

Planning Board Meeting Minutes
Town of Brookfield, NH
267 Wentworth Road
Brookfield, NH 03872

Thursday, March 22, 2018

I. Chairman David Champy II called the meeting to order at 6:32 PM.

II. Roll Call: Members, Alternates, Appointment of Alternates per RSA 673:11,673:12

- A. Members present: Chairman David Champy II, Geary Ciccarone, Ed Comeau, Dianne Smith and Tim Straz.
- B. Alternates present:.
- C. Members and Alternates absent: Steven Bailey and Selectman Rick Surette
- D. Members Tardy: (none).

III. Appointment of Alternates per RSA 673:11, 673:12.

- A. (None).

IV. Public Comments.

- A. (None).

V. Nomination and Election of the Planning Board Chairman and Vice-chairman.

A. Motion: Dianne Smith nominated Chairman David Champy II as chairman of the Planning Board.

- 1. No other nominations for the chairmanship was presented.
- 2. Second: Tim Straz. The motion passed unanimously.
- 3. David Champy II accepted the chairmanship position.

B. Motion: Ed Comeau nominated Chairman Geary Ciccarone as vice-chairman of the Planning Board.

- 1. No other nominations for the chairmanship was presented.
- 2. Second: Dianne Smith. The motion passed unanimously.
- 3. Geary Ciccarone accepted the vice-chairman position

VI. Review of Subdivision Regulations (M8 L3) as Requested by Resident Dick Wilson.

- A. Chairman David Champy II announced that he had received an email from the Wakefield Planning Board, affirming that the Wilson property does not extend into Wakefield and has no issue with a lot line adjustment.
- B. Vice-chairman Geary Ciccarone suggested that the Chairman confer with the Town Attorney as to whether there is a need for stipulating that the lot line adjustment is contingent to the sale of the property.
- C. Tim Straz referred to RSA 674:53 regarding the possible need for the surveying of the property and suggested that Dick Wilson confer with a land-use attorney.

- D. Chairman David Champy II requested that the administrative assistant place Dick Wilson on the April Planning Board agenda

VII. Announcements/Correspondence/Mail.

- A. The latest copy of *Convene* magazine will be available in the common office.

VIII. Review and Possible Approval of the February 15, 2018 Meeting Minutes.

- A. A copy of the February 15, 2018 meeting minutes was distributed to Planning Board members.
- B. The following correction was noted- in section XI, A, delete “a kiosk of”.
- C. **Motion: Dianne Smith made a motion to accept the February 15, 2018 meeting minutes as amended.** Second: Tim Straz. The motion passed excepting two abstentions.

IX. New Business-

- A. Representative Ed Comeau supplied two New Hampshire Planning and Land-use Regulation books to the Planning Board and stated that he was only able to secure a limited number of books as a result of the bulk printing having been completed.
- B. Dianne Smith volunteered to attempt to access more books from SRPC.

X. Old Business-

- A. Review of Survey Questions in Consideration of Amending the Master Plan.
 - 1. Chairman David Champy II requested that the administrative assistant supply twenty copies of the survey for distribution at the for the morning coffee get together at the Town Hall.
 - 2. Chairman David Champy II requested that the administrative assistant submit the press release to newspapers regarding the Planning Board’s intent to amend the Brookfield Master Plan.

XI. Public Comments.

(None).

XII. Member Comments.

- A. Chairman David Champy II thanked Vice-chairman Geary Ciccarone for accepting the vice-chairman position.
- B. Chairman David Champy II thanked Planning Board members for re-nominating him to the chairmanship position.
- C. Selectman Rich Zacher requested to know what was on the Planning Board’s schedule for the 2018. Chairman David Champy II responded that the Master Plan had priority. Selectman Rich Zacher suggested that the regulation of cell phone towers may be considered.

XIII. Adjournment

At 7:52 PM the Planning Board meeting was adjourned.

Respectfully submitted by
George Nick, Administrative Assistant.

_____ Date 4/19/18