



SELECTMEN'S MEETING MINUTES

August 13, 2019

ATTENDANCE: Selectman Brian Robischeau, Selectman Rick Surette(absent), Selectman Rich Zacher, Marilou MacLean, Laurie Champy, Ed Comeau, Rose Zacher, Ed Nason, Sandy Prior, Stephen Berry, Stephen Patriquin

- **Approval of Minutes:**

***MOTION:** Selectman Robischeau motioned to accept the minutes from July 23, 2019 as drafted. Selectman Zacher seconded, all in favor, motion carries.*

- **Public Comments:** Sandy Prior inquired on the status of the limited access to cable situation. Selectman Zacher stated he spoke with DTC, the cable attorney today. The Town's Franchise Agreement is due to renew the end of August. The attorney has made repeated attempts to discuss this and they refuse to speak with her. She has since written to their corporate attorney. It was requested that the Town reach out to Atlantic Broadband to see if they would provide services to Brookfield. Selectman Zacher stated he would inquire about coverage and added that they generally do not enter a town covered by a different company.

Above paragraph amended from Draft version to include reference to DTC, the cable attorney.

Stephen Berry asked for an update on the deed review he requested be sent to the attorney. Selectman Zacher explained he presented his request to the Board and they wanted to review the materials first. Each Selectman has the information and will review independently. No further action taken at this time. Mr. Berry spoke of the State-owned lots near Kingswood Lake and asked who he would need to speak with regarding constructing a Warrant Article. The Selectmen advised he look at previous Annual Reports to see how they are worded in general and then recommended he contact DRA for further guidance. The Selectmen briefly reviewed the process of collecting and providing to them the required 25 voter signatures in support of his Article(s). They will then provide to the Town Clerk for signature verification. They also advised him to be aware of a deadline date for submission.

Steve Patriquin expressed his concern over the increased tax rate reflected in the July bill. Selectman Zacher stated there was an overall assessment increase of around 30% town wide. He expects to see a significant decrease in rate in November.

- **Treasurer:** Marilou MacLean presented the expenses updated through the end of July.

She stated she is working on the MS-434.

- **Planning Board:** Ed Comeau reported that due to improper posting their meeting has been rescheduled to Monday, August 19, at 7pm, at the Town Office building.
- **Conservation Commission:** The Commission acquired a gate they are donating to the Town for installation between the Town and the Royle properties. Selectman Robischeau suggested the gate have reflectors on it to aid in visibility, especially at night. This will be a locked gate and the appropriate parties will have a key.
- **Heritage Commission:** Marilou MacLean thanked everyone who attended the Annual BBQ. It was the most attended in history with 111 people. She thanked Selectman Surette for preparing the meat, everyone on the Heritage Commission, and everyone who contributed food.

The Commissions next meeting is scheduled for Wednesday, August 21, at 6pm, in the Town House.

Marilou read aloud a piece of Brookfield history about the murder of Susan A. Hanson, compiled by Bob Servacek.

- **Road Agent:** Ed Nason stated one of the hills on Tumbledown Dick Road is paved and the remaining two hills will be completed tomorrow. Three aprons have been paved and he is hopeful the remaining two will be complete by Monday. The next area scheduled to be paved is Pike Brook Road.

Selectman Robischeau stated he submitted a letter and numerous photos in response to an unfounded report made to DES regarding Tucker Road.

Ed Nason requested a change in the method of his payment in order for him to pay his staff regularly. The new method would include him supplying his invoice electronically ahead of the BOS meeting so the Selectmen could approve and endorse his check at the meeting rather than approving only and then having to wait for the check to be cut and signed.

- **Forest Fire Warden:** A notification was received that indicated approval of funds for previously purchased hose.
- **Old Business:**
 - Paving – Completion is expected by the end of August.
 - Parking Lot work – To be completed following road paving project.
 - Special exception, Gov's Rd – Not present to report on.
 - Policy review – Ongoing.
 - Town House project update – The exterior painting is complete. Restoring or replacing the windows was identified as the next area to work on. Marilou MacLean will seek out multiple proposals for this work.
- **New Business:** The need for a Timber Monitor was discussed. The paperwork/filing component was not the concern but rather the need for the site assessment and the judgement on the quality of land. Ed Nason stated he will provide that coverage, free of charge, for a short-term period until a suitable replacement can be obtained.
- **Mail/Bills:** Marilou MacLean read the bills aloud.

Selectman Zacher withdrew the bill from White Mountain Oil & Propane for the repair of the Town Clerk's office heater as it was higher than expected. He will contact them to inquire about the difference in pricing.

- ***MOTION: Selectman Zacher made a motion to accept the bills as read on record by Marilou, with the exception of the withdrawn bill. Selectman Robischeau seconded, all in favor, motion carries.***

The Road Agent requested a check for the paving company for the completed section on Tumbledown Dick Road. He requested the remaining checks be written and payment be made upon the completion of each portion, as previously agreed to.

Meeting adjourned at 7:22 pm.

The next regular Selectmen's meeting is scheduled for August 27, 2019 at 6:30pm, in the Town Office Building

Respectfully submitted,

Laurie M. Champy
Administrative Assistant