



## SELECTMEN'S MEETING MINUTES

June 28, 2016

*Meeting called to order at 6:30pm.*

**ATTENDANCE:** Selectman Brian Robischeau, Selectman Rich Zacher, Laurie Champy, Marilou MacLean(tardy), Rose Zacher, Tom Hill, Dianne Smith, Ed Comeau, Ed Nason

- **Approval of Minutes:**

*MOTION: Selectman Robischeau made a motion to accept meeting minutes from June 14, 2016 as drafted, Selectman Zacher seconded, all in favor, motion carries.*

*MOTION: Selectman Zacher made a motion to accept nonpublic meeting minutes from June 14, 2016 as drafted, Selectman Robischeau seconded, all in favor, motion carries.*

- **Treasurer:** Marilou MacLean gave account balances. Marilou stated she received new insurance documentation, she and Selectman Robischeau will review following the meeting.
- **Tax Collector:** Rose Zacher gave a reminder that tax bills are due July 01<sup>st</sup>.
- **Administrative Assistant:** Laurie Champy stated that she contacted Porter Office Machines, the contracted company for the Xerox machine. A service technician is due to call on Wednesday and review the process for removing all codes and passwords from the machine as discussed at the previous BOS meeting.
- **Planning Board:** Selectman Zacher gave a brief report on the previous planning board meeting. He stated that they approved the lot line adjustment request with 2 conditions as follows: 1) total fee paid in full, 2) completion of voluntary lot merger.  
Mr. Fred Cann is considering placing a portion of land in Conservation and this would require a lot line adjustment. He attended the meeting to inquire about rules and procedures for completion of this task.

The Planning Board voted not to renew their membership with Strafford Regional Planning Commission (SRPC).

- **Code Enforcement:** Ed Nason presented 4 Intent to Cut permits for signature from the Selectmen on the following parcels: Map 22 Lot 1, Map 22 Lot 2, Map 28 Lot 10B, and Map 2 Lot 6.  
Ed Nason also presented 6 Certifications for yield tax assessments for signature from the Selectmen.

- **Road Agent:** Ed Nason stated that the culverts on Stoneham Rd are done, gravel has been placed, and the fine grading will begin tomorrow. He expects the paving on Stoneham Rd will begin at the end of the week.

Mr. Nason stated it appears the bridge on Governor's Road that has been under construction is ready for paving.

- **Conservation Commission:** Tom Hill stated that Wendy Scribner, of UNH Cooperative Extension, will be speaking at the next meeting on July 6<sup>th</sup> in the Churchill Schoolhouse at 6pm. She is an Extension Educator and a NH Licensed Forester. This meeting will include an initial discussion on the maintenance and uses of the soon to be acquired town property on Lyford Road. The public is invited and encouraged to attend.
- **Heritage Commission:** Selectman Robischeau stated that the date for the Old Home Day BBQ has been solidified and will be held on Saturday, August 13<sup>th</sup>. There will be more details to come.

The Heritage Commission is reviewing the details of the Veterans Day potluck dinner, typically held in November. They are discussing the management of the event as Marilou will not be available.

The Heritage Commission voted to move forward with the lighting choices that Marilou presented for the Townhouse. Marilou stated that the Heritage Commission would like to contribute \$1,000 toward the purchase of the lighting and asked the Selectmen to approve funding the remaining \$976.00.

***MOTION: Selectman Robischeau made a motion to approve paying the \$976 for the light fixtures in the Townhouse, Selectman Zacher seconded, all in favor, motion carries.***

- **Cemetery Trustees:** Selectman Zacher stated that work on the new cemetery is due to begin after July 4<sup>th</sup>.
- **Old Business:** Selectman Zacher stated that the quote from Lance MacLean of A-440, for the new computer for the Administrative Assistant came in at \$906, it includes software and hardware. This is the only computer that was not upgraded during the most recent computer upgrades.

***MOTION: Selectman Zacher made a motion to move forward with the acquisition of new hardware for the Administrative Assistant, Selectman Robischeau seconded, all in favor, motion carries.***

Selectman Robischeau will follow up with Jae on the pole license language and will report at the next meeting.

Propane bids for the 2016-2017 season will be discussed at the next meeting as Selectman Nelson is responsible for obtaining the quotes and is not present.

The planning of the future travel way location on Brice Drive was discussed briefly. At the next Selectmen's meeting the Selectmen will choose a date to meet on site with the road agent.

Selectman Zacher stated that the Purchase and Sales Agreement for the purchase of the Hunter property has been signed by both parties. Selectman Zacher will contact and request that the attorney begin the necessary paperwork for the closing.

- **Correspondence:** The Selectmen received an abatement denial recommendation from Avitar for Map 30, Lots 4, A, B, C, D, &E. There was a dispute over the valuation of the individual lots. These lots were previously incorrectly listed as back land and not having road frontage. During the revaluation in 2014 these matters were corrected. This updated correction changed the assessment of the land and increased the taxes owed. Avitar suggested the option of placing these lots in current use, depending on the land owner intentions for the land, to decrease the assessment and tax burden.
- ***MOTION: Selectman Zacher made a motion to follow Avitar's recommendation to deny the abatement request, Selectman Robischeau seconded, all in favor, motion carries.***

Selectman Robischeau will supply the paperwork to the Assessor Clerk for follow up with the land owner.

The Selectmen received paperwork from NHMA that requests opinion responses from the Selectmen. Ed Comeau is concerned about lobbying conflicts and has asked the Selectmen to ask NHMA how they keep tax money (membership money) separate from lobby monies. Selectman Zacher will inquire. Marilou stated that they are also looking for a picture of the Townhouse. Ed Comeau will supply this photo.

Ed Comeau gave an update on the County. He stated that the delegation voted to defund what is now known as the County Farm. Two committees were formed, one to explore the idea of creating an agricultural learning center, which would work with UNH to provide that service, and is not to be tax funded. The other committee formed was the Carroll County Farm advisory committee, they are meeting tomorrow at 2pm at the County. There is also a Carroll County Commissioners meeting scheduled for tomorrow at 8:30am.

Checks and bills were reviewed and signed.

The meeting was adjourned 7:09pm.

The next regular Board of Selectmen meeting is scheduled for July 12<sup>th</sup>, at 6:30pm at the Town Office Building.

Respectfully Submitted,

Laurie M. Champy  
Administrative Assistant