



## SELECTMEN'S MEETING MINUTES

December 27, 2016

*Meeting called to order at 6:30pm.*

**ATTENDANCE:** Selectman Rich Zacher, Selectman Bill Nelson, Selectman Brian Robischeau, Laurie Champy, Marilou MacLean, Rose Zacher, Tom Hill, Ed Nason, Dianne Smith, Frank Frazier

- **Approval of Minutes:**

***MOTION:** Selectman Nelson made a motion to accept the minutes as presented from Dec 13, 2016 Selectman Robischeau seconded, all in favor, motion carries.*

- **Public Comment:** Dianne Smith spoke of her understanding from her conversation last year with Wolfeboro Parks and Recreation Department regarding Brookfield's cost to participate in the programs offered. She recalls being told that when the program first began allowing non-town residents from Tuftonboro to participate they agreed upon a \$15,000 figure, that figure was divided by the number of residents of Tuftonboro, and that is how they determined the cost for their town to participate in the program. Ms. Smith recalls that Brookfield's rate is determined using the same method.

- **Treasurer:** Marilou MacLean gave account balances.

Marilou stated that she received a check for the room and meals tax payment from the State in excess of \$36,000.

Marilou stated that she will deposit the recently received check from the Trustees of the Trust Funds.

- **Administrative Assistant:** Laurie Champy presented the Wiggin Estate Cemetery document to the Selectmen for signature. The document includes the following Motion that was made at the prior BOS meeting in order to prevent the continued process of abatement:

***MOTION:** Selectman Robischeau made a motion for Map 25 Lot 2, located on Wentworth Road, Book 420 Page 364, to be tax exempt until further notice. Selectman Nelson seconded, all in favor, motion carries.*

- **Planning Board:** The next Planning Board meeting is scheduled for Tues, Jan 3<sup>rd</sup> at 6:30pm.
- **Conservation Commission:** Tom Hill stated that their next meeting is on Wed at 6pm in the Schoolhouse.

- **Code Enforcement:** Ed Nason presented for signature one Intent to Cut for Map 26 Lot 18, the Walker Trust.
- **Road Agent:** Ed Nason stated that he has been busy with plowing, sanding and salting the roads.
- **Heritage Commission:** As agreed upon earlier in the year, the Heritage Commission will be reimbursing the Town in the amount of \$1,271.20, half of the total cost of the new lighting fixtures recently installed in the Townhouse building.
- **Old Business:** Selectman Zacher stated that Beryl Donovan from the Gafney Library is scheduled to speak at the upcoming BOS meeting scheduled for Jan 10<sup>th</sup>.

Selectman Robischeau is still waiting for further information from the Wolfeboro Parks and Recreation Department.

Work on the budget process continued for approximately 1 hour. A few action items resulted as follows:

- 1) The Selectmen agreed to issue the semi-annual bonus in the amount of \$150, in lieu of a raise, to the cleaning person. Selectman Zacher will deliver the check.
  - 2) Selectman Zacher will speak with Brad Williamson about his submitted budget request to gain clarity.
  - 3) Marilou MacLean will update numbers on the proposed budget and will email to Laurie Champy for her to post on the website.
- **Communication:** A letter was received from the Town of Pittsburg, NH regarding Northern Pass and the questioned right of the utility companies use of the roads. They are requesting a letter of support from the Town of Brookfield. No decision made.

Bills were reviewed and checks signed.

Meeting adjourned at 8:39pm.

The next regular scheduled Selectmen's meeting is January 24<sup>th</sup> at 6:30pm at the Town Office building.

Respectfully Submitted,

Laurie M. Champy  
Administrative Assistant