



## SELECTMEN'S MEETING MINUTES

Jan 26, 2016

**ATTENDANCE:** Selectman Brian Robischeau, Selectman Rich Zacher, Selectman Bill Nelson, Laurie Champy, Marilou Maclean, Rose Zacher, Tom Hill, Ed Nason, Dianne Smith, Diana and Richard Peckham, Dr. Bill Marsh

- **Approval of Minutes:**

***MOTION: Selectman Nelson made a motion to accept meeting minutes from 01/18/2016 as presented, Selectman Zacher seconded, all in favor, motion carries.***

Dr. Marsh, town moderator, stated he was there to ensure plans were in place for the physical set up for the upcoming town election. In addition, he was there due to a change in State law that now requires the Selectmen to post the voter ID law two weeks prior to election. He stated that Virginia has a copy of this law in her office. He stated that if he were responsible for the posting he would post it by the front door hanging off the guardrail as well as on Eddie's window like they have done in the past.

Selectman Robischeau stated that plans are in place for the physical setup for the election, in addition, the town report, warrants and budget were underway.

- **Treasurer:** Marilou Maclean stated bank acct balances. She also stated that W-2 forms are ready and have been handed out to most everyone, the remainder will be mailed out tomorrow. She stated that Federal and State quarterly reports are ready and that she expects 1099 forms will be ready by this weekend. As discussed at the last meeting, she ordered new labor law posters and has submitted the bill. She stated that the insurance renewal for property liability will be put out in tomorrow's mail. Lastly, she stated that she will be meeting with Virginia this Saturday to finalize numbers in preparation for the annual auditing process. She stated that Virginia will be ready to be audited after Saturday and that she would also be ready a few days later.
- **Tax Collector:** Diana Peckham stated that she also is ready to be audited. There was some discussion about working on scheduling the audits. Diana stated, that after checking figures today, about 85% has been collected and money is still coming in from taxes. She stated that she has heard from the Title companies, regarding a large parcel of property, and she is hopeful that the town will be collecting approx. \$27,000 soon.

- **Administrative Assistant:** Laurie Champy stated that the public hearing notice for the Feb 04<sup>th</sup> hearing will be published in the Granite State News on Jan 28<sup>th</sup>. She stated that Mr. Bobby Libby from the State DOT had requested a meeting with the Selectmen to discuss the planned construction on Governor's Rd bridge. The Selectmen agreed to meet with him at the Board of Selectmen meeting on Feb 23<sup>rd</sup> at 6:30pm. They asked Laurie when speaking with Mr. Libby, to mention for his awareness, the posting of a public notice to inform and invite the public to attend the meeting.
- **Planning Board:** Selectman Zacher stated that feedback on the warrants from the attorney has been received and that George is finalizing the warrants to present to Virginia, who will then print them on the ballot. Selectman Robischeau stated that he will request a copy from George as well.
- **Code Enforcement:** Ed Nason presented 3 Intent to Cut permits for the Selectmen to sign, one for Map 3, Lots 7, 10 & 10A, the second one for Map 4, Lot 11, and the third for Map 4, Lot 10. He stated that a driveway permit had been issued on Moose Mountain Rd and he is expecting a building permit application soon.
- **Road Agent:** Ed Nason stated that he will begin high limb tree work on Stoneham Road on Wednesday. He stated this work needs to be completed prior to the anticipated approved project planned for that road. He stated that whether the project is approved or not, the limb work still needs to be completed. Selectman Nelson asked Mr. Nason how the temporary gravel patch was holding up, Mr. Nason replied everything seems to be holding up well. Selectman Robischeau did ask Ed to repair the patches should he notice that they open up with the warmer weather. Mr. Nason stated that was his intention. Ed stated he is in need of a key to access the Townhouse building so he can install the water line prior to the cold setting in. Selectman Robischeau removed key "B" from his keyring and gave it to him.

Diana Peckham stated that Mark Stengle put some cold patch in some of the ones (potholes) on Brice Drive. She stated that she wanted to let the Selectmen know and she wanted to personally thank him for that.

- **Cemetery Trustees:** Craig Evans has drafted three warrants, the Selectmen will present them to the attorney for review. Following her review, they will be available at the public hearing on Feb 04<sup>th</sup>.
- **Old Business:** Selectman Robischeau stated that there was an additional inquiry from a Brookfield resident seeking internet service. He stated that Ed Comeau is spearheading this project and that he is collecting names, mailing addresses and email addresses of those who also desire this cable service so that he can present this information to the cable company. Selectman Robischeau stated that he will continue to stay in contact with Ed regarding this issue.  
The next agenda item, Electrical work, Townhouse bldg, Selectman Robischeau said they would address at the next meeting.  
Mr. Nason received the results from the survey work that was completed on the bridge on Moose Mountain Road. There were two options, one for **repair** of the bridge and removal from the "red list" in the amount of \$72,200 and the other is a complete **replacement** option in the amount of \$365,000. Mr. Nason stated that he has not yet had the opportunity to read the results of the report in fine detail yet, he stated he will review

in detail and will also be in contact with Holden to seek answers to several questions that were asked at the meeting. There will be further detailed information to come in the near future.

Selectman Zacher stated that both petition warrant articles have been reviewed by the Town Clerk to verify signatures. The warrants contained signatures from nonregistered voters, however, each still contained enough registered voter signatures in addition to be legally placed on the ballot.

Selectman Robisneau reviewed and stated the upcoming election dates and hours:

***Public Hearing, Budget and Warrant Articles:*** Thurs. Feb 04<sup>th</sup>, 6:30pm Town Office Building, regular ***Board of Selectmen meeting*** to follow

***Presidential Primary:*** Tues. Feb 09<sup>th</sup>, 8am-7pm at the Town Office Building

***Town Election:*** Tues. March 08<sup>th</sup>, 1pm-6pm at the Town Office Building

***Town Meeting:*** Tues. March 08<sup>th</sup>, 7pm Townhouse Building

Selectman Robisneau stated the need to post a public notice to discuss warrant article #5 (formerly article #15), due to the amount of money in consideration. This article is the proposed land purchase. There will be a special public hearing on Thurs Feb 11<sup>th</sup>, at 6:30pm at the Town Office Building to discuss the above mentioned warrant.

Selectman Robisneau will provide all necessary information to Laurie Champy for publication on Feb 04<sup>th</sup> of this public hearing notice in the Granite State News.

Selectman Robisneau stated that we will have email sign ups available at the town meeting.

The Selectmen agreed to have a land acquisition handout available for use at the budget and warrant hearing as well as it being available at town election. Marilou will update the information with the most current figures.

Bills were reviewed and signed.

Selectman Robisneau stated that we received a loan statement from our existing line of credit showing a zero balance. Marilou stated she will look into renewing this TAN (tax anticipation note) after the town meeting.

Selectman Robisneau read aloud a notice that was received from DOT explaining their plan for work to be performed on a 5 mile stretch of Rt 109. The letter stated that they would do their best to provide 7-14 days notice prior to performing said work. The letter is available on the table in the town office for the public to view.

Diana Peckham stated that Cynthia Howard had written a letter and had requested it be read publicly. Selectman Robisneau read aloud the letter which was in reference to the legal situation between the Town and Mr. Stengle. Selectman Robisneau stated that it wasn't as simple as it sounded. This situation impacts another homeowner who has asked that the pavement that is currently on their property as part of the traveled roadway be removed, in addition, there is also an issue of snow removal and disposal. Selectman Robisneau stated that they are trying to deal with this situation as best as possible to get the pavement

removed from the homeowner's property where it is not wanted. He also stated that this is not a vindictive lawsuit, and that they are trying to deal with this with equality and in a manner that is the least disruptive to lives and trees as possible. There were comments from Mr. Stengle that Selectman Robischeau stated were a matter for debate. Selectman Robischeau concluded by extending a thank you to Mrs. Howard for her letter.

The next regular Board of Selectmen meeting will be held on Feb 04, 2016, time to be determined, following the Public Hearing scheduled at 6:30pm at the Town Office Building.

Meeting adjourned 7:25pm.

Respectfully Submitted,

Laurie M. Champy  
Administrative Assistant