



## SELECTMEN'S MEETING MINUTES

November 12, 2018

**ATTENDANCE:** Selectman Brian Robischeau, Selectman Rick Surette, Selectman Rich Zacher, Marilou MacLean, Ed Comeau, Diana Peckham, Fred Cann, Jay Badger

- **Public Comments:** Mr. Jay Badger spoke of a town resident in need of aid and asked for recommendations on available assistance. The Selectmen suggested he speak with the Town's Welfare Officer, Lynn Watts. Marilou MacLean mentioned Wakefield's Welfare Officer, Arline Fogg, for a non-government local resource that maybe willing to help.

Mr. Badger requested additional road signs on Clark Road due to difficulty at night. The Selectmen need to verify with the Road Agent if that area is town or state maintained.

- **Treasurer:** Marilou MacLean stated she has begun working on the 2019 budget. She also presented updated budget numbers for 2018 through 10/31. She said some of the income numbers have been revised following completion of the MS-434 in September. There is a copy available for public viewing in the common office.
- **Tax Collector:** Diana Peckham stated the tax bills will be mailed out tomorrow; the Newsletter is enclosed.

She requested a notation be made on the website to inform taxpayers that she will be holding additional office hours and will be in every Friday through the end of December.

Diana spoke of the need to order more self-addressed stamped envelopes as she has approx. 500 remaining. The Selectmen requested she wait on ordering until the option of using a Post Office box, rather than her home address, can be explored and a decision made. Marilou will pick up a PO Box application and inquire about availability and cost.

Selectman Robischeau reported that an abatement in the amount of \$261 was recommended to the Selectmen by the Assessor for 220 Stoneham Road, Map 4 Lot 22, for Edward J. Nason due to the property going into Current Use in between tax bills.

***MOTION: Selectman Robischeau motioned to accept the abatement recommendation from the Assessor. Selectman Zacher seconded, all in favor, motion carries.***

- **Planning Board:** Ed Comeau reported they held a special meeting on November 1 to review the Master Plan surveys. He stated they may need to reschedule their next meeting due to scheduling conflicts.
- **Conservation Commission:** Selectman Zacher stated that Forester Tim Nolin has begun working on the forestry plan. He expects the report and bill to be issued by years end.
- **Heritage Commission:** Marilou MacLean reported 45 people attended the Veterans Day Potluck Dinner. She thanked everyone for coming and for their food contributions.

The next Heritage meeting is scheduled for tomorrow at 6pm.

- **Cemetery Trustees:** Selectman Surette reported that the flagpole was installed in time for the flag raising ceremony held on Sunday, November 11 at the Town cemetery. An exact count was not taken, 30-40 people were in attendance for the ceremony and the social that followed at the Town House. Selectman Robischoeu thanked Selectman Surette and Roland Kinville for installing the flagpole.
- **Old Business:** Selectman Zacher reported that Laurie issued 4 RFP's for the Townhouse painting project; there has not been a good response. The cost of lead abatement may need to be a consideration. It may be necessary to explore the option of residing the building rather than painting.
- **New Business:** Selectman Surette announced there will be GWRSD budget meetings held in Wolfeboro at Crescent Lake School at 6pm on Tuesday, Wednesday, and Thursday. The public is invited to attend.

Selectman Zacher announced the request to appoint Rob Collins as a new Zoning Board of Adjustment Alternate.

***MOTION: Selectman Zacher motioned to appoint Rob Collins as an Alternate member to the ZBA. Selectman Robischoeu seconded, all in favor, motion carries.***

Selectman Robischoeu suggested the front of the Town Office building and the front door of the Town House be pressure washed. Selectman Zacher will ask Brad to complete this task, weather permitting, and to also address the mice issue in the Town House Building.

Selectman Zacher mentioned an opportunity to preserve land from being built up by proposing a minimum acreage zoning amendment north of Stoneham Road for future subdivisions. He stated the process would involve the Town's attorney, Laura Spector-Morgan, to draft a Warrant Article that would then be given to the Planning Board.

***MOTION: Selectman Zacher motioned to ask the lawyer to draft a zoning amendment for Warrant Article for zoning of the land north of Stoneham Rd for 10 acre minimum lot sizes. Selectman Surette seconded, motion carries.***

The Selectmen discussed the upcoming budget process and the need to schedule meetings. Laurie issued a Board/Department budget request submission deadline of 12/01. The Selectmen scheduled the following dates for BOS/budget meetings: 11/27, 12/04, & 12/18. All meetings are scheduled to begin at 6:30pm at the Town Office Building.

In order to be compliant, the Town needs to resume the Joint Loss Committee due to the increase in employees. Selectman Robischeau will be the Selectman's Representative. The Board will appoint Laurie to the Committee, it is required to have one hourly employee. Laurie will work with Lance to gain access to the old files as a copy of the safety program will need to be produced.

The State of NH is giving ownership of their supplied printer for printing registrations to the Town. Per Virginia, the printer is in need of toner. It will be requested of Lance MacLean to look into options for the Town to use similar printers in the offices in hopes of using one toner cartridge type.

- **Mail/Bills:** Each bill to be paid was read, by Marilou MacLean, indicating the payee and amount due.

***MOTION: Selectman Robischeau made a motion to accept bills as read on record by Marilou. Selectman Zacher seconded, all in favor, motion carries.***

Meeting adjourned at 7:27pm.

The next regular Selectmen's meeting and budget meeting is scheduled for November 27, 2018 at 6:30pm in the Town Office Building.

Respectfully submitted,

Laurie M. Champy  
Administrative Assistant