



## SELECTMEN'S MEETING MINUTES

March 27, 2018

*Meeting called to order at 6:30pm.*

**ATTENDANCE:** Selectman Rich Zacher, Selectman Brian Robischeau, Selectman Rick Surette(absent), Laurie Champy, Ed Nason, Dianne Smith, Rose Zacher, Ed Comeau, Diana Peckham, Craig Evans, Executive Councilor Joseph Kenney

- **Approval of Minutes:**

***MOTION:** Selectman Robischeau made a motion to accept the March 05, 2018 meeting minutes as presented. Selectman Zacher seconded, all in favor, motion carries.*

- **Public Comments:** Dianne Smith expressed her appreciation for the postings on the website of the Services Review Committee Report and the financial information pertaining to the Wakefield agreements. She extended an apology in the event that her comments were offensive at Town Meeting. She felt her comments could have been phrased differently.
- **Treasurer:** Marilou MacLean was not present; in advance she supplied prepared checks and bills for signature.
- **Tax Collector:** Diana Peckham presented a list of properties due for deeding due to nonpayment of 2015 property taxes.

***MOTION:** Selectman Zacher made a motion to move forward with deeding the 3 properties. Selectman Robischeau seconded, all in favor, motion carries.*

She also presented 2 small abatements for signature. The amounts were \$19 & \$15, for interest and cost. The property tax payment was received the day the lien notice was issued.

***MOTION:** Selectman Robischeau made a motion to accept both abatements as drafted. Selectman Zacher seconded, all in favor, motion carries.*

- **Archivist:** Craig Evans was present to follow up on his previous discussion with the Board regarding a possible change in his title. He agrees with the Selectmen to wait on the decision for a future time when all 3 Selectmen and Marilou MacLean are present.
- **Administrative Assistant:** Laurie Champy stated she received and responded to a questionnaire from Bill at Virtual Town Hall seeking information to determine what direction to head in for the website redesign. She presented it to the Selectmen for input.
- **Code Enforcement:** Ed Nason referred to fielding several inquiries regarding spring/summer projects.
- **Road Agent:** Ed Nason stated the roads are beginning to dry out; the weight limit signs are still currently posted.
- **Planning Board:** Ed Comeau stated the Planning Board had an informal discussion with a resident regarding the details of his project.

He also stated the PB will be mailing out the survey in preparation for updating the Master Plan.

- **Conservation Commission:** Selectman Zacher stated the CC reviewed the returned Requests for Proposal for forest management and made the recommendation to enter into a contract with Tim Nolan for \$2,500. The cost will be funded from CC monies.

***MOTION: Selectman Zacher made a motion to take their recommendation and contact Tim Nolan and ask for a contract to move forward with his proposal. Selectman Robischeau seconded, all in favor, motion carries.***

Laurie will contact Mr. Nolan to secure a contract.

The Selectmen agree to plan a Selectmen's breakfast in conjunction with town cleanup organized by the CC.

- **Cemetery Trustees:** Craig Evans reported that Roland Kinville will be working on the semi-circle for the Memorial area.

The Trustees will be further discussing the Veterans Memorial.

He stated they have a newly elected 2 year term member, Roberta Holland.

Craig said the lawn will be seeded and fertilized weather permitting; they have also received a bid to fertilize the 12 maple trees.

- **New Business:** Executive Councilor Joseph Kenney was in attendance and spoke of his project involvement around the State. When referencing local road condition concerns he offered to coordinate having the DOT Commissioner attend a meeting in April if the Selectmen desired. He also offered to bring in support to address the issue of lack of internet coverage in the area.

Selectman Robischeau drafted an investment policy; he will supply to Marilou MacLean to review.

Selectman Zacher will consult with Geary Ciccarone for guidance on the process for writing a RFP for repair work and painting of the exterior siding on the Townhouse Building.

Selectman Robischeau will contact the roofer, Mr. Madden, to inquire about scheduling the roof work on Town Office Building that was canceled last season due to the roofer's personal injury.

The Selectmen reminded everyone of the upcoming Town Coffee on Saturday at 8am in the Townhouse Building.

Due to the poor condition of and the safety concerns surrounding the use of the kiosk on Stoneham Road the Selectmen agree to discontinue posting notices there.

***MOTION: Selectman Robischeau motioned to cease posting at the Stoneham kiosk. Selectman Zacher seconded, all in favor, motion carries.***

Laurie will email all town departments to notify them of this change. She will also make a sign to hang on the kiosk indicating the same.

The Selectmen reviewed a recommendation from the Assessor to deny a request for abatement for a land change use tax. The Assessor has been waiting a year for the landowner to supply information.

***MOTION: Selectman Robischeau made a motion to accept the assessor's abatement denial. Selectman Zacher seconded, all in favor, motion carries.***

The Selectmen also reviewed a request for additional land to be put into Current Use status.

***MOTION: Selectman Zacher made a motion to approve the request. Selectman Robischeau seconded, all in favor, motion carries.***

The Selectmen signed a Current Use Tax Warrant to collect the tax.

- **Mail/Bills:** A letter was received from the State indicating they will be performing work on the dam on Kingswood Lake; the projected completion date is October 1, 2019.
- Each bill to be paid was read, by Selectman Robischeau, indicating the payee and amount due.

***MOTION: Selectman Robischeau made a motion to accept bills as read on record. Selectman Zacher seconded, all in favor, motion carries.***

Additional bills were discovered and read aloud on record by Selectman Robischeau.

***MOTION: Selectman Robischeau made a motion to accept the second round of bills as read on record. Selectman Zacher seconded, all in favor, motion carries.***

The Selectmen reviewed the contract renewal from Plodzik & Sanderson; the hourly rate is the same at \$75, not to exceed \$5,000 for the year.

***MOTION: Selectman Zacher made a motion to renew the contract. Selectman Robischeau seconded, all in favor, motion carries.***

***MOTION: Selectman Robischeau made a motion to enter nonpublic session per RSA 91-A:3 II(e). Selectman Zacher seconded.***

Roll call: Selectman Robischeau, yes, Selectman Zacher, yes.

***MOTION: Selectman Robischeau made a motion to come out of nonpublic session. Selectman Zacher seconded, all in favor, motion carries.***

Roll call: Selectman Robischeau, yes, Selectman Zacher, yes.

***MOTION: Selectman Robischeau made a motion to seal the nonpublic minutes for 1 year. Selectman Zacher seconded, all in favor, motion carries.***

Meeting adjourned at 7:33pm.

The next regular Selectmen's meeting is scheduled for April 10, at 6:30pm at the Town Office building.

Respectfully submitted,

Laurie M. Champy  
Administrative Assistant