



SELECTMEN'S MEETING MINUTES

Sept 27, 2016

Meeting called to order at 6:30pm.

ATTENDANCE: Selectman Bill Nelson, Selectman Brian Robischeau, Laurie Champy, Marilou MacLean, Tom Hill, Ed Nason, Ed Comeau, Frank Frazier

- **Approval of Minutes:**

***MOTION:** Selectman Robischeau made a motion to accept minutes from Sept 12, 2016 as drafted, Selectman Nelson seconded, all in favor, motion carries.*

- **Treasurer:** Marilou MacLean stated that her new laptop will be present at the next meeting.

Marilou stated that the DRA forms that are used to set the town's tax rate will be completed by Friday.

- **Administrative Assistant:** Laurie Champy stated that per the recommendation of the Wakefield Fire department she called Quality Fire Protection to ask for a quote for servicing the town's fire extinguishers.
- **Planning Board:** Ed Comeau stated that at the Sept 15th meeting they reviewed the volunteer invitation letter that is to be posted on the website and in the newspaper. He stated they discussed several topics including proposed changes to Article 4A, additional structures and setbacks, ADU's (accessory dwelling units), zoning changes for compliance, and land use changes.
- **Heritage Commission:** Marilou MacLean stated they met last week and set the date of Nov. 5th at 5pm for the Veterans Potluck Dinner.
- **Cemetery Trustees:** Tom Hill stated the cemetery markers have been ordered and they are hopeful to have the first plots marked out within 2 weeks.

There was a public comment made by Frank Frazier about how nice the new cemetery looks.

- **Road Agent:** Ed Nason stated that they are continuing to work on crack sealing. Another pallet of materials was ordered and has arrived.

Ed Nason stated stumps & rocks have been removed from Walker & Eaton Roads in preparation for plowing. Bid requests for salt have been submitted, he expects the sand shed will be filled within 3 weeks.

The Selectmen asked Mr. Nason to haul offsite the mostly softwood logs that are currently located next to the salt shed.

- **Old Business:** Selectman Robischeau stated that he scheduled a meeting between the Selectmen and Jae Whitelaw for Oct. 18th at 6pm to discuss the pole license language issue. This will be a nonpublic meeting that will take place at the Town Office building.

Selectman Nelson thanked Selectman Robischeau for covering his Saturday hours last weekend.

Selectman Robischeau gave an update on the Town's Facebook page, he believes it is now set up correctly.

Selectman Nelson gave an update on the recent dog complaint. He stated the dog is still living with the owner, new kennel has been installed. The dog is up for adoption on the Wakefield Police Department's website.

Selectman Nelson stated he is waiting for a return call from Land Tech to schedule a time to install boundary markers on Brice Drive.

Dame Electric is finishing up some detail work on the Townhouse and will be installing some new lighting in preparation for the upcoming election in November.

Mr. Nason stated that the heat tape in the Townhouse building is all wired up. There is a need for an outlet to be installed.

- **New Business:** Selectman Nelson read a letter that was received from Steve Whitman who is assisting MMRG in their effort to create a strategic conservation plan for the region. Mr. Whitman requested a brief joint meeting with the Selectmen and the Planning Board in order to provide information and seek the Boards' initial feedback on issues to be aware of.

Bills were reviewed.

Meeting adjourned at 7:04pm.

The next regular scheduled Selectmen's meeting is Oct 11th at 6:30pm.

Respectfully Submitted,

Laurie M. Champy
Administrative Assistant

