



SELECTMEN'S MEETING MINUTES

December 14, 2021

ATTENDANCE: Selectman Brian Robischeau, Selectman Rich Zacher, Selectmen Rick Surette, Ed Gauthier, Marilou MacLean, Joanne Dolbear, Craig Evans, Ed Nason, Ed Comeau.

- **Approval of Minutes:** 11/23/2021

MOTION: *Selectman Surette motioned to accept 11/23//2021 minutes as written. Selectman Zacher seconded, all in favor, motion carries.*

- **Public Comment:** Ed Gauthiers - President of HOA of Drew Farm / Curries; Updates and reports that the transfer of the road deeds are finally underway and he will be meeting in the upcoming days with the attorney representing the developer. He plans to continue to inform and work with the BOS of the transfer. Once transferred the HOA plan to re-transfer the deed of the roads to Brookfield to allow road maintenance.
- **Heritage:** Marilou McLean; Heritage met and set up the donated Christmas tree and decorated with the homemade ornaments from local children! Brookfield still has Pewter Ornaments for sale for residents and they can be purchased with the Town Clerk and Tax Collector for \$15.00. The Census report has been completed and submitted. The Sam.gov registration and the ARPA details will be submitted for the requested February-March timeline.
- **Cemetery Trustees:** Craig Evans; Next meeting will be on 12/17/21. They will discuss and move forward with the plan to restore the 1 ½ acer lot in the town cemetery. They will be drafting a bid to submit for the work.
The Johannsen Family has purchased a plot for the cremains for longtime residents Mr. and Mrs. Johannsen.
- **Archivist:** Craig Evans; Book #9 should be the next book considered for restoration and digitalization. The cost would be \$8,000.00 and should be considered for budgeting.

- **Planning Board:** Selectmen Surette; Next meeting will be on 1/10/22. They are working on Warrant Articles and setting Hearing Dates.
A Petition Warrant Article has been received from residents regarding the “building Set Back” rules for Cedar Park.
- **Road Agent:** Ed Nason; Class V to Summer Camp Road has been widened and completed for the season. Lyford Road was graded before the freeze and the salt and sand has been mixed.
- **Old Business:** Brookfield is still in search for someone to handle the shoveling and maintenance for the walkways and entrances for the Town Offices. Mr. Nason suggested contacting Steve Bailey to see if he has an interest as he is local, capable and often takes close to home work.
- **New Business:** Selectmen will be setting a prospective Budget Hearing for 1/8/22. The announcement will be posted with Salmon Falls Press, on the town website and in the kiosk out front.
There will be no BOS meeting on 12/28/21 due to the holiday and the next meeting will be held on 1/4/22 at 6:30pm.
- **Bills / Mail:** Marilou MacLean read on to record bills in mail.

MOTION: Selectman Zacher motions to accept and pay bills as read on record by Marilou. Selectman Surette seconded. All in favor, motion carries.

- **Budget Review:** The BOS met and went over the 2022 proposed budgets and expenditures for the Department's, more review will continue at the next BOS meeting no final decisions or motions were made.

Craig Evans reminds the BOS of the need for the GIS Mapping and suggests that they consider including the cost of \$6,500.00 in the budget.

Selectmen Zacher suggests a Proposed Warrant Article for expanding the Town Office's as the need for more space for operations is ever growing.

Meeting adjourned at 8:10 pm.

The next regular Selectmen's meeting is scheduled for January 4, 2022, at 6:30 pm in the Town Office Building.

Respectfully submitted,

Cassandra Rodil
Administrative Assistant