

# **Brookfield Planning Board Approved Meeting Minutes**

September 6, 2018

## **I. Call to order**

At 6:30pm at the Brookfield Town Offices Chairman David Champy called to order the special meeting of the Brookfield Planning Board for the sole purpose of collectively entering Master Plan Survey data received via paper copies into the web-based Google survey document.

## **II. Roll Call**

Members Attending: Chair David Champy, Vice Chair Geary Ciccarone, Tim Straz, Dianne Smith

Absent: Ed Comeau & Steve Bailey (excused); Rick Surette

Public: Craig Evans, Steve Barry, Michelle Lee

## **III. Appointment of Alternates**

None made.

## **IV. Member Comments**

G. Ciccarone suggested that using partners to enter data would be helpful. T. Straz stated a preference to work alone; S. Barry offered to assist G. Ciccarone, C. Evans offered to assist D. Smith and M. Lee offered to assist D. Champy.

## **V. Board activity**

From approximately 6:45pm until 9:00pm, Board members (with access to Town WiFi) and assistants entered 101 paper survey forms into the Google survey format online. At 9:00pm, D. Champy moved that the Board continue its meeting past 9:00pm to complete the nearly-finished survey-entry effort. D. Smith seconded; all Board members agreed. Shortly thereafter, PB member Ed Comeau and Selectman Rich Zacher arrived, following their attendance at a GWRSD special Finance Committee meeting. The Board completed the Master Plan survey entries by 9:20pm and the meeting ended.

Minutes submitted by: Dianne Smith