



SELECTMEN'S MEETING MINUTES

July 23, 2019

ATTENDANCE: Selectman Brian Robischeau, Selectman Rick Surette, Selectman Rich Zacher, Marilou MacLean, Laurie Champy, Ed Comeau, Rose Zacher

- **Approval of Minutes:**

***MOTION:** Selectman Robischeau motioned to accept the minutes from July 09, 2019 as drafted. Selectman Zacher seconded, motion carries. Selectman Surette abstained.*

- **Treasurer:** Marilou MacLean stated the quarterly tax returns were in the mail this week.

Marilou stated she heard from DRA; they have accepted all recently submitted budget items.

- **Administrative Assistant:** Laurie Champy presented paperwork received from Strafford Regional Planning Commission (SRPC) requesting an updated list of representation from Brookfield. Ed Comeau is currently the sole representative on file. There is also an Alternate position available for appointment. Selectman Surette will present to and seek input from the Planning Board at their next meeting. Any appointments will be made by the BOS at a future meeting.

Laurie presented the 2019-2020 contract from White Mountain Oil & Propane for signature.

- **Planning Board:** Ed Comeau and Selectman Surette coordinated a date to perform the gravel pit inspections.

Ed stated the PB has a new meeting schedule and will be meeting on the second Monday of every month at 7pm. The next scheduled meeting is Monday, August 12, at 7pm, at the Town Office.

- **Grant Review Committee:** Ed Comeau stated they continue to work on the EOP & the HMP. He is in contact with someone at the State level working on an easier process for completion.

- **Heritage:** Marilou MacLean thanked everyone who was able to attend the Ice Cream Social recently held on the 13th. She stated there were over 40 people in attendance. Selectman Surette noted there weren't any children present and suggested considering a price break to possibly attract family participation at the next upcoming event, the Annual BBQ. Marilou agrees with this suggestion and determines children under 10 will be free. For advertising Marilou will be setting up the sandwich board, putting up posters, and is also hoping to get an ad in the local newspaper. The BBQ is taking place on Saturday, August 03, from 5-7pm, at the Town House. The menu includes beef and pork, prepared by Selectman Surette, baked beans, corn, cornbread,

tomatoes from McKenzie's Farm in Milton, and a variety of desserts. The cost for adults is \$14, children \$5, and children under 10 are free.

Marilou reported there has been a good response to the pewter ornaments. She thanked everyone for their support and stated that they will be available for purchase at the BBQ. They are also available for purchase during regular office hours through the Town Clerk, Administrative Assistant, and Tax Collector.

Marilou read aloud a piece of Brookfield history about prohibition.

- **Old Business:**

Attic shelving project - No change.

Paving – Completion is expected by the end of August.

Parking Lot work – Selectman Zacher raised concern over the parking area not being defined. It was suggested the curbing be replaced prior to the landscaping.

Special exception, Gov's Rd – Not present to report on.

Policy review – Winter Operations Policy remains a working document.

Town House project update – Selectman Zacher reported that the front door will be removed from the Town House building prior to paint removal by torch to bare wood. The building will not be left unsecured during this portion of the project. He stated the kitchen window is exposed to the elements due to not having a storm window. The Selectmen agree this should be addressed and will ask Brad Williamson to complete this task.

- **New Business:** Selectman Zacher stated he received a request from a resident to have the Town's attorney perform research on a specific deed as it may provide public access to Kingswood Lake. He initially planned to present this to the attorney as requested, but later thought it best to discuss with the Board before incurring legal fees. The Board agrees to read through the deed first and allow time for discussion. Laurie will provide them all with a copy. No action taken at this time.

When working recently on the telephone repairs it became evident that address numbers were needed on the Town House and the Town Office building to distinguish them. The Selectmen agree to have Brad Williamson address this task. Laurie will ask Brad to attach numbers accordingly.

At a previous BOS meeting, Selectman Zacher was appointed as the representative for Brookfield for Carroll County Broadband. A letter was received from them asking for supporting documentation of the representative and Alternate position appointments. The following motion was made to include the appointment of an Alternate.

MOTION: Selectman Zacher motioned to make Selectman Surette the Alternate. Selectman Robischeau seconded, all in favor, motion carries.

- **Mail/Bills:** Marilou MacLean read the bills aloud.
- ***MOTION: Selectman Robischeau made a motion to accept the bills as read on record by Marilou. Selectman Surette seconded, all in favor, motion carries.***

Meeting adjourned at 7:01 pm.

The next regular Selectmen's meeting is scheduled for August 13, 2019 at 6:30pm, in the Town Office Building.

Respectfully submitted,

Laurie M. Champy
Administrative Assistant