



## SELECTMEN'S MEETING MINUTES

April 18, 2023

**ATTENDANCE:** . Rich Zacher, Chairman; Brian Robischeau, Selectman; Ed Gauthier, Selectman; Joanne Dolbear, Treasurer; Chris Kinville, Road Agent; Karen Servacek, Town Clerk. Charles Dolbear, Mark Stengel, Leah Gage, Kate Kinville, Ed Comeau and Amber Marcoux.

- **Call to Order:** Rich Zacher called the meeting to order at 6:00 PM.
- **Pledge of Alliance**
- **Public Comment:** Leah Gage updated the Selectmen on the newsletter that will be mailed with the tax bills. Leah discussed her plans for the content of the newsletter. Leah will work with Jan Ledbetter and Karen Servacek to ensure that there is not any duplication of information in the newsletter and on the website.
- **Resignation:** Rich Zacher announced the resignation of Lynn Watts as Welfare Director. Lynn has been a long-time employee of the Town of Brookfield and the Selectmen thank her for her many years of service to the Town of Brookfield.
- **New Hire:** Rich Zacher introduced Amber Marcoux as the new Welfare Director. Amber has been the Welfare Director for Wakefield for the past 3 years. Amber also serves as Wakefield Deputy Tax Collector and as a member of the State of New Hampshire Welfare Board.
- **Town Clerk:** Nothing to Report
- **Tax Collector:** The Tax Collector has submitted three properties for deeding to the Town. The Fisher property on Tumbledown Dick Road, the Weeks property on Stoneham Road and Owner unknown on the Governors Road.

Brian recommended that the Town deed all three properties. The Selectmen discussed the cost of maintaining the Weeks property. The property appears to be abandoned and it could cost a significant amount of money to winterize and maintain the property. If the property is not deeded to the Town, the taxes will continue to accrue. Selectmen Zacher and Gauthier oppose deeding the

property. Brian will consult with the Town Attorney and the Selectmen decided to table the decision to deed until their next meeting.

- **Road Agent:** Chris Kinville reported that they are cleaning up from winter, grading where necessary and preparing the roads for paving this summer. There is work to be done on some culverts and the sides of the roads before paving can be done.
- **IT Conversion:** The conversion of the email addresses to .gov has been postponed. A new date will be announced as soon as more information is available.
- **Treasurer:** The Board discussed the Ethics Policy draft. Joanne will rewrite the last paragraph of the policy and present it to the Selectmen for further review at their next meeting.
- **Gravel Pits:** Rich presented two Warrants for gravel pits. The Smith pit in the amount of \$24.90 and Moose Mountain pit for \$29.20.
- **Trustees of Trust Funds:** Brian reported that the Trustees have items for Tech Support and will consult with Cassandra. The Trustees will continue to pay the Bank to do the necessary reporting.
- **Zoning Board of Adjustment:** Ed Gauthier would like to appoint Rick Surette as a member of the ZBA. Ed Gauthier made a motion to appoint Rick Surette as a member of the Zoning Board of Adjustment, seconded by Brian Robischeau. The motion passed unanimously.
- **New Business:** Ed Gauthier presented a quote from Steve Bailey to hang the projector screen on the wall in the Town Office. Ed Gauthier made a motion to approve the quote from Steve Bailey to hang the screen in the amount of \$80.78, seconded by Brian Robischeau. The motion passed unanimously.

The Municipal Records Committee will be meeting on May 1st at 6:00 pm. Ed Gauthier will represent the Selectmen. Ed will also represent the Selectmen on the Joint Loss Management Committee.

The Heritage Commission is meeting tomorrow, April 19th. Rich Zacher reported that the window people will begin their work soon and that the windowsills need special attention to preserve.

The Selectmen discussed making themselves available to the public on the last Saturday of the month. It was decided that people may make an appointment to meet with them as needed. .

There being no further business to come before the Board of Selectmen, Rich Zacher made a motion to adjourn, seconded by Ed Gauthier. The motion passed unanimously.

The meeting adjourned at 6:40 pm.

The next regular Selectmen's meeting is scheduled for May 2, 2023 at 6:00 pm in the Town Office Building.

Respectfully submitted,

  
Joanne Dolbear

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Acting Secretary