

Brookfield Planning Board
Approved Meeting Minutes
November 1, 2018

I. Call to order

Chairman David Champy called to order a special work session of the Brookfield Planning Board at 6:32 pm at the Brookfield Town Offices.

II. Roll Call

Members Present: Chair David Champy, Vice Chair Geary Ciccarone, Ed Comeau, Dianne Smith, Tim Straz, and Selectman's Representative Rick Surette

Absent: Alternate Steve Bailey, excused

Public: Selectman Rich Zacher, ZBA Chairman Frank Frazier

III. Appointment of Alternates

None made, as there was a quorum and no alternates.

IV. Public Comments

None were offered.

V. Work Session on Master Plan Survey responses

Chairman Champy noted that 113 surveys had been received and entered into the Google docs document. An additional nine had been received since then and needed to be entered before they could be tabulated.

Members Dianne Smith and Tim Straz had brought laptop computers that could access the survey document, as did Chairman Champy. The new surveys were distributed for entry. Chairman Champy paired with Vice Chair Ciccarone and members Dianne Smith and Ed Comeau paired to enter the data. Straz entered data on his own.

After the responses were entered, Chairman Champy set the document as unable to be modified.

Discussion followed on how to present the data. Chairman Champy noted that the multiple choice responses could be tabulated, but the added written comments needed to be summarized.

Champy suggested that comments could be translated to align with the tabulated responses using the categories "Excellent," "Fair" and "Poor," but some comments should be reported verbatim.

ZBA Chair Frank Frazier said he had summarized the results of the last survey in 2001 and that the board did print selected thoughtful comments separately, while noting that all comments are available for examination at the town offices.

Straz said he would put the responses into a spreadsheet and present them as bar charts. Good comments would be extracted, as Frazier had suggested.

Champy said all comments should be summarized as much as possible and then put aside for board review at the next meeting on November 15.

Ciccarone noted that most responses rate Kingswood Lake access as poor.

Smith asked if survey responses could be linked to demographics. Straz said that 45% of respondents were 60 years old or older. Frazier commented that percentage corresponds with the town profile and Champy agreed.

It was also noted that 91% said Brookfield was a desirable place to live.

The original survey responses were locked in the selectmen's office.

Frazier reported that the Conservation Commission delegated him to help the planning board do the Natural Resources chapter of the Master Plan. The commission has an inventory of town natural resources, including conserved lands.

VI. Member comments

Smith asked if the order for land use books has been placed. Comeau responded that he had placed the order with the Strafford Regional Planning Commission and will prepay it.

Comeau said he will review gravel pits at the next meeting and asked if reclamation plans are available for both pits. RSA 155-E:5 defines reclamation plan requirements. Frazier said the Nason pit has a plan made by Ed Nason's grandfather, showing how much sand can be removed. The "gravel pit" is really just a sand pit, a pile of sand. Comeau noted that the pit is no longer the Nason pit but owned by Moose Mountain LLC.

Champy said he will ask about reclamation files.

Frazier said a site plan was made of the other pit then owned by the Lavendars and called the Longmeadow/Smith pit. There may be a map of the pit.

VII, Adjournment

The meeting was adjourned at 7:47 pm.

Respectfully submitted
Thomas T. Beeler
Administrative Assistant