



SELECTMEN'S MEETING MINUTES

July 26, 2022

ATTENDANCE: , Selectman Rick Surette, Selectman Rich Zacher, Selectman Brian Robischeau, Joanne Dolbear, Karen Servacek, Ed Comeau, Mark Stengel, Peter Donnelly, Bridget Mellow.

- **Approval of Minutes:** 7/12/2022 Meeting Minutes, 6/28/2022 Non-Public Meeting Minutes.

MOTION: Selectman Surette motioned to accept 7/12/2022 public minutes as written. Selectman Zacher seconded, all in favor, motion carries.

MOTION: Selectman Surette motioned to accept 6/28/2022 Non-Public minutes as written. Selectman Zacher seconded, all in favor, motion carries.

- **Public Comment 1:** Mark Stengel; Mr. Stengel asks if the BOS has made a decision as to who will be responsible for the bill from NHDES for the leak/spill behind the Town Office Complex?
Selectman Surette clarifies that a bill was received and that it has been paid by the town. Since it was not clear whose vehicles caused the spills the town will therefore assume responsibility for the cost.
- **Public Comment 2:** Peter Donnelly: Asks the BOS if they have received any further information or updates on the Clark Rd. Utility Pole?
Selectman Robischeau has been in touch with Eversource, who has reopened the work order. Consolidated Communications and any other service companies will have to move their lines first. In addition to the work order the request has been added to a master list. Eversource considers it a low priority work order at this time due to circumstances. Selectman Robischeau will continue to make contact on the matter.

Public Comment 3: Bridget Mellow: Asks the BOS if there are any plans to continue road work on Tumbledown Dick Rd from the Premo property to Camp Rd.?

Selectman Surette explains that we are in transition of hiring a new Road Agent and after the transition more details will be available on continued work in that area. Additional details on the new Road Agent will be released later in this meeting.

Public Comment 1 cont.: Mark Stengel; Asks the BOS if they have read the full report from NHDES and representative Cameron Simmons? Mr. Stengel states that he has the report.

Selectman Surette says that the BOS has not received a report that indicated a definitive report of responsibility of spill/leakage. Based off of the report received by the BOS they feel that no definitive decision could be made and in part the amount of years the area stored town vehicles. Again, he states the Town has paid the bill. End of discussion.

Public Commenter 2: Peter Donnelly; States that he has read the report from NHDES, Cameron Simmons and from what Mr. Donnelly gathered from the report, he understands that the leaks/spills are a result of Road Agent, Mr. Nason not cleaning up messes appropriately.

After comments from Mr. Stengel and Mr. Donnelly it is apparent that they feel the Town should not cover the cost of cleanup and that it should be Mr. Nason's responsibility. They strongly urge the BOS to reconsider their choice of cost responsibility.

The BOS thank them for their comments.

- **Town Clerk:** Karen Servacek; The DMV came in the office on 7/18/2022 to do a standard in person audit. The audit went great and was uneventful! They did provide feedback in a survey regarding three missing decals. Mrs. Servacek is in the process of finding with their location. Occasionally decals come defective and are sent back to the State of NH and in that process, they get delayed or lost on return logging. Through a collaborative process with the state the decals should be located. A final report of the audit will be available in about 60 days. Recently a Wakefield resident tried to purchase a transfer sticker online through the Brookfield portal. The transfer sticker was not issued and funds were credited back.
- **Treasurer:** Joanne Dolbear; The Alcohol and Drug Policy that was approved and signed at the 7/12/2022 meeting needed to be reprinted due to a margin print error and will need to be resigned.
- **Cemetery Trustees:** Selectman Zacher; Proposals are being sought for the restoration and preservation of the currently unused 1.5 acres in the Town Cemetery. More updates should be available in August.
- **JLMC:** Cassandra Rodil; July meeting was canceled. Projectably going to try to schedule for August based off of availability. Details on dates will be posted on website as they come available.
- **Communications Committee:** Selectman Zacher; Breezeway expects to begin deployment of their equipment in August providing the utility company stay on track with their scope of cooperative work.

- **Old Business:**

- Selectman Surette: The BOS have chosen Road Agent applicant, Chris Kinville for hire as new Road Agent of Brookfield. The contract process has started and once finalized a start date will be assigned.

- **New Business:**

- Brookfield's IT Solutions Manager, Lance MacLean will no longer be providing IT solutions and support to Brookfield. The BOS thank him for many years of dedicated support and for be part of getting Brookfield to where it is today!
- Wakefield – Brookfield Historical Society would like to hold their annual historical potluck and presentation, in the Town House/School House on 10/11/2022. They wonder in its available and if there would be a rental fee?

MOTION: Selectman Surette motioned to approve the request of usage by the Historical Society, free of charge on 10/11/2022. Selectman Zacher seconded, all in favor, motion carries.

- **Carry In:**

- Selectmen Zacher and Robischeau Recently have met with the owner of Cybertron, after evaluation, it is suggested the town sign a contract of service and purchase a 50-hr. block of time for \$6500 to get the computer system upgraded.

MOTION: Selectman Zacher motioned to sign the Cybertron contract and pay the amount of \$6500 for services needed. Selectman Surette seconded, all in favor, motion carries

- Town Coffee will be on Saturday 7/30/2022 from 8-10 am in the Town House
- Tri-Tek Triathlon will be traveling on bicycle up Wentworth Rd. to the intersection of Governors Rd on 7/30/2022 from 8-10am. Police detail will be present for safety.
- The Camp Family will be borrowing 20 chairs for a celebration as their Son's Deployment. We wish him well.
- We are still waiting for the propane company to send out open enrolment for lock in prices. They are delayed getting approval to send out contractual prices till the market stabilizes a bit more. They expect to be sending price options out in August.

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- **Bills / Mail:** Joanne Dolbear read bills into record.

MOTION: Selectman Surette motioned to pay from the Cemetery Trust the \$386.00 for loam delivered at the cemetery. Selectman Zacher seconded, all in favor, motion carries.

MOTION: Selectman Zacher motioned to accept bill read into record. Selectman Surette seconded, all in favor, motion carries

Meeting adjourned at roughly 7:05 pm.

The next regular Selectmen's meeting is scheduled for August 9, 2022, at 6:30 PM in the Town Office Building.

Respectfully submitted,

Cassandra Rodil
Administrative Assistant