



## SELECTMEN'S MEETING MINUTES

December 6, 2022

**ATTENDANCE:** Selectman Rick Surette, Selectman Rich Zacher- Absent, Selectman Brian Robischeau, Joanne Dolbear, Kate Kinville, Chris Kinville, Ed Comeau, Cassandra Rodil.

- **Approval of Minutes:** 11/1/22 & 11/15/22

***MOTION: Selectman Robischeau motions to accept 11/1/22 & 11/15/22 meeting minutes as drafted. Selectman Surette seconded. All in favor, motion carries.***

- **Treasurer:** Joanne Dolbear; Joanne has been working with software company MTS to configure the accounts and be ready for the new year. Received information that the new computers will be installed on 12/14 & 12/15. She received a check from TTF to close out the "Records Preservation Fund Account" and also received the Cemetery Trustee check for year ending. Marilou MacLean would like to be added to the next agenda. Leah Gage sent an email stating that she has received positive feedback on the Newsletter! And also, some requests to add a few things to the newsletter such as; school, sports, community activities and also perhaps a adding a link on the website. Catherine Gooseling has offered to provide her with the school updates. Newsletter Group plan to meet in January to discuss what comes next. She asks if the BOS would allow a quarterly Newsletter, 2 with tax bills and 2 individually and a page on the website that she can update as often as possible.

***MOTION: Selectman Surette motions to accept and add 2 additional newsletters a year to circulation and a link titled "Community News" to the website and allow Leah Gage access to upload. Selectman Robischeau seconded. All in favor, motion carries.***

- **Road Agent:** Chris Kinville; Has been doing roadside debris clean up. The last storm caused a mess with limbs and trees. It will be a ongoing effort throughout the season given the amount of decayed trees. Walker road has 2 collapsed and rotted culverts that need attention. He cleaned up around them the best he could for this time of the year but in

the spring, it needs immediate attention. Gravel was added to the driveway on Moose Mountain Rd. The stolen stop sign replacement will be picked up tomorrow. After the sign was ordered he discovered through paperwork that stop sign is one that is owned by the State of NH, he plans on calling and seeing how in the future State-owned signs get reported and replaced.

- **Conservation Commission:** Meets on 12/7/22 at 6pm.
- **Heritage Commission:** Meets 12/7/22 at 6:30pm.
- New Business:
  - Annual Report Submission Deadline is January 13, 2023
  - Christmas Breakfast is Saturday 12/10/22 from 9-11 and the Brookfield Town Cane will be traditionally presented to Brookfield's oldest resident, Agnes Arsenal McDonald.
  - Carrol County Delegation will hold a Public Hearing on 2023 budget, on 12/12/22 at 10am.

Kate and Chris Kinville offer their help at the Christmas Breakfast and also offer to bring handmade centerpieces for the tables and a raffle. The BOS accept with joy and thank them!

- **Bills / Mail:** Joanne Dolbear read bill into record.

***MOTION: Selectman Robischeau motions to accept and pay bills as read on record by Joanne. Selectman Surette seconded. All in favor, motion carries.***

Meeting adjourned at 7:38 am.

The next regular Selectmen's meeting is scheduled for December 20, 2022 at 7 am in the Town Office Building.

Respectfully submitted,

Cassandra Rodil  
Administrative Assistant