



SELECTMEN'S MEETING MINUTES

December 08, 2020

ATTENDANCE: Selectman Brian Robischeau, Selectman Rick Surette, Selectman Rich Zacher, Laurie Champy, Marilou MacLean, Ed Comeau, Diana Peckham

- **Tax Collector:** Diana Peckham presented 3 abatements for consideration and signature.
 - 1- Unknown owner of a 28-acre parcel on Governor's Road. *BOS do NOT agree to abate.*
 - 2- Sanbornville Water District, as done on an annual basis for money in lieu of taxes.
 - 3- For new property owners Richard and Vivian Demers, in the amount of \$90.69. During the closing process, there was miscommunication between the Title company and the previous property owner and both parties paid the taxes. Upon learning this, the previous owner cancelled payment, which caused a check to bounce. Prior to knowing of the stop payment on this check, the Tax Collector had already returned the check from the Title company. All of this resulted in late fees and a bounced check fee which transferred to the new owners.

MOTION: *Selectman Zacher motioned to abate the Sanbornville Water District for monies in lieu of taxes. Selectman Robischeau seconded, all in favor, motion carries.*

MOTION: *Selectman Zacher motioned to abate \$90.69 for Map 27 Lot 3. Selectman Robischeau seconded, all in favor, motion carries.*

- **Planning Board:** The next meeting is scheduled for December 14.
- **Administrative Assistant:** Laurie stated she has scheduled the annual inspection of the fire extinguishers and emergency lighting.

Planning is already underway for the Annual Report and information pertaining to submission deadlines for acceptance of Department/Committee articles will be supplied shortly.

- **New Business:** Details of the next election were discussed. The election date cannot be changed and must occur on the second Tuesday in March. It is however up to the BOS to determine when and where the Town Meeting will occur. Options for holding Town Meeting in another location to accommodate attendees was discussed. The Opera House in Wakefield and the Wakefield School gymnasium were mentioned as locations for consideration. Selectman Zacher will inquire about the use of the school on a Saturday.

The Selectmen agree to hold the Budget/Warrant Article Public Hearing on January 26, 2021, at 6:00 pm. A ZOOM link will be provided. Laurie will post the proper notice in the newspaper.

The process for issuing house numbers was discussed. Selectman Zacher stated most towns issue house numbers when a driveway permit is issued. Currently, Brookfield issues house numbers along with the Occupancy Permit. The BOS would like to change the process to mimic the majority of other towns due to the concern for 911 response.

The Conservation Commission has cleaned up unlawful disposal, including tires, & a TV, that occurred on Old Governor's Road. Further discussion is planned for spring about blocking access to this area to prevent further dumping.

A letter was read by Selectman Zacher stating that Brookfield resident Calvin Kinville of Troop 198-B out of Wakefield, has earned his Eagle Scout status and will be honored at a private ceremony. Mr. Kinville's recent work on the Rail Trail project was an effort toward achieving this award. Selectman Robischeau will write him a letter on behalf of the Board acknowledging his accomplishment.

- **Mail/Bills:** Marilou MacLean read the bills on to the record.

MOTION: *Selectman Zacher motioned to accept the bills as read on record by Marilou. Selectman Robischeau seconded, all in favor, motion carries.*

MOTION: *Selectman Zacher motioned to enter non-public session under RSA 91-A:3 II(a) & RSA 91-A:3 II(b). Selectman Robischeau seconded, all in favor, motion carries.*

Roll Call: *Selectman Zacher, yes. Selectman Robischeau, yes. Selectman Surette, yes.*

Nonpublic session entered at 6:58pm.

MOTION: *Selectman Zacher motioned to come out of non-public session. Selectman Surette seconded, all in favor, motion carries.*

MOTION: *Selectman Zacher motioned to seal the minutes indefinitely, both sessions. Selectman Surette seconded, all in favor, motion carries.*

Roll Call: *Selectman Surette, yes. Selectman Robischeau, yes. Selectman Zacher, yes.*

Meeting adjourned at 7:08 pm.

The next regular Selectmen's meeting is scheduled for December 29, 2020, at 6:30pm, in the Town Office Building.

Respectfully submitted,

Laurie M. Champy
Administrative Assistant