



## SELECTMEN'S MEETING MINUTES

February 27, 2018

*Meeting called to order at 6:30pm.*

**ATTENDANCE:** Selectman Rich Zacher, Selectman Brian Robischeau (absent), Selectman Rick Surette, Marilou MacLean, Laurie Champy, Ed Nason, Dianne Smith, Rose Zacher, Ed Comeau

- **Approval of Minutes:**

***MOTION:** Selectman Surette made a motion to accept the February 13, 2018 meeting minutes as presented. Selectman Zacher seconded, all in favor, motion carries.*

- **Public Comments:** Dianne Smith spoke of having a difference in opinion with the Selectmen regarding their financial responsibilities following the Public Hearing on 02/24 for the citizen's petition warrant article. She presented information from the New Hampshire Municipal Association's website pertaining to Selectmen's authority for the Board's consideration.
- **Treasurer:** Marilou MacLean stated she received a new contract from Plodzik & Sanderson. She will review for any significant changes.
- **Administrative Assistant:** Laurie Champy stated the Warrant Articles, Proposed Budget and Annual Town Report were all posted and available for viewing on the website.

Laurie stated the signs ordered through Brad Williamson for directing voters to the appropriate location for the upcoming election are completed.

- **Road Agent:** Ed Nason stated the weight limit signs are now posted on the appropriate roads. He had an inquiry seeking an exception to perform a logging operation. The Selectmen agree with him that the temperature is too warm to make the exception for the requested waiver.
- **Conservation Commission:** The Commission is scheduled to meet next week.
- **Trustees of the Trust Funds:** The Trustees are scheduled to meet next week.

- **Archivist:** Craig Evans discussed the change in his Archivist role with the training of 2 new assistants. He mentioned that it may be time to consider changing his professional position with the town from an independent contractor to an employee. Marilou MacLean added this is an HR issue and that there are rules for determining independent contractor vs. town employee. Marilou stated she will call the Department of Labor and discuss the situation with them. The Selectmen agree to table the topic until Selectman Robisneau is present.
- **New Business:** Selectman Zacher will supply Warrant Article speaking assignments to the Selectmen for Town Meeting.

It was recently brought to the Selectmen's attention that every town is required to have an investment policy. Craig Evans has checked the vault and it was determined the town has never adopted such policy. Selectman Zacher asked Marilou to inquire about purchasing a policy through Plodzik and Sanderson.

- **Public Comments:** Dianne Smith asked the Board to consider using NHMA as a resource for obtaining the investment policy as a means to reduce cost rather than purchase one through Plodzik and Sanderson.

Dianne Smith spoke of her understanding of the calculations made by Wakefield to determine Brookfield's costs for services. She asked for consideration to be made for engaging in discussion with Wakefield regarding how the calculations are made.

Selectman Zacher asked Dianne Smith if she would like to provide the town with some proposals for the investment policy. She declined but stated she would be willing to share her research.

Craig Evans encouraged the Selectmen to approach and be assertive with local government, including Executive Councilor Joseph Kenney, regarding properly maintaining, repairing, and repaving area roads.

- **Mail/Bills:** Each bill to be paid was read, by Selectman Zacher, indicating the payee and amount due.

***MOTION: Selectman Zacher made a motion to pay all bills as read. Selectman Surette seconded, all in favor, motion carries.***

A letter was received from NH DOT requesting a response on the Town's intentions for posting the missing E2 sign on Moose Mountain bridge. Ed Nason stated he will attempt to address this in the next couple days. He is waiting for the ground to thaw.

Marilou MacLean presented an additional invoice for \$100 for stamps.

***MOTION: Selectman Surette made a motion to pay for stamps. Selectman Zacher seconded, all in favor, motion carries.***

Meeting adjourned at 6:59pm.

The next regular Selectmen's meeting is scheduled for March 13, at 6:30pm at the Town Office building.

Respectfully submitted,

Laurie M. Champy  
Administrative Assistant