



SELECTMEN'S MEETING MINUTES

June 25, 2019

ATTENDANCE: Selectman Brian Robischeau, Selectman Rick Surette, Selectman Rich Zacher, Marilou MacLean, Laurie Champy, Frank Frazier, Ed Nason, Mark Stengel, Peter Donnelly, Nelson Moffett

- **Approval of Minutes:**

***MOTION:** Selectman Robischeau motioned to accept the minutes from June 11, 2019 as drafted. Selectman Surette seconded, all in favor, motion carries.*

***MOTION:** Selectman Surette motioned to accept the non-public minutes from May 28, 2019 as drafted. Selectman Zacher seconded, all in favor, motion carries.*

- **Public Comments:** Peter Donnelly stated he received a letter last November indicating there would be tree cutting in his area. He was questioning why there wasn't any further notification for recent tree cutting. Selectman Surette stated he will look into it. Mr. Donnelly confronted the chainsaw operator, requesting ID, and later called Wakefield Police Department to report the cutting.

Nelson Moffett stated he cuts trees for Eversource and always contacts homeowners prior to cutting but it is not required to provide notice when working on Town property. He added that he would like to see the road project come to completion. He would also like to see the Speed Limit reduced from 25 to 15 MPH.

Mark Stengel questioned Selectman Surette's terminology (employee vs. contractor) he used at the previous meeting when discussing the hazardous spill reporting.

- **Treasurer:** Marilou MacLean stated the Property & Liability Insurance Policy is renewed effective 07/01/19.
- **Administrative Assistant:** Laurie Champy stated it has been requested that the Town supply permit fees on the website. Following discussion, it was determined that it is not possible to provide this information due to cost variability based on the scope of work on each individual project.
- **Conservation Commission:** Frank Frazier asked if the contract for Forester Tim Nolin had been signed and returned. Laurie Champy confirmed this was completed.
- **Heritage:** Marilou MacLean read aloud a piece of Brookfield history.

She spoke of the following upcoming Town events:

- 1) The rededication of the Town House Bell Tower and Bell on June 29th at 2pm. She stated the medallions, made by Hampshire Pewter, have arrived. They placed a blog on their website announcing the 225th Anniversary of Brookfield and directed purchases to be made through the Town. Marilou extends her appreciation to them for doing this.
- 2) An Ice Cream Social scheduled for July 13th at 3pm.
- 3) The Annual BBQ scheduled for August 3rd from 5-7pm.
- 4) Biggest Tree contest – closes 2 weeks prior to BBQ. The contest form can be found on the Heritage page on the Town's website.

- **Road Agent:** Ed Nason supplied 2 bids from paving contractors. They were very similar in scope except that one company was not interested in paving the aprons. There was a cost difference of \$15k between them. They opted to hire Sunday Paving and Sealing who had the various jobs broken out by section. Upon completion of each section, the company will be compensated according to the bid.

MOTION: Selectman Surette motioned to accept Sunday, get dates, and get this thing going. Selectman Zacher seconded, all in favor, motion carries.

Mr. Nason will pursue a contract from them.

Mr. Nason stated he has been onsite 3 times to perform the parking lot work but has been unable to do so due to vehicles being onsite. He stated it will probably not be completed by June 29 as requested.

Mr. Nason stated he is waiting for planning numbers for Moose Mountain Road bridge. He will pursue.

Selectman Zacher mentioned an inquiry from Northpoint seeking an update on the contract they provided for the culvert work on Tumbledown Dick Road. Mr. Nason will respond and let them know it is beyond the budgetary scope of what the Town was prepared for.

- **Communications Committee:** Selectmen Surette and Zacher went to Albany, NH, to hear a presentation from a nonprofit company that works to supply high speed internet access, through the use of fiber optic servicing, mostly for underserved communities. Installing tall telephone poles will be required to allow enough space to run the fiber optic line. They are forming a new area committee, Carroll County Cable Committee, and are seeking the appointment of a representative from each town.

MOTION: Selectman Surette motioned to nominate Rich Zacher as representative. Selectman Robischeau seconded, all in favor, motion carries.

- **Cotton Valley Rail Trail:** Frank Frazier stated they met with the State to discuss improvements to the parking area at Clark Road. They will be increasing the parking area by 18" toward the ROW, and will be creating 2 additional spaces on the opposite side of the tracks. Land abutters have been noticed.
- **Old Business:** Selectman Robischeau stated there has been no change in the attic shelving project.

Mr. Nason stated the action items for the garage resulting from the Prevention Loss visit from Primex will be addressed this week.

There was discussion regarding the home owners lack of compliance to the Special Exception granted by the ZBA for the solar rays on Gov's Rd. It is believed that they have not been noticed in writing. Frank Frazier stated he spoke with Town Counsel and was told the ZBA has no enforcement duties or rights and was advised against pursuing the matter as the responsibility lies with the Board of Selectmen. Selectman Surette requested Mr. Frazier ask the home owner if they intend to comply.

A couple of Policies were reviewed and it was determined they will be combined into one document. This review process will be ongoing with the remaining Policies and Procedures.

- **New Business:** The Town Meeting Minutes were corrected and resubmitted by Virginia McGinley. The Selectmen signed them, accepting the revised Minutes.

MOTION: Selectman Robischeau motioned to accept the Town Meeting Minutes as drafted, but predicated on Marilou's review. Selectman Surette seconded, all in favor, motion carries.

- **Mail/Bills:** Marilou MacLean read the bills aloud.
- ***MOTION: Selectman Zacher made a motion to accept the bills as read. Selectman Surette seconded, all in favor, motion carries.***

Meeting adjourned at 7:36pm.

The next regular Selectmen's meeting is scheduled for July 09, 2019 at 6:30pm, in the Town Office Building.

Respectfully submitted,

Laurie M. Champy
Administrative Assistant