



## SELECTMEN'S MEETING MINUTES

November 14, 2017

*Meeting called to order at 6:00pm.*

**ATTENDANCE:** Selectman Rich Zacher, Selectman Brian Robischeau, Selectman Rick Surette, Marilou MacLean, Laurie Champy, Ed Comeau, Ed Nason, Dick and Diana Peckham, John Nelson, Marilyn Bushman, Peter Donnelly, Mark Stengel, Ken Premo, Terry Ward and Pam Skeffington, Tim Straz, Mike Tsaltas

This scheduled meeting began early at 6pm to allow time for public input on town roads to guide the Selectmen as they plan for future road projects. Selectman Robischeau reviewed the history of planned road projects.

Dick Peckham requested, under the 91-A Right to Know Law, the total cost of survey and legal expenses incurred by the town for Brice Drive.

Peter Donnelly asked about the status of the survey on Brice Drive. Ed Nason stated there is nothing new to report. Mr. Donnelly later commented that he is not happy with how the Selectmen are informing the public of progress. Mr. Zacher stated they are still waiting on the surveyor.

Mark Stengel questioned why only one side of Brice Drive will be surveyed. Selectman Zacher responded that Mr. Donnelly's property is the only one in question. Mr. Stengel reported later in the meeting that a culvert is ½ full; the Selectmen informed him that culvert is due to be removed as it is no longer needed. They agreed to take a look at it.

Selectman Robischeau asked Ed Nason to supply estimated costs for paving the 3 hills on Tumbledown Dick Road where the washboard is of concern.

Mark Stengel requested Brice Drive be graded. The Road Agent stated it is too late in the season and it won't be graded again this year.

Ken Premo voiced concern of a section on Moose Mountain Road where a culvert was replaced. He would like to see the surface of the road smoothed out.

Peter Donnelly expressed concerns over the use of orange cones to mark roads. The Selectmen will view the use of the cones.

There were many additional roads mentioned by the public with various concerns voiced over potholes, drainage, washboard, grading concerns, paving, etc. There was conversation of possibly adding a 20-30 foot

apron on all dirt roads. Increased maintenance as opposed to paving was discussed. Ed Nason suggested he and the Selectmen drive the roads together to assess the conditions. They agree to meet and do this on Sunday, November 26.

Street sign replacement for Tumbledown Dick Road was requested for safety purposes. Ed Nason stated he has called the State and has ordered signs.

- **Approval of Minutes:**

***MOTION:** Selectman Robischeau made a motion to accept the October 24, 2017 meeting minutes as drafted. Selectman Surette seconded, all in favor, motion carries.*

***MOTION:** Selectman Robischeau made a motion to accept the October 26, 2017 meeting minutes as drafted. Selectman Surette seconded, all in favor, motion carries.*

- **Public Comments:** Tim Straz inquired about the status of the bridge project on Moose Mountain Road. The Road Agent advised the project is in process and the intent is to fix the wing walls, abutment, replace the deck, adjust height, widen to 2 travel lanes, and associated work for better drainage and erosion protection.
- **Treasurer:** Marilou MacLean reported there is in excess of \$600,000 in the bank accounts. She cited a few of the larger bills she is anticipating including \$131k+ for the county, \$70k+ for the school, and \$7k to Gafney Library.

Marilou presented an updated copy of the budget through 10/31. This will be available for viewing in the public office.

Marilou stated she is still working on the transfer of funds between the town and the Trustees of the Trust Funds due to not performing anticipated road projects.

- **Tax Collector:** Diana Peckham submitted for signature a warrant for payment in lieu of taxes for the Sanbornville Water District in the amount of \$1,100 for the year.
- **Administrative Assistant:** Laurie Champy reported that she has scheduled the annual inspection of the fire extinguishers and emergency lighting.
- **Planning Board:** Ed Comeau reported the Board will be meeting this Thursday at 6:30pm at the Town Office Building.
- **Code Enforcement:** Nothing to report.
- **Road Agent:** Ed Nason stated within a couple of days he will be providing to the Selectmen a list of the projects he anticipates completing prior to frost.

- **Heritage Commission:** Marilou MacLean reported that 34 people attended the Veterans Day Potluck Dinner on November 11. They enjoyed good food and a nice program by the musicians. She extended her thanks to all Veterans, the Selectmen, Craig Evans, Ed Comeau, and everyone who came.
- **Conservation Commission:** Dick Peckham requested on behalf of the Commission the appointment of Mr. Peter Baker as a new Alternate.

***MOTION: Selectman Zacher made a motion to appoint Peter Baker as an Alternate to the Conservation Commission. Selectman Surette seconded, all in favor, motion carries.***

The Selectmen asked Laurie to issue an approval letter regarding the above motion to Dick Peckham who would then forward it to Peter Baker.

Dick Peckham said an invoice will be submitted for a member that attended a conference. The conference cost was \$75 plus mileage.

The Selectmen opened and read aloud the 2 bids that were received from the RFP's that were sent out for forest management. One bid was from Ossipee Mountain in the amount of \$4,200, the second bid was from Chocorua Forest Land Management in the amount of \$2,500. The proposals were given to Dick Peckham for review by the Commission.

- **Cemetery Trustees:** Selectman Surette stated that the 30' half round area that needs to be filled in for the Memorial has been staked off and RFP's for this job have been issued locally.
- **Zoning Board of Adjustment:** Selectman Robischeau stated that the Board had a procedural meeting to review and update the procedure manual. This review caused the need to seek legal counsel.
- **Old Business:** Selectman Robischeau stated that the roof project for the Town Office building has been delayed until spring due to the contractor's personal injury. Selectman Robischeau will follow up with him to reschedule in the spring.

Selectman Zacher suggested it would be a good time to move forward with the website upgrade now that the roof project has fallen through. Laurie will review the proposal. The Selectman will make a decision at the next BOS meeting.

The Selectmen gave a reminder of the next Town Coffee on Saturday, November 25, from 8-10am.

The Selectmen thanked Sarah Straz for her work on the Newsletter.

- **New Business:** Marilou MacLean spoke of the poor condition the sign boards are in; her request to replace the 4 sign board components for \$27 per side was approved by the Selectmen.

Marilou also requested authorization to purchase new tables for the Townhouse to replace the older, very heavy ones. She has done some research but would like to look more into the quality of the tables prior to purchase. Selectman Surette offered to transport them.

Selectman Zacher will follow up with a contractor for hot water heater replacement.

The Selectmen worked on the limited received responses for budget requests for the 2018 budget.

It was agreed that Selectman Robischeau will be responsible for compiling the Warrant Articles.

Each bill to be paid was read indicating the payee and amount due.

***MOTION: Selectman Zacher made a motion to pay all bills as read. Selectman Robischeau seconded, all in favor, motion carries.***

Meeting adjourned at 7:48pm.

The next regular scheduled Selectmen's meeting is November 28, at 6:30pm at the Town Office building.

Respectfully submitted,

Laurie M. Champy  
Administrative Assistant