

**Town of Brookfield
Municipal Records Committee**

Access to Town Vault

Access to the Town Vault in the Brookfield Town Office Building is restricted to the following individuals: the Town Clerk, the Town Archivist, and the Assistant Town Archivist. Under no circumstances should any other person, whether town employee or not, enter the vault. The Vault shall be locked at all times when not in use by one of these three individuals.

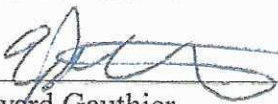
In case of a fire emergency, a key is kept in the lock box stored in the locked cabinet in the office of the Selectmen.

Adopted by the Brookfield Board of Selectmen on the 7th day of November 2023



Richard Zacher

Brian Robischeau



Edward Gauthier

Approved 11/7/2023