



## SELECTMEN'S MEETING MINUTES

July 10, 2018

*Meeting called to order at 6:30pm.*

**ATTENDANCE:** Selectman Brian Robischeau, Selectman Rick Surette (tardy), Selectman Rich Zacher, Marilou MacLean, Ed Comeau, Rose Zacher, Frank Frazier, Dianne Smith, Brad Williamson, Mark Stengel

The Selectmen offered their condolences to the family of long time Brookfield resident, Jean Albro. Ms. Albro served her town in several areas including being a Supervisor of the Checklist, an Auditor, and she was also the official Bell Ringer.

- **Approval of Minutes:** There were no minutes approved at this meeting.
- **Public Comments:** Frank Frazier stated that the veterans' flags were put out a week prior to Memorial Day. He adds that he will be taking an inventory of remaining flags to determine if he needs to place an order. The Selectmen thanked him for placing the flags. He stated an anonymous source discovered a Revolutionary War cast metal flag holder in an antique store and recognized it belonged on a Veterans grave. This was passed along to Mr. Frazier who will install the flag holder on Colonel Hackett's grave.
- **Treasurer:** Marilou MacLean stated that she has been working on a number of reports. She provided the Selectmen with the income/expense report updated through June 30; there will be a copy available in the common office for public viewing. She has completed the payroll report for quarterly tax returns.
- **Tax Collector:** Rose Zacher stated that 89% of the \$987,824 Tax Warrant has been collected, including almost \$30k of assigned credits. \$79,735.40 remains due.

She updated the Selectmen on an issue with the agreement between a property owner and the Town. The property owners missed a monthly payment earlier this year and the monthly payment recently received was for only half the amount owed. Due to the property owner continuing to not meet their obligations of the agreement, the Selectmen agree to issue a letter voiding the contract and informing them of their decision to work with the RSA's with respect to taxes. Selectman Robischeau will write the letter and will also ask for them to make contact.

- **Administrative Assistant:** Not present.
- **Planning Board:** Ed Comeau reported they will be meeting on the 19<sup>th</sup>.

- **Conservation Commission:** They will not be meeting this month.
- **Code Enforcement/ Road Agent:** Ed Nason was not in attendance but stated via email that he received quotes from Eversource and also for paving projects. He will follow up with the Selectmen with quote information. He stated the grading is done on Tucker Road. The gravel has been delivered to Tumbledown Dick Road and he will begin grading it tomorrow morning.
- **Heritage Commission:** Marilou MacLean mentioned the BBQ scheduled for August 04 from 5-7pm. This year's menu again includes pork, beef, chicken, baked beans, corn, cornbread, garden tomatoes, drinks and dessert. The cost is \$14/pp. There will be live music following dinner. Marilou is in need of helpers for the event, please contact her if you are available to assist.

Marilou said next year will be the 225<sup>th</sup> Anniversary of the Town's incorporation and the Commission is working on activities to celebrate. They will be meeting next Tuesday at 7pm.

- **Cemetery Trustees:** Selectman Surette reported they will be meeting this Thursday.
- **Brookfield Grant Review Committee:** Ed Comeau reported they did not have a quorum at last Friday's meeting and will be meeting again this Friday.

Ed Comeau asked about up-righting fallen cemetery stones. It was recommended that he contact Craig Evans as he is knowledgeable and aware of the guidelines.

- **Old Business:** The new handicap ramp is installed on the Townhouse as approved at the prior BOS meeting.

The Selectmen reviewed a painting estimate for the Townhouse received from Adam Dupuis. The estimate is for \$14,000 and includes scraping, priming and 2 coats of paint. If additional carpentry work is required it will be \$35/hr. He is available to begin the work within a month. A question about the inclusion of the windows was raised. Selectman Robisneau will request a contract; it will be reviewed and voted on at the next BOS meeting.

An update was provided on the Pole License language change process. Selectman Zacher will mail out the registered letters to the necessary parties and Selectman Robisneau will place notice in the newspaper of the Public Hearing scheduled for August 14.

Selectman Robisneau stated they are waiting for cooler weather to continue work in the attic.

Selectman Robisneau is near completion on the Town Contract as discussed at the previous BOS meeting.

Brad Williamson stated his interest in applying for the town handyman position the Selectmen were seeking. The Selectmen agree to hire him and add his name to the list of authorized account users at Longmeadow in order for him to obtain materials. The Selectmen will supply a list of projects for him to provide an estimate on.

Selectman Zacher stated he spoke with the towns of Effingham and Tuftonboro regarding the possibility of cost sharing on the Cable Franchise Agreement that all 3 towns are in need of. A boiler plate contract could be cost shared but town specific negotiations would be town specific costs. Generally, the cable company's guideline for installing cable is 25 homes/mile; this may be able to be negotiated via the attorney. Selectman Zacher would like to hire Attorney Kate Miller to move forward on the process.

***MOTION: Selectman Zacher made a motion that he's authorized to call and tell her (Attorney Kate Miller) that we'd like to move forward with her professional assistance in negotiating that Franchise Agreement. Selectman Surette seconded, all in favor, motion carries.***

Selectman Zacher will tell Tamworth and Effingham that Brookfield is moving forward and can cost share when possible. Selectman Robischeau did contact Attorney Laura Spector-Morgan as a courtesy to inform her of working with Attorney Miller on this specific matter.

- **Public Comments:** Mark Stengel requested dust control for Brice Drive. Selectman Robischeau will contact the Road Agent.
- **Mail/Bills:** Each bill to be paid was read, by Marilou MacLean, indicating the payee and amount due.

***MOTION: Selectman Zacher made a motion to accept bills as read. Selectman Robischeau seconded, all in favor, motion carries.***

Selectman Zacher stated that White Mountain Oil & Propane agreed to better their pricing and match a competitor's bid. The town will stay with White Mountain Oil for the 2018-2019 season.

Meeting adjourned at 7:01pm.

The next regular Selectmen's meeting is scheduled for July 24, 2018 at 6:30pm at the Town Office building.

Respectfully submitted,

Laurie M. Champy  
Administrative Assistant