

**TOWN OF BROOKFIELD PLANNING BOARD**  
**Planning Board Meeting Minutes**  
**Monday, July 11<sup>th</sup> 2022**  
**APPROVED**

**Call to Order.**

The meeting was called to order at 7:00 PM

**Roll Call: Members, Alternates.**

Mr. Straz present, Mr. Meyer absent, Mr. Ward present, Mr. Stratton present, Ms. McMenemy present, Mr. Ingalls present, and Mr. Zachar absent.

Mr. Straz asked Mr. Ingalls if he would fill the open member position for this meeting. Mr. Ingalls accepted.

Public Present:  
None

**Public Comments**  
None

**Announcements/Correspondence/Mail**

The Board received a letter from NH DES indicating they closed the enforcement file opened by Charles Dolbear in regards to RSA 482-A, Fill and Dredge in Wetlands. The subject property is Tax Map #18, Lot #20 and NH DES indicated there was no violation.

**Review and possible approval of minutes: May 9, 2022 and June 20, 2022**

Mr. Ward made the motion to accept the minutes as presented. Mr. Straz seconded. (VOTE: 5-0-0)

**New Business**

- Rewrite of Zoning Ordinance RA-1, 3c  
The Board reviewed the ordinance and discussed adding the word “approved” to private roads.
- Rewrite of Zoning Ordinance RA-1, 3i  
The Board reviewed the ordinance and discussed adding setback information pertaining to lot lines that abut a right-of-way or water feature that align with the current setback definition.
- Review Subdivision Regulations  
The Board discussed amending the definition of “Road, Private” to include “shown on a plan approved by the planning board”
- Home Based Business  
The Board decided to discuss this at the August meeting.
- Review Zoning Ordinance list of non-permitted uses  
The Board briefly discussed removing the list.

**Old Business**

The Smith Pit inspection notice was received by the landowner. The mailing address for the pit on Moose Mountain Road has to be revised.

**Member Comments**

None

**Set next meeting date**

The next meeting is August 8, 2022.

**Adjournment.**

Mr. Straz adjourned the meeting at 7:47 PM

Respectfully submitted for approval at the next Planning Board meeting,

Tim Straz - Chair

---

Tim Straz - Chair

---

John Meyer - Vice Chair

---

Rich Zachar - Selectman Rep

---

Terry Ward

---

Kerry McMenamy

---

Gus Stratton