

TOWN OF BROOKFIELD PLANNING BOARD
Planning Board Meeting Minutes
Monday, May 10th 2021
APPROVED

Call to Order.

The meeting was called to order at 7:00 PM

Roll Call: Members, Alternates.

Mr. Straz present, Mr. Comeau present, Mr. Ward present, Mr. Meyer present, Mr. Stratton absent and Mr. Surette excused.

Public Present:

Rich Zachar and Ed Ingalls

Public Comments.

None

Announcements/Correspondence/Mail.

None

Review and possible approval of minutes: April 12, 2021

Mr. Ward made the motion to accept minutes as presented. Mr. Meyer seconded. (Vote: 4-0-0)

Skill Building

A. Review Article VI: Manufactured Housing

The Board reviewed this section.

B. Member process binders

Mr. Straz shared a “Table of Contents” for member binders that listed each required item and the date of the latest version.

New Business

A. Conditional Use Permits

The Board brainstormed several ways the permit process could be updated. There was discussion on a phased (tiered) approach based on the number of people attending. Discussed a worksheet that would outline requirements for an event, such as police, safety and medical services. Also discussed a process to make sure conditions are met. Further discussion prompted whether this could be an “Event Planning” ordinance instead of conditional use? The Board decided to investigate this more at future meetings.

Old Business

A. Personal Wireless Service Facility

Mr. Straz presented a spreadsheet received from OSI of every PWSF ordinance in the state. Also indicated that OSI does not have a template ordinance for towns to use. The

Board will research other towns based on the information from OSI.
B. Master Plan - 2.11 Natural Hazards
The Board reviewed this section and made edits.

Member Comments.

Mr. Comeau commented about minutes and catalogued in the binder at the town office.

Set next meeting date

The next regular meeting is June 14, 2021.

Adjournment.

Mr. Straz adjourned the meeting at 7:52 PM

Respectfully submitted for approval at the next Planning Board meeting,

Tim Straz - Chairman

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Ed Comeau - Vice Chair

Rick Surette - Selectman Rep

Terry Ward

John Meyer

Gus Stratton