<td>242.38</td>
<td>(16.04)</td>
<td>889.31</td>
<td>9,012.26</td>
</tr>
<tr>
<td>3/11/2015</td>
<td>Town House Repair</td>
<td>12.45%</td>
<td>74,967.71</td>
<td>15,000.00</td>
<td>0.00</td>
<td>(47,228.00)</td>
<td>42,739.71</td>
<td>1,473.86</td>
<td>12.45%</td>
<td>1,275.30</td>
<td>(84.37)</td>
<td>2,664.79</td>
<td>45,404.50</td>
</tr>
<tr>
<td>3/15/2015</td>
<td>Moose Mountain CRF (Bridge)</td>
<td>17.02%</td>
<td>41,701.57</td>
<td>30,000.00</td>
<td>0.00</td>
<td>(13,250.00)</td>
<td>58,451.57</td>
<td>1,308.61</td>
<td>17.02%</td>
<td>1,744.12</td>
<td>(115.39)</td>
<td>2,937.34</td>
<td>61,388.91</td>
</tr>
<tr>
<td>3/15/2017</td>
<td>Veterans Memorial</td>
<td>0.00%</td>
<td>2,700.00</td>
<td>0.00</td>
<td>0.00</td>
<td>(2,700.00)</td>
<td>0.00</td>
<td>60.35</td>
<td>0.00%</td>
<td>0.00</td>
<td>(60.35)</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>3/15/2017</td>
<td>Town Garage and Storage</td>
<td>5.83%</td>
<td>20,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>20,000.00</td>
<td>416.34</td>
<td>5.83%</td>
<td>596.77</td>
<td>(39.48)</td>
<td>973.63</td>
<td>20,973.63</td>
</tr>
<tr>
<td>3/12/2019</td>
<td>Cable and Internet</td>
<td>2.91%</td>
<td>10,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>10,000.00</td>
<td>298.39</td>
<td>2.91%</td>
<td>278.65</td>
<td>(19.74)</td>
<td>278.65</td>
<td>10,278.65</td>
</tr>
<tr>
<td><strong>CAPITAL RESERVE TOTAL</strong></td>
<td></td>
<td>100%</td>
<td>444,525.54</td>
<td>135,000.00</td>
<td>0.00</td>
<td>(236,178.00)</td>
<td>343,347.54</td>
<td>17,436.51</td>
<td>100%</td>
<td>10,245.06</td>
<td>(738.16)</td>
<td>26,943.41</td>
<td>370,290.95</td>
</tr>
</tbody>
</table>
### Brookfield Trust Funds as of December 31, 2019

<table>
<thead>
<tr>
<th>DATE OF CREATION</th>
<th>NAME OF TRUST FUND</th>
<th>%</th>
<th>BALANCE BEGINNING YEAR</th>
<th>NEW FUNDS CREATED</th>
<th>CASH GAIN OR LOSS</th>
<th>WITHDRAWAL</th>
<th>BALANCE END YEAR</th>
<th>INCOME %</th>
<th>DURING YEAR AMT</th>
<th>EXPENDED DURING YEAR</th>
<th>BALANCE END YEAR</th>
<th>GRAND TOTAL OF PRINCIPAL &amp; INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/1/1996</td>
<td>Public Scholastic Awd</td>
<td>48.48%</td>
<td>25,348.51</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>25,348.51</td>
<td>48.48%</td>
<td>2,306.75</td>
<td>1,839.35</td>
<td>3,626.43</td>
<td>28,974.94</td>
</tr>
<tr>
<td>3/12/2002</td>
<td>Property Re-Evaluation</td>
<td>8.21%</td>
<td>26,290.60</td>
<td>0.00</td>
<td>0.00</td>
<td>(22,000.00)</td>
<td>4,290.60</td>
<td>8.21%</td>
<td>311.34</td>
<td>(87.96)</td>
<td>1,324.78</td>
<td>5,615.38</td>
</tr>
<tr>
<td>3/14/2006</td>
<td>Town Bldg Office Equip.</td>
<td>5.21%</td>
<td>4,735.77</td>
<td>2,000.00</td>
<td>0.00</td>
<td>(4,010.00)</td>
<td>2,725.77</td>
<td>8.21%</td>
<td>197.79</td>
<td>(55.88)</td>
<td>3,745.55</td>
<td>3,100.32</td>
</tr>
<tr>
<td>10/22/2012</td>
<td>Park Committee Fund</td>
<td>7.60%</td>
<td>3,974.70</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>3,974.70</td>
<td>7.60%</td>
<td>288.41</td>
<td>(81.49)</td>
<td>534.43</td>
<td>4,509.13</td>
</tr>
<tr>
<td>3/8/2016</td>
<td>Town Cemetery Maint. and Improvement</td>
<td>9.56%</td>
<td>4,000.00</td>
<td>1,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>5,000.00</td>
<td>9.56%</td>
<td>362.81</td>
<td>(102.51)</td>
<td>373.91</td>
<td>5,373.91</td>
</tr>
<tr>
<td>3/8/2016</td>
<td>Town Cemetery Private Donations</td>
<td>1.81%</td>
<td>949.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>949.00</td>
<td>1.81%</td>
<td>68.86</td>
<td>(19.46)</td>
<td>71.94</td>
<td>1,020.94</td>
</tr>
<tr>
<td>3/15/2017</td>
<td>Forest Firefighting Equipment</td>
<td>19.12%</td>
<td>10,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>10,000.00</td>
<td>19.12%</td>
<td>237.41</td>
<td>(205.01)</td>
<td>758.03</td>
<td>10,758.03</td>
</tr>
<tr>
<td>COMMON TRUST TOTAL</td>
<td></td>
<td>100%</td>
<td>75,298.58</td>
<td>3,000.00</td>
<td>0.00</td>
<td>(26,010.00)</td>
<td>52,288.58</td>
<td>100%</td>
<td>3,794.19</td>
<td>(1,071.98)</td>
<td>7,064.06</td>
<td>59,352.64</td>
</tr>
</tbody>
</table>
Wakefield Fire and Rescue Department

The Wakefield Fire/Rescue Department operates with 7 full time Firefighter/EMT’s and 30 call members that work in conjunction to cover calls. The increased volume in calls, especially at night, make our call personnel a vital part in handling back-to-back EMS and fire calls. In 2019 the department had a number of back-to-back calls, and simultaneous calls like we saw in 2018.

Our local hospitals are a vital part in our patients’ receiving advanced medical care. Wakefield EMS requested paramedic intercepts from Frisbie Memorial Hospital 53 times and Huggins Hospital 44 times. Wakefield EMS also requested mutual aid ambulances from surrounding towns to include Dhart and Life Flight, air transport 34 times.

The Wakefield Fire and Ambulance responded to a total of 1164 calls in 2019, a 9% increase over 2018. EMS calls in 2019 were 762. Fire calls in 2019 were 402.

<table>
<thead>
<tr>
<th>Medical Calls</th>
<th>625</th>
<th>Fire, Misc.</th>
<th>29</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motor Vehicle Accidents</td>
<td>137</td>
<td>Alarm Activations</td>
<td>48</td>
</tr>
<tr>
<td>Structure Fires</td>
<td>4</td>
<td>Ice/Water Rescue</td>
<td>1</td>
</tr>
<tr>
<td>Car Fires</td>
<td>6</td>
<td>Chimney Fires</td>
<td>3</td>
</tr>
<tr>
<td>Illegal Fires</td>
<td>15</td>
<td>Brush Fires</td>
<td>11</td>
</tr>
<tr>
<td>Service calls</td>
<td>49</td>
<td>Mutual Aid</td>
<td>102</td>
</tr>
<tr>
<td>Good Intent</td>
<td>2</td>
<td>Spills, Leaks</td>
<td>11</td>
</tr>
<tr>
<td>Power Lines</td>
<td>32</td>
<td>Lost Person</td>
<td>4</td>
</tr>
<tr>
<td>Carbon Monoxide</td>
<td>14</td>
<td>Misc. calls</td>
<td>11</td>
</tr>
<tr>
<td>Public Assist</td>
<td>17</td>
<td>Smoke Investigation</td>
<td>18</td>
</tr>
</tbody>
</table>

Areas of Town: Total Calls Fire/EMS:

<table>
<thead>
<tr>
<th>Wakefield (Zone 1)</th>
<th>517</th>
<th>Union (Zone 3)</th>
<th>73</th>
</tr>
</thead>
<tbody>
<tr>
<td>East Wakefield (Zone 2)</td>
<td>349</td>
<td>Brookfield (Zone 4)</td>
<td>125</td>
</tr>
</tbody>
</table>

Wakefield is a member of the Ossipee Valley Mutual Aid Association, which covers most of the towns in southern Carroll County. We also have mutual aid relationships with our neighbors across the border in Maine and those in Strafford County. In 2019 Wakefield responded to 102 calls for fire or ambulance in other communities.

Listed below are the members of the Wakefield Fire Rescue Department. I thank them for their dedication and their families for the support and understanding for the long hours.

Rhodes Haskell, Deputy Chief
Ken Paul Jr, Captain, FF/EMR
Jane Runnels, Captain/EMT
Brad Beveridge, Captain/FF/AEMT
Michael Moore, Lieut/ FF/EMR
Andrew Perkins, FF/AEMT
Jared Pearce, FF/AEMT
Joseph Burkett, FF/AEMT
Mike Okoniewski, FF/AEMT
Stephen McMullen, FF/AEMT
Janet Williamson, Paramedic
Derek Chouinard, FF/Paramedic
Frank Bruno, FF/EMT
Frank Pevear, FF/EMT
Duane Marsh, FF/EMT
Courtney Trepanier, FF
Mike Walsh, FF
Eric Boggs, FF
Caitlin Chouinard, FF
Steve Libby, FF
Dalton Huestis, FF/AEMT  
Jason Worster, FF/AEMT  
Josh Tapley, FF/AEMT  
Jason Johnson, FF/AEMT  
Anastasia St Pierre, FF/EMT  
Hope Moore, EMT  
Dave Silcocks, FF/EMR  
Dawson Libby, FF/EMT  
Sam Norford, FF/AEMT  
Dave Cotreau, FF  
Dawson Cotreau, FF  
Steve Petsche, FF  
Nick Jenner, FF  
Arron Lavoie, FF  
Dan Moore, FF/EMT  
Melissa Gutierrez, EMT

My thanks and gratitude to the Sanbornville Firemen’s Association, and the members of the department that assist in raising money throughout the year. All funds that are raised go toward the purchase of new equipment.

For our apparatus replacement plans the ambulance is now set up on a 5-year rotation schedule. This allows the department to purchase one new ambulance every five years due to the number of miles they accumulate over that time period. Fire apparatus we try to replace after 20-25 years of service.

The officers and members of the Wakefield Fire Rescue Department thank all the town departments and the citizens of Wakefield. We appreciate and value your support. Thank you all!

Check your smoke and CO detectors. Help us to help you in an emergency—make sure your house numbers are visible from the street.

Stay safe and have a healthy 2020!

Respectfully submitted,
Todd C. Nason
Chief

Wakefield Police Department

“Effective Policing” and “Effective Training” were 2 of our goals for 2019. Our number one task every day is to provide safety and security to the citizens of our community. This includes our residents as well as the many tourists that visit Wakefield and Brookfield. We also recognized that with the changing patterns of crime, mental health issues, and drug use, we needed to adapt our training methods to keep our officers safe and to be thorough with our arrests.

We welcomed utilization of the WatchGuard Body Cameras for our officers. These cameras have proven to be helpful for protection of our officers as well as in the prosecution of cases. In addition, these cameras enable us to provide transparency to our community members.

Our Facebook page continues to be a useful form of contact for residents to reach out to us with questions and concerns. We have been able to use our page as an aid in locating owners of lost dogs and cats. It has also been a great way to share current events and news regarding the Police Department.

K-9 Handler Officer Matthew Martino completed an intense 8-week course at the Boston Police Canine Academy with K-9 Echo. This training provided a strong foundation for tracking as well as narcotic detection. Echo is now certified in tracking through the International Police Work Dog Association as well as narcotics detection by the United States Police Canine Association.
Officer Brandon Jendrock was named Officer of the Year for 2019. Officer Jendrock has been a great asset to the department and continues to be proactive in the community.

Sgt. Michael Fenton completed the last course in a trilogy offered by FBI-LEEDA (Law Enforcement Executive Development Association) These courses target Supervisor Leadership, Command Leadership, and Executive Leadership. We are extremely proud of Sgt. Fenton’s accomplishment in continuing his education as well as his dedication to his profession and to our department.

We welcomed ACO (Animal Control Officer) Wilbert “Buck” Ryan to our team. Buck was able to jump right in and get to work making sure that all dogs in Wakefield and Brookfield are registered and that the concerns of pet owners in the community are met.

We had another successful year with the Gun Safety classes. Thirty-nine participants completed this training. We are thankful to Chief Ken Fifield (Ret.), Lino Avellani, and Mike Buonopane for taking time to teach these very important classes to the public.

We continue to offer the SHIELD program to the Paul School. This was School Resource Officer (SRO) Dave Landry’s first year presenting the program. With an already established rapport with students as SRO, it was a huge success.

With funding from the Department of Highway Safety, we have been able to conduct patrols to ensure safer driving and enforce traffic laws in Wakefield and Brookfield. With the radar trailer purchased last year, we were able to get accurate data to track locations where violations are occurring. We were also awarded grant money from the Bulletproof Vest Partnership to use towards partial reimbursement of vests for our officers.

Through proactive policing, training for our officers, and increased engagement with the community, we continue to see positive results in prevention of crime and drug violations.

### Brookfield Reported Cases

<table>
<thead>
<tr>
<th>Category</th>
<th>2018</th>
<th>2019</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fraud, Theft</td>
<td>5</td>
<td>4</td>
<td>17</td>
<td>31</td>
</tr>
<tr>
<td>Trespass, or Vandalism</td>
<td>9</td>
<td>6</td>
<td>21</td>
<td>3</td>
</tr>
<tr>
<td>Domestic violence related</td>
<td>8</td>
<td>4</td>
<td>93</td>
<td>102</td>
</tr>
<tr>
<td>Suspicious activity reports</td>
<td>5</td>
<td>7</td>
<td>27</td>
<td>19</td>
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<tr>
<td>Investigations</td>
<td>14</td>
<td>6</td>
<td>1</td>
<td>2</td>
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<tr>
<td>Community Relations</td>
<td>74</td>
<td>57</td>
<td>17</td>
<td>11</td>
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### Motor Vehicle Activity

<table>
<thead>
<tr>
<th>Category</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accidents &amp; Incidents</td>
<td>21</td>
<td>10</td>
</tr>
<tr>
<td>Total stops</td>
<td>129</td>
<td>89</td>
</tr>
<tr>
<td>Speed check enforcement</td>
<td>26</td>
<td>18</td>
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</table>
**Crime and Investigations Ten Year Trend**

<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>Calls for Service</td>
<td>15,029</td>
<td>14,373</td>
<td>14,056</td>
<td>14,574</td>
<td>15,963</td>
<td>15,716</td>
<td>14,309</td>
<td>16,033</td>
<td>16,438</td>
<td>9,242</td>
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<tr>
<td>Burglary</td>
<td>45</td>
<td>49</td>
<td>44</td>
<td>46</td>
<td>31</td>
<td>32</td>
<td>23</td>
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<td>5</td>
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<tr>
<td>Criminal Trespass</td>
<td>46</td>
<td>37</td>
<td>36</td>
<td>19</td>
<td>32</td>
<td>15</td>
<td>35</td>
<td>35</td>
<td>21</td>
<td>25</td>
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<tr>
<td>Theft</td>
<td>115</td>
<td>96</td>
<td>79</td>
<td>77</td>
<td>81</td>
<td>79</td>
<td>83</td>
<td>75</td>
<td>57</td>
<td>44</td>
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<tr>
<td>Criminal Mischief</td>
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<td>84</td>
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<td>549</td>
<td>677</td>
<td>524</td>
<td>580</td>
<td>464</td>
<td>404</td>
<td>503</td>
<td>342</td>
<td>207</td>
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<td>Motor Vehicle Thefts</td>
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<td>14</td>
<td>8</td>
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<td>6</td>
<td>8</td>
<td>8</td>
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<tr>
<td>Dom Violence Related</td>
<td>71</td>
<td>98</td>
<td>80</td>
<td>76</td>
<td>80</td>
<td>96</td>
<td>71</td>
<td>97</td>
<td>18</td>
<td>20</td>
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<td>Sexual Assault</td>
<td>14</td>
<td>10</td>
<td>8</td>
<td>12</td>
<td>9</td>
<td>14</td>
<td>14</td>
<td>21</td>
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<tr>
<td>Motor Vehicle Activity</td>
<td>2,411</td>
<td>2,382</td>
<td>1,860</td>
<td>1,907</td>
<td>1,868</td>
<td>1,329</td>
<td>1,230</td>
<td>2,161</td>
<td>1,535</td>
<td>1,422</td>
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<tr>
<td>Accidents</td>
<td>150</td>
<td>130</td>
<td>127</td>
<td>121</td>
<td>109</td>
<td>126</td>
<td>144</td>
<td>162</td>
<td>148</td>
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<td>Animal Control Calls</td>
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<td>972</td>
<td>1,022</td>
<td>1,030</td>
<td>1,010</td>
<td>860</td>
<td>629</td>
<td>721</td>
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<td>367</td>
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<tr>
<td>Motor Vehicle Incidents</td>
<td>231</td>
<td>220</td>
<td>152</td>
<td>230</td>
<td>192</td>
<td>208</td>
<td>177</td>
<td>156</td>
<td>194</td>
<td>132</td>
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**Charges of Interest**

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</thead>
<tbody>
<tr>
<td>Assault</td>
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<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theft</td>
<td>5</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Domestic Violence Related</td>
<td>11</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Drug Related Charges</td>
<td>7</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Respectfully submitted,

*John Ventura*

Chief of Police

Christmas tree with homemade decorations made by guests at the Selectmen’s Breakfast.
## Recyclables

<table>
<thead>
<tr>
<th>Item</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Antifreeze</td>
<td>100 gal</td>
<td>130 gal</td>
</tr>
<tr>
<td>Batteries</td>
<td>3.17 tons</td>
<td>1.71 tons</td>
</tr>
<tr>
<td>Mixed Paper</td>
<td>311.92 tons</td>
<td>209.06 tons</td>
</tr>
<tr>
<td>Aluminum Cans</td>
<td>16.06 tons</td>
<td>11.01 tons</td>
</tr>
<tr>
<td>Fluorescent Bulbs</td>
<td>2413 units</td>
<td>1980 units</td>
</tr>
<tr>
<td>Used Motor Oil</td>
<td>1850 gal</td>
<td>1850 gal</td>
</tr>
<tr>
<td>Electronics</td>
<td>23.76 tons</td>
<td>22.97 tons</td>
</tr>
<tr>
<td>Textiles</td>
<td>15.15 tons</td>
<td>10.50 tons</td>
</tr>
<tr>
<td>Scrap Metals</td>
<td>188.35 tons</td>
<td>207.86 tons</td>
</tr>
<tr>
<td>Plastic</td>
<td>67.12 tons</td>
<td>63.64 tons</td>
</tr>
</tbody>
</table>

## High Cost Waste

<table>
<thead>
<tr>
<th>Item</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tires</td>
<td>14.44 tons</td>
<td>18.54 tons</td>
</tr>
<tr>
<td>Bulky (Demolition)</td>
<td>712.86 tons</td>
<td>897.23 tons</td>
</tr>
<tr>
<td>MSW (Household)</td>
<td>1446.12 tons</td>
<td>1436.34 tons</td>
</tr>
</tbody>
</table>

Thank you for recycling!

Respectfully submitted,

*Joseph Gore*
Transfer Station Manager

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## Zoning Board of Adjustment

The Brookfield ZBA held one public hearing in 2019, on an application for a variance to allow building closer than 75 feet to wetlands. The application was denied. We also voted to approve our updated Rules of Procedure and to update and streamline the forms used for applications to the ZBA for variances, special exceptions, and other matters.

The ZBA is looking for Alternates. If you are interested please contact me at zoning.board@brookfieldnh.org or the Selectmen at selectmen@brookfieldnh.org or call, 522-3688.

Respectfully submitted,

*Frank F Frazier, Jr.*
Chair
Town Seal

Original Pen & Ink by Judy Brenner

Front Cover - Brookfield Town House

Original Pen & Ink by Lynn Kirby