



## SELECTMEN'S MEETING MINUTES

October 23, 2018

**ATTENDANCE:** Selectman Brian Robischeau, Selectman Rick Surette, Selectman Rich Zacher, Laurie Champy, Ed Comeau, Rose Zacher, Ed Nason, Craig Evans

- **Approval of Minutes:**

***MOTION:** Selectman Robischeau made a motion to accept the September 25, 2018 minutes as drafted. Selectman Surette seconded, all in favor, motion carries.*

- **Moderator:** Craig Evans supplied the Selectmen with the names of 3 volunteers recommended for additional Ballot Clerks in anticipation of a high turnout for Election.

***MOTION:** Selectman Surette motioned to appoint the 3 suggested volunteers pending party affiliation confirmation and clarification of 1 volunteer's (Independent) status, for a term as stipulated by DRA. Selectman Zacher seconded, all in favor, motion carries.*

Craig will notify the 3 volunteers and the Moderator of the Selectmen's decision. Training efforts will be discussed with Rose Zacher.

- **Cemetery Trustees:** Craig Evans thanked Selectman Surette and Roland Kinville for installing the flagpole base. The flagpole has been ordered from Connecticut and is expected to arrive shortly.

Craig intends to hold a brief Cemetery Trustee meeting to discuss details of the Veterans Day flagpole raising ceremony to held on Sunday, November 11.

- **Tax Collector:** A report of all tax exemptions through 10/12/18 was supplied to the Selectmen in advance of the meeting. The report is registered with the Carroll County Registry of Deeds.
- **Administrative Assistant:** Laurie Champy reported that she will be performing the final editing of the Newsletter and it will be printed shortly for mailing with the tax bills.

- **Planning Board:** Selectman Surette reported that the PB would like to hire Tom Beeler as their Administrative Assistant.

***MOTION: Selectman Robischeau made a motion to accept the PB recommendation to hire Tom Beeler as AA at the going rate of \$16/hr. Selectman Surette seconded. Selectman Zacher made the recommendation that the PB set the rate of pay.***

***MOTION AMENDED: Selectman Robischeau motioned to hire Tom Beeler and let them handle the logistics of pay. Selectman Surette seconded, all in favor, motion carries.***

Ed Comeau stated the PB is holding an additional meeting on November 1 at 6:30pm to compile data from the Master Plan Surveys to present to the public.

Ed Comeau reported that he and Selectman Surette inspected the Gravel Pit on Moose Mountain Road; they are awaiting a set date to inspect the second pit in town.

- **Code Enforcement:** Ed Nason stated all permits are up to date. He mentioned the increase of new homes built in town; 3 in 2016, 4 in 2017, and 5 in 2018.
- **Road Agent:** Ed Nason stated sand is being delivered tomorrow and will then be mixed with salt.

He stated the washout on Stoneham Road has been filled in with rock. They also discussed a private property washout situation on Stoneham Road. Ed explained that the previous homeowners removed the town installed culvert and the current owner continues to have issues with driveway washout. The homeowner agrees to have two cleanouts made into his field. Ed will measure for a potential swail installation.

He will be calling regarding the timeframe for paving on Pike Brook Road.

He reported that Holden Engineering would like to meet to discuss their presented plans.

- **Heritage Commission:** Selectman Robischeau stated there is a Veterans Day Potluck Dinner on Saturday, November 10 at 5:30pm at the Town House.
- **Old Business:** The Selectmen asked Laurie to contact all of the discussed contractors to request exterior painting estimates for the Town House.
- **Mail/Bills:** Each bill to be paid was read, by Selectman Zacher, indicating the payee and amount due.

***MOTION: Selectman Robischeau made a motion to accept bills as read on record by Rich Zacher. Selectman Surette seconded, all in favor, motion carries.***

- **New Business:** There is a Town Coffee scheduled for Saturday, October 27 from 8-10am at the Town House.

The Selectmen made a list of projects for Brad Williamson to complete including installing a handicap accessible doorknob in the bathroom of the Schoolhouse, sealing up the interior space from when the heat

tape was installed, hanging the white board in the AA office, and repairing the kiosk. Selectman Zacher will contact Brad to discuss.

Selectman Robischeau will check DRA's website again for tax rate information.

The Selectmen met with Ed Nason to review the permitting process for the Moose Mountain Road bridge. The following are action items resulting from this review:

- 1) Set up meeting with Conservation Commission to review wetland – Selectman Zacher
- 2) Obtain quote for renting a temporary bridge – Ed Nason
- 3) Request landowner permission for the placement of temporary bridge – Selectman Surette

Meeting adjourned at 7:25pm.

The next regular Selectmen's meeting is scheduled for November 13, 2018 at 6:30pm in the Town Office Building.

Respectfully submitted,

Laurie M. Champy  
Administrative Assistant