



SELECTMEN'S MEETING MINUTES

September 22, 2020

ATTENDANCE: Selectman Brian Robischeau, Selectman Rick Surette, Selectman Rich Zacher, Marilou MacLean, Laurie Champy, Ed Comeau, Ed Nason, Tim & Sarah Straz, Frank Frazier, Noreen McDonald, Stephen Berry

- **Treasurer:** Marilou MacLean stated the Town has been accepted at the Sam.gov organization. This was needed in preparation for Brad Williamson to apply for a couple of different grants, the Emergency Operations Grant being one of them.

She stated she has applied for the Covid-19 Grant at the State and Federal level.

Marilou MacLean read the bills aloud.

MOTION: Selectman Robischeau motioned to accept the bills as read on record by Marilou. Selectman Surette seconded, all in favor, motion carries.

- **Approval of Minutes:**

MOTION: Selectman Robischeau motioned to accept the minutes from 8/25 & 9/08 as drafted. Selectman Surette seconded, all in favor, motion carries.

- **Scheduled Speaker:** Frank Frazier, on behalf of the Cotton Valley Trail Committee (CVTC), requested permission to erect informational signage on Clark Road in an effort to impact safety. DOT recommends the signs be placed 250-300' on either side of the approach to the rail crossing. CVTC will pay for and install the signs as to not be intrusive to the neighbors. The Road Agent doesn't have any concerns over the sign placement as discussed. Noreen McDonald, Chair of CVTC, added that the State Trails Bureau has agreed to pave in between the tracks where they cross the road.
- **Public Comments:** Stephen Berry requested permission to fill in potholes on Hanson Road to Ellis Hatch. The Selectmen acknowledged receiving his request via email. They advised Mr. Berry that they approve of his request, and added that the Town cannot improve the road physically, financially contribute to, or maintain this road.
- **Road Agent:** Ed Nason reported the gravel work on Moose Mountain Road is half way complete and they will be working on Clark Road next week. He has a call into the paving company to inquire about an expected timeframe for their arrival.

- **Planning Board:** Tim Straz stated the Board is diligently working on the Master Plan, they discussed the historical aspect piece as well as population with the Heritage Commission. Next month they will be looking at Land Use. They have been discussing Class VI roads. He stated they have received inquiries for a lot line adjustment and a subdivision. The Board will be meeting next on 10/12.
- **Old Business:** Selectman Zacher asked Selectman Surette for an update on the Proposals for Moose Mountain Road Bridge and on the status of ordering the Advisory road signs as previously agreed upon. Selectman Surette stated the Proposal is near completion and added that he has not yet ordered the signs.
- **New Business:** Selectman Robischeau proposed changing the next two BOS meeting dates in October.

MOTION: Selectman Robischeau motioned to move the October meetings to the 6th & 20th. Selectman Surette seconded, all in favor, motion carries.

The condition of the exterior of the building and the need for pressure washing it was discussed. They agree to secure proposals for completing this task.

MOTION: Selectman Robischeau motioned to locate someone to pressure wash the exterior of the Town Office Building, cost capped at \$300. Selectman Surette seconded, all in favor, motion carries.

The Selectmen further discussed the need to hire an additional person at \$30/hr. to complete open projects. Selectman Zacher suggested a young, local person, capable of handling appropriate tasks.

MOTION: Selectman Zacher motioned to hire additional handyman for \$30 to do some of the safe work (no handling of chemicals). Selectman Surette seconded, all in favor, motion carries.

- **Mail/Bills:** Selectman Zacher stated a letter was received from Attorney Sancousy's office that requires clarification. Ed Comeau stated the Town of Effingham received a similar letter. Selectman Zacher to follow up.

The Selectmen signed the MS-1 form, this form is used for tax rate setting. Selectman Zacher stated the total assessment in Town is up \$2M from last year.

Meeting adjourned at 6:51pm.

The next regular Selectmen's meeting is scheduled for October 6, 2020, at 6:30pm, in the Town Office Building.

Respectfully submitted,

Laurie M. Champy
Administrative Assistant