



**Town of Brookfield  
Board of Selectmen Meeting  
December 5th, 2023**

**ATTENDANCE:** Rich Zacher, Chairman; Ed Gauthier, Selectman; Joanne Dolbear, Treasurer; Chris Kinville, Road Agent; Craig Evans, Archivist; and Abby Root, Secretary.

**Also Present:** Ed Comeau, Jan Ledbetter,

- **Call to Order:** Rich Zacher called the meeting to order at 6:00 PM.
- **Pledge of Allegiance**
- **Approval of Minutes:** Ed Gauthier made a motion to approve the minutes from November 21st, 2023, seconded by Rich Zacher. The motion passed.
- **Public Comment:** No public comment
- The Christmas Breakfast will be the upcoming Saturday starting 9 AM.
- There have been several interviews for the new code enforcement officer and the new one will be announced next meeting
- Chris Kinville discussed the cutting of the trees next to the town house and more will be cut soon to clean the area up.
- There is preliminary audit on December 20<sup>th</sup> and full audit on January 24<sup>th</sup> and 25<sup>th</sup>. The interest rate is down 5.48%. Direct deposit for employees started.
- **Ed Gauthier made a motion to authorize Steve Bailey to continue plowing for the town, seconded by Rich Zacher. The motion passed.**
- The county proposed budget is going in front of the delegation shortly and is posted on the website it is. December 14<sup>th</sup> is the public hearing for the proposed budget.

- The proposed warrant articles were discussed and a draft will be prepared by Rich Zacher for review at the next meeting.
- Joann Dolbear presented the bills totaling \$267,055.25.
- **Ed Gauthier made a motion to accept the bills as read, seconded by Rich Zacher. The motion passed.**
- Joanne Dolbear presented two manifests for background checks one for \$15.00 and the other for \$25.00.
- **Ed Gauthier made a motion to accept the manifests for background checks, seconded by Rich Zacher. The motion passed.**
- The budget was worked on
- **Adjournment:** Meeting adjourned at 6:57 PM.

Respectfully submitted,

Abigail Root

Secretary