



SELECTMEN'S MEETING MINUTES

March 6, 2023

Present: Rick Surette, Chairman; Rich Zacher, Selectman; Brian Robischeau; Selectman; Joanne Dolbear, Treasurer; Chris Kinville, Road Agent. Also present: Robert Servacek, Charles Dolbear, Ed Gauthier, Craig Evans, Mark Stengel, Peter Donnelly, and Karen Servacek.

Call to Order: Rick Surette called the meeting to order at 6:04 PM.

Approval of Minutes: Rich Zacher made a motion to approve the minutes of January 30, 2023 and the minutes of the Public Hearing. Motion was seconded by Brian Robischeau and the motion passed unanimously.

Rich Zacher made a motion to approve the minutes of February 20, 2023, seconded by Brian Robischeau. The motion passed with Rick Surette abstaining.

Public Comment: Mark Stengel asked if the Board had any further comment regarding his conflict-of-interest complaint. Rich Zacher stated that he has discussed the issue with Rick Surette and there was no further comment at this time.

Mark Stengel commented that the information given at the last Selectmen's meeting regarding the Moose Mountain Bridge was not approved by former Selectmen Bill Nelson as stated but was approved by Selectman Rich Zacher.

Mark Stengel questioned if the Maple trees being tapped on Clark Road were owned by the Town. Rich Zacher stated that they were on private property by prescription. Ed Gauthier stated that he has permission to tap the trees from Mrs. McDonald who is the owner of the property.

Karen Servacek requested approval of the proposal submitted to the Selectmen for use of the Town House by the Brookfield Women's Society for Yoga Classes.

Brian Robischeau made a motion to approve the use of the Town House for Yoga classes for 6 weeks at a cost of \$100, seconded by Rich Zacher. The motion passed unanimously.

Karen Servacek reported that Congressman Pappas's representative will be here on March 22, 2023 from 3-4 pm to answer any questions or concerns from the citizens of Brookfield.

Karen Servacek asked if the Selectmen had considered the purchasing of a projector and screen for assisting with meetings and events. The cost of the projector and screen would be less than \$450.

Rich Zacher made a motion to approve the purchase of a projector and screen (if needed) with a cost up to \$450. Brian Robischeau seconded the motion and the motion passed unanimously.

Karen Servacek reported that 7 women attended the crafting class this past Saturday. They would like to request the use of the Town House on the first Saturday of every month for crafting. The Selectmen support this activity and suggest that the Women's Society coordinate the use of the building with the Administrative Assistant.

Treasurer Report: Joanne Dolbear reported that the new software, MTS, is up and running. Joanne presented a sample of the expenditure report for the Selectmen to review.

Joanne informed the Board that her Certification classes will begin in April 2023.

Road Agent: Chris Kinville spoke to the Selectmen about the snowmobiles using Tumbledown Dick Road making it difficult to plow. They are riding on the road. The Selectmen advised Chris to contact the snowmobile clubs and request that they stop using the road. The Selectmen support the Road Agent in resolving this issue.

Heritage Commission: Karen Servacek reported that the 200th anniversary of the Town House is this year and there are many events being planned. The Heritage Commission has created a brochure listing the events that will be available at the Town Meeting on March 18, 2023. The Heritage Commission is planning to have a cake at the Town Meeting to kick off the anniversary events.

Town Clerk: Karen Servacek reminded the Board of the election on March 14, 2023, and the Town Meeting on March 18, 2023. The Town Clerk's office will be closed on election day. The Women's Society will do a thorough cleaning of the Town House after the election.

Karen Servacek asked the Selectmen to consider approving the transition to the one check system and to purchase the software from Interware. The cost is estimated to be approximately \$5,000. Using this program will help to increase the revenue for the Town by having more accurate blue book figures on vehicles. Karen gave the Board members an information sheet regarding the software for them to read and consider for the next meeting.

Bills and Accounts: Joanne Dolbear presented the bills for payment totaling \$106,910.46.

Brian Robischeau made a motion to approve the bills as presented, seconded by Rick Surette. The motion passed unanimously.

New Business: Rich Zacher suggested that the Town post an opening for Deputy Welfare Director on the website. The Board agreed.

Being no further business to come before the Board of Selectmen, Rick Surette made a motion to adjourn the meeting, seconded by Rich Zacher. The motion passed unanimously, and the meeting adjourned at 6:50 pm.

Respectfully submitted,

**Joanne Dolbear
Acting Secretary**