

**TOWN OF BROOKFIELD PLANNING BOARD**  
**Planning Board Meeting Minutes**  
**Monday, October 10<sup>th</sup> 2022**  
**APPROVED**

**Call to Order.**

The meeting was called to order at 7:00 PM

**Roll Call: Members, Alternates.**

Mr. Straz present, Mr. Meyer present, Mr. Ward present, Mr. Stratton absent, Ms. McMenamy present, Mr. Ingalls present, and Mr. Zacher present.

Mr. Straz asked Mr. Ingalls if he would fill the open member position for this meeting. Mr. Ingalls accepted.

**Public Present:**

Ed Comeau, Rick Surette

**Public Comments**

None

**Announcements/Correspondence/Mail**

None

**Review and possible approval of minutes: August 8, 2022**

Mr. Ward motioned to accept the minutes as presented. Mr. Meyer seconded. (VOTE: 5-0-0)

**New Business**

- Budget for 2023  
The Board reviewed the proposed budget and amended. Mr. Straz motioned to accept budget as amended, Mr. Meyer seconded. (VOTE: 5-0-0)

**Old Business**

- Changes to Planning & Zoning Laws 2022  
The Board reviewed the laws pertaining to HB 1661 and 1021. Mr. Straz will update the Rules of Procedure, pertaining to updated timelines, for review at the next meeting.
- Review proposed Zoning Ordinance changes  
The Board reviewed the updated articles and proposed adding an “ancillary structure” definition and updating the ADU section.
- Discuss Subdivision Regulations and potential changes  
The Board will review “hazard mitigation plans” against current Subdivision Regulations.
- Gravel Pit Inspections  
Field Inspections are complete. Reclamation plans are to be located.

**Member Comments**

None

**Set next meeting date**

The next meeting is November 14, 2022.

**Adjournment.**

Mr. Straz adjourned the meeting at 8:11 PM

Respectfully submitted for approval at the next Planning Board meeting,

Tim Straz - Chair

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John Meyer - Vice Chair

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Rich Zachar - Selectman Rep

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Terry Ward

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Kerry McMenamy

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Gus Stratton