



SELECTMEN'S MEETING MINUTES

October 10, 2017

Meeting called to order at 6:30pm.

ATTENDANCE: Selectman Rich Zacher, Selectman Brian Robischeau, Selectman Rick Surette, Laurie Champy, Marilou MacLean, Ed Comeau, Ed Nason

- **Approval of Minutes:**

***MOTION:** Selectman Surette made a motion to accept the September 26, 2017 meeting minutes. Selectman Robischeau seconded to accept as drafted, all in favor, motion carries.*

***MOTION:** Selectman Zacher made a motion to accept the September 28, 2017 meeting minutes. Selectman Surette seconded, all in favor, motion carries.*

***MOTION:** Selectman Robischeau made a motion to accept the September 26, 2017 sealed (non-public) meeting minutes as drafted. Selectman Surette seconded, all in favor, motion carries.*

- **Treasurer:** Marilou MacLean stated there is in excess of \$700,000 combined in accounts. Upon contacting Charter Trust to invest monies, as discussed at the previous BOS meeting, she was told it would cost more than it would earn due to it being a short-term investment. She will be attending the next Trustees of the Trust Funds meeting to discuss this information with them. She stated she needs to write a money transfer to the Trustees for approx. \$150,000 due to not performing a road project this year as expected.

Marilou stated the payroll taxes for the quarter ending September 30 are complete.

Marilou provided an updated budget report through the end of September.

Marilou checked the DRA website; the MS-9 & 10 Report submissions are not yet appearing in the queue. She will continue to monitor the queue as this does impact the setting of the tax rate.

- **Administrative Assistant:** Laurie Champy reported that due to a low response via email she mailed a hard copy of the Request for Proposal supplied by Craig Evans to 10 local Foresters in pursuit of a forest management plan for the town owned land.

- **Code Enforcement:** Ed Nason reported one project is wrapping up and he is busy with 2 other permits to process.

Ed requested hiring someone on a temporary basis to help train him on the newly implemented computer filing process. There is money available in the budget. The Selectmen approve his request. Ed stated Jessica would be the best choice as she is familiar with the operations of that office; he will speak with her about it on Friday.

- **Road Agent:** Selectman Surette asked about getting road signs on Tumbledown Dick Road for 911 purposes. Ed Nason will address.

Ed reported he is waiting for an estimate from Morton Salt to ensure an adequate supply of salt for winter.

Ed stated he will address the edge of where the roadway meets the parking lot at the Town Office complex.

Ed stated the roadway in front of the Stengel property has been shifted. He has yet to move the mailbox due to equipment failures. He added that he met with Land Tech regarding surveying Brice Drive. They spoke of using the pin located between the Dansereau and Donnelly property as a starting location. They recognize the urgency of beginning the job.

Ed met with the bridge engineers for the Moose Mountain Road bridge project. They supplied 3 proposals in varying amounts, \$211k, \$215k, \$236k, for providing a new bridge. The Selectmen agree to continue with the plan of repairing the bridge rather than replace it with a new one. Ed will call Holden Engineering to inform them of their decision to continue as planned.

- **Heritage Commission:** Marilou MacLean stated that on Wednesday, October 18 at 6:30pm in the Churchill School House, the Heritage Commission will be hosting a talk by Grace Ferguson and Craig Evans titled "Historic Houses on the Governor's Road in Brookfield". Refreshments will be provided following the presentation.

Marilou said she will be putting up posters this week advertising the Annual Veterans Day potluck dinner to be held on Saturday, November 11 at 5:30pm at the Townhouse.

- **Cemetery:** Selectman Surette stated the plot markers were checked and have been realigned.
- **Old Business:** The Selectmen spoke about expanding the content of the Newsletter by possibly adding photographs and including other topics such as proposals for upcoming projects, community service ideas, etc.
- **Correspondence:** A letter was received from the division of Natural and Cultural Resources regarding the reduced number of Rangers. This will be forwarded to Brad Williamson.

A notice was received from Dame Electric indicating the end of the current contract for generator maintenance. The Selectmen expressed interest in renewing the contract and asked Laurie to contact Aaron Dame to request a new proposed contract.

Each bill to be paid was read indicating the payee and amount due.

Bob Nielsen, the new Assessor Clerk, will be attending an assessing class.

MOTION: Selectman Zacher made a motion to pay bills as read. Selectman Surette seconded, all in favor, motion carries.

The first delivery of propane was received from White Mountain Oil & Propane through automatic delivery.

Marilou MacLean asked if the Selectmen would like to issue Eleanor Debow, the lady that cleans the office complex, a bonus. Selectman Zacher explained that a while back they opted to issue a bonus based on performance rather than issue a raise.

MOTION: Selectman Robischeau made a motion to give her one installment of \$150 bonus. Selectman Zacher seconded, all in favor, motion carries.

Meeting adjourned at 7:01pm.

The next regular scheduled Selectmen's meeting is October 24, at 6:30pm at the Town Office building.

Respectfully submitted,

Laurie M. Champy
Administrative Assistant