

**TOWN OF BROOKFIELD PLANNING BOARD**  
**Planning Board Meeting Minutes**  
**Monday, April 5<sup>th</sup> 2021**  
**APPROVED**

**Call to Order.**

The meeting was called to order at 6:55 PM

**Roll Call: Members, Alternates.**

Mr. Straz present, Mr. Ward present, Mr. Comeau present, Mr. Meyer excused, Mr. Stratton present, Mr. Surette present.

Public Present:

None

**Welcome Gus Stratton as new Board member**

The Board extended a warm welcome to Mr. Stratton, our newest board member. Introductions were made.

**Elect Officers for 2021**

A. Chair

Mr. Ward nominated Mr. Straz for Chair. Mr. Surette seconded. Mr. Straz accepted the nomination. (Vote: 5-0-0)

B. Vice Chair

There were two nominations for the position of Vice Chair (Mr. Ward and Mr. Comeau). There was some discussion and a vote was held. Mr. Comeau was elected to this position. (Vote: 4-0-1)

**Public Comments.**

None

**Announcements/Correspondence/Mail.**

11 Abutter notification certified mail receipts were received for the Public Hearing scheduled for April 12.

**Review and possible approval of minutes:** March 8, 2021

Mr. Comeau made the motion to accept minutes as presented. Mr. Ward seconded. (Vote: 5-0-0)

**Review amended Zoning Ordinance for submission.**

The Board reviewed the document and made a minor recordkeeping edit. The document will be submitted to the Town Clerk and uploaded to the Town website.

**Member Comments.**

Mr. Ward suggested we review the Board's process binders at the next meeting and update as needed.

**Set next meeting date**

The next regular meeting is April 12, 2021.

**Adjournment.**

Mr. Straz adjourned the meeting at 7:17 PM

Respectfully submitted for approval at the next Planning Board meeting,

Tim Straz - Chairman

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Ed Comeau - Vice Chair

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Rick Surette - Selectman Rep

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Terry Ward

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John Meyer

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Gus Stratton