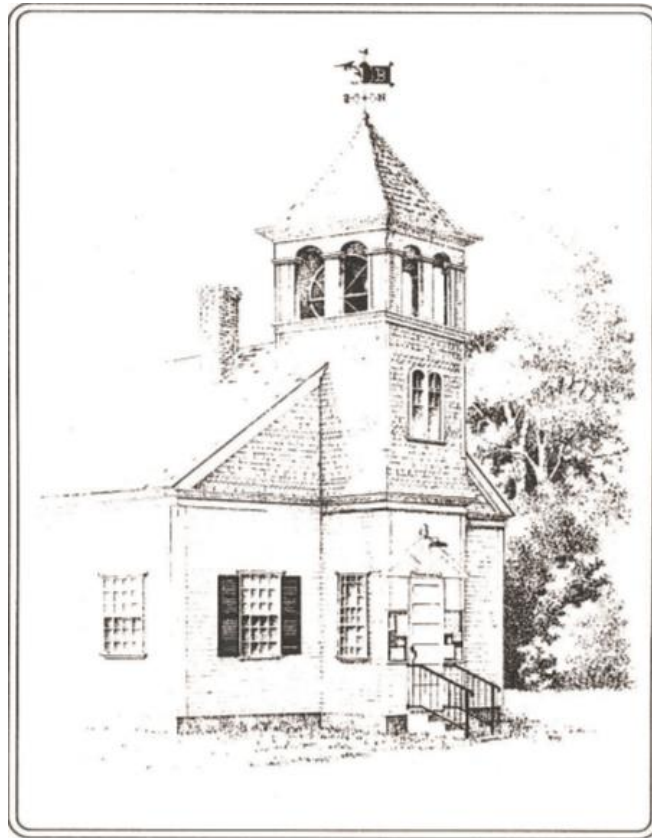


ANNUAL REPORTS
OF THE TOWN OFFICERS
BROOKFIELD, NEW HAMPSHIRE
2022



For the fiscal year ending December 31, 2022
Vital Statistics for 2022

Rules of Procedure for Town Meeting

By state law (RSA 40:4, I) the Moderator sets the rules and procedures of the meeting.

1. Rules for Debate

- a. Only registered voters may speak unless a majority of the voters present decide otherwise.
- b. Those wishing to be recognized should raise their hands or stand. Once the Moderator recognizes you, please state your full name.
- c. Only one person – the one recognized by the Moderator – may speak at any one time.
- d. All speakers are expected to direct the debate to the Moderator, and no conversations directed to others on the floor will be allowed.
- e. When you have the floor to speak, you should address the issue under consideration, or you may be ruled out of order.
- f. Any voter may question a procedural ruling by the Moderator by asking to appeal the ruling to the body as a whole. A simple majority is required to overrule the Moderator.
- g. Questions about the process are encouraged, as it may often seem confusing, but everyone should remember that debate leading to decision is the primary purpose of the meeting.

2. Voting on Articles

- a. The Moderator will not accept motions to “call the question” until, in his judgment, all have had a fair opportunity to express their views.
- b. The Moderator will not accept motions to “table” or “indefinitely postpone” an article without a reason for taking this action rather than simply voting down an article. If citizens want to dispose of an article, they should simply vote the article down. This prevents the confusion of people having to vote positively to dispose of an article.
- c. The Moderator will only accept motions to “pass over” an article if more than one article on the warrant addresses the same question, and then only for the purpose of not confusing a decision reached by the meeting.
- d. Only one reconsideration of an article will be recognized.
- e. Seven voters are required to question the Moderator’s ruling on the outcome of a vote. If a voice vote is questioned, we will have a show of hands and/ or a division of the house. If the vote remains in question, we will have a secret ballot. This must happen before any other business occurs.

3. Amendments

- a. Motions to amend an article must be in writing. The Clerk will have paper and pencils.
- b. The Moderator will allow consideration of no more than one amendment at a time (no motions to amend a motion to amend).
- c. Amendments which simply negate the intent of the motion – such as inserting the word “not” – will be ruled out of order as they confuse people as to which way they intend to vote. To repeat: If citizens want to dispose of an article, they should simply vote the article down.

Annual Reports

of the

Town Officers

Brookfield

Carroll County

New Hampshire

2022

Fiscal year ending December 31, 2022

Vital Statistics for 2022

Town Office Building

267 Wentworth Road

Brookfield, NH 03872

(603) 522-3688

www.brookfieldnh.org

Emergency Telephone Number

911

Fire, Police, and Ambulance

Selectmen Hours

Last Saturday of the month, 8:30 am to 10:30 am
And by appointment
Town Office Building

Selectmen Meetings

First and Third Monday 6:00 pm
Town Office Building

Administrative Assistant Hours

Wednesday 8:30 am to 12:30 pm
Town Office Building

Town Clerk Hours

Monday, 9:00 am to 5:00 pm
Tuesday, 3:00 pm to 5:00 pm
Wednesday, 3:00 pm to 5:00 pm
Last Saturday of the month, 9:00 am to 12:00 pm
Town Office Building

Tax Collector Hours

Second and Fourth Friday, 10:00 am to 2:00 pm
Town Office Building

Assessor Clerk Hours

Thursday, 8:30 am to 10:30 am
Friday, 8:30 am to 10:30 am
Town Office Building

Building Inspector / Code Enforcement Officer Hours

By appointment
Town Office Building

Planning Board Meeting

Second Monday of the month, 7:00 pm
Town Office Building

Heritage Commission Meeting

Third Wednesday of the month, 6:00 pm
Town Office Building

Conservation Commission Meeting

First Wednesday of the month, 6:00 pm
Town Office Building

Trustees of the Trust Funds Meeting

Quarterly, 6:30 pm
Town Office Building

Cemetery Trustees

As needed, refer to website
Town Office Building

Meeting dates and times are subject to change; please check the website.



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Town Officials

<i>Position</i>	<i>Individual</i>	<i>Term Expires (E=Elected / A=Appointed)</i>
Selectmen	Rick Surette, Chair Rich Zacher, Vice Chair Brian Robischeau	2023 – E 2024 – E 2025 – E
Administrative Assistant	Cassandra Rodil	A
Archivist	Craig Evans Kristin Whitworth, Assistant	A A
Ballot Clerks	Frank Frazier Rob Collins	A A
Board of Assessors	Selectmen R. B. Wood & Associates, LLC Bob Nielsen, Assessor Clerk Susan Raban, File Clerk	 A A
Cemetery Trustees	Craig Evans Roberta Holland Pam Skeffington Kate Niewenhous Rich Zacher, Selectmen’s Rep.	2024 – E 2023 – E 2024 – A 2025 – E
Code Enforcement Officer	Nick Angelo, III	A
Conservation Commission	Frank Frazier, Chair Pat Girard Jeremy Marcotte Faith Buell Susan Marquis Brian Robischeau, Selectmen’s Rep	2025 – A 2025 – A 2023 – A 2025 – A 2023 – A
Emergency Management Director	Bradford N. Williamson, Director William Nelson, Deputy Director	A A
Forest Fire Wardens	Bradford N. Williamson, Warden Janet S. Williamson, Deputy Michael Moore, Deputy David Champy II, Deputy Nick Angelo, Deputy	A A A A A
Health Officer	Christopher Proulx, DC	A
Heritage Commission	Marilou MacLean, Chair Harriet Wilson, Secretary Karen Servacek	2024 – A 2023 – A 2024 – A

<i>Position</i>	<i>Individual</i>	<i>Term Expires (E=Elected / A=Appointed)</i>
Heritage Commission (continued)	Robert Servacek Susan Raban Sandra Pace, Alternate Rick Surette, Selectmen's Rep	2024 – A 2024 – A 2025 – A
Moderator	James Cowles Rose Zacher, Assistant Moderator	2023 – A A
Planning Board	Tim Straz, Chair Ed Ingalls, Alternate Terry Ward Kerry McMenamy Gus Stratton Rich Zacher, Selectmen's Rep	2024 – E 2023 – A 2025 – E 2024 – E 2024 – E
Road Agent	T.E.N. Construction Chris Kinville	
Supervisors of Checklist	Susan Raban Cheryl Perry Maryann Lynch	2024 – E 2026 – E 2028 – E
Tax Collector	Diana Peckham Rose Zacher, Deputy	2025 – E A
Town Clerk	Karen Servacek	2025 – E
Treasurer	Joanne Dolbear	2025 – E
Trustees of Trust Funds	Ed Ingalls, Chair Meg Ingalls Richard Nordin Brian Robischeau, Selectmen's Rep.	2024 – E 2025 – E 2023 – E
Welfare Officer	Lynn Watts	A
Zoning Board of Adjustment	Michael Moore Susan Weiske Dulcie Lavender Rick Surette, Selectmen's Rep	2023 – A 2024 – A 2024 – A
Wakefield Animal Control Officer	Wilbert 'Buck' Ryan	
Wakefield Fire Chief	Todd Nason	
Wakefield Police Chief	Chief Michael Fenton	

Warrant – Town Meeting March 8, 2022



State of New Hampshire

The Town was well-represented by 150 registered voters, who turned out on March 8, 2022 from 1:00 pm to 6:00 pm to vote by ballot for Articles 1 through 4. On Saturday, March 12, 2022, 43 voters were in attendance for the 228th Town Meeting to act on Articles 5 through 16.

The Moderator called the meeting to order at 3:00 pm, then invited those present to participate in the Pledge of Allegiance, followed by a moment of silence to honor our deceased townspeople.

Election Results

Article 1: Town Officers

For Selectman – 3 years	
<i>Brian Robischeau</i>	<i>96 votes</i>
For Trustee of Trust Fund – 3 years	
<i>Meg Ingalls</i>	<i>6 votes</i>
For Cemetery Trustee – 3 years	
<i>Kate Niewenhous</i>	<i>52 votes</i>
For Moderator – 3 years	
<i>Rose Zacher</i>	<i>8 write-in votes</i>
For Planning Board – 3 years (vote for 2)	
<i>Terry Ward</i>	<i>121 votes</i>
<i>Kerry McMenamy</i>	<i>15 write-in votes</i>
For Tax Collector – 3 years	
<i>Diana Peckham</i>	<i>134 votes</i>
For Town Clerk – 3 years	
<i>Karen Servacek</i>	<i>140 votes</i>
For Treasurer – 3 years	
<i>Joanne Dolbear</i>	<i>120 votes</i>
For Supervisor of the Checklist – 6 years	
<i>Maryann Lynch</i>	<i>14 write-in votes</i>

By petition of 25 or more eligible voters of the Town of Brookfield, NH to see if the town will amend Article II A.3. of the Town Zoning Ordinance to include the following paragraph:

For all lots that are less than two acres in area included in the Cedar Park subdivision as defined by the plan of record recorded on July 9, 1962, at Carroll County Registry of Deeds, Book 6 page 68 the setback for structures shall be 15 feet or greater from the side and rear lot lines. (Majority Vote Required) Petition warrant article. – By Ballot- The Planning Board approves of this petition.

Yes: 124 No: 23

Are you in favor of Amendment #1 to the Brookfield Zoning Ordinance as proposed by the Planning Board as follows: To amend RA-1, Section 3C to clarify that frontage on Class I-IV roads, Class V or private roads satisfies the frontage requirement. (Majority Vote Required) – By Ballot

Yes: 108 No: 36

Are you in favor of Amendment #2 to the Brookfield Zoning Ordinance as recommended by the Planning Board as follows: Amend Article VII Personal Wireless Services Facilities to bring it into conformance with RSA 12-K. Specifically, the Article will only apply to new or substantially modified PWSFs, but co-location and modification applications shall be required to comply with and will be reviewed consistent with RSA 12-K. (Majority Vote Required) - By Ballot

Yes: 117 No: 19

To see if the Town will designate the Selectmen as agents to expend funds from the Common Expendable Trust account titled “Town Building Office Equipment.” (Majority Vote Required). The Selectmen recommend this appropriation.

Tabled.

Selectman Richard Zacher verified that the Article is redundant as the Board of Selectman were previously assigned as agents by Warrant Article passed on March 14, 2006

To see if the Town will raise and appropriate the additional sum of \$1,000 for the annual salary of Town Clerk. The current salary is \$14,000; this would raise the annual salary to \$15,000 (Majority Vote Required). The Selectmen recommend this appropriation.

Discussion: The increase will better align with salaries for other state Town Clerks.

Motion was made and seconded to amend the Article:

To see if the Town will raise and appropriate the additional sum of \$2,500 for the annual salary of the Town Clerk. The current salary is \$14,000. This would raise the annual salary to \$16,500.

Discussion: The increase is requested to compensate the Town Clerk for time and knowledge required to complete increasingly complex duties.

The amendment passed. The amended Article was read and passed as read..

To see if the Town will raise and appropriate the additional sum of \$1,000 for the annual salary of Town Tax Collector. The current salary is \$14,000; this would raise the annual salary to \$15,000 (Majority Vote Required). The Selectmen recommend this appropriation.

Discussion: The increase will better align with the salaries for other Tax Collectors

Motion was made and seconded to amend the Article:

To see if the Town will raise and appropriate the additional sum of \$2,500 for the annual salary of the Tax Collector. The current salary is \$14,000. This would raise the annual salary to \$16,500.

The amendment passed. The amended Article was read and passed as read.

To see if the Town will raise and appropriate the additional sum of \$2,500 for the annual salary of Town Treasurer. The current salary is \$12,500; this would raise the annual salary to \$15,000. (Majority Vote Required). The Selectmen recommend this appropriation.

Discussion: The increase will better reflect required time and duties of the Treasurer and align with the salaries of the Town Clerk and Tax Collector.

Motion was made and seconded to amend the Article:

To see if the town will raise and appropriate the additional sum of \$4,000 for the annual salary of Town Treasurer. The current salary is \$12,500. This would raise the annual salary to \$16,500.

Discussion: The Treasurer's duties have expanded requiring additional hours and expertise to complete duties, which should be considered for additional compensation.

The amendment passed. The amended Article was read and passed as read.

To see if the Town will vote to increase the hourly salary rate for Supervisors of the Checklist from \$16.00 per hour to \$18.00 per hour. (Majority Vote Required). The Selectmen recommend this appropriation.

The article was amended for appropriate wording required by the DRA:

To see if the Town will raise and appropriate the additional sum of \$1,000 to increase the hourly salary rate for the Supervisors of the Checklist from \$16.00 per hour to \$18.00 per hour. (Majority vote required). The Selectmen recommend this appropriation.

The amendment passed. The amended Article was read and passed as read.

To see if the Town will vote to increase the hourly salary rate for the Moderator as an elected official from \$15.50 per hour to \$20.00 per hour. (Majority Vote Required). The Selectmen recommend this appropriation.

The Article was amended for appropriate wording required by the DRA:

To see if the Town will raise and appropriate the additional sum of \$1,000 to increase the hourly salary rate for the Moderator as an elected official from \$15.50 per hour to \$20.00 per hour. (Majority vote required). The Selectmen recommend this appropriation.

The amendment passed. The amended Article was read and passed as read.

To see if the Town will vote to raise and appropriate the sum of \$50,000 to be deposited into the Moose Mountain Capital Reserve Fund I. (Majority Vote Required). The Selectmen recommend this appropriation.

Discussion: The Moose Mountain Road bridge requires repair with current estimates from \$350,000 - \$450,000. The current fund balance is \$145,000, and the additional money will be deposited in the reserve fund to save toward the repairs as additional potential grant opportunities are pursued.

The Article passed as read.

To see if the Town will vote to raise and appropriate the sum of \$75,000 to be deposited into the Road and Bridge Repair Capital Reserve Fund. (Majority Vote Required). The Selectmen recommend this appropriation.

Discussion: The additional dollars will be added to the current balance projects.

The Article passed as read.

To see if the Town will vote to raise and appropriate the sum of \$100,000 for the major repair of Town Roads and to fund this appropriation by authorizing the withdrawal of said sum from the Road and Bridge Repair Capital Reserve Fund. (Majority Vote Required). The Selectmen recommend this appropriation.

Discussion: The withdrawal is for paving and repairs. The philosophy is to maintain the roads each year and selection of projects will be based on the road condition and cost of work. There were no paving projects done last year. Frank Frazier added that Clark Road is expected to have paving improvements at the railroad tracks this year funded by a grant from the State of New Hampshire to the Cotton Valley Rail Trail Committee.

The Article passed as read.

To see if the Town will vote to raise and appropriate the sum of not more than \$10,000 for professional restoration of Town Record Book Nine, and to fund this appropriation by authorizing withdrawal of \$3,598.30 from the Records Preservation Capital Reserve Fund (fund balance \$3,598.30 as of 12/31/2021), with the balance of \$6,401.70 to be raised by taxation. (Majority Vote Required). The Selectmen recommend this appropriation.

Discussion: This is an ongoing project to secure the Town history by restoration of the original Town Record Books. This will be the 6th book preserved with 3 remaining to be restored.

Motion to amend the Article and seconded:

To raise and appropriate \$10,000 for the professional restoration of Town Record Book Nine and to partially fund this appropriation by authorizing the withdrawal of any remaining funds in the Records Preservation Capital Reserve Fund. This article is adopted subsequent to Article 15.

The amendment passed. The amended Article was read and passed as read.

To see if the Town will vote to discontinue the Records Preservation Capital Reserve Fund created in 1997. Said funds are to be expended as noted in Warrant #14 and any remaining balance to be transferred to the Town's Operating Budget. (Majority Vote Required). The Selectmen recommend this appropriation.

Discussion: The Records Preservation Capital Reserve Fund will be removed, and the remaining funds put into the General Fund to be expended on the completion of the restoration and preservation of the Town Record Books.

The Article passed as read.

To see if the Town will vote to raise and appropriate the sum of \$7,000 for the Property Revaluation Capital Reserve Fund to be deposited of said sum into the Property Re-Evaluation Capital Reserve Fund. (Majority Vote Required). The Selectmen recommend this appropriation.

The article was amended for appropriate wording required by the DRA:

To see if the Town will vote to raise and appropriate the sum of \$7,000 to be added to the Property Re-Valuation Capital Reserve Fund. (Majority Vote Required). The Selectmen recommend this appropriation.

The amendment passed. The amended Article was read and passed as read.

To see if the Town will vote to raise and appropriate the sum of \$25,000 to be withdrawn from the Town House Capital Reserve Fund for the repair of the windows and to finish the painting. (Majority Vote Required). The Selectmen recommend this appropriation.

The article was amended for appropriate wording required by the DRA:

To see if the Town will vote to raise and appropriate the sum of \$25,000 for the repair of the windows and to finish the painting with said amount to come from the Town House Capital Reserve Fund (Majority Vote Required). The Selectmen recommend this appropriation.

Discussion: The expenditures for the project was voted in last year's budget but not used.

The amendment passed. The amended Article was read and passed as read.

To see if the Town will vote to raise and appropriate the Selectmen's recommended sum of \$1,094,149 for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. (Majority Vote Required). The Selectmen recommend this appropriation.

Discussion: Concern about the increase in the salary for the Code Enforcement Officer position and a recommendation that it be decreased in the final budget. The Moderator recessed the meeting for 5 minutes for an Amendment to be drafted.

Motion to amend Article and seconded:

To see if the Town will vote to reduce the Town Budget MS-636 line 4240-4249 from \$11,500 to \$9,500.

The amended Article was read and failed.

Motion was made to amend the Article and seconded to reflect the final budget:

To see if the Town will vote to raise and appropriate the Selectmen's recommended sum of \$1,096,149 for the Town Operating Budget. Said sum does not include special or individual articles addressed in this warrant. (Majority Vote Required). The Selectmen recommend this appropriation.

The amended Article was read and passed.

Additional Business:

Frank Frazier proposed the Town consider developing a Budget Committee based on growth in the Town and complexity of budget needs, which can be created by Warrant Article next year by either the Selectmen or Petition of 25 registered voters.

William Nelson requested the yard behind the Town Hall and Office Buildings be maintained to improve the public appearance of the property, including removal of unused vehicles and equipment. The Selectman will address the issue.

Richard Peckham recognized the work of the Heritage Commission and Board of Selectmen to restore the Town Hall, specifically the recent plastering and painting.

The Moderator adjourned the meeting at 3:49 p.m.

Respectfully submitted,
Karen E. Servacek
Brookfield Town Clerk

Warrant Articles – Town Election March 14, 2023

Town Meeting March 18, 2023



State of New Hampshire

The inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town House in said Brookfield on Tuesday, the Fourteenth day of March, next, to act upon warrant Article 1 through 9 by official ballot. Polls will be open from 1:00 pm to 6:00 pm.

And you are hereby further notified to meet at the Town House in said Brookfield on the March Eighteenth beginning at 3:00 pm to act upon the following Articles 10 thru 15.

1. To choose all necessary Town Officers for the coming year - *By Ballot*.
2. Are you in favor of adoption of Amendment No. 1 as proposed by the Planning Board for the Brookfield Zoning Ordinance as follows: delete the definition of "accessory building" and adopt instead a definition of "ancillary structure" as anything constructed, the use of which requires location on or in the ground, or attachment to something having a location on or in the ground, which is incidental to the primary dwelling. (*Majority Vote Required*) – *By Ballot - The Planning Board approves (7-0-0)*.
3. Are you in favor of adoption of Amendment No. 2 as proposed by the Planning Board for the Brookfield Zoning Ordinance as follows: amend the building lot requirements in the Residential-Agricultural Zone to require that ancillary structures of greater than 50 square feet in area must be set back at least 20 feet from any lot line. (*Majority Vote Required*) – *By Ballot - The Planning Board approves (7-0-0)*.
4. Are you in favor of adoption of Amendment No. 3 as proposed by the Planning Board for the Brookfield Zoning Ordinance as follows: amend the building lot requirements in the Residential-Agricultural Zone to require that frontage on a Private Road be on an approved Private Road; and to require that lot access be provided from the required road frontage? (*Majority Vote Required*) – *By Ballot - The Planning Board approves (6-0-1)*.
5. Are you in favor of adoption of Amendment No. 4 as proposed by the planning board for the Brookfield zoning ordinance as follows: amend the building lot requirements in the Residential-Agricultural Zone to require that lots of less than 2 acres in the Cedar Park subdivision comply with the generally applicable side or rear setbacks if the side or rear property line abuts a right of way, pond,

lake, stream, brook, watercourse, marsh, or seasonally wet area? *(Majority Vote Required) – By Ballot - The Planning Board approves (7-0-0).*

6. Are you in favor of adoption of Amendment No. 5 as proposed by the planning board for the Brookfield zoning ordinance as follows: to delete from the ordinance sections identifying "non-permitted uses," which will clarify that the ordinance is a permissive zoning ordinance and that only those uses which are listed in the ordinance are permitted. *(Majority Vote Required) – By Ballot - The Planning Board approves (7-0-0).*
7. Are you in favor of adoption of Amendment No. 6 as proposed by the planning board for the Brookfield zoning ordinance as follows: to replace Article II, A (1)(b) regarding home businesses and home occupations with new language defining and separating the two uses and allowing both in the Residential Agricultural Zone by operating permit issued by the Selectmen upon a finding that certain criteria are met. Home occupations are uses conducted entirely within a dwelling or accessory building only by members of the family which are domiciled at the property; home businesses would allow up to four non-resident individuals. Home occupations may not change the outside appearance of any buildings, have any outside storage or display areas, generate unusual amounts of traffic or create a hazard or nuisance to any person or property. Home businesses must be secondary to the residential use of the property and not alter the character of the neighborhood or reduce surrounding property values; may not result in any external evidence of the business activities; have no outdoor display of goods or materials or equipment unless screened; have no window displays; or change the exterior appearance of the structures on the property, unless approved by the Selectmen. *(Majority Vote Required) – By Ballot - The Planning Board approves (7-0-0)*
8. Are you in favor of adoption of Amendment No. 7 as proposed by the planning board for the Brookfield zoning ordinance as follows: add to the conditions under which Accessory Dwelling Units are permitted a restriction that the area of the ADU may not exceed 30% of the total floor area of the single family dwelling, including the ADU, or 750 square feet, whichever is larger; and to prohibit the use of campers, RVs, or manufactured homes as ADUs. *(Majority Vote Required) – By Ballot - The Planning Board approves (4-3-0)*
9. Are you in favor of adoption of Amendment No. 8 as proposed by the planning board for the Brookfield zoning ordinance as follows: add the following general provision to ensure compliance with HB 1021 (2022): "The use of land or structures primarily for religious purposes are permitted in all zoning districts, provided they comply with the Ordinance's provisions regarding height of structures, yard sizes, lot area, setbacks, open space and building coverage requirements." *(Majority Vote Required) – By Ballot - The Planning Board approves (7-0-0)*
10. Shall the Town of Brookfield accept the provisions of RSA 53-G:1-RSA 53-G:11 providing for the establishment of a Communications District, together with the municipalities of Albany, Bartlett, Chatham, Conway, Eaton, Effingham, Freedom, Hales Location, Harts Location, Jackson, Madison, Moultonborough, Ossipee, Tamworth and Tuftonboro in accordance with the provisions of the proposed agreement filed with the Brookfield Governing Body. *(Majority Vote Required). The Selectmen recommend this agreement.*
11. To see if the Town will raise and appropriate the sum of **\$200,000** to repair the Town's roads; of the amount **\$200,000** is authorized to be withdrawn from the Road and Bridge Repair Capital Reserve Fund. *(Majority Vote Required). The Selectmen recommend this appropriation.*
12. To see if the Town will vote to raise and appropriate the sum of **\$7,000** for the Property Revaluation Capital Reserve Fund to be deposited of said sum into the Property Re-Evaluation Capital Reserve Fund. *(Majority Vote Required). The Selectmen recommend this appropriation.*

- 13.** To see if the Town will vote to discontinue the Cable and Internet Capital Reserve Fund created 2019. Said funds and accumulated interest to date of withdrawal, are to be transferred to the Town's general fund. *(Majority Vote Required). The Selectmen recommend this appropriation.*
- 14.** To see if the Town will vote to raise and appropriate the sum of **\$25,000** to be withdrawn from the Town House Capital Reserve Fund for the repair of the Town House windows and interior painting. *(Majority Vote Required). The Selectmen recommend this appropriation.*
- 15.** To see if the Town will vote to raise and appropriate the Selectmen's recommended sum of **\$1,231,078.00** for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. *(Majority Vote Required). The Selectmen recommend this appropriation.*

Brian Robischeau _____ Date_____

Richard Zacher _____ Date_____

Richard Surette _____ Date_____



New Hampshire
Department of
Revenue Administration

MS-636

2023
MS-636

Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Proposed Appropriations for period ending 12/31/2023	
					(Recommended)	(Not Recommended)
General Government						
4130-4139	Executive	15	\$68,711	\$50,405	\$46,538	\$0
4140-4149	Election, Registration, and Vital Statistics	15	\$28,969	\$32,025	\$39,114	\$0
4150-4151	Financial Administration	15	\$55,511	\$78,450	\$49,812	\$0
4152	Revaluation of Property	15	\$28,040	\$0	\$21,515	\$0
4153	Legal Expense	15	\$2,446	\$15,000	\$15,000	\$0
4155-4159	Personnel Administration	15	\$17,944	\$9,617	\$19,651	\$0
4191-4193	Planning and Zoning	15	\$1,961	\$11,600	\$8,100	\$0
4194	General Government Buildings	15	\$17,778	\$25,250	\$23,075	\$0
4195	Cemeteries	15	\$19,785	\$26,700	\$14,850	\$0
4196	Insurance	15	\$0	\$3,146	\$3,461	\$0
4197	Advertising and Regional Association	15	\$0	\$1	\$1	\$0
4199	Other General Government	15	\$15,288	\$12,350	\$13,946	\$0
General Government Subtotal			\$256,433	\$264,544	\$255,063	\$0
Public Safety						
4210-4214	Police	15	\$398,132	\$377,672	\$417,547	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire	15	\$0	\$500	\$500	\$0
4240-4249	Building Inspection	15	\$10,044	\$11,500	\$11,500	\$0
4290-4298	Emergency Management	15	\$0	\$0	\$5,000	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
Public Safety Subtotal			\$408,176	\$389,672	\$434,547	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	15	\$177,852	\$280,000	\$403,498	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$177,852	\$280,000	\$403,498	\$0



New Hampshire
Department of
Revenue Administration

2023
MS-636

Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Proposed Appropriations for period ending 12/31/2023	
					(Recommended)	(Not Recommended)
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection	15	\$82,794	\$103,254	\$98,644	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$82,794	\$103,254	\$98,644	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0
Health						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	15	\$1,500	\$2,858	\$2,858	\$0
Health Subtotal			\$1,500	\$2,858	\$2,858	\$0
Welfare						
4441-4442	Administration and Direct Assistance		\$0	\$10,000	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	15	\$5,393	\$3,550	\$13,699	\$0
Welfare Subtotal			\$5,393	\$13,550	\$13,699	\$0
Culture and Recreation						
4520-4529	Parks and Recreation	15	\$4,216	\$4,217	\$4,217	\$0
4550-4559	Library	15	\$14,000	\$14,000	\$14,000	\$0
4583	Patriotic Purposes	15	\$0	\$200	\$200	\$0
4589	Other Culture and Recreation	15	\$621	\$2,850	\$3,850	\$0
Culture and Recreation Subtotal			\$18,837	\$21,267	\$22,267	\$0



New Hampshire
Department of
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Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Proposed Appropriations for period ending 12/31/2023	
					(Recommended)	(Not Recommended)
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources	15	\$310	\$3	\$501	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$310	\$3	\$501	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0	\$0
4723	Tax Anticipation Notes - Interest	15	\$0	\$1	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$0	\$1	\$1	\$0
Capital Outlay						
4901	Land		\$30,000	\$30,000	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$25,000	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$100,000	\$0	\$0
Capital Outlay Subtotal			\$30,000	\$155,000	\$0	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$1,231,078	\$0



New Hampshire
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Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2023	
			(Recommended)	(Not Recommended)
4903	Buildings	14	\$25,000	\$0
<i>Purpose: Repairs to Town House</i>				
4909	Improvements Other than Buildings	11	\$200,000	\$0
<i>Purpose: Repair Town Roads</i>				
4915	To Capital Reserve Fund	12	\$7,000	\$0
<i>Purpose: Add to Capital Reserve</i>				
Total Proposed Special Articles			\$232,000	\$0



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Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2023	
			(Recommended)	(Not Recommended)
Total Proposed Individual Articles			\$0	\$0



New Hampshire
Department of
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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2023
Taxes					
3120	Land Use Change Tax - General Fund	15	\$1,850	\$0	\$20,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	15	\$6,889	\$0	\$8,000
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	15	\$15,241	\$0	\$11,500
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$23,980	\$0	\$39,500
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	15	\$201,250	\$0	\$195,000
3230	Building Permits	15	\$8,131	\$0	\$5,000
3290	Other Licenses, Permits, and Fees	15	\$4,384	\$0	\$2,400
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$213,765	\$0	\$202,400
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	15	\$66,743	\$0	\$65,000
3353	Highway Block Grant	15	\$33,543	\$0	\$35,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$36,013	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$136,299	\$0	\$100,000
Charges for Services					
3401-3406	Income from Departments		\$0	\$0	\$0
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$0	\$0	\$0
Miscellaneous Revenues					
3501	Sale of Municipal Property	15	\$622	\$0	\$577
3502	Interest on Investments	15	\$9,791	\$0	\$5,000
3503-3509	Other	15	\$2,346	\$0	\$55,498
Miscellaneous Revenues Subtotal			\$12,759	\$0	\$61,075



New Hampshire
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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2022	Estimated Revenues for period ending 12/31/2023
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	11, 14	\$693	\$0	\$225,000
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$693	\$0	\$225,000
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$0	\$0
Total Estimated Revenues and Credits			\$387,496	\$0	\$627,975



New Hampshire
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Budget Summary

Item	Period ending 12/31/2023
Operating Budget Appropriations	\$1,231,078
Special Warrant Articles	\$232,000
Individual Warrant Articles	\$0
Total Appropriations	\$1,463,078
Less Amount of Estimated Revenues & Credits	\$627,975
Estimated Amount of Taxes to be Raised	\$835,103

MS-535
New Hampshire
Department of
Revenue Administration
2023
MS-535
Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
General Government			
4130-4139	Executive	\$50,405	\$68,711
<i>Explanation: \$25,013 of expenditures relate to traunch grant</i>			
4140-4149	Election, Registration, and Vital Statistics	\$32,025	\$28,971
4150-4151	Financial Administration	\$78,450	\$92,551
<i>Explanation: \$11,000 relates to traunch grant expenditures</i>			
4152	Revaluation of Property	\$0	\$0
4153	Legal Expense	\$15,000	\$2,446
4155-4159	Personnel Administration	\$9,617	\$8,944
4191-4193	Planning and Zoning	\$11,600	\$1,961
4194	General Government Buildings	\$25,250	\$17,778
4195	Cemeteries	\$26,700	\$20,560
4196	Insurance	\$3,146	\$0
4197	Advertising and Regional Association	\$1	\$0
4199	Other General Government	\$12,350	\$15,288
General Government Subtotal		\$264,544	\$257,210
Public Safety			
4210-4214	Police	\$377,672	\$398,132
4215-4219	Ambulance	\$0	\$0
4220-4229	Fire	\$500	\$0
4240-4249	Building Inspection	\$11,500	\$10,044
4290-4298	Emergency Management	\$0	\$0
4299	Other (Including Communications)	\$0	\$0
Public Safety Subtotal		\$389,672	\$408,176
Airport/Aviation Center			
4301-4309	Airport Operations	\$0	\$0
Airport/Aviation Center Subtotal		\$0	\$0
Highways and Streets			
4311	Administration	\$0	\$0
4312	Highways and Streets	\$280,000	\$177,853
<i>Explanation: No road agent for the 4 months in the summer led to less of the budgeted work being completed</i>			
4313	Bridges	\$0	\$0
4316	Street Lighting	\$0	\$0
4319	Other	\$0	\$0
Highways and Streets Subtotal		\$280,000	\$177,853

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New Hampshire
Department of
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2023
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Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
Sanitation			
4321	Administration	\$0	\$0
4323	Solid Waste Collection	\$103,254	\$82,794
4324	Solid Waste Disposal	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0
4329	Other Sanitation	\$0	\$0
Sanitation Subtotal		\$103,254	\$82,794
Water Distribution and Treatment			
4331	Administration	\$0	\$0
4332	Water Services	\$0	\$0
4335	Water Treatment	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0
Electric			
4351-4352	Administration and Generation	\$0	\$0
4353	Purchase Costs	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0
4359	Other Electric Costs	\$0	\$0
Electric Subtotal		\$0	\$0
Health			
4411	Administration	\$0	\$0
4414	Pest Control	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	\$2,858	\$1,500
Health Subtotal		\$2,858	\$1,500
Welfare			
4441-4442	Administration and Direct Assistance	\$10,000	\$2,843
4444	Intergovernmental Welfare Payments	\$0	\$0
4445-4449	Vendor Payments and Other	\$3,550	\$2,550
Welfare Subtotal		\$13,550	\$5,393
Culture and Recreation			
4520-4529	Parks and Recreation	\$4,217	\$4,216
4550-4559	Library	\$14,000	\$14,000
4583	Patriotic Purposes	\$200	\$0
4589	Other Culture and Recreation	\$2,850	\$621
Culture and Recreation Subtotal		\$21,267	\$18,837



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Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources	\$3	\$310
4619	Other Conservation	\$0	\$0
4631-4632	Redevelopment and Housing	\$0	\$0
4651-4659	Economic Development	\$0	\$0
Conservation and Development Subtotal		\$3	\$310
Debt Service			
4711	Long Term Bonds and Notes - Principal	\$0	\$0
4721	Long Term Bonds and Notes - Interest	\$0	\$0
4723	Tax Anticipation Notes - Interest	\$1	\$0
<i>Explanation: No TAN needed in current year</i>			
4790-4799	Other Debt Service	\$0	\$0
Debt Service Subtotal		\$1	\$0
Capital Outlay			
4901	Land	\$30,000	\$30,000
4902	Machinery, Vehicles, and Equipment	\$0	\$0
4903	Buildings	\$25,000	\$0
<i>Explanation: Town hall project did not end up taking place</i>			
4909	Improvements Other than Buildings	\$100,000	\$0
<i>Explanation: No paving done with road agent gone</i>			
Capital Outlay Subtotal		\$155,000	\$30,000
Operating Transfers Out			
4912	To Special Revenue Fund	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0
4915	To Capital Reserve Fund	\$125,000	\$125,000
4916	To Expendable Trusts/Fiduciary Funds	\$7,000	\$7,000
4917	To Health Maintenance Trust Funds	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0
Operating Transfers Out Subtotal		\$132,000	\$132,000



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Expenditures

Account	Purpose	Voted Appropriations	Actual Expenditures
Payments to Other Governments			
4931	Taxes Assessed for County	\$0	\$132,303
4932	Taxes Assessed for Village District	\$0	\$0
4933	Taxes Assessed for Local Education	\$0	\$1,451,731
4934	Taxes Assessed for State Education	\$0	\$162,871
4939	Payments to Other Governments	\$0	\$0
Payments to Other Governments Subtotal			\$1,746,905
Total Before Payments to Other Governments		\$1,362,149	\$1,114,073
Plus Payments to Other Governments			\$1,746,905
Plus Commitments to Other Governments from Tax Rate		\$1,746,905	
Less Proprietary/Special Funds		\$0	\$0
Total General Fund Expenditures		\$3,109,054	\$2,860,978



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Revenues

Account	Source of Revenues	Estimated Revenues	Actual Revenues
Taxes			
3110	Property Taxes	\$0	\$2,494,309
3120	Land Use Change Tax - General Fund	\$1,850	\$1,850
3121	Land Use Change Taxes (Conservation)	\$0	\$0
3180	Resident Tax	\$0	\$0
3185	Yield Tax	\$8,700	\$6,889
3186	Payment in Lieu of Taxes	\$0	\$0
3187	Excavation Tax	\$0	\$0
3189	Other Taxes	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$11,000	\$15,241
9991	Inventory Penalties	\$0	\$0
Taxes Subtotal		\$21,550	\$2,518,289
Licenses, Permits, and Fees			
3210	Business Licenses and Permits	\$0	\$0
3220	Motor Vehicle Permit Fees	\$195,000	\$201,250
3230	Building Permits	\$5,500	\$8,131
3290	Other Licenses, Permits, and Fees	\$3,300	\$4,384
3311-3319	From Federal Government	\$0	\$36,013
<i>Explanation: LFRF Traunch Grant</i>			
Licenses, Permits, and Fees Subtotal		\$203,800	\$249,778
State Sources			
3351	Municipal Aid/Shared Revenues	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$66,743	\$66,743
3353	Highway Block Grant	\$33,081	\$32,952
3354	Water Pollution Grant	\$0	\$0
3355	Housing and Community Development	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$0	\$0
3357	Flood Control Reimbursement	\$0	\$0
3359	Other (Including Railroad Tax)	\$0	\$0
3379	From Other Governments	\$0	\$0
State Sources Subtotal		\$99,824	\$99,695
Charges for Services			
3401-3406	Income from Departments	\$0	\$0
3409	Other Charges	\$0	\$0
Charges for Services Subtotal		\$0	\$0
Miscellaneous Revenues			
3501	Sale of Municipal Property	\$300	\$0
3502	Interest on Investments	\$4,000	\$9,791
3503-3509	Other	\$900	\$3,558
Miscellaneous Revenues Subtotal		\$5,200	\$13,349



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Revenues

Account	Source of Revenues	Estimated Revenues	Actual Revenues
Interfund Operating Transfers In			
3912	From Special Revenue Funds	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0
3915	From Capital Reserve Funds	\$125,000	\$1,468
<i>Explanation: Due to two projects that were to be funded by the CRF not being done, no transfer was made</i>			
3916	From Trust and Fiduciary Funds	\$0	\$0
3917	From Conservation Funds	\$0	\$0
Interfund Operating Transfers In Subtotal		\$125,000	\$1,468
Other Financing Sources			
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0
Other Financing Sources Subtotal		\$0	\$0
Less Proprietary/Special Funds		\$0	\$0
Plus Property Tax Commitment from Tax Rate		\$2,512,336	
Total General Fund Revenues		\$2,967,710	\$2,882,579



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Balance Sheet

Account	Description	Starting Balance	Ending Balance
Current Assets			
1010	Cash and Equivalents	\$1,062,405	\$218,523
1030	Investments	\$67,787	\$981,146
1080	Tax Receivable	\$137,657	\$142,197
1110	Tax Liens Receivable	\$60,897	\$46,657
<i>Explanation: \$1,800 allowance included</i>			
1150	Accounts Receivable	\$2,036	\$0
1260	Due from Other Governments	\$0	\$0
1310	Due from Other Funds	\$0	\$0
1400	Other Current Assets	\$0	\$0
1670	Tax Deeded Property (Subject to Resale)	\$0	\$11,358
Current Assets Subtotal		\$1,330,782	\$1,399,881
Current Liabilities			
2020	Warrants and Accounts Payable	\$0	\$0
2030	Compensated Absences Payable	\$0	\$0
2050	Contracts Payable	\$0	\$0
2070	Due to Other Governments	\$0	\$0
2075	Due to School Districts	\$667,691	\$672,169
2080	Due to Other Funds	\$0	\$0
2220	Deferred Revenue	\$1,303	\$44,323
2230	Notes Payable - Current	\$0	\$0
2270	Other Payable	\$0	\$0
Current Liabilities Subtotal		\$668,994	\$716,492
Fund Equity			
2440	Non-spendable Fund Balance	\$0	\$11,358
2450	Restricted Fund Balance	\$0	\$0
2460	Committed Fund Balance	\$0	\$0
2490	Assigned Fund Balance	\$0	\$0
2530	Unassigned Fund Balance	\$661,788	\$672,031
Fund Equity Subtotal		\$661,788	\$683,389



Tax Commitment

Source	County	Village	Local Education	State Education	Other	Property Tax
MS-535	\$132,303	\$0	\$1,451,731	\$162,871	\$0	\$2,494,309
Commitment	\$132,303	\$0	\$1,451,731	\$162,871		\$2,512,336
Difference	\$0	\$0	\$0	\$0		(\$18,027)

General Fund Balance Sheet Reconciliation

Total Revenues	\$2,882,579
Total Expenditures	\$2,860,978
Change	\$21,601
Ending Fund Equity	\$683,389
Beginning Fund Equity	\$661,788
Change	\$21,601

Board of Selectmen

The Board of Selectmen thanks the entire Town for its support during 2022. The Board also extends thanks to all the boards, committees, and outside vendors for continued support and a job well done. Our goal as your Board members and neighbors is to be good stewards of the Town resources and assure that Town property is maintained and available for use by all residents.

It has been a year of many changes in Brookfield. Virginia McGinley, our long time Town Clerk; Marylou MacLean, our Treasurer; and Eddie Nason, our Road Agent, have retired. Please join me in wishing these wonderful people all the best for their tireless work and devotion to Brookfield. Also, please welcome our new Town Clerk, Karen Servacek; Treasurer, Joanne Dolbear; and Road Agent, Chris Kinville. Again, we wish our new people the very best in their service to our Town of Brookfield.

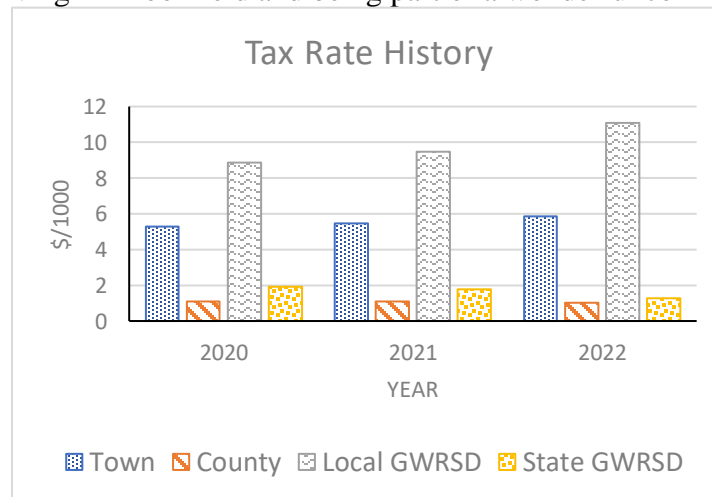
The Selectmen were able to update the Town's computer infrastructure this year along with suitable municipal software, using grant funds from the State of New Hampshire. This project will offer accurate tracking of Town funds and records, and enable us to conform to State audits. The Town Clerk and other departments will be able to offer better and enhanced services to our residents.

We made the final \$30,000 payment on the 250 acre Town conservation land that borders Lyford Road and the Cotton Valley Rail Trail. This land is also the site of our new Town Cemetery. We own it!

Projects moving forward are broadband connections to parts of Town that have long suffered without high speed data service. Breezeline is busy running lines in town. We have hopes that residents will be reached quickly as work continues. Road improvements, as funds allow, and the repair to the bridge on Moose Mountain Road will continue. Developing a plan for a solid repair to the bridge rather than total replacement is realizing a potential saving of hundreds of thousands of dollars for the Town is under discussion. Doing a total bridge replacement is cost prohibitive at this time. Information will be forthcoming.

The tax rate increased from \$17.72 to \$19.23 per a thousand. The Town and County portion of our tax bill remained stable while local GWRSD increased aproxamitly 17 percent. The Town of Wakefield has increased our costs as reported in the MS 636.

This year was an active social time in Town. We have a new Brookfield Women's Society in Town! Please support this new society as they plan and execute great activities and events moving forward. Many thanks to all who helped and attended the Christmas breakfast put on by the Heritage Commission and sponsored by the Selectmen. It is great to see families take time to get out and enjoy fellowship at the Town House. We all look forward to living in Brookfield and being part of a wonderful community in 2023.



Town Maintenance Plan

Project	Estimated Cost	2023	2024	2025	Future
<i>Office Building</i>					
New Rug	\$2,000	\$2,000			
Generator	\$10,000			\$10,000	
Total	\$12,000				
<i>Town House</i>					
Interior Paint	\$10,000	\$10,000			
Window Repair	\$14,000	\$14,000			
Floor Refinishing	\$10,000		\$10,000		
Total	\$34,000				
<i>Moose Mountain Bridge</i>					\$500,000
Total	\$500,000				
<i>Town Shed</i>					\$25,000
Total	\$25,000				
<i>Town Office Building Expansion</i>	\$100,000				\$100,000

Respectfully submitted,
Rick Surette, Selectman Chair
Rich Zacher, Vice Chair
Brian Robischeau, Selectman

Archivist

The conservation of Town Record Book #8 by the Northeast Document Conservation Center in Andover, MA, was completed and the book was returned late summer. This book had been financed by a warrant article approved by voters at Town Meeting, 2021. Town Record Book #9 (1956 – 1972), approved for conservation by voters in 2022, is currently at the Center, and its conservation will begin shortly. The Selectmen will be asking the voters to approve expenditure for the conservation of Town Record Book #7 (1892-1904) at the March 2023 Town Meeting. This brings us to almost the end of the conservation of our Town Record Books.

Kristin Whitworth has worked diligently preparing the digital images of some of the earlier Record Books we previously conserved. The intention has been to have these images available through the Town website. With the new computer system server and some negotiations with our website provider, we expect to finally provide access online to the digital images of the various volumes. What remains to be done, however, is an index to each volume to facilitate research. Anyone who would like to volunteer to work on this project should contact Craig Evans (603-522-5069) to learn more about the indexing project and the training involved. Basic computer skills (Word, Excel, etc.) are required. It's pretty straightforward and also gives you an opportunity to work with the town records up close.

The Property Files Project has been the primary focus of the Town Archivist this year. The re-housing and sorting through of the files in the Assessor's office is complete. Craig, assisted by Cassandra Rodil, is now working to re-house all the large flat files from the Planning Board, the Code Enforcement Officer and the Assessor's office. This includes property septic designs, surveys of properties, subdivisions, and

boundary line adjustments. All of the large plats, usually prepared by a surveyor, are cross-referenced with the property file to which they belong. I use the term “re-housing” very loosely, as most of the records we are dealing with were placed in banker’s boxes years ago, with no identification and little organization. Many of the records have not seen the light of day since the move into the new office building in 2001. We are about 40% through the lots in town, and hope to finish by mid-year. For a more thorough description of the goals of this project, see my report in the 2022 Annual Report.

Respectfully submitted,
Craig F. Evans, Archivist
Kristen Whitworth, Assistant Archivist
Cassandra Rodil, Property Files Assistant

Assessor Clerk

It has been a busy and productive year in the Assessor’s office. We continue the work begun last year by Archivist Craig Evans and Administrative Assistant Casandra Rodil of filing documents by map and lot, and organizing each property file in a standard way. This allows our system to be more efficient and more in line with other towns. Susan Raban, my assistant, has learned her job well and is a dependable, knowledgeable, and pleasant addition to the office. Rod Wood, our Assessor who comes in once a month, has a wealth of knowledge and experience dealing with multiple towns in New Hampshire and Maine, and Susan and I never stop learning from him.

The Town has purchased from AxisGIS an impressive GIS (Geographic Information System) internet-based mapping system that will allow anyone to access significant property information on the Town website. You will find it on the Assessing page under Interactive Tax Maps. I encourage you to access the site and to experiment with it! I also encourage people to investigate other aspects of the Assessing page on the Brookfield Town website to see what it offers and how it can help you. My office is in the Town Office Building and my hours are on Thursdays and Fridays 8:30am-10:30am. You can call me or leave a message by calling 603-522-3688. My email in the office is assessor.clerk@brookfieldnh.org. Please drop by and let me know how I might help you!

Respectfully submitted,
Robert W. Nielsen
Assessor Clerk



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Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	11,194.50	\$743,491	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	2,040.67	\$38,036,000	
1G	Commercial/Industrial Land	79.05	\$264,700	
1H	Total of Taxable Land	13,314.22	\$39,044,191	
1I	Tax Exempt and Non-Taxable Land	1,569.18	\$3,004,500	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$89,239,684	
2B	Manufactured Housing RSA 674:31	0	\$273,100	
2C	Commercial/Industrial	0	\$797,000	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
2F	Total of Taxable Buildings	0	\$90,309,784	
2G	Tax Exempt and Non-Taxable Buildings	0	\$920,516	
Utilities & Timber			Valuation	
3A	Utilities		\$1,608,100	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	Valuation before Exemption		\$130,962,075	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Polution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$130,962,075	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$40,000	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	3	\$120,000
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$30,000	3	\$90,000
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	0	\$0
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
20	Total Dollar Amount of Exemptions			\$210,000
21A	Net Valuation			\$130,752,075
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$130,752,075
21D	Less Commercial/Industrial Construction Exemption			\$0
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction			\$130,752,075
22	Less Utilities			\$1,608,100
23A	Net Valuation without Utilities			\$129,143,975
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$129,143,975



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Utility Value Appraiser

R. B. WOOD & ASSOCIATES, LLC

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
NEW HAMPSHIRE ELECTRIC COOP	\$387,600	\$0	\$0	\$0	\$387,600
PSNH DBA EVERSOURCE ENERGY	\$1,220,500	\$0	\$0	\$0	\$1,220,500
	\$1,608,100	\$0	\$0	\$0	\$1,608,100



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Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$250	51	\$12,750
Surviving Spouse RSA 72:29-a	\$700	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	3	\$4,200
All Veterans Tax Credit RSA 72:28-b	\$250	4	\$1,000
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		58	\$17,950

Deaf & Disabled Exemption Report

Deaf Income Limits		Deaf Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

Disabled Income Limits		Disabled Asset Limits	
Single	\$25,000	Single	\$50,000
Married	\$30,000	Married	\$50,000

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year		Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted				
Age	Number	Age	Number	Amount	Maximum	Total
65-74	0	65-74	1	\$30,000	\$30,000	\$30,000
75-79	0	75-79	2	\$45,000	\$90,000	\$90,000
80+	0	80+	0	\$60,000	\$0	\$0
			3		\$120,000	\$120,000

Income Limits		Asset Limits	
Single	\$25,000	Single	\$50,000
Married	\$30,000	Married	\$50,000

Has the municipality adopted an exemption for Electric Energy Systems? (RSA 72:85)

Granted/Adopted? No

Properties:

Has the municipality adopted an exemption for Renewable Gen. Facility & Electric Energy Storage? (RSA 72:87)

Granted/Adopted? No

Properties:

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? No

Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No

Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No

Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

Granted/Adopted? No

Properties:

Percent of assessed value attributable to new construction to be exempted:

Total Exemption Granted:

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

Granted/Adopted? No

Properties:

Assessed value prior to effective date of RSA 75:1-a:

Current Assessed Value:



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	405.34	\$112,658
Forest Land	7,109.59	\$497,681
Forest Land with Documented Stewardship	2,713.17	\$115,134
Unproductive Land	312.20	\$6,230
Wet Land	654.20	\$11,788
	11,194.50	\$743,491

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	6,592.02
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	9.32
Total Number of Owners in Current Use	Owners:	135
Total Number of Parcels in Current Use	Parcels:	210

Land Use Change Tax

Gross Monies Received for Calendar Year		\$21,490
Conservation Allocation	Percentage: 0.00%	Dollar Amount: \$0
Monies to Conservation Fund		\$0
Monies to General Fund		\$21,490

Conservation Restriction Assessment Report RSA 79-B	Acres	Valuation
Farm Land	0.00	\$0
Forest Land	0.00	\$0
Forest Land with Documented Stewardship	0.00	\$0
Unproductive Land	0.00	\$0
Wet Land	0.00	\$0
	0.00	\$0

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	0.00
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	0.00
Owners in Conservation Restriction	Owners:	0
Parcels in Conservation Restriction	Parcels:	0



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Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F				
Number Granted	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Discretionary Preservation Easements RSA 79-D				
Owners	Structures	Acres	Land Valuation	Structure Valuation
0	0	0.00	\$0	\$0

Map	Lot	Block	%	Description
<i>This municipality has no Discretionary Preservation Easements.</i>				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$0.00	0.00
White Mountain National Forest only, account 3186		0.00

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
<i>This municipality has no additional sources of PILTs.</i>	

Cemetery Trustees

2022 saw a few membership changes for the Brookfield Cemetery Trustees. In March, Kate Niewenhous was elected as Trustee and Pam Skeffington agreed to be appointed as the Alternate. Craig Evans was once again voted to be Chairman and remained so until his resignation at the end of September. In October, the Brookfield Board of Selectman appointed Pam Skeffington to the open Trustee position. The three members of the Cemetery Trustees have agreed at this time to share the responsibilities of Chairperson. The Trustees met four times in public meetings over the course of the year.

We take this opportunity, along with the Board of Selectman and the citizens of Brookfield, to publicly thank Craig Evans for his many years of tireless and dedicated service as Chairman of the Cemetery Trustees. His guidance oversaw the creation of the new Brookfield Town Cemetery, the planting and care of its many trees and bushes and the installation of the Armed Services monuments. His commitment to this project was a tremendous gift to the Town and his knowledge, expertise and leadership will be greatly missed.

The main focus of the Trustees in 2022 was the beautification of the new Brookfield Town Cemetery. At the Memorial Area, a bronze plaque recognizing other armed service groups was placed near the flagpole, a rosa rugosa hedge was planted in a semicircle behind the flagpole to serve as its backdrop and four granite benches were installed. Two large maple trees, donated by Christine Brudevold and David Newman, were planted in the main area of the cemetery.

The largest project undertaken by the Trustees was the reclamation of the fields in Sections A and B of the cemetery. Soil testing was processed by UNH and Royal Turf Landscaping was hired to aerate, seed and fertilize the main area. The Smith Brothers of Sanbornville were contracted for loam and to seed, lime and fertilize the 1.5 acre hayfield. This extensive work will be maintained in 2023 with future soil testing and adherence to subsequent recommendations along with site work for the main drive and the installation of a gate and new signage.

Our thanks go out to Bertie Holland for donating the plantings at both of the Town cemeteries and watering them throughout the summer. The twelve maples lining the main drive continue to thrive, thanks to the annual fertilizing by Bartlett Tree and the volunteer hours of Craig Evans to water them during the dry periods of summer. Brookfield is also very fortunate to have Bob Servacek volunteer his time to inventory private graveyards in Town. *See Heritage Commissions report for more information.* Corey Pike, once again, cared for both Town cemeteries and completed work on eleven private graveyards with trusts this summer.

The Trustees have reviewed and discussed the policies, procedures and forms for the Brookfield Town Cemetery as well as the policy for burial in the Historic 1819 Burial Ground. The Trustees also reviewed the particular RSAs that relate to their responsibilities to cemeteries and graveyards in general.

The Trustees oversaw the purchase of one plot in the new Brookfield Town Cemetery this calendar year and coordinated the plans for one burial. To the best of our knowledge there have been four burials in private graveyards. Plots are still available at the Brookfield Town Cemetery at a reduced cost for residents. Please contact one of the Trustees for further information.

Respectfully submitted,
Roberta A. Holland, Trustee
Kate Niewenhous, Trustee
Pam Skeffington, Trustee
Richard Zacher, Selectman's Rep.

Code Enforcement

Property Owner	Project	Estimated Value
Bruce Steinburg	Build a 29x6- 3 season porch	\$10K
Charles & Joanne Dolbear	Build ADU, 1436 sqft, with attached garage, breezeway, window replacement and dormer	\$200K
Nathan & Kristen Whitworth	Build a 28x30 sqft garage with 2 lean-tos	\$120K
Michael & Kelly Anderson	Build 24x25 family room	\$100K
Robert Collins	Replace roof	\$10K
Gary & Vicki Randall	Build a 24x32 deck	\$6K
Anthony & Jessica Morrill	Build a 16x30 pole shed for equipment	\$3K
Margaret Ingalls	Build a 36x28 garage	\$110K
Amanda Peirce	Build a 28x24 garage with metal roof	\$20K
Phil Emilio	Build a 40x60 barn	\$70K
Dwight Wyatt	Demolish parts of the home with additions, updates and added garage	\$1M
Joseph Oswalt	Remodel garage into game room	\$3K
Frank Waters	33x40 pole barn	\$58K
Christine Feddern	Build 3 car garage with workshop, 38x38 workshop and 12x12 breezeway	\$175K
Gus Straton	Build 42x13 deck on back of barn	\$32K
Richard Mouser	Build a 24x8 deck with screened in porch	\$12K
Charles Pace	Replace existing deck with a 19x20 deck	\$15K
Peter & Sharon Farnum	24x92 detached 4 bay garage	\$36K
Peter Gosselin	Build a 18x24 lean-to attached to garage	\$5K
	Total Estimated Value	\$1,985K

Respectfully submitted,
Nick Angelo, III
 Code Enforcement Officer

Conservation Commission

2022 has been one of rebuilding for the Brookfield Conservation Commission. We have new members and new energy. One of our new members, Faith Buell, attended the annual meeting of the New Hampshire Association of Conservation Commissions and brought a lot of great information back to us.

We checked in with our Town Forester on the timing for the next timber cut in the Town Preserve on Lyford Rd. Due to current economic conditions we need to put that off for another year or two.

We plan to revive our Town Clean Up day on Saturday April 23, 2023 – look for details to come on the Town website and at Town Meeting.

Please join us – we meet the first Wednesday of every month at 6 pm.

Respectfully submitted,

Frank Frasier

Conservation Commission Chair

Emergency Management

If you have an emergency, whether the need is for Police, Ambulance, or Fire Department services dial **911** as your first call. **911** will immediately contact the County Dispatch, which will dispatch the appropriate emergency service(s) to help you.

The Town House will be open during emergencies, severe weather, and other extreme situations, providing cooking facilities and drinking water, as well as shelter if necessary. The building will be open from 6:00 am to 8:00 pm unless sheltering is needed, then it will be open as necessary. The Town House will be opened when a power outage lasts more than four hours or as requested. All such requests must be made to the Selectmen. During 2022 the Town House was opened once as an emergency facility.

Always be personally prepared for an emergency. Maintain a supply of drinking water, canned and dried foods, flashlights with a supply of batteries and lanterns that are fully charged or have plenty of lantern fuel on hand. Also, maintain a supply of personal items and medications you may require. Remember, cordless telephones do not work when the power is out and cell phones only work when the battery is charged. If you do not have a conventional landline be sure to keep your cell phone vehicle charger handy. If you have any questions about emergency preparedness, contact me or Deputy Director, William Nelson.

Please remember, without a clearly posted and readable road address number at the end of your driveway, Emergency Services will be delayed in locating and helping you. Delays can be lengthy if several houses in a row are not numbered and easily visible from both directions on the road. Numbers should be at least 3” high and 4” is better. The numbers need to be on a contrasting background and preferably reflective. Help us help you!

Respectfully submitted,

Bradford Williamson, Director

William Nelson, Deputy Director

Emergency Management Director

Forest Fire Warden

Fortunately, 2022 was a quiet wildfire season in Brookfield. This year was another year where we observed wet weather in early spring followed by rapid drying and drought conditions which extended through the summer, conditions that are very conducive to wildfires.

During 2022 there were a reported total of 217 acres burned in NH ranging in size from less than one acre to as large as 106 acres. The largest fire in Brookfield in recent history was 48 acres. Please help keep Brookfield from becoming another statistic.

Statewide dry conditions in early May led to large fire growth on numerous fires which required multiple days to extinguish and firefighter response from local, state, and federal agencies. Wildfire activity continued through the summer months where dry conditions led to more multi-day fires. Fires burned

deep into the ground, requiring firefighters to establish water supplies and to spend days digging out all the hot spots.

This fall there were multiple fires in the state started by the careless disposal of woodstove ashes. Before dumping your woodstove ashes, you should place them in a covered metal container until they are out cold. Many homes in Brookfield are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org.

The Brookfield landowners for the most part have been good about acquiring permits for both campfires and burning brush, however, there are still a number of residents burning without permits. *Remember, State law requires fire permits for all outside burning of wood when the ground is not completely covered with adequate snow. Four inches of snow cover is recommended as a minimum. If there is adequate snow cover and it melts, as may occur in the fall, then permits are again required until adequate snow cover reoccurs.*

By getting a permit you give the Warden and Deputies the opportunity to ensure that only permitted materials are being burned and are being burned safely. It also affords the opportunity to educate property owners on safe and proper outdoor burning. Permits are available from the Brookfield Warden and any of the Brookfield Deputy Wardens; they are quick to fill out and are FREE. *Campfire permits may also be obtained online at nhfirepermit.com* for a nominal processing fee. Landowners are responsible for any fire kindled on their property so, by State law, permits can only be issued to the property owner. If someone else is using the property, he or she must have a letter of permission signed by the property owner to kindle a fire.

The Wakefield Fire Department does not issue fire permits for Brookfield. By State law, each Town is responsible for any wildland fires that occur within its boundaries, including the cost of suppression. If the fire was caused by an identifiable person, he or she can be charged the cost of suppression and damages including to neighboring buildings, homes and equipment. The State will cost-share on fire suppression costs (when funds are available) when no responsible party can be found, paying up to 50% of the published rates, which are far below actual costs.

If you are interested in becoming a Brookfield Forest Fire Deputy Warden, please contact the Warden or any of the Deputies. There is a mandatory training class which will require some physical agility as well as training on the Town's equipment and some availability when you're home to write permits and/or assist with fire suppression duties as needed. It's a great way to support our small Town!

Remember, fire permits are required by State law whenever there is bare ground showing, regardless of the time of year. Thank you to all residents for another successful year as we look forward to the same in 2023.

Respectfully submitted,
Bradford Williamson, Warden
Janet Williamson, Deputy
David Champy II, Deputy
Michael Moore, Deputy
Nick Angelo, Deputy
Forest Fire Warden

Gafney Library

2022 was an exciting year for the Gafney staff and trustees. Because we were able to raise more than the anticipated \$800,000 for a new wing (\$1,400,000 was raised) we were also able to renovate the original

main floor and create a community room in lower level. This was a more extensive project and took longer to complete than originally planned. A final “Last Chapter” fundraising goal of \$150,000 is under way and has reached the \$65,000 point - as noted by the red line on the outside fundraising thermometer – with a hope of reaching that goal by the end of summer 2023.

Wakefield’s Master Plan clearly indicates that residents enjoy and want to maintain Wakefield’s rural character. With that in mind the decision was made to add to the original library and replicate original detail in the new 2,600 square foot Cynthia A. Beaver Wing which houses a new youth and separate teen area, circulation/staff area, director’s office, public and staff restrooms, four public access computers, printers, copier and fax, book stacks, and comfortable seating. The newly renovated Alden Young Reading Room in the old building contains comfortable seating around the fireplace, a refinished worktable and bookcases and coffee area. The entire library is wireless which now extends to the parking lot (thank you Lance MacLean!), and has an abundance of floor outlets for laptop, notepad and cell phone hookup and charging. The lower-level community room will accommodate library programs, area nonprofit and local government meetings, is wireless with ethernet setup, offers use of a meeting Owl, will eventually have a large wall mounted television and sound system, and has a small kitchenette. Contractor Don Madore and his crew have created a welcoming, functional “new” library. There is still much work to be completed but a “soft” February 2023 Gafney re-opening is planned with a summer 2023 grand opening anticipated.

Library Assistant Peter Abate is Wakefield’s 2022 Citizen of the year (a third Citizen of the Year for the Gafney!). Peter successfully reached out to area residents, making them aware of Gafney services, then set them up with cards and delved into finding books, movies and audiobooks in-library and from other libraries. His curbside delivery service is legendary! In addition to curbside services, many other services are available to library members on the library website, www.gafneylibrary.org. Youth Library Coordinator Susan Dansereau continued to work with Paul School staff and students to provide library services, participated in many educational opportunities to stay on top of relevant youth issues, set up the new youth library space, and along with her husband, John, moved and organized all stored items in the rented storage units during and after construction. Semi-retired Jan King kept the Gafney KnitWits going, finding various locations around town to continue the Monday morning program. Retired Children’s Librarian Diane Cassidy agreed to continue virtual “Music Together” programs on the Gafney web, and former staff members Jen Rich and Lynn Shaffer filled in as substitutes.

In April the Gafney Library Adult Study Program moved from rented space at the Greater Wakefield Resource Center to the new library community room. Our four tutors - Rosemary Stewart, Jenn McKown, Christy Hesby and Sharon Norby – had 81 student tutoring sessions with students aged 17 to 43 and administered 16 HiSET (formerly GED) pretests. The separate HiSET Testing Center with Chief Examiner Ginny Schweitzer and Examiners Julie Kessler and Judi DesRoches, also relocated from rented space at the Resource Center to the community room where 14 students passed all five tests in the HiSET exam to gain high school certification. The Learning Center has reopened for all residents with any literacy need – a major (and very interesting!) challenge to our tutors!

A big thank you to the Friends of Wakefield Libraries (FOWL) for providing funds for rented storage units, summer reading program materials, online Hoopla subscription, magazines, newspapers, and more over the years. They are a great group bent on raising funds for the Gafney and Wakefield libraries, and are always looking for more people to join the group.

The Gafney Library Board of Trustees deserves high recognition for their support and fundraising efforts for the Gafney addition. Dick DesRoches as President has been the main motivation behind this project which first began in 2013. His leadership and determination are without a doubt most important to the success of the project. Board members include Aru’vah Ferrill-Vice President, Tom Lavender-Treasurer, former Secretary Kristen Whitworth and current Secretary Cait Mills, Sharon Theiling-Corresponding Secretary, Julie Kessler-Wakefield Trustee, Janet Gould, Barbara Wadleigh and Jackie Winckler-Trustees, Chuck Hodsdon-Alternate and Titia Bozuwa-Trustee Emeritus and Honorary Chair of the Public Fundraising Committee.

Finally, thank you to the residents of Wakefield and Brookfield for your donations, moral support, and patience throughout this project. The new Gafney is now open and better suited to serve you with more educational and recreational services, and programs.

Respectfully submitted,

Beryl Donovan

Library Director

Governor Wentworth Regional School District

It is my privilege as Chair of the Governor Wentworth Regional School Board to submit my annual report to the voters and taxpayers of Brookfield, Effingham, New Durham, Ossipee, Tuftonboro, and Wolfeboro.

First and foremost, welcome to our new superintendent, Dr. Caroline Arakelian. We are thrilled to have her here with us. She officially began with us on July 1, 2022 but spent a lot of time prior to her start date getting to know the district. I am impressed with all that she has undertaken since July, and the goals she has set with the Board, including competency-based learning and safety and security. These are well-aligned with our priorities. We are excited to see what the future holds under her skilled leadership.

It is with much optimism that I think about the days ahead. The past couple of years have given us all challenges that none of us could have ever imagined prior to the pandemic. In my thirty-plus years on the GWRSD School Board, we have never experienced anything like it. We have come out on the other side, I believe, stronger and more resilient, as one community. We are more determined and focused and are staying true to our priorities. As I've said before, we haven't always seen eye-to-eye, but I can assure you every decision we made kept the safety and well-being of our students and staff at the forefront. There is much to be thankful for and I continue to be so proud to serve this incredible district.

Our Board committees continue to be actively engaged, particularly with recent negotiations for all three of our bargaining units. The support staff and administrators are in their first year of newly negotiated contracts and we have just concluded negotiations with the teachers' union. As a longstanding member of the finance subcommittee, I am proud of the fiscally responsible budget that is presented to you each year. This is one of the most important things we do each year, and I am happy with what we are able to accomplish by working together. Our focus is always on doing what is right for our students and at the same time, being acutely aware of the great responsibility we have to you, the district's residents and taxpayers. I look forward to the opportunity to share more detailed information at the deliberative session.

As I write this, our school community is grieving the unexpected loss of Ossipee Central School teacher, Jackleen Roberts. Jackey spent her entire professional career working for GWRSD in roles spanning from classroom teacher to principal. She returned to her role in special education several years ago, a role that she cherished in a school that felt like home to her. Jackey was a lifelong learner who was always seeking new opportunities for growth. Her passion for her work, her unwavering belief in her students, her "can do" attitude and her high expectations for all were cornerstones of her career. On behalf of the GWRSD School Board, I extend my deepest sympathy to all who knew and loved her.

May we go forward into the new year in a way that honors all who strive to make life better for others.

Respectfully submitted,

John T. Widmer

GWRSD School Board Chair

Heritage Commission

The Heritage Commission had another busy year in 2022. Bob and Karen Servacek donated a lovely display case to hold artifacts and bits of history, many dealing with Brookfield. If you are in the office, check the display case and see what treasures it is holding currently.

Our first event this year was a free ice cream social, which was held on July 16. 50 people, including lots of children, showed up to enjoy 12 flavors of ice cream and treats. Three families went home with a home-baked treat made by members of the Heritage Commission. It was wonderful to have the Town House open to residents to enjoy again.

We were fortunate to add Sandra Pace as an alternate member of the Heritage Commission this year. Sandra was one of the ladies in Town who worked on the 225th Anniversary quilt which hangs in the Town Offices. Welcome Sandra!

We have continued to work on obtaining quotes for the repair of the Town House windows and painting of the inside walls. We believe that both projects will be completed in 2023.

Our final event of 2022 was a Christmas Breakfast. Rick Surette and Brian Robischeau, both current Town Selectmen, helped the Heritage Commission by cooking breakfast. Rick was the man who cooked omelets to order while Brian kept cooking scrambled eggs, sausages, and pancakes. We had about 75 people attend. There were lovely table decorations made by Chris and Kate Kinville. They graciously offered two to be raffled off towards the end of the breakfast.

For all of us the highlight was the arrival of Agnes McDonald and the presentation of the Town Cane to her as the newest recipient. It was a wonderful time, with Bob Servacek speaking and Harriet Wilson giving us Agnes' background, Rick Surette presented her with a Town Cane for her to enjoy and a plaque was placed in the case holding the official Brookfield Town Cane indicating that she is the newest holder of the cane and the year. If you were not able to attend the breakfast, you may want to go to YouTube.com and search for Brookfield Town Cane December 10; you will enjoy seeing 15 minutes of the ceremony. A large thank you to Edward Comeau for coming to tape the event and get it put up on YouTube.

Bob and Karen Servacek began working the graveyard project on August 25, 202. To date, 56 graveyards have been visited and sketched; 683 tombstones have been recorded; and 252 field stone graves have been identified, totaling 935 confirmed burials in these 56 graveyards. 69 military veterans have been recorded, 50 of them from the Revolutionary War, the War of 1812, and the Civil War. Beginning April 2023, the remaining 16 graveyards will be investigated and recorded. Once concluded, the current burial ground index on the Town website will be updated and revamped. The sites of the graveyards will also be marked on the Town maps with the GPS coordinates. This is an incredible gift to our Town to have all the records updated and the information available on the Town website.

As we look to 2023, we plan on celebrating the 200th Anniversary of the first Town Meeting held in the Town House – watch the Town website and calendar for a full listing of our events.



*Agnes McDonald with members of the Heritage Commission
(L-R): Sandra Pace, Susan Raban, Marilou MacLean, Karen
Servacek, Bob Servacek, and Harriet Wilson*

Respectfully submitted,
Marilou MacLean, Chair

Brookfield Town Cane

On August 2, 1909, Mr. Edwin A. Grozier, Publisher of the newspaper The Boston Post, forwarded to the Board of Selectmen in 700 towns in New England (no cities were included) a gold-headed ebony cane with the request that it be presented with the compliments of the Boston Post to the oldest male citizen of the Town, to be used by him as long as he lived (or moved from the Town). At his death the cane would be handed down to the next oldest citizen of the Town. The cane would belong to the Town and not the man who received it. These Post canes were an advertising ploy aimed at increasing the paper's circulation. Until the 1930s the canes were given only to men; in that year, women also became eligible.

The original canes were all made by J.F. Fradley and Co., a New York manufacturer, from ebony shipped in seven-foot lengths from the Congo in Africa. They were cut to cane lengths, seasoned for six months, turned on lathes to the right thickness, coated and polished. They had a 14-carat gold head two inches long, decorated by hand, and a ferruled tip. The head was engraved with the inscription, — Presented by the Boston Post to the oldest citizen of (name of town) — “To Be Transmitted”. The Board of Selectmen were to be the trustees of the cane and keep it always in the hands of the oldest citizen.

In 1986, the tradition of the Brookfield Town Cane, an outgrowth of the Boston Post Cane, was instituted. The original cane was lost, as have been many of the other 700 canes originally presented in 1909. Each town developed its own protocol for presentation, but always the cane was passed along to the next oldest citizen of the town. The Brookfield Town Cane, too, celebrates the town's oldest resident:

“Whereas, the townspeople of Brookfield, New Hampshire have commissioned the Brookfield Town Cane to publicly recognize the one person residing within the town's borders who has attained the greatest age with at least twenty-five of those years as a resident of Brookfield.”

The Brookfield Selectmen had our cane crafted from walnut by town resident Bill Syer, who used a baluster from the old Shortridge farm on Lyford Road. Bill also designed and made the case that holds

the cane. The pewter head was fashioned and made by Ted White, master pewterer of Stoneham Corner. The current town cane is on display in this case at the Town Office Building.

The holders of the Town Cane have been:

- 1) Reginald "Reggie" Wentworth – 1986 - 1994
- 2) Aurore Cossette – 1994 – 1996
- 3) Elinor Albro – 1996 – 1999
- 4) Charles Buckland – 2000 – 2003
- 5) Virginia "Ginny" Wentworth – 2003 – 2009
- 6) Doris Kurth – 2009 – 2014
- 7) Cecil Wentworth – 2014 - 2020
- 8) Agnes Arsenault McDonald – 2022

Our latest recipient of the Brookfield Town Cane is Agnes Arsenault McDonald. The Town Cane was presented to her at the Town breakfast on Saturday, December 10, 2022. Here is some information on Agnes:

Agnes (Arsenault) McDonald was born in Reading, Massachusetts, on March 24, 1928; she was the eighth of 10 children of Mary and John Arsenault. She attended Reading High School where she met her husband, Joseph Daniel McDonald, known to everyone as "Chuck" (and to Agnes as "Chucky"). They began dating in 1945 and were married in 1946, when they began a career in remodeling and building homes. They began by buying homes, remodeling and renovating them, and then selling them (what we would call "flipping" today). Their renovation philosophy was to "add to old houses, but don't subtract," thus maintaining the character of the old homes. They eventually expanded into construction of luxury homes in the Andover area of northern Massachusetts. Chuck designed these homes, with help from Agnes, and no two homes were ever alike. One even had an Olympic size swimming pool on the first floor - visible when one came in the front door!

Agnes and Chuck always wanted a farm and looked for several years before purchasing the one on Clark Road in Brookfield in the early 1960s. They were what Agnes calls "winter people"; staying in and renovating the house and barn when the construction business in Massachusetts slowed for the winter. They retired in 1995 and moved to Brookfield permanently in 2000.



***Joseph & Agnes
McDonald, 1947***



***Brookfield Town Cane
presented by Rick Surette,
Selectman, to Agnes
McDonald, Dec. 10, 2022***



***Agnes McDonald at
home admiring her Town
Cane***

Joint Loss Management

The Joint Loss Management Committee met quarterly in 2022. The Committee discussed and resolved several safety issues. Due to the unknown number of keys to the building that were held by various committees, it was decided to have a keypad system installed. Codes were given to the chair of each committee, individual employees, and the Selectmen. The Committee also worked on writing safety policies, reviewed the Joint Loss Procedure Manual and the First Aid Logs given to us by our insurance carrier. First Aid Kits and AED equipment were inspected and updated.

The Committee will continue to meet quarterly.

Respectfully submitted,
Cassandra Rodil, Chairman
Joanne Dolbear, Secretary
Rick Surette, Selectman Rep

Moderator

I was appointed Moderator by the Supervisors of the Checklist in 2022. We made it through my first Primary and Election with civility and ease, thanks to our professional crew of election workers. We had large turnouts, particularly for the Election, and made it through both days and nights, even with notable changes to NH election laws, without a hitch.

I remain grateful to live in a Town where people respect their neighbors and can disagree without being disagreeable. That is more important than ever given the tone of discourse we are seeing nationwide. If you missed it, on December 30, the Union Leader honored NH Election Workers as Citizens of the Year: "... Facing a record turnout for a midterm election, new laws, an explicit state advisory that many feared would delay the final outcome and, after the fact, an unprecedented number of recounts, 2022 reinforced New Hampshire's reputation for hosting elections that can be trusted. For those reasons, the New Hampshire Union Leader recognizes ... all election workers in the Granite State as the 2022 Citizens of the Year."

I hope the entire Town shares that sentiment and gives thanks to the following citizens that made the 2022 Primary, and Election, a success: Supervisors of the Checklist – Susan Raban, Cheryl Perry, and Maryann Lynch; Selectmen – Rick Surette, Rich Zacher, and Brian Robischeau; Ballot Clerks/Inspectors – Frank Frazier and Rob Collins (with a special shout out to Patriot the dog); Election Workers – Nicole Csiszer, Charles Dolbear, Joanne Dolbear, Cheryl Giguere, Jenn McKown, Harriet Wilson, Ed Gauthier, Marshall Goldberg, Jan Ledbetter, Craig Evans, Roberta Holland, Jill Roy-Page, Celia Randall, Dulcie Lavendar, Meg Ingalls, and Katherine Gehring.

I particularly express my gratitude to our Town Clerk, Karen Servacek, and Assistant Town Moderator, Rose Zacher. My first year as Moderator would not have been the same without their help, guidance, and kindness.

Look forward to seeing you at Town Meeting/Town Election in March 2023.

Respectfully submitted,
James P. Cowles
Town Moderator

Planning Board

Throughout 2022, the Planning Board conducted its regular business meetings on the second Monday of the month at 7:00 PM. We were pleased to welcome Kerry McMenamy as a new member and Ed Ingalls as an alternate.

Over the course of the year, the Board received and approved a Subdivision Application for Tax Map 18, Lot 20 and focused on proposed updates to the Zoning Ordinances. We compiled a total of eight warrant articles for the town ballot.

At our monthly meetings, we strive to conduct efficient, focused, and productive discussions. At the time of this writing, we have one member vacancy and are looking for an Administrative Assistant. We encourage those who are interested in participating to attend a monthly meeting and consider joining us as a member or alternate. We hope to see you soon.

Respectfully submitted,

Tim Straz

Planning Board Chairman

Strafford Regional Planning Commission

Strafford Regional Planning Commission works with municipalities, statewide organizations, and other partners to provide technical assistance with planning documents, outreach, projects, and regulations. SRPC creates a space for stakeholders to connect, share information, and engage with important planning initiatives.

2022 Accomplishments:

(Value of each service provided at no additional cost to the town is in parentheses)

- Provided support as the chair of the Explore Moose Mountains committee, an initiative to promote Brookfield, Farmington, Middleton, Milton, New Durham, Wakefield, and Wolfeboro, including coordinating meetings, preparing and submitting a successful USDA RD grant for \$60,000, and assisting with implementation of grant activities including strategic planning. (\$4,300 for all six communities)
- Completed a community assessment related to strengths and opportunities for age-friendly considerations in the eight AARP livability domains as part of SRPC's Communities for Healthy Aging Transitions (CHAT) project. (\$600)
- Conducted two bike/pedestrian counts to support local recreation and planning efforts. (\$400)
- Ordered New Hampshire Planning and Land Use Regulation books for local land use boards.

2022 Regional Accomplishments

- Completed the annual update to the Comprehensive Economic Development Strategy.
- Convened bi-weekly calls of the Seacoast Economic Development Stakeholders. Applied for and began administration of a Collaborative Economic Development Regions grant from NH Department of Business and Economic Affairs (DBEA) to support continued facilitation of the group and implementation of workforce development programming.
- Expanded and updated the Regional Data Snapshot, an annual document that contains many data metrics and maps referenced in our core planning documents and supporting local planning efforts.
- Completed Brownfields assessment and cleanup planning activities for the 2019 EPA Area-Wide Assessment grant. Applied for a new Area-Wide Assessment Grant to begin in October 2023.
- Expended SRPC's CARES Act Economic Recovery and Resiliency grant through programming activities including promotion of funding opportunities, and technical assistance for local businesses through the Community Technical Assistance program and the record digitization initiative.

- Solicited, ranked, and submitted new transportation projects for inclusion in the SRPC Metropolitan Transportation plan and Statewide Ten-Year Plan.
- Created an interactive arts and culture inventory map for regional attractions on SRPC's ArcOnline platform.
- Partnered with Rockingham Planning Commission to develop a Resilient Land Use Guide that provides a set of model land use regulations to assist municipalities taking steps to adapt to climate change and coastal hazards
- Partnered with the NH Coastal Adaptation Workgroup (CAW) and CAW partners to conduct a needs and opportunities assessment with upper watershed communities related to extreme weather and the long-term impacts of climate change.

Goals for 2023

- Provide support to Explore Moose Mountains (EMM) through technical assistance with its USDA Rural Development grant tasks for the duration of the funding cycle, ending June 30, 2023. Additionally, decide with the EMM Committee whether it will seek funding for the subsequent year, and if so, assist with the grant application.
- Finalize the Regional Housing Needs Assessment.
- Complete SRPC's first Active Transportation plan, which will address bicycle and pedestrian access, infrastructure, connections, and safety.
- Complete SRPC's first Congestion Mitigation plan, which will take traffic/land use data and present corridor-focused information that will assist with potential congestion mitigation projects.

Brookfield Commissioner: Ed Comeau

Respectfully submitted,

Jennifer Czysz

Executive Director

Supervisors of the Checklist

Brookfield held three elections in 2022, the Town Election on March 8, the State Primary on September 13, and the State General Election on November 8.

The Secretary of State's Office worked diligently to provide safe voting practices again this year. Town election officials participated in numerous Zoom and Webinar sessions. These sessions were offered to help address issues election officers saw and to help with planning. The State provided election officials with pandemic prevention. New Moderator Jim Cowles and Assistant Moderator Rose Zacher dedicated countless hours with Selectmen and State and Town officials to ensure a safe and efficient process. The voting site was located at the Town House and new protocols were established for actual voting.

In the Town Election, 144 voters cast their ballots of whom 9 were new voters.

In the State Primary, 593 voters cast their ballots: 125/Democrat, 241/Republican and 222/Undeclared.

In the General Election, which included 30 election day registrations, 628 voters cast their ballots: 159/Democrat, 291/Republican, 178/Undeclared.

The Supervisors of the Checklist hold meetings periodically during the year to accept new voter registrations. Meetings are posted at the Town Office Kiosk and Town website. www.brookfieldnh.org.

Residents may also register with the Town Clerk during her hours. Applicants for registration must bring proof of age, citizenship and domicile to apply. Qualified applicants who do not possess or bring proof with them may register and then sign a Qualified Affidavit attesting to their qualification.

NH voter and election information including a look-up of party affiliation is available on the Secretary of State's website sos.nh.gov.

We welcome your questions by email at supervisor.checklist@brookfieldnh.org.

Respectfully submitted,

Cheryl Perry

Susan Raban

Maryann Lynch

Supervisors of the Checklist

Tax Collector

Another year has flown by and it is time to look at how we have done as a Town with our collection of funds.

Tax collections have been very good. The total warrant was \$2,494,378.00 and the amount collected at year's end was \$2,351,632.83 This means we collected 95% of the total warrant.

All Land Use Change, Yield, and Gravel Taxes were paid. Two properties went to Tax Deeding in 2022, and at present there are four properties due to be deeded for unpaid 2020 Property taxes. This will take place on April 18, 2023, if payment is not made prior to that date.

The Tax Lien for the 2021 Taxes was held April 22, 2022, with eleven properties going to lien. Of these seven remain unpaid. The lien for the 2022 taxes is scheduled to be held April 14, 2023. This will result in a lien being placed on the property at the Registry of Deeds as well as a increase of interest from 8% to 14% and added costs and fees.

Those interested in viewing the tax status in Town may visit the Town website at www.brookfieldnh.org. My office hours are the 2nd and 4th Friday from 10 am to 2 pm or call me at home at 603 522 6551 and I will happily accommodate you any way I can. My e-mail is tax.collector@brookfieldnh.org.

Thank you for another interesting year in Brookfield, NH.

Respectfully submitted,

Diana Peckham

Tax Collector

MS-61

New Hampshire
Department of
Revenue Administration

MS-61

Debits						
		Prior Levies (Please Specify Years)				
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Year: 2021	Year: 2020	Year: 2019	
Property Taxes	3110		\$132,156.61			
Resident Taxes	3180					
Land Use Change Taxes	3120		\$5,500.00			
Yield Taxes	3185					
Excavation Tax	3187					
Other Taxes	3189					
Property Tax Credit Balance		(\$1,303.20)				
Other Tax or Charges Credit Balance						

		Levy for Year of this Report	Prior Levies	
Taxes Committed This Year	Account	2021		
Property Taxes	3110	\$2,494,378.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$1,850.00		
Yield Taxes	3185	\$6,261.94		
Excavation Tax	3187	\$627.30		
Other Taxes	3189			

		Levy for Year of this Report	Prior Levies		
Overpayment Refunds	Account	2021	2020	2019	
Property Taxes	3110				
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$844.91	\$3,413.53		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$2,502,658.95	\$141,070.14	\$0.00	\$0.00



New Hampshire
Department of
Revenue Administration

MS-61

Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$2,351,632.83	\$91,809.81		
Resident Taxes				
Land Use Change Taxes	\$1,850.00			
Yield Taxes	\$6,261.94			
Interest (Include Lien Conversion)	\$809.91	\$2,880.03		
Penalties	\$35.00	\$533.50		
Excavation Tax	\$627.30			
Other Taxes				
Conversion to Lien (Principal Only)		\$39,162.80		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$69.00			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deeded		\$6,684.00		



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2021	2020	2019
Property Taxes	\$142,197.29			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	(\$824.32)			
Other Tax or Charges Credit Balance				
Total Credits		\$2,502,658.95	\$141,070.14	\$0.00
			\$0.00	\$0.00

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$141,372.97
Total Unredeemed Liens (Account #1110 - All Years)	\$48,456.87



New Hampshire
Department of
Revenue Administration

MS-61

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2021	Year: 2020	Year: 2019
Unredeemed Liens Balance - Beginning of Year			\$37,645.51	\$25,051.77
Liens Executed During Fiscal Year		\$41,159.77		
Interest & Costs Collected (After Lien Execution)		\$884.71	\$2,195.06	\$5,481.33
Total Debits	\$0.00	\$42,044.48	\$39,840.57	\$30,533.10

Summary of Credits

	Last Year's Levy	Prior Levies		
		2021	2020	2019
Redemptions		\$15,502.08	\$14,509.07	\$23,135.91
Interest & Costs Collected (After Lien Execution) #3190		\$884.71	\$2,195.06	\$5,481.33
Abatelements of Unredeemed Liens				
Liens Deeded to Municipality			\$337.26	\$1,915.86
Unredeemed Liens Balance - End of Year #1110		\$25,657.69	\$22,799.18	
Total Credits	\$0.00	\$42,044.48	\$39,840.57	\$30,533.10

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$141,372.97
Total Unredeemed Liens (Account #1110 -All Years)	\$48,456.87

Timber and Gravel Monitor

The Town received six Intents to Cut and two Intents to Excavate during calendar year 2022, for the following properties:

Owner	Location
Intents to Cut	
Moose Mountain LLC	Map 30 Lot 2
Steven Richardson	Map 24 Lot 8
Alan George	Map 6 Lot 7
Chris Kinville	Map 30 Lot 5
Dwight Wyatt	Map 16 Lot 6a-10
Timothy Creem	Map 28 Lot 11
Intents to Excavate	
Thomas Smith	Map 11 Lot 1
Moose Mountain Properties	Map 30 Lot 3

The Town received excavation yield taxes totaling \$627.30 and timber taxes totaling \$6261.94 during 2022.

Respectfully submitted,
Board of Selectmen

Town Clerk

It has been an exciting year in the Town Clerk's office learning about state and local government, as well as motor vehicle regulations, election laws and general duties of the Town Clerk. What a pleasure to meet our residents and learn more about our community! I'm most appreciative of your kind welcome while settling into this role, and also acknowledge the guidance and expertise shared by our Town Officials and staff, as well as Virginia McGinley and Jennifer McKown.

The New Hampshire Town Clerks Association provided several opportunities for continuing education this year, and I also successfully completed the first session of the three-year Town Clerk Certification course.

During the year, in collaboration with the Archivist, changes were made to election records storage, office vital records organization, and integration of property-related records into the Town record storage project, as well as establishing a method for easy maintenance and retrieval of DMV records for annual audits. New workflows were implemented to streamline financial reporting, including monthly reconciliation of revenue with the Treasurer, regular reporting to the Board of Selectmen and working with the software vendor to transition all financial functions into a single application. New computer hardware was installed in December, which consolidated all applications onto a single computer and significantly increased speed and efficiency. Each of these steps will prepare us to move forward with our goal next year of a single system for the DMV, Vital Records, Dog Licensing, Transfer Station Permits, and other functions with the goal of a one-check system and potentially considering additional payment options for the convenience of customers. In addition, we focused on fully utilizing the automated dog database to ensure accurate dog licensing records, which includes a reminder system to target June 1 to have all of Brookfield's dogs licensed for 2023. The first Saturday morning "Dog Day" for licensing in April had a light turnout but hopefully we will have a better turnout next year.

The Town Clerk page of the Brookfield website, which includes voter guidance, as well as the on-line services for motor vehicle registration renewals, dog license renewals, dump permits, and vital record requests, was updated and additional enhancements are planned.

Vital Statistics - 2022

Resident Deaths

Name of Deceased	Date of Death	Father's Name	Mother's Name Prior to Marriage	Military
Richard Edward Croft	01/12/2022	Edward Croft	Claire Leclerc	N
Walter Paul Tierney	01/12/2022	John Tierney	Mary Blute	Y
Carole Marie Adams	01/16/2022	Frank Adams	Alice Giovannucci	N
Sigmund Sabastian Lachut	02/20/2022	Stanislaw Lachut	Aniela Fijal	N
Michael T. Lewis	03/06/2022	George Lewis	Harriet Smith	Y
Thirza Dianne Barron	08/02/2022	Charles Brown	Madelyn Graves	N
Evelyn Ann Bartenhagen	08/29/2022	Charles Ursprung	Muriel Hurd	N

Resident Births

Child's Name	Date of Birth	Father's Name	Mother's Name
Everett James Keegan	04/19/2022	Cole Robert Keegan	Hannah Elizabeth Keegan
Phoebe Candra Paige	08/17/2022	Daniel Campbell Paige	Fika Fisella Paige
Leighton Lucille Souther	08/27/2022	Andrew Jacob Souther	Haley Deldeo Souther

Resident Marriages

Person A Name & Residence	Person B Name & Residence	Place of Marriage	Date of Marriage
Laura M. Ladd Brookfield, NH	Martin P. O'Connor, Jr Brookfield, NH	Tilton, NH	04/09/2022
Brian S. Robischeau Brookfield, NH	Linda J. Gallipo Brookfield, NH	Dover, NH	09/15/2022
John L. Debow Brookfield, NH	Melissa J. Peront Raymond, NH	Candia, NH	09/17/2022
Camden M. Johnson Strafford, NH	Ellora P. Chapin Brookfield, NH	Rochester, NH	09/24/2022

Volume of Registrations and Licensing January 1, 2022 – December 31, 2022

Vehicles	1322
Boats	25
Transfer Station Permits (2-year permit 2022-2024)	479
Dog Licenses	160

Revenue
January 1, 2022 – December 31, 2022

Vehicle Permits	\$198,058.27
Municipal Agent Fees Motor Vehicles	3,967.00
Municipal Agent Fees Boats	125.00
Vehicle Title Applications	410.00
On-line electronic registrations log fees	170.00
Dog Licenses	895.50
Dump permits	2,395.00
Vital Records (birth, marriage, death record)	195.00
Town History Books	330.00
Other (copies, ornament sales, etc.)	31.50
Total Income	\$206,577.27

I hereby certify that the births, deaths, and marriages are correct to the best of my knowledge.

Respectfully submitted,
Karen Servacek
Town Clerk

Treasurer

The Town of Brookfield was fortunate to receive some unexpected revenue in 2022!

We received \$28,300 and \$15,199 as one-time payments based on the passage of Senate Bill 401 effective in July 2022. SB 401 is a result of the State of NH reporting a record surplus of funds this fiscal year. These funds are intended to provide a one-time payment for repair, maintenance, and construction of municipal bridges, and or to repair and maintain class IV and V roads. The Selectmen held a public hearing to accept these funds on September 20, 2022. These funds totaling \$43,499 will be used to defray the costs of road paving/repairs in 2023.

The Town of Brookfield also received \$36,013 in Emergency Relief and Recovery (relating to COVID) funds. It was determined that these funds could be used for modernization of cybersecurity, new hardware, software, protection of critical infrastructure or for normal government services. The Selectmen recognized the need for upgrading the computer system and accounting software. The Selectmen voted on October 4, 2022, to use these funds to upgrade and replace our outdated computers that were purchased in 2014 and approved to purchase an integrated fund accounting software program designed specifically for NH Municipalities. By converting from QuickBooks to Municipal Technology Systems (MTS) the Town will be DRA compliant and will be able to print the required MS forms directly. The payroll module is fully integrated with the general ledger for accuracy thus eliminating the risk of transferring any incorrect data from one program into another.

I am grateful to the Selectmen and the people of Brookfield for their support during my first year as Treasurer and in recognizing the importance of purchasing the necessary software and equipment to meet the unique operational and compliance needs of NH municipal governments.

Profit & Loss Statement

Calendar Year

Income:

3110	Property Taxes	\$ 2,489,831.00
3120	Land Use Change Tax	1,850.00
3185	Yield Taxes	6,889.24
3190	Penalties & Interest	15,241.00
3220	Motor Vehicle Permit Fees	201,250.27
3230	Building Permits	8,130.89
3290	Other Licenses, Permits & Fees	3,563.50
3292	Planning & ZBA Fees	820.00
3351	Shared State Revenue	0
3352	Room & Meals Tax - State of NH	66,742.72
3353	Highway Block Grant - State of NH	33,543.00
3359	Other State Grant Reimbursement	36,013.25
3501	Sale of Municipal Property	622.10
3502	Interest on Investments	9,791.38
3508	Contributions and Donations	1,450.00
3509	Other Miscellaneous Income	896.00
3915	Transfer from Capital Reserve	693.00
3917	Transfer from Other Funds	0
	Total Income:	\$ 2,877,327.35

Expenses:

4130	Executive	68,711.00
4140-4149	Election, Registration & Vital Statistics	28,969.00
4150-4157	Financial Administration	92,548.00
4153	Legal Expenses	2,446.00
4170	Personal Administration	8,944.00
4191-4192	Planning & Zoning Boards	1,960.00
4194	General Government Buildings	17,777.26
4195	Town Cemetery	19,785.00
4196	Insurance	0
4199	Archival	15,288.00
4210	Wakefield Fire/Police/Ambulance	398,132.00
4225	Forestry	0
4240	CEO/Building Inspector ⁴	10,44.00
4312	Highway & Streets	177,852.24
4323	Wakefield Solid Waste Disposal	82,794.00
4411	Health Agencies	1,500.00
4445	Welfare & Vendor Payments	5,393.00
4520	Parks & Recreation	4,216.00
4550	Library-Garney Library-Wakefield	14,000.00
4583	Patriotic Purpose	0
4589	Heritage Commision	621.00
4611	Conservation	310.00
4901	Land Purchase	30,000.00

4900	Capital Outlay	0
4915	Transfer to Capital Reserve	125,000.00
4916	Transfer to Expendable Trust	7,000.00
4931	Taxes Paid to Carroll County	132,303.00
4933	Taxes Paid to Governor Wentworth	1,610,124.00
	Total Expenses:	\$2,855,719.21
	Net Income:	\$21,601.14

Vendor Payments

Vendor	Amount	Vendor	Amount
Amazon Capital Services	\$ 9,530	Maryann Lynch	\$ 119.24
American Security Alarm	372.00	Mitchell Municipal Group,	
Avitar Associates of N.E. Inc	3,479.81	P. A.	2,355.65
		Morton Salt, Inc.	14,990.75
Baker Gagne Funeral Home	2,410.00	Mountain View Title	
Bartlett Tree Experts	270.00	Abstracting	145.00
Bradford Williamson	100.00	Lance MacLean	990.00
		Municipal Resources	11,000.00
Brian R Robischeau	349.83	New Hampshire Department	
		of State	43.00
CAI Technologies	13,375.00	New Hampshire Govt	
Carroll County Registry of		Finance Officers Assoc	50.00
Deeds	622.65	New Hampshire Municipal	
		Assoc.	70.00
Cassandra Rodil	76.88	New Hampshire Preservation	
		Alliance	50.00
Celia Randall	33.00	NH Association of	
		Conservation Commission	250.00
Charles Dolbear	77.00	NH City & Town Clerks	
Charter Communications	169.96	Assn.	165.00
Cheryl T. Giguere	77.00	NH Municipal Association	1,104.00
CivicPlus	1,736.44	NH Tax Collectors Assoc	80.00
CleanEarth	393.86	NHGFOA	300.00
CMP Home & Property		NHTCA/NHCTCA	520.00
Maintenance	2,290.00	Northeast Document	
Computer Hut of N.E.	113.95	Conservation Center	10,775.00
Consolidated Communications	1,208.77	Ossipee Aggregates	3,921.16
Craig F. Evans	1,861.25	Plodzic & Sanderson	9,000.00
		Porter Office Machines	280.86
		Positively Creative	
Cybertron, Inc.	29,365.00	Solutions, LLC	251.30
D. Peckham	521.56	Postmaster	316.00
Dame Electric LLC	530.00	Primex	811.99
Donahue, Tucker & Ciandella,			
PLLC	90.00	Quality Fire Protection	106.00
		R. B. Wood & Associates,	
Doug Vanderpool	96.00	LLC	7,212.50
		R.C. Brayshaw & Company,	
Dulcie Lavender	33.00	LLC	852.20
Eastern Analytical Inc	405.00	Rich Zacher	492.35

Vendor	Amount	Vendor	Amount
Eastern Materials LLC	10,344.00	Robert W. Nielsen	9.25
Eastern Minerals, Inc.	8,250.60	Roberta A. Holland	33.00
Ed Gauthier	77.00	Rose E. Zacher	670.50
Eleanor De Bow	225.00	Royle Tree Company	775.00
Eversource	433.00	Royle Turf & Tick	94.00
Eversource (PSNH)	3,152.08	Salmon Press LLC	1,300.00
Faith Buell	60.00	Spectrum	844.80
First National Bank of Omaha	797.79	Staples	988.91
Frank Frazier.	592.00	State of New Hampshire	
Freedom Printers	224.23	Criminal Records	25.00
Gafney Library, Inc.	14,000.00	State of NH - DMV	128.00
Gaylord Bros, Inc.	265.04	State of NH, Secy of State	21.00
Granite VNA	1,500.00	Steven C. Bailey	2,054.68
	1,610,124.	Steves Lockshop	285.00
GWRSD	00	Strafford Regional Planing	
Harriet Wilson	77.00	Commission	81.00
IDS	118.57	Susan L. Raban	60.00
Interware Development		T.E.N. Construction, LLC	61,312.50
Company, Inc.	630.00	T.W. Excavating	2,730.00
Jan Ledbetter	77.00	Tim Straz	1,311.60
Jennifer McKown.	160.97	Town of Wakefield	480,925.97
Joanne N Dolbear	1,037.75	Town of Wolfeboro	4,216.00
		Treasurer of the State of New	
Karen E. Servacek	1,321.52	Hampshire	722.17
Katherine Gehring	33.00	Treasurer, Carroll County	132,303.00
Kinville Construction	74,748.73	Treasurer, State of NH	402.50
Lakes Region Regional / NHC		Tri-County Community	
& TCA	75.00	Action	1,550.00
longmeadow Construction	16,800.00	Trustees of Trust Funds	132,000.00
Longmeadow Supply	163.28	Virginia A. McGinley	18.50
Marilou MacLean	1,405.09	Wakefield Food Pantry	1,000.00
		White Mountain Oil &	
Marsha Hunter	30,000.00	Propane	3,412.72
Marshall Goldberg	77.00		

Payroll

Nicholas Angelo, III	\$10,000.00	Cheryl Perry	\$1,476.00
Eleanor DeBow	\$1,600.00	Susan Raban	\$3,366.00
Joanne Dolbear	\$15,174.00	Brian Robischeau	\$5,000.00
Craig Evans	\$3,034.50	Cassandra Rodil	\$9,760.50
Maryann Lynch	\$1,723.50	Karen Servacek	\$14,530.50
Marilou MacLean	\$4,124.60	Richard Surette	\$5,000.00
Dr. William Marsh	\$170.00	Kristin Whitworth	\$270.00
Virginia McGinley	\$4,125.00	Richard Zacher	\$5,000.00
Robert Nielsen	\$3,564.00	Rose Zacher	\$1,881.00
Diana Peckham	\$16,500.00		

Total Payroll **\$106,299.60**

Cash Book Accounts

Profile Bank - Checking Account		
Balance - January 1, 2022	\$	222,442.61
Transferred From Profile Savings Account	\$	1,026,000.00
Transfer from NHPDIP	\$	1,365,000.00
Deposits	\$	521,474.31
Interest Earned	\$	555.31
Deposits in Transit	\$	515.50
Returned Checks	\$	(1,131.00)
Paid By Selectmen's Orders	\$	(3,107,101.89)
BALANCE - December 31, 2022	\$	27,754.84

Profile Bank -Tax Account		
Balance - January 1, 2022	\$	829,037.28
Deposits	\$	2,568,535.28
Transfer to Meredith Village Savings Bank	\$	(675,000.00)
Transfer from NHPDIP	\$	(2,170,000.00)
Transfer from Profile Checking	\$	(351,000.00)
Returned Checks	\$	(11,224.00)
Bank Charges	\$	(10.00)
Interest Earned	\$	870.46
BALANCE - December 31, 2022	\$	191,209.12

Conservation Commission Fund		
Balance - January 1, 2022	\$	5,644.85
Interest Earned	\$	1.73
Balance, December 31, 2022	\$	5,646.58
Heritage Fund		
Balance - January 1, 2022	\$	8,658.42
Donations	\$	100
Interest Earned	\$	2.68
Ending Balance, December 31, 2022	\$	8,761.10
Heritage Checking		
Balance January 1, 2022	\$	3,161.21
Interest Earned	\$.83
Ending Balance, December 31, 2022	\$	3,162.04

New Hampshire Public Deposit Investment Pool		
Balance - January 1, 2022	\$	67,786.56
Transfers from Profile Bank Tax Account	\$	2,170,000.00
Transfer from Profile Bank Checking Account	\$	100,000.00
Transfers to MVSB-Savings Account	\$	(50,000.00)
Transfer to Profile Bank Checking Account	\$	(1,315,000.00)
Interest Earned	\$	8,359.37
Ending Balance, December 31, 2021	\$	981,145.93

Respectfully submitted,
Joanne Dolbear
 Town Treasurer

Trustees of the Trust Funds

The Trustees of the Trust Funds are responsible for the oversight and investment of Town of Brookfield funds that are to be used in the future for various reasons such as road maintenance, forest firefighting equipment, and cemetery upkeep. The funds are organized into three groups:

- Cemetery Funds – for cemetery upkeep from private funds given to the Town. Only income earned from investing these funds may be spent.
- Capital Reserve Funds – for accounts created with Town-appropriated money voted on at Town Meeting for a specific purpose.
- Common Funds – for accounts created by the Town for some general purpose or from the public for some Town-approved purpose.

The funds in these accounts are segregated and invested according to NH RSA 31 and related statutes. An Investment Policy for each of the three groups of funds is filed annually with the State, spelling out the objectives and relevant guidelines for investments. Because the Capital Reserve Funds are often those funds that the Town appropriates and is going to use in short order (for example, for an upcoming road repair), holdings are limited to conservative investments such as money market funds and government bonds. Since Common Funds and Cemetery Funds are somewhat longer term in nature, a portion is allowed to be invested in non-government bonds and equities. 2022 was a poor year for investment returns in both bond and equity markets. The Federal Reserve has been raising interest rates in an effort to control the highest inflation we have seen since the early 1980s. As a result, bond prices have fallen, and equities saw significant price declines. On the positive side, with interest rates higher, we will be earning higher levels of income going forward, and equities have much better valuations now than they did at the prior year end. The Trustees currently hold \$662,697.84 across all three funds. Expenses for custody and investment management in 2022 were \$2,666.46. The Scholastic Achievement Award is given to the graduating high school senior with the highest-grade point average. Congratulations to the 2022 award recipient, Audrey Daggett!

Respectfully submitted,
Edmund Ingalls, Chair

Capital Reserve Trust Funds as of December 31, 2021

Brookfield Trust Funds as of December 31, 2022														
Cemetery Funds			PRINCIPAL					INCOME						
DATE OF CREATION	NAME OF TRUST FUND	%	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR LOSSES	ADJUST- MENT	BALANCE END YEAR	BALANCE BEGINNIN G YEAR	INCOME*	ADJUST- MENT	FEES +WITH- DRAWALS	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME	
1926	Lang, R. A.	1.90%	201.63	0.00	1.11	16.99	219.73	136.56	1.47	(16.99)	666.50	787.54	1,007.27	
1927	Dealand, Thomas F.	0.47%	50.41	0.00	0.28	4.25	54.93	342.76	0.37	(4.25)	(141.99)	196.88	251.82	
1944	Robinson, Noah H.	0.95%	100.82	0.00	0.56	8.49	109.87	287.21	0.73	(8.49)	14.32	293.77	403.64	
1944	Podrasnik, Joseph N.	4.75%	504.08	0.00	2.78	42.47	549.33	6,987.37	3.66	(42.47)	(5,054.71)	1,893.85	2,443.18	
1948	Palmer, Jasper T.	8.29%	880.21	0.00	4.86	74.16	959.23	741.74	6.40	(74.16)	2,663.94	3,337.93	4,297.15	
1950	Garland, Mary	1.90%	201.63	0.00	1.11	16.99	219.73	481.69	1.47	(16.99)	321.37	787.54	1,007.27	
1956	Allen, Samuel	2.85%	302.45	0.00	1.67	25.48	329.60	438.04	2.20	(25.48)	679.06	1,093.81	1,423.42	
1965	Churchill, Joseph	8.48%	302.45	3,000.00	4.97	75.87	3,383.29	2,027.85	6.54	(75.87)	(1,018.08)	940.44	4,323.73	
1970	Wentworth, Walter	1.90%	201.63	0.00	1.11	16.99	219.73	342.44	1.47	(16.99)	423.12	750.04	969.77	
1972	Hansen Trust	2.85%	302.45	0.00	1.67	25.48	329.60	598.47	2.20	(25.48)	581.12	1,156.31	1,485.91	
1974	Franges, Justine C.	28.49%	3,024.49	0.00	16.70	254.82	3,296.01	22,336.39	21.98	(254.82)	(10,290.45)	11,813.10	15,109.11	
1977	Wiley Fund	2.99%	317.58	0.00	1.75	26.76	346.08	816.53	2.31	(26.76)	398.31	1,190.39	1,536.47	
1982	Churchill, Thomas Lindsay	3.80%	403.27	0.00	2.23	33.98	439.47	364.22	2.93	(33.98)	1,191.90	1,525.08	1,964.55	
1987	Cate, James (Chamberlain)	4.75%	504.08	0.00	2.78	42.47	549.33	1,021.95	3.66	(42.47)	910.70	1,893.84	2,443.18	
1987	Cate, Myron (Cate)	4.75%	504.08	0.00	2.78	42.47	549.33	1,067.45	3.66	(42.47)	940.20	1,968.84	2,518.18	
1993	Syer, Harriet (Brookfield)	1.90%	201.63	0.00	1.11	16.99	219.73	316.39	1.47	(16.99)	486.66	787.53	1,007.26	
1995	Dailey, Louis B. (Blake)	9.50%	1,008.17	0.00	5.57	84.94	1,098.68	1,377.19	7.33	(84.94)	2,563.15	3,862.73	4,961.40	
2018	Churchill Children (BG#55)	4.75%	503.89	0.00	2.78	42.45	549.13	278.23	3.66	(42.45)	1,728.68	1,968.12	2,517.25	
2018	Churchill Original Settler (BG#54)	4.75%	503.89	0.00	2.78	42.45	549.13	278.23	3.66	(42.45)	1,728.68	1,968.12	2,517.24	
CEMETERY TRUST TOTAL			100.00%	10,018.83	3,000.00	58.61	894.49	13,971.93	40,240.72	77.16	(894.49)	(1,207.51)	38,215.87	52,187.81

Capital Reserve Trust Funds as of December 31, 2021

Brookfield Trust Funds as of December 31, 2022													
Capital Reserve Fund			PRINCIPAL					INCOME				GRAND TOTAL OF PRINCIPAL & INCOME	
DATE OF CREATION	NAME OF TRUST FUND -	%	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR LOSSES	WITH-DRAWAL	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME*	FEES +WITH-DRAWALS	BALANCE END YEAR		
(Town Appropriated)													
3/12/1991	Road & Bridge Repair	38.78%	110,640.67	75,000.00	0.00	0.00	185,640.67	13,254.24	1,770.05	(632.81)	14,391.48	200,032.15	
3/12/1991	Moose Mountain CRF II	10.46%	50,055.73	0.00	0.00	0.00	50,055.73	8,521.45	477.27	(170.63)	8,828.09	58,883.83	
3/12/1991	Parks & Rec Equip	1.31%	6,260.71	0.00	0.00	0.00	6,260.71	1,013.35	59.69	(21.34)	1,051.70	7,312.41	
3/9/1991	Mutual Aid	2.21%	10,587.07	0.00	0.00	0.00	10,587.07	1,713.61	100.95	(36.09)	1,778.46	12,365.53	
3/12/1991	Town Bldg. & Grd Maint.	7.28%	34,872.48	0.00	0.00	0.00	34,872.48	5,476.16	332.50	(118.87)	5,689.79	40,562.28	
3/11/1997	Records Preservation	0.00%	622.95	0.00	0.00	(622.95)	0.00	69.59	0.00	(69.59)	(0.00)	(0.00)	
3/11/2015	Town House Repair	6.87%	32,884.71	0.00	0.00	0.00	32,884.71	6,730.43	313.55	(112.10)	6,931.88	39,816.59	
3/15/2015	Moose Mountain CRF (Bridge)	26.83%	78,451.57	50,000.00	0.00	0.00	128,451.57	8,773.40	1,224.76	(437.86)	9,560.30	138,011.87	
3/15/2017	Veterans Memorial	0.00%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
3/15/2017	Town Garage and Storage	4.18%	20,000.00	0.00	0.00	0.00	20,000.00	2,461.44	190.70	(68.18)	2,583.96	22,583.96	
3/12/2019	Cable and Internet	2.09%	10,000.00	0.00	0.00	0.00	10,000.00	1,022.55	95.35	(34.09)	1,083.81	11,083.81	
CAPITAL RESERVE TOTAL			100.00%	354,375.90	125,000.00	0.00	(622.95)	478,752.95	49,036.22	4,564.82	(1,701.56)	51,899.48	530,652.43

Common Expendable Trust Funds as of December 31, 2021

Brookfield Trust Funds as of December 31, 2022												
Common Expendable Trust			PRINCIPAL					INCOME				GRAND TOTAL OF PRINCIPAL & INCOME
DATE OF CREATION	NAME OF TRUST FUND	%	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR LOSSES	WITH- DRAWAL	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME*	FEES +WITH- DRAWALS	BALANCE END YEAR	
3/1/1996	Scholastic Achievement Award	26.56%	20,844.37	200.00	0.00	(1,500.00)	19,544.37	3,217.17	220.59	(159.32)	3,278.45	22,822.82
3/12/2002	Property Re-Evaluation	38.44%	21,285.17	7,000.00	0.00	0.00	28,285.17	1,012.47	319.25	(230.57)	1,101.15	29,386.32
3/14/2006	Town Bldg Office Equip.	6.42%	4,724.60	0.00	0.00	0.00	4,724.60	393.02	53.33	(38.51)	407.83	5,132.43
10/22/2012	Park Committee Fund	5.40%	3,974.01	0.00	0.00	0.00	3,974.01	462.40	44.85	(32.39)	474.86	4,448.87
3/8/2016	Town Cemetery Maint. and Improveme	8.83%	6,499.13	0.00	0.00	0.00	6,499.13	321.91	73.35	(52.98)	342.29	6,841.42
3/8/2016	Town Cemetery Private Donations	0.76%	948.84	0.00	0.00	(386.00)	562.84	54.74	6.35	(4.59)	56.50	619.34
3/15/2017	Forest Firefighting Equipment	13.59%	9,998.26	0.00	0.00	0.00	9,998.26	576.80	112.85	(81.50)	608.15	10,606.41
COMMON TRUST TOTAL		100.00%	68,274.38	7,200.00	0.00	(1,886.00)	73,588.38	6,038.51	830.58	(599.87)	6,269.22	79,857.60

Total Book Value of All Accounts December 31, 2022: *

\$ **662,697.84**

Wakefield Fire and Rescue Department

The Wakefield Fire/Rescue Department operates with 7 full time Firefighter/AEMT's and 26 call members that work in conjunction to cover calls.

In 2022 the Department saw an increase in calls. We are still dealing with COVID though on a smaller scale. the department occasionally had positive cases which led to rescheduling and backfilling shifts, but at no time did we have a loss of coverage for emergency services for the townspeople of Wakefield or Brookfield.

The Wakefield Fire Department is one of the busiest municipal combined fire/ambulance services in Carroll County. We responded to a total of 1374 calls in 2022--a 14% increase over 2021. The number of EMS calls increased, while fire calls remained mainly unchanged. We had 963 EMS calls and 411 Fire calls in 2022.

Medical Calls	766	Water/Ice Rescues	7
Motor Vehicle Accidents	124	Fire, Misc.	8
Public Assist	81	Alarm Activations	51
Building Fires	41	Chimney/Furnace Fires	2
Car Fires	4	Brush Fires	28
Illegal Fires	9	Mutual Aid	62
Service Calls	20	Spills, Leaks, Hazards	12
Good Intent	2	Lost Person	2
Power Lines	43	Misc. Calls	18
Carbon Monoxide	16	Smoke Investigation	28
Severe Weather	27	Water / Steam Leak	3

Areas of Town: Total Calls Fire/EMS:

Sanbornville (Zone 1)	520	East Wakefield (Zone 2)	545
Union (Zone 3)	119	Brookfield (Zone 4)	125
Mutual Aid	65		

Wakefield is a member of the Ossipee Valley Mutual Aid Association, which covers most of the towns in southern Carroll County. We also have mutual aid relationships with our neighbors across the border in Maine and those in Strafford County. In 2022 Wakefield responded to 65 calls for fire or ambulance in other communities.

Listed below are the members of the Wakefield Fire Rescue Department. My thanks to them for their dedication and their families for the support and understanding for the long hours.

Fire Officers

Rhodes Haskell, Deputy Chief
Ken Paul Jr, Captain, FF/EMR
Brad Beveridge, Captain FF/AEMT
Michael Moore, Lieut. FF/EMR

Career Personnel

Stephen McMullen, FF/AEMT
Joseph Burkett, FF/AEMT
Dalton Huestis, FF/AEMT
Jared Rowell, FF/AEMT
Frank Pevear, FF/AEMT
Joe Brabant, FF/AEMT

Call Personnel

Janet Williamson, Paramedic
Ray Stolarski, FF/Paramedic
Dawson Libby, FF/Paramedic
Matt Brabant, FF/EMT
Steve Petsche, FF
Dave Silcocks, FF
Dean Nason, FF
Dave Cotreau, FF
Mario Gutierrez, FF

Jarrold Wheeler, FF/Paramedic
John Cunningham, FF/Paramedic
Jared Pearce, FF/AEMT
Courtney Trepanier, FF
Aaron Lavoie, FF
John Nason, FF
Melissa Gutierrez, EMT
Dawson Cotreau, FF/EMT

Auxiliary Members

Dan Moore, FF/EMT
Derek Chouinard, FF/Paramedic
Caitlin Chouinard, FF

My thanks and gratitude to the Sanbornville Firemen's Association and the members of the Department that assist in raising money throughout the year. All funds that are raised go toward the purchase of new equipment.

The replacement plans for our ambulances are set up on a 5-year rotation schedule. This allows the Department to purchase one new ambulance every five years. This is due to the number of miles they accumulate over that time period. The fire apparatus we have on a 20-25-year rotating replacement plan. The Department's newest ambulance was put into service in early 2022 and our new rescue truck has been ordered and is expected to be delivered June 2023.

The officers and members thank all the Town departments and the citizens of Wakefield and Brookfield. We appreciate and value your help and support throughout the year. Thank you all!

Check your smoke and CO detectors; also check your heating systems and chimneys for any issues. Help us to help you in an emergency--make sure your house numbers are visible from the street. Please contact us with any questions or concerns.

Stay safe and have a healthy 2023.

Respectfully submitted.

Todd C. Nason, Chief

Wakefield Fire Rescue Department

Wakefield Police Department

2022 has brought many changes and challenges to the Wakefield Police Department. We said goodbye to Chief John Ventura, who accepted a new position as Police Chief for the town of Brentwood NH. We wish him the best of luck! Sergeant Trevor Cherry was promoted to Prosecutor, and Officer Brandon Jendrock was promoted to Patrol Sergeant. They have both done an excellent job in their new roles!

The Wakefield Police Department and law enforcement agencies across the country faced staffing shortages like never before. Our team has met the challenges of being understaffed head-on and has stepped up to meet these challenges together. Our team of dedicated officers and civilian employees worked tirelessly to fill the void.

Enforcing road safety continues to be a top priority for our Department. We were again allowed to participate in the Office of Highway Safety Initiatives where we maintained our high standard of educating drivers and enforcing road rules. These grant projects included Speed Enforcement, Driving Under the Influence, Distracted Driving, Join the Clique, and U Drive U Text U Pay. These initiatives, combined

with focused speed checks and utilizing our speed radar trailers were effective tools in slowing down drivers and promoting safe driving habits.

The Wakefield Public Safety Building has a new roof. This replaces the original roof from when the Public Safety Building was built in 2000. We have an updated Multi-Jurisdictional Hazard Mitigation Plan with the Town of Brookfield. This ensures Wakefield and Brookfield are proactive in identifying potential hazards our towns may face.

Prosecuting Sergeant Trevor Cherry received his FBI LEEDA Trilogy Award by successfully completing the Supervisor, Command, and Executive training. The FBI-LEEDA mission is to advance law enforcement management practices through training and education.

Officer Garrett Anthony was voted Officer of the Year for his second consecutive year! Congratulations to Officer Anthony who continues to do fantastic work. K-9 Officer Matthew Martino and his partner K-9 Echo had another busy year. There were several felony-level drug seizures that led to arrests. Officer Martino and Echo conducted two life-saving searches, once again demonstrating the importance of our K-9 program. Officer Connor McLain completed his 16-week academy training and was certified by the New Hampshire Police Standards and Training Council as a full-time police officer. We also welcomed two certified officers, Officer Joseph Oswalt and Officer Thomas McNulty. Officer Dave Landry was able to return in a part-time capacity as the School Resource Officer. We wish him the best of luck as he continues his cancer battle.

We look forward to a happy and healthy 2023!

Brookfield Reported Cases

	<u>2020</u>	<u>2021</u>	<u>2022</u>
Fraud/Theft	7	7	5
Trespass/Vandalism	2	1	3
Domestic Violence	1	0	4
Suspicious Activity	20	8	13
Investigations	13	19	14
Medical Emergencies	63	92	169
Directed Patrols	35	85	85
Security Checks	103	64	56
Animal Control	21	18	14
Mental Health	5	0	4
Pistol Permits	13	2	3
Community Relations	35	24	41

Motor Vehicle Activity

	<u>2020</u>	<u>2021</u>	<u>2022</u>
Accidents and Incidents	11	13	9
Total Stops	82	92	97
Speed Check	18	17	24

Respectfully submitted,
Chief Michael Fenton
Chief of Police

Wakefield Transfer Station

2022 has been another very busy year for the Transfer Station.

We processed:

- 1906.67 tons of household trash
- 890.66 tons of demolition materials
- 324,410 lbs. of recycling

This all adds up to a whopping total of 6,582,285 lbs. of materials. This amount does not include the 19,622 units of electronics that have been processed for recycling.

To say that we have been busy is a gross understatement.

Due to the great effort from the people of this community, we continue to increase the amount of revenue collected. Keep up the good work!

As always, it has been our pleasure serving you.

Respectfully submitted,

Joseph Gore

Transfer Station Manager

Wakefield Food Pantry

The Wakefield Food Pantry thanks your Town for your support during the last year. We are a 501c3 and serve the residents of Wakefield, Brookfield, Middleton, Milton, and West Newfield, Maine. During the final part of the last school year we provided weekend meals to the students at Effingham Elementary School with low income.

We purchase food from the NH Food Bank and receive food from USDA. However, as our number of individuals we are serving has increased, the food amount we receive has decreased. We used to receive food from the NH Food Bank twice a month and USDA once a month; currently we receive one food order per month from the NH Food Bank and USDA every other month. This year we saw our food costs increase 44.04%. This makes it a struggle at times to keep food on our shelves.

2022 saw about a 7% increase in the number of individuals that we served - a total of 7,133. We averaged 2-3 new families every week, with the largest increase in recipients over 60 years old. These numbers do not include our annual Thanksgiving and Christmas dinner give aways.

We are fortunate in having a large, beautiful garden behind the Food Pantry building. Frank Frazier of Brookfield is the Garden Manager and with the help of 12 volunteers we were able to provide over 1,000 pounds of fresh produce and fruit for our recipients.

Here are the totals for each of the towns we serve for 2022:

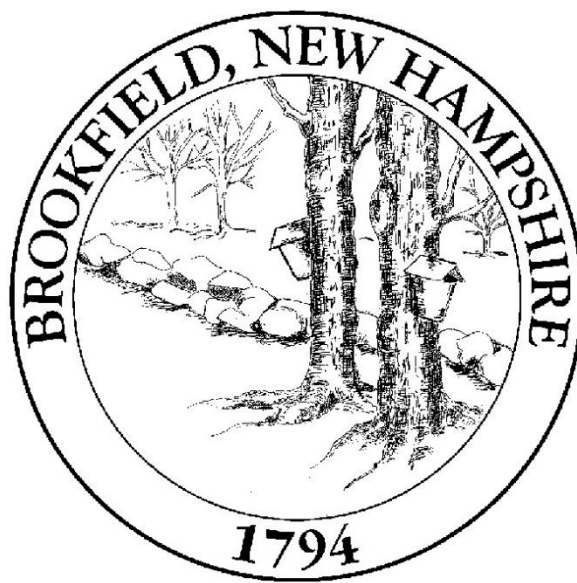
<u>Town</u>	<u>Total Meals</u>
Wakefield	76,485
Brookfield	6,315
Effingham	4,620
Middleton	2,430
Milton	11,775
West Newfield	5,370
Totals	106,995

Thank you again for your Town's support of our organization. We appreciate your generosity to help those who are less fortunate in our communities.

Respectfully submitted,
Howie Knight, Chairman
Wakefield Food Pantry

Zoning Board of Adjustment

The ZBA had nothing to report for the 2022 year.



Town Seal

Original Pen & Ink by Judy Brenner

Front Cover - Brookfield Town House

Original Pen & Ink by Lynn Kirby