



SELECTMEN'S MEETING MINUTES

November 15, 2022

ATTENDANCE: Selectman Rick Surette, Selectman Rich Zacher, Selectman Brian Robischeau, Joanne Dolbear, Ed Comeau, Cassandra Rodil.

- **Approval of Minutes:** Available next meeting.
- **Planning Board:** Met on 11/14/22 and finished work on the Warrant Articles. A Public Hearing on the Warrant Articles will be scheduled for February 2023.
- **Cemetery Trustees:** Members plan on meeting the make the arrangements to close up the cemetery for the winter season.
- **Treasurer:** Joanne Dolbear; After discussions with MTS, they have decided to prorate the cost of the financial software. After more investigation it was confirmed that QuickBooks is becoming obsolete on a municipal level and after receiving supportive feedback from the public on the new software, it seems imperative to have the new software. The new server has been installed.
- **Trustee of the Trust Funds:** Selectman Robischeau; Some research has been done on the Building and Repair Trust Fund Account. There were changes to the name of the account in 2001 and then it was amended again in 2015.
- **Communications Committee:** Selectman Zacher; There was a review of the Bylaws in preparation of the upcoming hearing on the matter. The Public Hearing has been scheduled for 12/6/22 at 7:30 Am following the scheduled BOS meeting.
- **Heritage Commission:** Met last week to start making the arrangements for the Christmas Breakfast. Brookfield Ladies Group will be meeting on 12/12/22.

- **JLMC:** Cassandra Rodil; The new keyless entry lock has been installed on the front door and codes are being generated and assigned.
- **Grant Review Committee:** Plan to meet in the next couple of weeks.
- **Bills / Mail:** Joanne Dolbear read bill into record.

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MOTION: Selectman Robischeau motions to accept and pay bills as read on record by Joanne. Selectman Surette seconded. All in favor, motion carries.

Meeting adjourned at 7:38 am.

The next regular Selectmen's meeting is scheduled for December 6 , 2022 at 7 am in the Town Office Building.

Respectfully submitted,

Cassandra Rodil
Administrative Assistant