



SELECTMEN'S MEETING MINUTES

October 20, 2020

ATTENDANCE: Selectman Brian Robischeau, Selectman Rick Surette, Selectman Rich Zacher, Laurie Champy, Ed Comeau, Tim Straz, Chris Kinville, Dianne Smith, Craig Evans, Peter Donnelly, Mark Stengel

- **Approval of Minutes:**

***MOTION:** Selectman Robischeau motioned to accept the minutes from October 06, 2020 as drafted. Selectman Surette seconded, all in favor, motion carries.*

- **Public Comments:** Dianne Smith questioned if the 5 financial documents typically available for review would be posted on the Town's website. Once supplied electronically, Laurie will post the MS -1, MS-232, MS-434, MS-535 & the actual budget through 9/30.

Mark Stengel recommended a speed limit sign be placed at the end Brice Drive/corner of Piney Road.

Mark Stengel questioned vehicles being allowed to park in the ROW on Brice Drive.

Mark Stengel reported the Dead End sign on Tucker Road is upside down.

- **Road Committee:** A letter of request to be appointed as members to the newly re-established Road Committee was received from Mark Stengel & Peter Donnelly. The Selectmen feel at this time there is not a need for additional members but will reconsider should the need arise due to an increase in work load.
- **Old Business:** Selectman Surette stated he is still waiting for the Proposal for the Moose Mountain Road bridge repair.

There was a review of the suggested signs list as supplied by Selectman Surette. They agree to add No Parking signs and 2 Parallel Parking Only signs for placement in the front of the Town Office Building. They discussed ensuring proper signage of 25 mph in Cedar Park.

Selectman Zacher reported several maintenance projects have been completed including power washing the exterior of the Town Office Building.

Selectman Zacher stated a Proposal for \$1,200 was received for the replacement of the sign out front that is now beyond repair. The Selectmen will be seeking additional Proposals.

- **New Business:** In an attempt to reduce call volume and requests made to the office staff, Selectman Zacher explored the option of making property tax cards available online. This was explored several years ago but it was cost prohibitive to proceed. Avitar, the company that provides the Town's assessing services and software, has since changed their model and is now offering limited data online for free. If further data is desired, a fee can be paid by the requester, not the Town.

MOTION: Selectman Zacher motioned to move forward with the free version of the Avitar Kiosk Software. Selectman Robischeau seconded, all in favor, motion carries.

The Selectmen discussed and chose times for election coverage at the polls. They agree the food provisions worked out well at the previous election and they will order sandwiches through Lino again.

- **Communication Committee:** Selectman Zacher received a request from CC Broadband to see if the Town would vote to form a By-Law Committee. He stated he doesn't have the exact wording but will provide at a future meeting as the request contained specific language to be placed on the Warrant, if the Selectmen opt to move forward.

Meeting adjourned at 6:51pm.

The next regular Selectmen's meeting is scheduled for November 10, 2020, at 6:30pm, in the Town Office Building.

Respectfully submitted,

Laurie M. Champy
Administrative Assistant