



## SELECTMEN'S MEETING MINUTES

December 18, 2018

**ATTENDANCE:** Selectman Brian Robischeau, Selectman Rick Surette, Selectman Rich Zacher, Laurie Champy, Marilou MacLean, Ed Nason, Rose Zacher, Dianne Smith, Frank Frazier, Dick & Diana Peckham

- **Approval of Minutes:**

***MOTION:** Selectman Robischeau motioned to accept the minutes from December 04, 2018 as drafted. Selectman Surette seconded, all in favor, motion carries.*

- **Public Comments:** Dick Peckham invited the Selectmen to the Brice/Palmer Drive intersection to view the results of the plowing technique used during the prior snowstorm. He stated the snow is piled in the road and it is not properly plowed. The Road Agent explained he plowed and placed it where he did to prevent placing snow on private property. The Selectmen will view the area.
- **Treasurer:** Marilou MacLean stated she received and will be hanging the 2019 Labor Law posters.
- **Tax Collector:** Diana Peckham presented Warrants for signature.

Diana stated approx. 82% of the \$1,047,512 Tax Warrant has been collected. She supplied a summary to date.

Diana supplied 3 Abatements for signature for the following:

- 1) The mail crossed due to mailboxes not being in place in Cedar Park.
- 2) For Map 18 Lot 17g, the blueberry field located on Clark Road, due to lost revenue from lack of crops it was recommended by the Assessor to abate the Current Use Change Tax.
- 3) The standard abatement for the Sanbornville Water District for payment in lieu of taxes.

***MOTION:** Selectman Zacher motioned to approve the Abatements as presented. Selectman Surette seconded, all in favor, motion carries.*

It was decided that Diana would make return address labels containing the new PO Box for the remaining 500 preprinted envelopes as a means to utilize them. She will order additional envelopes preprinted with the new PO Box and one additional box preprinted with the Town's address prior to the expected postage rate increase.

- **Administrative Assistant:** Laurie Champy stated she will be sending out a request to all departments for their Annual Report article submissions shortly.
- **Code Enforcement:** Ed Nason presented an Intent to Cut Permit for Map 43 Lot 1 for signature from the Selectmen.

Ed presented a Warrant for yield tax in the amount of \$648 for Map M6 Lot 7a, Map 6 Lot 7, and Map 6a Lot 7b.

***MOTION: Selectman Robischeau motioned to accept the Tax Warrant for timber cut tax. Selectman Surette seconded, all in favor, motion carries.***

Ed presented a Warrant for yield tax in the amount of \$10,343.38 for Map 45 Lot 4.

***MOTION: Selectman Robischeau motioned to accept the Timber Tax Levy Warrant for Map 45 Lot 4. Selectman Surette seconded, all in favor, motion carries.***

- **Road Agent:** Ed Nason stated he has put in the request for the new road sign on Lyford Road.

The Selectmen scheduled a meeting on Friday at 9am at the Town Office Building in order to review with Ed the Moose Mountain Road bridge plans received from Holden Engineering. They will also review the cost of a temporary bridge. Selectman Surette requested a copy of the State issued bridge report.

Ed stated the salt/sand shed is full.

- **Planning Board:** Selectman Surette stated their next meeting is scheduled for December 20.
- **Conservation Commission:** Frank Frazier reported the Forest Management Plan is complete and has been delivered/invoiced. Due to the Small Grant Program Invoice for \$1,500, only \$1,000 will be funded by the CC for this Plan.
- **Heritage Commission:** Marilou MacLean stated their next meeting is scheduled for January 2019.
- **Cemetery Trustees:** Selectman Surette stated there are no meetings scheduled.
- **Zoning Board of Adjustment:** Frank Frazier stated they will be meeting at 6pm tomorrow to review Rules & Procedures.
- **Old Business:** The challenge of obtaining a painting proposal for the Town House was discussed. The Selectmen are also exploring the idea of residing the building and are meeting with a second contractor in pursuit of a proposal for that scope of work.

Being prepared for paving in the spring was discussed. Ed Nason will measure and estimate for paving Clark Road. Using high performance cold patch on Clark Road was discussed as an option rather than paving. He will also supply a paving number for Moose Mountain Road. Other projects discussed include Pike Brook, hills on Tumbledown Dick Road, aprons, and Brice Drive.

From 12/04 Minutes: *“Following properly noticing impending tree removal on Brice Drive, a letter was received from Peter Donnelly requesting awaiting the results of his survey from White Mountain Survey before removing any trees. Selectman Robischeau will reach out to Mr. Donnelly again and request an expected date of completion. This will be discussed at the next BOS meeting.”* This request was discussed again. No decision made. Selectman Robischeau will request a more definitive completion date.

Following discussion of the poor condition of the existing flag hanging at the Town Office complex, Selectman Surette offered to provide and hang a new 3’x 5’nylon flag. Frank Frazier offered to properly dispose of the removed flag through the VFW.

***MOTION: Selectman Zacher motioned to enter nonpublic session following RSA 91-A:3 II(a). Selectman Surette seconded, all in favor, motion carries.***

Roll Call: Selectman Zacher, yes. Selectman Robischeau, yes. Selectman Surette, yes.

Nonpublic session entered at 7:09pm

***MOTION: Selectman Robischeau motioned to leave nonpublic session. Selectman Surette seconded, all in favor, motion carries.***

Public session convened at 7:24pm.

- **Assessor Clerk:** A Land Use Change tax request for the partial release of 2.16 acres on Tumbledown Dick Road, Map 28 Lot 19, was received.

***MOTION: Selectman Zacher made a motion to issue that Warrant. Selectman Robischeau seconded, all in favor, motion carries.***

A Current Use Application was received for adding 17.2 acres on Map 9 Lot 12, owned by Savannahwood, LLC.

***MOTION: Selectman Robischeau made a motion to accept the Application for Current Use. Selectman Surette seconded, all in favor, motion carries.***

A Current Use Application was received for adding 97 acres on Map 38 Lot 3, owned by Savannahwood, LLC.

***MOTION: Selectman Robischeau made a motion to accept the Application as drafted. Selectman Zacher seconded, all in favor, motion carries.***

Tax Collector, Diana Peckham, added that there are outstanding taxes owed on the above stated property and was unaware if this would prevent the Current Use change from occurring. Selectman Zacher stated he would email the Assessor about this matter.

A \$250 Veterans Tax Credit request made by Mark Hensel was reviewed and recommended for abatement by the Assessor.

***MOTION: Selectman Robischeau made a motion to accept Mark Hensel's application for the Veterans \$250 credit. Selectman Zacher seconded, all in favor, motion carries.***

It was discovered that a Current Use Application from over 10 years ago was never recorded at the County. This will be completed and charged to the Town's account.

- **Mail/Bills:** Each bill to be paid was read, by Marilou MacLean, indicating the payee and amount due.

***MOTION: Selectman Robischeau made a motion to accept bills as read on record by Marilou. Selectman Zacher seconded, all in favor, motion carries.***

Budget work commenced.

Marilou MacLean reviewed costs associated with the Heritage Commission's ideas for celebrating the 225<sup>th</sup> Anniversary of the Towns incorporation. Not all Selectmen are in support, no decisions made. This discussion led to a question about the use of public funds. Marilou will verify.

- **Public Comments:** Dianne Smith requested the Selectmen make a motion prior to adjourning the meeting tonight regarding newly discovered information that would prevent a specific appropriation from lapsing due to nonuse in 2018. The Selectmen will consider this opportunity and will determine whether or not to make the motion at their next meeting scheduled for Friday, December 21.

Meeting adjourned at 8:35pm.

The next Selectmen's meeting is scheduled for December 21, 2018 at 9:00am in the Town Office Building.

Respectfully submitted,

Laurie M. Champy  
Administrative Assistant