



SELECTMEN'S MEETING MINUTES

April 23, 2019

ATTENDANCE: Selectman Brian Robischeau, Selectman Rick Surette (absent), Selectman Rich Zacher, Marilou MacLean, Laurie Champy, Ed Comeau, Rose Zacher, Diana Peckham, Stephen Berry

- **Public Comments:** Stephen Berry, resident of Brookfield, was in attendance inquiring on gaining legal access to Kingswood Lake. Selectman Zacher recused himself due to residing on Cate's Lane. Mr. Berry stated he's heard over the years that there is public access to the Lake, he is unable to locate it. He spoke of Map 17 Lot 11 being State owned and questioned the creation of a public road to that Lot. He stated public access is a requirement for any body of water greater than 10 acres. Selectman Robischeau stated when looking in the past he was not able to locate any easement or Right of Way to the Lake. He stated he would need to do some legal research, call Town counsel, and follow up further with Mr. Berry. Ed Comeau added that the State has a Water Access Committee; he offered to connect with Mr. Berry and address in Concord.

- **Approval of Minutes:**

No minutes approved at this meeting.

- **Treasurer:** Marilou MacLean stated she completed and filed the Workers Compensation audit for Primex.

She stated that quarterly payroll taxes are done.

She has updated the financial statement reflecting through 3/31/19 and will post this on the Town website.

- **Tax Collector:** Diana Peckham stated that the tax lien for the 2018 levy year was completed on 4/12. She stated there were only 11 parcels that went to lien; this is the lowest number she recalls. She supplied a copy of the tax lien to the Selectmen, totaling \$44, 578.

She requested a check from Marilou for payment to Carroll County Registry of Deeds for the filing of 2 Current Use Change Tax updates. The Selectmen will supply her with the Town account information instead of having a check issued.

She is preparing for the next tax bill and stated she will need the Tax Warrant by May 15.

- **Planning Board:** Ed Comeau stated that at their meeting on 4/18 they addressed the issue of needing an Administrative Assistant. Following the meeting, they met and interviewed a candidate who could possibly cover the position on a temporary basis until they can find permanent coverage. No decision made.

- **Conservation Committee:** Selectman Zacher stated Forester Tim Nolin will be in attendance on Wednesday, May 01, at 6pm, to discuss Phase 1 of the potential logging of the Town Preserve, and to discuss management of the mature forest next door.
- **Heritage:** Marilou MacLean spoke of the 225th Anniversary of the founding of Brookfield and offered a brief reading on how the name of our Town came about. She spoke of the first Town Meeting, held in Robert Hanson's home in March 1795, and also provided some history on the current Town House.

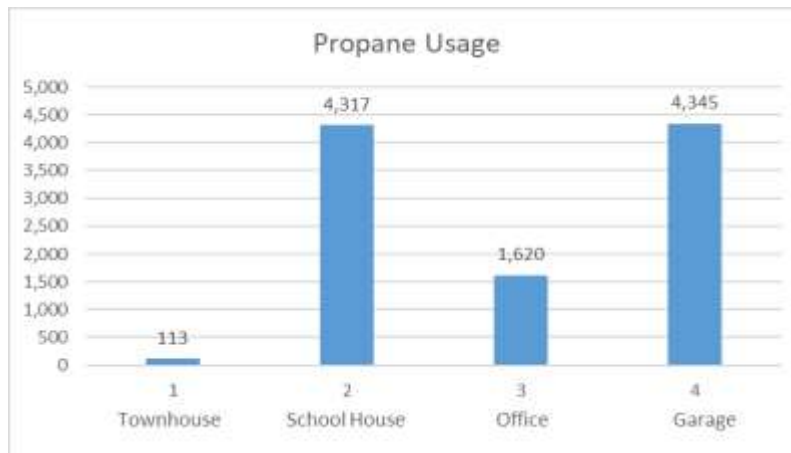
Marilou thanked Ed Comeau for his work in turning old Town VHS recordings into DVD's. She has shared copies of these with other area Heritage Commissions.

- **Grant Review Committee:** Selectman Zacher advised the Committee to expect a third grant for their review. They acknowledge the need to meet.
- **Road Agent:** Selectman Robischeau stated he will circulate an email to coordinate a meeting to discuss road projects.
- **Old Business:**

Parking Lot – On hold for Selectman Surette's return.

Policy & Procedure, Fee schedule – Selectman Surette was due to call Town counsel to determine if a need exists to hold a Public Hearing if any changes occur. Work in progress.

- **New Business:** A year of propane usage data was collected and reviewed. See below.



Due to a need to enter non-public session the following motion was made:

MOTION: Selectman Zacher made a motion to enter non-public session under RSA 91-A:3 (II). Selectman Robischeau seconded, all in favor, motion carries.

Non-public session entered at 7pm.

MOTION: Selectman Zacher made a motion to come out of non-public session. Selectman Robischeau seconded, all in favor, motion carries.

MOTION: Selectman Zacher made a motion to seal the minutes for one year. Selectman Robischeau seconded, all in favor, motion carries.

Roll Call: Selectman Robischeau, yes. Selectman Zacher, yes.

- **Mail/Bills:** As requested by Marilou MacLean for budget purposes, Selectman Zacher will ask Assessor Rod Wood to separate out the billing to reflect the cost for the property revaluation separately.

Marilou read the bills aloud.

MOTION: Selectman Zacher motioned to pay bills as read. Selectman Robischeau seconded, all in favor, motion carries.

An invoice was received from Strafford Regional Planning Commission (SRPC) for annual dues.

MOTION: Selectman Zacher motioned to not pay dues this year. Selectman Robischeau seconded, all in favor, motion carries.

The Selectmen received a Current Use Change application for Map 29 Lot 1.

There were 2 Veterans Tax Credit applications recommended for approval; one for Map 10 Lot 60, and a second for 24 Drew Farm Road.

MOTION: Selectman Zacher made a motion to follow the recommendations of the Assessor and grant the two Veterans Tax Credits. Selectman Robischeau seconded, all in favor, motion carries.

Meeting adjourned at 7:15pm.

The next regular Selectmen's meeting is scheduled for May 14, 2019 at 6:30pm in the Town Office Building.

Respectfully submitted,

Laurie M. Champy
Administrative Assistant