



## SELECTMEN'S MEETING MINUTES

August 22, 2017

*Meeting called to order at 6:30pm.*

**ATTENDANCE:** Selectman Rich Zacher, Selectman Brian Robischeau, Selectman Rick Surette, Laurie Champy, Ed Nason, Ed Comeau, Peter Donnelly

- **Approval of Minutes:**

*MOTION: Selectman Robischeau made a motion to accept the meeting minutes from July 11, 2017 as drafted. Selectman Surette seconded, all in favor, motion carries. Selectman Zacher abstained.*

*MOTION: Selectman Robischeau made a motion to accept the August 08, 2017 joint Cemetery meeting minutes as drafted. Selectman Zacher seconded, all in favor, motion carries. Selectman Surette abstained.*

*MOTION: Selectman Zacher made a motion to accept the August 08, 2017 meeting minutes as presented. Selectman Robischeau seconded, all in favor, motion carries. Selectman Surette abstained.*

*MOTION: Selectman Robischeau made a motion to accept sealed meeting minutes from August 08, 2017 as drafted. Selectman Zacher seconded, all in favor, motion carries. Selectman Surette abstained.*

- **Public Comments:** Mr. Peter Donnelly made comments on many different subjects.

1) He expressed concern for the lack of signs indicating construction on Brice Drive.

2) He asked about a timeframe for construction completion. Mr. Nason stated he is hopeful to be completed by the end of August.

3) He stated dust control is not being maintained as stated in the minutes from the 08/01 meeting.

4) He stated the Road Agent spray painted 11 trees for removal and he feels this is excessive and says the town is responsible to prove ownership of the trees.

5) He asked what type of salt is used to treat the roads in winter. The Road Agent stated he uses Rock Salt. Mr. Donnelly stated his well is 38' from the road and he is concerned about his water quality.

6) He asked what the Town Ordinances are pertaining to travel trailers. The Selectmen suggested he review the Ordinances.

7) Lastly, he asked about the process for Request for Proposal. Selectman Zacher explained they seek proposals when planning a larger project.

- **Treasurer:** Absent.
- **Administrative Assistant:** Laurie Champy reported that she hasn't received any responses from the letters issued seeking bids for propane. She will follow up with them tomorrow.
- **Planning Board:** Ed Comeau reported the Administrative Assistant gave his resignation. The Board discussed properly advertising for the job opening. The other major topic of discussion was the progress made on the survey that is being issued to receive feedback for use in updating the Master Plan.
- **Code Enforcement:** Ed Nason spoke of a few projects in town. He received a building application from Drew Farm, and he stated the new house build at 222 Governor's Road is coming together quickly.
- **Road Agent:** Ed Nason stated he would like to subcontract some of the plowing work this winter. The Selectmen agree that by adding more people it would help to address the roads quicker. He will continue to manage the job.

Selectman Zacher asked for an update on the Moose Mountain Road bridge as there is concern for having numbers available to work with during the budget process. Mr. Nason stated the engineering has to be completed first, be approved by the Selectmen, following approval Holden Engineering is responsible for applying for the necessary permits.

Ed Nason stated he is working on post mowing cleanup. There are 3 roads remaining to complete.

- **Conservation Commission:** Selectman Zacher stated Fish and Game Officer Ken St. Pierre agrees to speak at the first meeting in September about various ways to enhance the town's lot. He may bring additional speakers.
- **Heritage Commission:** Selectman Robisneau stated approximately 90 people were in attendance at the BBQ.

He stated all the books the Commission wished to donate have been distributed.

He said things will quiet down now until Veterans Day.

- **Old Business:** Selectman Robisneau asked for a progress update on the abandoned property on Governor's Road. A letter was written from the town that explained the zoning violation as well as the town's expectations

of securing the property. The town received notice of the land owner's intent to install a gate to block access; that does not satisfy the zoning violation. Selectman Robischeau stated a response letter was sent to the landowner from Jessica Robischeau.

- **New Business:** The Selectmen discussed the 5 year Maintenance Plan. Selectman Zacher stated last year he received a price on wood from Middleton Building Supply for materials to reside the Townhouse Building. The price was \$18,000 for top of the line, no knots, primed cedar. They discussed additional associated costs including labor and painting. Selectman Zacher will write a Request for Proposal, contingent on the Town approving the funding at Town Meeting, to be posted on the website.

Each bill to be paid was read indicating the payee and amount due.

***MOTION: Selectman Robischeau made a motion to accept bills as read on record. Selectman Surette seconded, all in favor, motion carries.***

- **Correspondence:** A notice was received offering clarification on the grant monies from the passing of SB38. The funds cannot be used for anything already funded for this year or next. There will be a Public Hearing on September 12 at 6:00pm at the Town Office Building to see if the Town wants to accept the funds.

A notification was received from the State of NH Department of Natural and Cultural Resources Division of Forest and Lands announcing that Forest Ranger Stephen Kessler has resigned from the Bureau and they have divided up his territory amongst other captains until they are able to replace him.

***MOTION: Selectman Robischeau made a motion to enter nonpublic session per RSA 91-A:3, II(b) for a personnel reasons and RSA 91-A:3, II(e) for legal reason. Selectman Surette seconded, all in favor, motion carries.***

***Roll call: Selectman Robischeau, yes, Selectman Zacher, yes, Selectman Surette, yes.***

***Nonpublic session entered at 7:02pm.***

***MOTION: Selectman Zacher made a motion to come out of nonpublic and return to public session. Selectman Robischeau seconded, all in favor, motion carries.***

***MOTION: Selectman Surette made a motion to seal the minutes for one year. Selectman Robischeau seconded, all in favor, motion carries.***

***Roll Call: Selectman Robischeau, yes, Selectman Zacher, yes, Selectman Surette, yes.***

***Return to public session at 7:44pm.***

Meeting adjourned at 7:44pm.

The next regular scheduled Selectmen's meeting is September 12 at 6:30pm at the Town Office building, preceded by a Public Hearing at 6:00pm.

Respectfully submitted,

Laurie M. Champy  
Administrative Assistant