



SELECTMEN'S MEETING MINUTES

January 22, 2019

ATTENDANCE: Selectman Brian Robischeau, Selectman Rick Surette, Selectman Rich Zacher, Laurie Champy, Marilou MacLean, Ed Comeau, Ed Nason, Rose Zacher, Dianne Smith, Frank Frazier, Michelle Lee

- **Approval of Minutes:**

***MOTION:** Selectman Zacher motioned to accept the minutes from December 21, 2018 as presented. Selectman Robischeau seconded, Selectman Surette abstained, motion carries.*

***MOTION:** Selectman Surette moved to accept the minutes from January 08, 2018 as presented. Selectman Zacher seconded, all in favor, motion carries.*

- **Public Comments:** Dianne Smith stated Strafford Regional Planning Commission released their 2019-2022 transportation improvement program. There is a Public Hearing scheduled for Friday, February 15 at 9am.

Michelle Lee voiced her questions and concerns regarding the bridge project on Moose Mountain Road. Her property would be impacted; she would like to be kept abreast with the development of the project.

- **Treasurer:** Marilou MacLean stated she is completing year end work.

The 2019 Labor Law posters are now on display in the common office.

- **Tax Collector:** Rose Zacher stated delinquent notices will be going out on Friday.
- **Administrative Assistant:** Laurie Champy stated she is working on the Annual Report. There are some Departments/Boards that have still not supplied their information.
- **Planning Board:** Ed Comeau reported the Board met for the primary purpose of holding a Public Hearing for a Petition Warrant Article. Their next meeting is scheduled for February 7 at 6:30pm to work on the Master Plan.
- **Code Enforcement:** Ed Nason stated he will be supplying his report to Laurie tonight for the Annual Report.

He stated he is working on one new home building application.

Selectman Robischeau gave him an Intent to Cut for Walker Road.

- **Road Agent:** Ed Nason stated they have been busy. In preparation for the incoming weather he will be putting out salt on the paved roads and will be sanding the dirt roads. He will be placing an order for more salt soon.

He spoke of homeowners pushing snow out into the road and the issues connected with that. He suggested this should be a topic of future discussion.

- **Heritage Commission:** Marilou MacLean stated they are finalizing their plans for activities for 2019. Their next meeting is scheduled for February 20 at 6pm. They are purchasing a State flag to fly alongside the American flag in front of the Town Offices.

Frank Frazier stated that he is working with a member of the Heritage Commission to update the information on Wikipedia on shipbuilder Mr. Hackett to include the rightful mention of Brookfield.

Budget work commenced.

A replacement estimate for the copier in the common office was requested from the supplier due to its increased need for servicing. The Selectmen agree to wait on the purchase to extend use of the existing machine for as long as is reasonable. This estimate will be placed in the proposed budget as a planning number in the likely event it needs replacing this year.

Selectman Zacher stated an additional \$30,000 can be added as income due to a Land Use Change Tax.

Several projects were discussed for financial consideration in the budget including:

- 1- Rebuilding the Brookfield sign at the Town Office complex
- 2- Supplementing the Town Office with a heat pump
- 3- Internet expansion
- 4- Upgrade phone system

Marilou requested the transfer of \$25-\$30k for windows/plaster/paint on the Townhouse.

An additional budget meeting was scheduled for Saturday, January 26 at 9:15am in the Schoolhouse.

- **New Business:** An abatement request was made by Peter Donnelly for lack of pavement on his road. The abatement was recommended by Assessor Rod Wood.

MOTION: Selectman Robischeau motioned to accept the abatement request for \$48.71. Selectman Zacher seconded, all in favor, motion carries.

An abatement request was made by Mark & Susan Stengel for road encroachment.

MOTION: Selectman Robischeau motioned to accept the \$10.51 abatement as recommended by Rod. Selectman Zacher seconded, all in favor, motion carries.

- **Mail/Bills:** Each bill to be paid was read, by Marilou MacLean, indicating the payee and amount due.

MOTION: Selectman Zacher made a motion to accept bills as read. Selectman Surette seconded, all in favor, motion carries.

Meeting adjourned at 8:18pm.

The next Selectmen's meeting is scheduled for Saturday, January 26, 2019 at 9:15am in the Schoolhouse Building.

Respectfully submitted,

Laurie M. Champy
Administrative Assistant