



## SELECTMEN'S MEETING MINUTES

May 12, 2020

**ATTENDANCE:** Selectman Brian Robischeau, Selectman Rick Surette(absent), Selectman Rich Zacher, Marilou MacLean, Laurie Champy, Ed Comeau

- **Approval of Minutes:**

***MOTION:** Selectman Robischeau motioned to accept the minutes from February 29, 2020 as drafted. Selectman Zacher seconded, all in favor, motion carries.*

***MOTION:** Selectman Robischeau motioned to accept the minutes from March 10, 2020 as drafted. Selectman Zacher seconded, all in favor, motion carries.*

***MOTION:** Selectman Zacher motioned to accept the minutes from March 31, 2020 as presented. Selectman Robischeau seconded, all in favor, motion carries.*

***MOTION:** Selectman Zacher motioned to accept the minutes from April 14, 2020 as presented. Selectman Robischeau seconded, all in favor, motion carries.*

A Proposal for plaster work in the Town House, in the amount of \$20k-\$30k, was reviewed. The project needs to be complete by September 2020.

***MOTION:** Selectman Zacher motioned to accept his Proposal and move forward with Plasterer this summer. Selectman Robischeau seconded, all in favor, motion carries.*

Marilou MacLean reported the Plasterer intends to begin the project in the vestibule; he will probably need to remove the entire ceiling. The lights and furniture have already been removed in preparation. Marilou will request proof of insurance.

- **New Business:** The Selectmen discussed the possibility of reopening the office building. For now, the offices will remain closed to the public through the end of May. Laurie will update the kiosk and website to reflect this change. They will continue to follow the State's lead and recommendation when revisiting this in the near future.

The Assessor provided the Tax Collector's Warrant to the Selectmen.

***MOTION:** Selectman Zacher motioned to accept the Tax Collector's Warrant, as presented by the Assessor, for transmission to the Tax Collector. Selectman Robischeau seconded, all in favor, motion carries.*

A request for Veterans Tax Exemption from Mr. Fred Perry was received.

***MOTION: Selectman Zacher motioned to accept the Assessor recommended request. Selectman Robischeau seconded, all in favor, motion carries.***

Two additional abatement requests were received due to a decrease in assessed property values. Map 18 Lot 5 was reduced by \$19,500 and Map 17 Lot 29B was reduced by \$39,400. The Assessor recommended accepting both abatement requests.

***MOTION: Selectman Zacher motioned to accept both abatement requests. Selectman Robischeau seconded, all in favor, motion carries.***

A Land Use Change Tax (LUCT) Warrant was received for Map 18 Lot 17-6.

***MOTION: Selectman Zacher motioned to accept the Warrant for the LUCT. Selectman Robischeau seconded, all in favor, motion carries.***

An email was received from Jenn McKown requesting explanation of expected deliverables and rate of compensation for performing the Perambulation of the Brookfield/New Durham town line. She requested noticing all abutters but this is not necessary as the town line abuts conservation land. The Selectmen agree a written report of findings with respect to monuments, present or missing, including appropriate pictures and relevant data, including GPS coordinates, is expected. They agree to a rate of \$200 to perform the task. She also requested a letter, indicating her role in performing the Perambulation for the Town, to carry on her person. Laurie will provide all above information to Jenn.

***MOTION: Selectman Zacher motioned to pay Jennifer \$200 to do New Durham Perambulation, with deliverables as described. Selectman Robischeau seconded, all in favor, motion carries.***

Craig Evans stated in an email that the letter of intent of application for the Moose Plate Grant was accepted. He will begin work on the final application and will supply to the Selectmen for review and signature.

He stated the logging yard on Map 29 Lot 1-26 is littered with various debris and the hillside does not appear to have been successfully re-claimed, as required by Brookfield's logging regulations. The Selectmen will provide this information to the Forester and see what action he recommends.

Lastly, Mr. Evans stated he plans to upgrade the electric service to his house from the Eversource pole. He is requesting permission to dig a trench, at his expense, across Moose Mountain Road to allow for the installation of underground service. He states he will also pay for the repaving of the trench after it's filled in.

***MOTION: Selectman Zacher motioned to authorize Craig Evans to work with the Road Agent to get his trench dug across Moose Mountain Road for the installation of private power. Selectman Robischeau seconded, all in favor, motion carries.***

- **Road Agent:** Ed Nason reported he has an additional load of gravel being delivered for completion of the Town Office parking lot.

He stated they have begun trenching, grading, and filling in potholes on all dirt roads.

He stated he has made contact with the paving companies and they are working on providing bids.

- **Mail/Bills:** Marilou MacLean requested 2 manifests, one in the amount of \$46,001.63, and the other in the amount of \$158,527.97 for tonight, be read into the record.

Correspondence was received from the State indicating the bridge on Moose Mountain Road remains on the Red List. Selectman Zacher reported he spoke with Selectman Surette and he has no update to report.

The contract renewal request from CAI Technologies to maintain the Town's tax maps was received.

***MOTION: Selectman Zacher motioned to approve contract. Selectman Robischeau seconded, all in favor, motion carries.***

The Selectmen requested public feedback from this ZOOM only meeting.

Meeting adjourned at 6:50pm.

The next regular Selectmen's meeting is scheduled for May 26, 2020, at 6:30pm, in the Town Office Building.

Respectfully submitted,

Laurie M. Champy  
Administrative Assistant