



SELECTMEN'S MEETING MINUTES

October 18, 2022

ATTENDANCE: Selectman Rick Surette, Selectman Rich Zacher, Selectman Brian Robischeau, Joanne Dolbear, Karen Servacek, Chris Kinville, Ed Comeau, Cassandra Rodil.

- **Approval of Minutes:** 9/20/2022 Public Hearing Minutes- Acceptance of Highway and Bridge Funds, 9/20/2022 Public Hearing Minutes- Proposed Fee Increase, 9/20/2022 Meeting Minutes, 9/20/2022 Non-Public Meeting Minutes, 10/4/2022 Meeting Minutes.

MOTION: Selectman Surette motions to accept as written the Public Hearing Minutes Highway/Bridge Funds and Proposed Fee Increase. Selectman Robischeau seconded. All in favor, motion carries.

MOTION: Selectman Surette motions to accept 9/20/2022 BOS minutes, as written. Selectman Robischeau seconded. All in favor, motion carries.

MOTION: Selectman Surette motions to accept and seal indefinitely 9/20/2022 Non-Public minutes, as written. Selectman Robischeau seconded. All in favor, motion carries.

MOTION: Selectman Surette motions to accept 10/4/2022 BOS minutes, as written. Selectman Zacher seconded. All in favor, motion carries.

- **Public Comment 1:** Leah Gage; Leah Gage has volunteered to help with the Brookfield Newsletter! She is an avid writer from Brookfield and has publications in the Union Leader, one recent that she did on the new Brookfield Ladies Group! She is looking forward to working with everyone on the project and hopes to have the first one fully drafted and approved so that it can make the mail with the Tax bills in November! The Selectmen thank her for her efforts!
- **Town Clerk:** Karen Servacek; The NH General Election is on November 8, 2022. Karen submits the information form to the BOS for signatures. Its signed and returned so that it may be submitted.

- **Planning Board:** Met last week and worked on Zoning Setbacks. They report that both gravel pits have been inspected.
- **Cemetery Trustees:** A letter of appointment was received appointing Pam Skeffington as a member replacement for Craig Evans. They as submitted their budget.

MOTION: Selectman Surette motions to appoint Pam Skeffington as a member replacement of Craig Evans on The Cemetery Trustees. Selectman Zacher seconded. All in favor, motion carries.

- **Treasurer:** Joanne Dolbear; Preparations and communications are underway to set the yearly tax rate. The new computers got delivered and she spoke with IT and they will be in on 10/19/2022 to start setting up the new computers!
- **Road Agent:** Chris Kinville; All the signs ordered were installed, a couple of loads of salt and sand have been loaded into the shed. Some continued work is being done on some of the roadsides. Winter preparation is underway.
- **Trustee of the Trust Funds:** Selectman Robischeau; Had a zoom meet with Bar Harbor Financial to discuss the overseeing of the Trust Fund accounts. More details will be available as the process moves forward.
- **Communications Committee:** Selectman Zacher; Is still waiting to hear an updated from Breezeline.
- **Carry In:**
 - Selectman Zacher wonders if the Department and Committee List on the agenda can be shortened as some are inactive. Example: The Grant Review Committee.
 - Public Comment: Ed Comeau; As a board member on the Grant Review Committee, he explains to the BOS the purpose and benefits of the committee and suggest that it would be in the best interest to motion to accept and adopt the proposed plan on Grant Reviews and Protocol before they inactivate the committee. He offers to re-propose the plan at the next BOS meeting.
 - The Selectmen agree to review the plan with Ed at the next meeting.

- **Bills / Mail:** Joanne Dolbear read bill into record.

MOTION: Selectman Surette motions to accept and pay bills, except the Cybertron bill, as read on record by Joanne. Selectman Robischeau seconded. All in favor, motion carries.

- **Budget Review**

Meeting adjourned at 7:21pm.

The next regular Selectmen's meeting is scheduled for November 1 , 2022 at 6:00 pm in the Town Office Building.

Respectfully submitted,

Cassandra Rodil
Administrative Assistant