



## SELECTMEN'S MEETING MINUTES

May 25, 2021

**ATTENDANCE:** Selectman Brian Robischeau, Selectman Rich Zacher, Selectman Rick Surette, Cassandra Rodil, Ed Comeau, Guest; Timothy Goodwin and public members; Chris Kinville, Peter Donnelly, Mark Stengel.

- **Guest Speaker:** Timothy Goodwin from Wolfeboro Public Television provides a great verbal presentation on the information of services they offer, that could be helpful to the Town of Brookfield and its residents. Wolfeboro Public Television is a nonprofit organization and because the FCC allows every cable franchisee to have access to a community channel. Wolfeboro Public Access would like to program the content (an event, a local news bulletin, announcement or advertisement), we provide them with and air it on a specific T.V channel for residents to view. Once services from ABB are brought to the area, a consideration of services will be visited in more detail.
- **Approval of Minutes: 5/11/2021**

***MOTION: Selectman Zacher motioned to accept the May 11, 2021 minutes as written. Selectman Robischeau seconded, all in favor, motion carries.***

- **Treasurer:** Marilou MacLean; Reports that she has renewed the insurance policy with Primex. In addition to the policy renewal, we are required to submit information to acquire a Cyber Security Policy, free of charge. Both should go into effect in July 2021. Also, a notification from san.gov has been received and if we wish to apply to any grants this year there will be a \$500.00 fee, whereas previous years it was free. More research

will need to be done to see if and how to possibly wave the fees as they are unexpected and not in the budget.

- **Heritage Commission:** Reports that they will be reconvening in June of 2021, date will be announced on our website. Marilou would also like to start making plans for a September Dinner and a Christmas Breakfast. The window restoration project on the Town House is ready to start up and the final interior paint colors are being picked.
- **Planning Board:** Ed Comeau; States next meeting will be on June 14.
- **Zoning Board of Adjustment:** Selectman Robischeau feels that the board should reorganize in preparation of anticipated activity. He will call a ZBA meeting for reorganization.
- **Road Agent:** A Selectman Robischeau states that in light of last week's Road Committee meeting an issue was raised on the condition of Pleasant Valley Road. Sections of the tar have presumably been plowed up and need fixing. Road Agent Ed Nason has plans to have a paving company tend to the areas. Plans to obtain a hammer drill are being made to aid in the continuation of the work on the Class V to Summer Camp Roads and also for the boulder removal on a couple of other roads. All the road grading is complete and the final rake and dust control spraying will take place in the next day or two. Selectman Zacher comments on the excess lumber on the side of the road in the area of work on the class IV to summer camps road. He states that the land owners have been notified and yet have not claimed it. Attendee; Chris Kinville states that he knows the land owners and will contact them as a courtesy and ask them to notify the BOS of level of interest in the wood.
- **Administrative Assistant:** Cassandra Rodil says that we are waiting on the delivery of the new State of NH Flag and United States Flag and suggests a new wall hanging business card holder for the common area. Also, making the report that the paper shredder appears to be broken and should be replaced. Selectmen agree that the two items should be purchased. She also provides some printed material on new secure mail solutions and asks that it be reviewed and a selection be considered.
- **Conservation Commission:** Selectman Zacher reports that part of the court judgment for damage to town property the Conservation Officer has recommended that the individuals provide community service hours. It was suggested that they could disperse the pile of rocks on the hiking trail reducing the liability to hikers and also remove the

debris and trash that has been dumped on Old Governors Road. Selectmen feel that would be a reasonable time served.

- **Capital Project:** Moose Mountain Bridge; Selectman Surette informs that a price from Bean Associates has been submitted for around \$350,000.00. Selectman Surette suggests to set up another meeting with MA Bean Associates to clarify pricing options. Public Attendee; Chris Kinville suggests contacting State of NH DOT for a list of bridge contractors they use for job bidding. Perhaps we would receive a more competitive price with alternative approach options.
- **Tax Warrants:** Selectman Robischeau reads received;
  - Local School Property Tax Warrant, for \$1,092,444.00, Due July 2021.

***MOTION: Selectman Zacher motioned to pass to Tax Collector for execution. Selectman Surette seconded, all in favor, motion carries.***

- Current Land Use Tax Change Map 10, Lot 64. No longer meets CU Requirements.

***MOTION: Selectman Robischeau to accept LUCT Map 10 Lot 26. Selectman Surette seconded, all in favor, motion carries.***

- **Correspondence:** Selectman Zacher was contacted by Attorney in regards to a Intermunicipal Agreement with The Town of Wolfeboro for winter plowing on Jenness Road and Pleasant Valley Road / Tumbledown Dick Road. Selectmen agree that it would be beneficial to have the agreement documented, however, some clarification of road names should be made. Selectman Zacher will contact the attorney and set up such changes.

Selectmen Robischeau reads; A letter from Jordan Dansereau from Troop 198B of Wakefield announces that Dylan Burpee of Wakefield has earned the ranking of Eagle Scout. A ceremony will be held at the Turntable Park in Wakefield, on June 12, 2021 at 2pm. A congratulatory letter from BOS will be issued and a Selectman will attend.

- **Mail/Bills:** Marilou MacLean read on to record.

***MOTION: Selectman Robischeau motioned to approve bills as read. Selectman Surette seconded, all in favor, motion carries.***

***MOTION: Selectman Zacher motioned to approve optional mask wearing in town buildings, effective immediately. Selectman Robischeau seconded, all in favor, motion carries.***

Meeting adjourned at 7:37pm.

The next regular Selectmen's meeting is scheduled for June 8, at 6:30pm in the Town Office Building.

Respectfully submitted,

Cassandra Rodil  
Administrative Assistant