



SELECTMEN'S MEETING MINUTES

August 09, 2016

Meeting called to order at 6:00pm.

ATTENDANCE: Selectman Rich Zacher, Selectman Bill Nelson, Selectman Brian Robischeau, Laurie Champy, Marilou MacLean, Rose Zacher, Tom Hill, Craig Evans, Dick Peckham, Bill Marsh

The meeting began in the Town Office building and moved temporarily over to the Townhouse to discuss necessary preparations required to be completed prior to the upcoming election on September 13th. It was determined that the space would be set up during Selectmen hours on the last Saturday in August. Specific ramp requirements for the rear of the Schoolhouse were also discussed and plans are underway for improvements as required.

- **Approval of Minutes:**

***MOTION:** Selectman Nelson made a motion to accept non-public meeting minutes from July 26, 2016 as presented, Selectman Robischeau seconded, all in favor, motion carries.*

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- **Tax Collector:** Rose Zacher stated that as a courtesy reminder, letters were issued to approximately 40 property owners that have not yet paid their July 01 due tax statements.
- **Planning Board:** Selectman Zacher stated the next Planning Board meeting is scheduled for the 3rd Thursday in August.
- **Cemetery Trustees:** Selectman Nelson stated that the final grading is in progress at the new cemetery site.
- **Treasurer:** Marilou MacLean gave account balances. Marilou stated that she will be following up with the Trustees of the Trust Funds regarding the cash flow information supplied for investing town monies.

As a follow up to the previous meeting, Selectman Zacher stated that it is not necessary for Marilou to provide any specific tax forms to Ms. Hunter as thought, due to the town not paying her interest monies in the payment.

- **Heritage Commission:** Marilou MacLean reminded everyone that the annual Memphis style Bar-B-Q is scheduled for Saturday, August 13th from 5p-7p. She stated that there will be beef, pork, chicken, beans, cornbread, fresh tomatoes and corn from McKenzie's, and various desserts, including some gluten free. There will be music following dinner provided by Moose Mountain String Band.

In preparation for the Bar-B-Q, Selectman Zacher and Selectman Robischeau insulated the water pipes in the Townhouse building and cleaned the screen on the faucet. They anticipate this will solve the issue with the lack of hot water.

Marilou stated that she has ordered 2 new lights for the Townhouse to match the chandelier and sconces that were recently installed.

- **Road Agent:** Ed Nason stated that the shouldering on Stoneham Road is complete. He will be adding gravel to banks and driveways as required.

He will be grading Tibbetts Hill Road tomorrow.

Cold patch work will be started on Pike Brook Road, Moose Mountain Road and other roads as needed. Crack sealing will follow. All of the necessary crack sealing equipment is loaded on the trailer and ready for use.

Selectman Zacher informed Ed Nason that they would like him to fill/expand the yard area at the Town Office to allow for more parking as time permits.

Ed Nason reported on the 3 companies that he has worked with on the Moose Mountain bridge project. He will provide to the Selectmen all of the quote information he has been given, as well as his opinion on steps to move forward with the project.

- **Old Business:** Marilou stated she will ask Lance about the status of the installation of the administrative assistant's new desktop.

Selectman Robischeau stated that Jae Whitelaw was on vacation and he will follow up with him on the pole license language procedure.

Selectman Zacher stated that in his recent research regarding the request for funding by the Town Clerk, he discovered that the Selectmen do not have authority over elected officials. He stated that it is their job to ensure that they work within the confines of their budget. He advised the townspeople to act on any concerns at the Town meeting.

- **New Business:** Selectman Nelson stated that he attended the recent school board meeting held at the Town Office building. He stated that there will be a change in the approved school calendar for the 2016-2017 year due to the board approving closing schools in the district on all election days.

Selectman Robischeau spoke about his recent experience at Longmeadow Hardware where he discovered he is not on the approved list of town officials capable of using the charge account. Selectman Robischeau will provide an updated list of approved officials to Laurie Champy who will supply a letter of said information to Longmeadow.

The need for three additional signs for the Primary election on Sept 13th was discussed. Selectman Nelson will discuss this need for making additional signs with Brad Williamson.

Selectman Nelson will speak with Brad Williamson and ask him to sign for a received fuel invoice. He will also speak with him and seek an update regarding the fuel charging system that was under revision that allows for separate charge tokens for tracking fuel purchases for he and Mr. Nason.

Selectman Zacher stated that they are expecting to receive responses from the assessing bid requests that were recently issued.

There is a question about monthly fees and additional charges associated with the online use of county records, Selectman Nelson will be researching these charges.

The Selectmen thanked Tom Hill for replacing the burnt out bulbs in the Town Office building.

Ed Nason stated that he will be meeting with Aaron Dame to discuss ideas and ensure that needs will be met prior to Mr. Dame installing the newly ordered heat tape for under the Townhouse.

Selectman Zacher stated that Aaron Dame shared with him a picture of a frayed area in the rope used to ring the bell in the Townhouse. The rope will need to be addressed in the future.

Bills were reviewed and checks were signed.

Meeting adjourned at 7:10pm.

The next regular scheduled Selectmen's meeting is August 23rd at 6:30pm.

Respectfully Submitted,

Laurie M. Champy
Administrative Assistant