

Brookfield Board of Cemetery Trustees
Meeting Minutes
February 8th, 2018

Present: Trustee: Judy Lewis, Alternate Craig Evans
Guests: Rich Zacher and Roberta Holland

Call to Order: Meeting was called to Order to Order at 7 pm

The Pledge of Allegiance was recited.

Secretary Report: The report was previously distributed and read. Craig Evans made a motion to accept the report as written. Judy Lewis seconded the motion and the motion carried.

Communication: A workshop notice was received and reviewed with no interest as the workshop was not pertinent.
Roberta Holland had contacted the Trustees and is interested in possibly be coming a Trustee. See New Business.

Old Business:

An e-mail was sent to Roland Kinsville to notify him that cemetery grounds work for the memorial would be awarded to him. No word back yet.

Update on Policies. Craig presented a copy of the amended policies. A discussion was held as to wording and placement. Each page will have a footer stating date of amended acceptance. They will be completed for a vote at the March meeting.

Cory Pike has been sent an e-mail by Craig asking about next seasons grounds keeping. Craig will meet with Cory to describe the needed grounds work and locate the graveyards and cemeteries.

New Business:

A discussion was held regarding the fertilizing of the maple trees for the coming year. Craig will check on the price.

A discussion was held regarding the Town meeting and preparing a sketch of the memorial area, pictures of the cemetery and an updated cemetery plot plan, updated policies and having Applications for Right to Inter available.

Roberta is interested in serving as a Trustee and a request for consideration will be sent to the Selectmen.

Next meeting will be March 8th

Respectfully submitted,

Judy Lewis

